

# GANNAWARRA SHIRE COUNCIL GOVERNANCE RULES

## PROPOSED AMENDMENTS - AUGUST 2023 (TRACKED CHANGES)

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## PART 2 – THE MAYOR, DEPUTY MAYOR AND ACTING MAYOR

### 7. Election of Mayor

- 1) Any meeting to elect the Mayor must be chaired by the Chief Executive Officer.
- 2) The election of the Mayor must be undertaken by a show of hands.
- 3) In determining the election of the Mayor, the following will apply:
  - a) Subject to paragraphs c) and d), the Mayor must be elected by an absolute majority of the Councillors.
  - b) If an absolute majority of the Councillors cannot be obtained at the meeting, the Council may resolve to conduct a new election at a later specified time and date.
  - c) However, if only one Councillor is a candidate for Mayor, the meeting must declare that Councillor to be duly elected as Mayor.
  - d) In this clause, absolute majority means the number of Councillors which is greater than half the total number of the Councillors of a Council.
  - e) where there are more than two nominations received and the result has not been determined under paragraphs (b) or (c) the nominee with the fewest number of votes cast must be eliminated (and if more than one of them, the nominee determined by lot) and the names of the remaining nominees must be put to the vote again.
  - f) the procedure in paragraph (e) must be repeated until the circumstances in paragraph (c) apply or until there are only two nominees remaining in which case a further vote must be taken and the nominee with an absolute majority will be declared elected.
- 4) If the Mayor is temporarily absent, including being unable to attend a Council meeting for any reason, the Deputy Mayor is the appointed Acting Mayor unless there is no elected Deputy Mayor or such person is unavailable in which case an Acting Mayor is to be appointed.

## PART 3 – COUNCIL MEETINGS

### Division 2 - Notice of meetings and availability of agendas

#### 13. Unscheduled Council meetings

- 1) Council may by resolution call an unscheduled meeting of the Council.
- 2) The Mayor, or three Councillors may by written notice call an unscheduled meeting of the Council.
- 3) The Chief Executive Officer, following consultation with the Mayor, may call an unscheduled meeting of the Council.

- 4) A written notice to call an unscheduled meeting must:
  - a) specify the business to be transacted; and
  - ~~b) be delivered to the Chief Executive Officer or Delegate in sufficient time to enable notice to be given in accordance with clause 14); and-~~
  - ~~b)c) include the proposed motion or a summary of the proposed action.~~
- 5) The Chief Executive Officer must determine the date, time, place and format for the meeting, giving consideration to:
  - a) the urgency of the business to be transacted;
  - b) the availability of Councillors; and
  - c) a reasonable notice period for persons whose rights or interests may be impacted by the business to be transacted; and
  - d) relevant factors listed at subclause 12. 5).
- 6) The Chief Executive Officer must arrange for notice of the meeting on Council's website.
- 7) Any resolution of Council to call an unscheduled meeting must specify the date, time, place and format of the unscheduled meeting and the business to be transacted. The date and time of the unscheduled meeting must not be prior to 6pm on the day following the Council meeting at which the resolution was made. Determination of the meeting format will consider factors listed at subclauses 12. 5) and 13. 5).
- 8) The Chief Executive Officer must call an unscheduled meeting to elect a Mayor following a Council election declaration, in accordance with the Act.
- 9) The unscheduled meeting for the election of a Mayor following an election may also consider the role of Deputy Mayor and any other matters as determined by the Chief Executive Officer.
- 10) Only the business specified in the Council resolution, or written notice, may be considered at an unscheduled meeting, unless Council, by unanimous resolution determines to admit another matter.

## **Division 3 - Quorums**

### **24. Notice for adjourned meeting**

#### Notice for adjourned meeting

The Chief Executive Officer may provide written notice of an adjourned meeting but where that is not practicable because time does not permit that to occur, then provided a reasonable attempt is made to contact each Councillor, notice by telephone, ~~facsimile~~email, in person or by some other means will be sufficient.

## **Division 4 – Conduct of business**

### **25. Unscheduled Council meetings**

- 1) The order of business of Council meetings will be determined by the Chief Executive Officer, in consultation with the Mayor, to facilitate and maintain open, efficient and effective processes of government.

- 2) Although preparation should aim at consistent agendas from meeting to meeting, this should not preclude altering the order of business to enhance the fluent and open process of government of the Council, to meet identified needs of Council or to take advantage of opportunities which may arise from time to time.
- 3) No business can be dealt with at a meeting unless it is:
  - a) contained on the agenda; or
  - b) admitted as Urgent Business in accordance with Clause ~~2728~~).
- 4) In determining the agenda, the Chief Executive Officer should consider:
  - a) the general attitude of the Council;
  - b) convenience to the community and interested community groups particularly in relation to the administration of the municipal district;
  - c) the sensitivity of issues;
  - d) the interest of the community and community groups; and
  - e) any other relevant factor which may impact on the fluent and open processes of the government of the Council.
- 5) As a guide, the Chief Executive Officer should list items, giving priority as follows:
  - a) Procedural and protocol matters, which may include:
    - An Acknowledgement of, or Welcome to Country
    - Opening Declaration or Prayer
    - Receipt of apologies
    - Requests for leave of absence
    - Confirmation of minutes
    - Declarations of Conflict of Interest
    - Questions from the public
    - Petitions
  - b) Reports for Council decision
  - c) Other matters, which may include:
    - Notices of Motion
    - Urgent Business
    - Council Delegates Reports.

## **Division 7 – Public Participation**

### **101. Question Time**

- 1) At every meeting of Council, with the exception of unscheduled or emergency meetings, time may be allocated to enable any member of the community to address Council.
- 2) Sub-clause 1) does not apply during any period when the Council has resolved to close the meeting in respect of a matter under section 66 of the Act.
- 3) Questions must be submitted on a Question Time form to the Chief Executive Officer or a person authorised for this purpose by the Chief Executive Officer no later than 5.00pm on the day prior to the Council meeting.

- 4) Council may allocate reasonable time to each person who wishes to address the Council having regard to:
  - (a) the nature of the matter to be discussed;
  - (b) priorities in relation to other Council business;
  - (c) other members of the community present who also wish to address the Council;
  - (d) whether such an opportunity has already been provided to the person.
- 5) Council may decide to defer discussion to a later date and the views of the person addressing the Council should be sought concerning that other date.
- 6) Question Time guidelines are provided in Schedule 2.

#### 104. Petitions and Joint Letters

- 1)
  - a) A petition or joint letter presented to Council must lay on the table until the next meeting of the Council and no motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council agrees to deal with it earlier.
  - b) A petition or joint letter must be received by Council no later than 12 noon ten business days before the Meeting at which it is intended to be considered to ensure its inclusion in the agenda.
- 2) Any Councillor presenting a petition or joint letter will be responsible for ensuring that –
  - a) they are familiar with the contents and purpose of the petition or joint letter; and
  - b) the petition or joint letter is not derogatory or defamatory.
- 3) Guidelines for Petitions and Joint Letters are provided in Schedule 3.

#### Division 9 – Tabling of Arbiters Decision

- 1) In accordance with section 147(4) of the Local Government Act 2022, a copy of the arbiter's decision and statement of reason must be tabled at the next Council meeting after the Council received the copy of the arbiter's decision and statement of reason and recorded in the minutes of the meeting.
- 2) A copy of the decision and statement of reason will not be included in the meeting agenda.
- 3) If the arbiter's decision and statement of reason contains any confidential information, the confidential information must be redacted from the copy tabled under subsection (4).
- ~~4)~~ Discussion on the item will be at the discretion of the meeting Chair.

## SCHEDULE 2 – QUESTION TIME GUIDELINES

Question time at Council meetings provides an opportunity for members of the public to ask questions of Gannawarra Shire Council.

- Questions must be submitted on a Question Time form, available from Council's website and the Kerang and Cohuna Customer Service Centres.
- A maximum number of two questions may be asked by any one person at each Council meeting.

- Completed Questions Time forms must be submitted to the Chief Executive Officer or a person authorised for this purpose by the Chief Executive Officer no later than ~~8.30am~~ 5.00pm on the day prior to the Council meeting.
- All Councillors will receive a copy of the questions received and if applicable, the answers to be provided, prior to the relevant Council Meeting.
- ~~Questions will be read by the Mayor or Chief Executive Officer.~~
- When the Council Meeting moves to public question time, the Mayor or in their absence, the Meeting Chair, will call on each person who has submitted an approved question to ask their question verbally, if they wish. If they do not wish to ask their question, the Mayor or Chief Executive Officer will read out their question on their behalf.
- The Mayor or Chief Executive Officer may indicate that they require further time to research an answer. In this case, an answer will be provided in writing generally within ten days.
- Questions will be answered at the meeting, or later in writing, unless the Mayor or Chief Executive Officer has determined that the relevant question seeks confidential information defined in section 3 of the Act such as:
  - Council business information;
  - security information;
  - land use planning information;
  - law enforcement information;
  - legal privileged information;
  - personal information;
  - private commercial information;
  - confidential meeting information;
  - internal arbitration information;
  - Councillor Conduct Panel confidential information.
  - an issue outside the Gannawarra Shire Council core business.
- or if the questions is:
  - defamatory, indecent, abusive or objectionable in language or substance
  - repetitive of a question already answered (whether at the same or an earlier meeting)
  - asked to embarrass a Councillor or Council officer
- No debate or discussion of questions or answers shall be permitted and all questions and answers shall be as brief as possible.

## SCHEDULE 3 – GUIDELINES FOR PETITIONS AND JOINT LETTERS

### Processing a petition

Petitions should be forwarded to the Chief Executive Officer no later than 12 noon, 10 business days before the Meeting at which it is intended to be considered. The CEO will provide a copy of petitions to all councillors and submit the petition to the ~~next~~ Council meeting.

The first named petitioner or the person submitting the petition will be advised of the outcome.

A pro-forma for petitions is available for download from the council's website at [www.gannawarragsc.vic.gov.au](http://www.gannawarragsc.vic.gov.au).

For further information about the process for presenting petitions, please contact the Council's governance staff on (03) 5450 9333.

## SCHEDULE 4 – ELECTION PERIOD POLICY

### COUNCIL POLICY NO. 118

#### 1. INTRODUCTION

Councils must comply with special arrangements during the election period in the lead up to a general election.

Election period policy provisions contained within the *Local Government Act 2020* (the Act) are intended to ensure councils do not interfere with the integrity or probity of the election process.

The Act regulates council activity in two ways. It prohibits councils from making certain types of decisions and it requires that materials produced by councils must not contain matter that will affect voting at the election.

The 'election period' as defined by the Act for the ~~2020-2024~~ local government elections will commence on ~~22~~ September 202~~4~~0 and end at 6 pm on election day, ~~26~~ October 202~~4~~0.

#### 2. POLICY PURPOSE

The purpose of this policy is to specify procedures intended to prevent Council from making inappropriate decisions or using resources inappropriately during the election period before the ~~2020-2024~~ general election; the limits on public consultation and the scheduling of Council events; and procedures to ensure that access to information held by Council is made equally available to candidates during the election.

#### 3. DEFINITIONS

Term	Definition	Source
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Advertising sign	Means any board, notice, structure, banner or other similar device used for the purposes of soliciting sales or notifying people of the presence of an adjacent property or other address, whether real, internet-based or otherwise electronic and where goods or services may be obtained.	Community Amenity Local Law <a href="#">2023</a>
Candidate	Means a person who has nominated as a candidate for an election under section 256 of the Act.	Act s.3(1)
Council land	Means any land owned or vested in, or under the control and management of the Council, including, but not limited to Roads, Municipal Reserves, watercourses and reservations.	Community Amenity Local Law <a href="#">2023</a>
Councillor Candidate	Means a current Councillor who has nominated, or is considering nominating for election in the <a href="#">24-26 October 2020-2024</a> Council elections.	Policy
Electioneering	Means any action, statement and/or publication that contains material directly related to, or likely to influence, a Councillor's re-election or a candidate's election.	Policy
Election Manager	Means – (a) the VEC; or (b) a person appointed in writing by the VEC.	Act s.3(1)
Electoral Material	Means an advertisement, handbill, pamphlet or notice that contains electoral matter, but does not include an advertisement in a newspaper that is only announcing the holding of a meeting.	Act s.3(1)
<b>Term</b>	<b>Definition</b>	<b>Source</b>
Electoral Matter	Means matter which is intended or likely to affect voting in an election, but does not include any electoral material produced by or on behalf of the election manager for the purposes of conducting an election.  Without limiting the generality of the definition of electoral matter, matter is to be taken to be intended or likely to affect voting in an election if it contains an express or implicit reference to, or comment on-  (a) The election; or (b) A candidate in the election; or (c) An issue submitted to, or otherwise before, the voters in connection with the election.	Act s.3(4)  Act s.3(5)
Election Period	Means the period that- (a) starts at the time that nominations close on nomination day; and (b) ends at 6 pm on election day.	Act s.3(1)
Nomination Day	Means the last day on which nominations to be a candidate at a Council election may be received in accordance with the Act and the regulations.	Act s.3(1)
Publication	Means:  a) A published work in any form (eg hardcopy or digital) including but not limited to brochures, articles, letters, posters, policies, strategies, papers, commentary.  b) The act or process of publishing.	Policy
Publish	Means publish by any means including by publication on the Internet.	Act s.3(1)

Public consultation	Means a process which involves an invitation or invitations to individuals, groups or organisations or the community generally to comment on an issue, proposed action or proposed policy, and includes discussion of that matter with the public.	Policy
Significant decision	Means an irrevocable decision that significantly affects the municipality	Policy

## 4. ACCOUNTABILITY

### 4.1 Council

Council will function in accordance with this Election Period Policy during the election period.

### 4.2 Chief Executive Officer

In addition to the Chief Executive Officer's statutory responsibilities, the Chief Executive Officer will:

- Prior to an election period, ensure that Councillors and Council staff are advised in regard to the application of this Policy.
- Ensure as far as possible, that matters of Council business requiring significant decisions are scheduled for Council to consider prior to the commencement of the election period, or deferred where appropriate for determination by the incoming Council.
- Not include in the agenda for any Ordinary Council meeting scheduled during the election period, any matters requiring major policy decisions or matters that could be considered inappropriate decisions.

## 5. POLICY

### 5.1 Decision making

5.1.1 In accordance with Section 69 of the Act Council is prohibited from making any decision during the election period for a general election that:

- a) relates to the appointment or remuneration of the CEO, but not to the appointment or remuneration of an Acting CEO;
- b) commits the Council to expenditure exceeding one per cent of the Council's income from general rates, municipal charges and service rates and charges in the preceding financial year;
- c) the Council considers could be reasonably deferred until the next Council is in place; or
- d) the Council considers should not be made during an election period.

5.1.2 Council is prohibited from making any Council decision during the election period for a general election or a by-election that would enable the use of Council's resources in a way that is intended to influence, or is likely to influence, voting at the election.

5.1.3 A Council decision made in contravention of a) or b) above is invalid.

5.1.4 Any person who suffers any loss or damage as a result of acting in good faith on a Council decision that is invalid by virtue of point 3 above is entitled to compensation from Council for that loss or damage.

5.1.4 During the Election Period, the Council, a Committee of Council, the CEO or a Council employee acting under delegation will not:

- a) approve, amend or repeal any policy, plan or strategy, including those contained in or related to the Gannawarra Shire Planning Scheme, which has been adopted by Council; or
- b) use their position to influence Council officers, or access Council resources of information, in support of any election campaign or candidacy.

### 5.2 Extraordinary Circumstances



If Council considers that there are extraordinary circumstances which require the making of a decision during the Election Period that in doing so would breach the Act, Council may apply in writing to the Minister for Local Government for an exemption from the application of this prohibition.

### **5.3 Council Resources**

#### Application of Resources

Councillors will continue to be provided with resources and receive information during the election period to continue to perform their elected role.

Council resources such as office space, staff, email services, equipment, branding and stationery are only to be used for normal Council business during the election period and not for any election campaign activities.

Information and briefing material prepared and provided to Councillors must be necessary to the carrying out of the Councillor's role and must not be used for election purposes.

Councillor-candidates should be mindful to manage any perceived conflicts even where a direct expense is not incurred, this may include for example:

- Where campaign-related calls are received on a Council device, provide and encourage the caller to use a non-council number for future calls.
- Where campaign-related emails are received in a Council email account, send any responses from a private email and encourage the correspondent to use that account in future.

#### Council staff

Council staff must not be asked to undertake any tasks connected directly or indirectly with the election campaign of a councillor standing for re-election.

#### Councillors' Entitlement to Reimbursement

Reimbursements of councillors' out-of-pocket expenses during the election period will only apply to expenses incurred in the performance of normal Council duties, and not for expenses that support, or are connected with a candidate's election campaign.

### **5.4 Public Consultation**

Public consultations will be avoided during the election period.

Council will not continue or commence public consultation on major policy decisions, contentious or potentially sensitive matters after the commencement of the election period.

Public consultation associated with activities and decisions which are the subject of statutory processes, for example

- Applications under the *Planning and Environment Act 1987*
- Consultation required under [Section 223 of the Local Government Act 1989](#) [Council Policy No. 143 – Community Engagement](#)

can be expected to continue through the election period to ensure Council does not breach its statutory obligations.

Public consultation not associated with activities and decisions which are the subject of statutory processes shall only proceed if prior approval is given by the Chief Executive Officer.

Where community engagement has occurred prior to the election period but a related report has not yet proceeded to a Council meeting, results of the consultation will also not be provided to a Council meeting until the election period has concluded.

Any public consultation that does proceed during the election period will be vetted for electoral matter and express or implicit links to the election.

#### Postponing consultation

In view of the potential for a matter or issue to become contentious or politically sensitive in the course of the election period, Council reserves the right where possible and practicable, to postpone public consultation and any associated decisions where the matter is considered likely to affect voting in the election.

## 5.5 Council Events

Normal Council events are not prohibited during the election period however Council will keep these events to a minimum.

Any civic or ceremonial Council event held during the election period should meet one or more of the following criteria:

- It is a planned event endorsed by the current Council Plan;
- It is routinely held at the same time of year;
- It is a commemorative or anniversary event held on or near the anniversary date;
- It demonstrates a clear community benefit, or services an educational or welfare purpose; or
- It contributes to cultural development, social awareness or sense of community identity.

Where events occur and whether or not a Councillor is to make a speech, Councillors will be conscious of the fact that they are representing Council and are not to use the opportunity for electioneering.

Material printed or disseminated during the election period to publicise a function or event will be subject to a certification process.

Functions or events for the purpose of electioneering will not be resourced or publicised by Council.

## 5.6 Information

With respect to Council held information, Councillor candidates will be treated in the same way as other candidates.

Councillors may continue to automatically access Council held documents during the election period, but only as is necessary for them to perform their current role and functions. Information routinely provided to Councillors will include:

- Information that is publicly and freely available, eg Council Plans, Annual Reports, strategies, policies.
- Information and advice provided by Council officers as part of Council meeting agendas.
- Briefing papers in relation to matters to be decided upon at forthcoming Council meetings. It is likely that the briefing information provided to Councillors during the election period will be of a more routine nature than normal, given the approach to decision making during the election period.

All requests received by Council staff for information about Council projects, programs or services will be responded to in a 'business as usual' manner. This means up to date responses will be provided about progress on Council projects or services to Councillors, candidates or the public.

Requests for information which require significant resources to be devoted to making a response or which might be perceived to support an election campaign, will be referred to the Chief Executive Officer or the Director Corporate Services for consideration.

All election related enquiries from candidates or prospective candidates will be directed to the Election Manager.

### Information Request Register

An Information Request Register will be maintained by the Manager Governance during the election period. This Register will be a public document and records requests by persons who identify themselves as candidates when seeking information relating to electoral matters or when making other general enquiries. The register will also record the responses provided.

Any candidate may, upon request, obtain information about the recorded requests made by another candidate as recorded in the Information Request Register and a copy of information given in response to the request.

The Manager Governance may, at his or her discretion, automatically circulate to all candidates, the response to any request recorded in the Information Request Register.

## 5.7 Council Publications

Council is prohibited from printing, publishing or distributing any advertisement, handbill, pamphlet or notice during an election period unless it has been certified, in writing, by the Chief Executive Officer, Manager Governance or their delegate.

The prohibition does not apply to the publishing of any document published before the election period commences, or publication of any document required to be published in accordance with, or under any Act or regulation.

## Certification of Publications

New publications to be printed, published or distributed during the election period must first be certified by the Chief Executive Officer, Manager Governance or their delegate.

The certification will be in writing on or affixed to a copy of the publication and be in the following form:

*‘Certified in accordance with Gannawarra Shire Council Governance Rules’*

Copies of all certified documents will be retained on Council records.

Publications which require certification may include:

- Brochures, pamphlets, handbills and flyers
- Reports (other than agenda papers and minutes required under the Act for Council meetings)
- Advertisements and notices, except newspaper notices of meetings
- New website material
- Social media publications (which includes Facebook and Twitter posts)
- Emails with multiple addresses, used for broad communication with the community
- Mass mail outs or identical letters sent to many people by or on behalf of Council
- Media releases
- Material to publicise a function or event
- Any publication or distribution of councillors’ speeches.

Documents permitted or required under legislation (such as rate notices, food premises registrations and parking fines) are not publications for the purposes of the prohibition and do not require certification.

## Council publications including Councillor Information

References to councillors who are standing for re-election in Council publications printed, published or distributed during the election period could be considered electoral matter and will be carefully vetted during the certification process.

## Existing publications

Existing publications, including material published on Council’s website in advance of the election period, are not subject to certification requirements.

Existing publications will be reviewed at the start of the election period. Publications or material which is prominently displayed and might be regarded as likely to influence how people vote may be temporarily removed from display. Any material so removed may still be provided to members of the community upon request.

In the context of Council’s website, prominently displayed means content visible on the Gannawarra Shire Council’s website: [www.gannawarragsc.vic.gov.au](http://www.gannawarragsc.vic.gov.au) and all pages contained within.

During the election period, Councillor profile pages will be limited to names, contact details and date elected.

## Annual Report

Council is required by the Act to produce and put on public display a copy of its Annual Report. The ~~2019-20~~ **2023-2024** Annual Report may be published during the election period with the approval of the CEO. The Annual Report will not contain any material that could be regarded as overt electioneering or that inappropriately promotes individual councillors.

The Annual Report does not require certification by the Chief Executive Officer, however any publication of an extract or summary of the Annual Report will require certification.

## Council and Delegated Committee Meetings

Council’s Governance Rules require Council to:

- Give public notice of Council meetings and Delegated Committee meetings; and

- Produce and make available agendas and minutes of Council meetings and Delegated Committee meetings.

No Delegated Committee meetings will be scheduled during the election period.

Agenda papers and minutes of Council meetings do not require certification by the Chief Executive Officer unless they are printed or published for a wider distribution than normal.

#### Social Media

At the start of the election period, a message will be posted on Council's social media channels and website stating these channels will have no new content added until after the election period unless it relates to existing Council services.

Any new publication on social media channels including Facebook, Twitter, Instagram, blogs and wiki pages created by Council during the election period must be certified by the Chief Executive Officer, Manager Governance or their delegate.

As public comments posted on Council's social media channels could be considered electoral matter, staff responsible for administering social media channels will, where possible, disable public commenting. Where public commenting cannot be disabled, staff will monitor their respective channels during the election period and where possible, remove electoral matter as soon as reasonably practicable after it is posted.

### **5.8 Media Services**

#### Restriction on services

During the election period, Council resources must not be used in any way that might promote a councillor as an election candidate.

New Council publicity during the election period will be restricted to communicating normal Council activities and initiatives and subject to certification by the Chief Executive Officer.

#### Media Releases/Spokespersons

Media releases during the election period will minimise references to specific councillors and will not identify any councillor in a manner that could promote a councillor as an election candidate. Where it is necessary to identify a spokesperson, the Chief Executive Officer will be consulted.

Media releases will require certification by the Chief Executive Officer.

#### Councillors

Councillors must not use their position as an elected representative or their access to Council resources to gain media attention during the election period in support of an election campaign.

### **5.9 Assistance to Candidates**

All election enquiries from candidates, whether sitting councillors or not, will be directed to the Election Manager or, where the matter is outside the responsibilities of the Election Manager, to the Chief Executive Officer.

#### Council staff

Upon becoming a candidate in a Gannawarra Shire Council election, the Council staff member must:

- Inform the Chief Executive Officer
- Take leave from their duties at least for the duration of the election period ~~(in accordance with s29 Local Government Act 1989)~~
- Return any Council equipment (including but not limited to motor vehicles, telephones and computers), documents or information that is not available to the public at least for the duration of the election period; and
- If elected, immediately resign from their employed position at Council ~~(in accordance with s29 Local Government Act 1989).~~

### **5.10 Advertising signage**

Candidates and their supporters are not permitted to affix, attach or place advertising signs on Council land or a Council road during election campaigns including during the election period.

Advertising signs must be erected or placed in accordance with Gannawarra Shire Council Local Law No. 1 Community Amenity and the Gannawarra Planning Scheme.

Gannawarra Planning Scheme - Clause 52.05-10 (Signs not requiring a permit):

A sign with a display area not exceeding 5 square metres publicising a local educational, cultural, political, religious, social or recreational event not held for commercial purposes. Only one sign may be displayed on the land, it must not be an animated or internally illuminated sign and it must not be displayed longer than 14 days after the event is held or 3 months, whichever is sooner. A sign publicising a local political event may include information about a candidate for an election.

## 6. RELATED LEGISLATION/POLICIES

*Local Government Act 2020*

<u>Originally Adopted</u>	<u>19 August 2020</u>
<u>Reviewed:</u>	<u>17 August 2022</u>
<u>Reviewed:</u>	
<u>Next review:</u>	<u>2028</u>