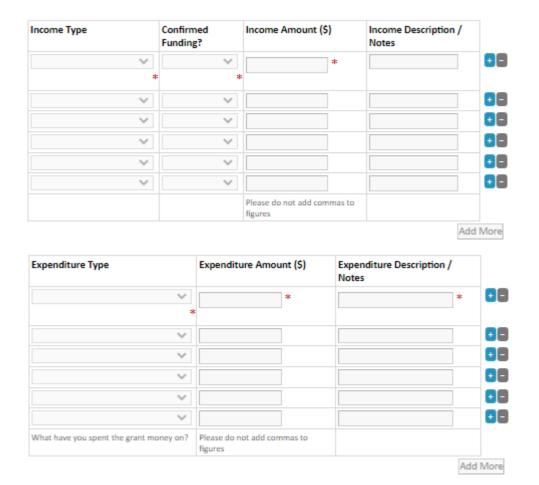
## **Community Grants Program Budget help sheet**

One of the most common mistakes that applicants make is the budget does not add up. Within Smartygrants, the budget section will look like this:



## Important!!

Your project income and project expenditure MUST be equal

An example budget is shown on Page 2.

## **Budget example**

This Budget example is for a \$5,000 Community Grant application

Income Type	Confirmed funding?	Income Amount (\$)	Income Description/Notes
Grant amount requested	No	5000	Grant requested from Council
Our cash contribution	Yes	1000	
Donation from Community Bank	Yes	500	Donation towards project
TOTAL		\$6,500	

Expenditure Type	Expenditure Amount (\$)	Expenditure Description/Notes
Guest speaker	2500	Engaging a guest speaker who specialises in
		health and wellbeing for event
Musical entertainment	2000	
Catering	1000	100 people at \$10 per head
Decorations	500	
Venue hire	500	
TOTAL	\$6500	