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| **GSC LOGO as of August 2016** | | | | | | | **NOTIFICATION TO COUNCIL**  **Pursuant To Regulation 39 of the *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010*** | | | | | | | | | | | |
| **Unregistrable movable dwellings, rigid annexes, ensuites and flyovers** | | | | | | | | | | | | | | | | | | |
| To: Gannawarra Shire Council Building Surveyor | | | | | | | | | | | | | | | | | | |
| **CARAVAN PARK** | | | | | | | | | | | | | | | | | | |
| Name of Caravan Park | | |  | | | | | | | | | | | | | | | |
| Address of Caravan Park | | |  | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| **APPLICANT** (CARAVAN PARK OWNER) | | | | | | | | | | | | | | | | | | |
| Name | |  | | | | | | | | | | | | | | | | |
| Postal address | |  | | | | | | | | | | | | | | | Postcode |  |
| Residential address | |  | | | | | | | | | | | | | | | Postcode |  |
| Phone | |  | | | | | | Email | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| **SITE HOLDER** | | | | | | | | | | | | | | | | | | |
| Name | | | |  | | | | | | | | | | | | | | |
| Postal address | | | |  | | | | | | | | | | | | | Postcode |  |
| Residential address | | | |  | | | | | | | | | | | | | Postcode |  |
| Phone | | | |  | | | | | Email | | |  | | | | | | |
| Caravan Park site number | | | |  | | | | | | | | | | | | | | |
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| **STRUCTURE TO BE ERECTED** | | | | | | | | | | | | | | | | | | |
| Yes  No | Unregistrable movable dwelling | | | | | | | | | | Yes  No | | Rigid annex | | | | | |
| Yes  No | Flyover | | | | | | | | | | Yes  No | | Shade sail | | | | | |
| Yes  No | Verandah | | | | | | | | | | Yes  No | | Deck | | | | | |
| Yes  No | Ensuite | | | | | | | | | | Yes  No | | Other | |  | | | |
|  | | | | | | | | | | | | | | | | | | |
| Proposed date of installation | | | | | |  | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| **Signature of applicant** | | | | | ✍ | | | | | | | | | **Date** | |  | | |
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| Gannawarra Shire Council collects and holds personal information for the purpose of carrying out its functions under the Local Government Act 1989 and facilitating the operation of other Acts of Parliament. Council will take all reasonable steps to protect all personal information from misuse, loss or from unauthorised access, modification or disclosure. Council may disclose this information to Government, Regulatory Authorities and Council contractors or where there is a legislated requirement. Otherwise, information held will only be disclosed or amended upon receipt of written instructions from the client or from parties authorised to act on their behalf. Please note that everyone has the right to access their own personal information subject to some exceptions permitted by law. | | | | | | | | | | | | | | | | | | |
| **Please return notification and additional documentation as required to Gannawarra Shire Council:**  • Patchell Plaza, 47 Victoria Street Kerang or 23-25 King Edward Street Cohuna  • PO Box 287 Kerang VIC 3579 • [council@gannawarra.vic.gov.au](mailto:council@gannawarra.vic.gov.au)  **Queries - please phone Building Surveyor on 03 5450 9333** or visit Council’s website [www.gannawarra.vic.gov.au](http://www.gannawarra.vic.gov.au) | | | | | | | | | | | | | | | | | | |

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| ***Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010***  Division 3—Standards for movable dwellings and annexes  39 Notice to council  If it is proposed to install an unregistrable movable dwelling or rigid annexe in a caravan park, the caravan park owner must provide the council with details of the siting, structural design and proposed installation of the dwelling or annexe—  (a) at least 7 days before installation; or  (b) at such earlier time as is required in writing by the council.  Penalty: 20 penalty units. |
| **SITING DETAILS** |
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| **STRUCTURAL DESIGN** |
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