

Bus Route – Certificates

COUNCIL POLICY NO. 058

1. POLICY

1.1 Application for Certificate of Suitability of a proposed route or changes to existing route will only be accepted from the School Council or School Bus Coordinator through the Department of Education and Training.

Applications are to provide the following information:

- a) plan of the proposed route showing the location of residences affected by the proposal;
- b) number and age of all children concerned or likely to be concerned over the next five years and consider longer term to accommodate up to twelve years for one child school life years;
- c) comments from the School Council(s) whose school(s) are involved or affected by the proposal;
- d) description and size of the bus proposed for the route; and
- e) list any section of the route that may present temporary or seasonal difficulties for use by a school bus

Parents/carers of children travelling on school buses may make input into the selection or nomination of school bus routes through the relevant School Bus Coordinator.

1.2 In the event that no problems affecting Council exist in relation to the proposed route, the Director Infrastructure and Development will approve the Certificate to be issued to the applicant.

1.3 Where substandard road conditions exist that don't meet minimum standards for a bus route, eg. lack of suitable parking, inadequate road pavement, lack of turning area or, appropriate signage, the Director Infrastructure and Development will jointly inspect the route with the School Bus Coordinator, an Officer from the Department of Education and Training and the Bus Contractor in an attempt to find an appropriate solution taking into consideration budget, ongoing maintenance etc.

2. POLICY REVIEW

Council will review this policy as required but always within two years after a general election of the Council.

At the time of review, this policy was compliant with the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

3. FURTHER INFORMATION

Members of the public may inspect all Council policies at Gannawarra Shire Council's Kerang and Cohuna office or online at www.gannawarra.vic.gov.au.

Any enquiries in relation to this policy should be directed to the Chief Executive Officer on (03) 5450 9333.

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