



GANNAWARRA
Shire Council

Council Meeting

MINUTES

Wednesday, 18 October 2023

6:00pm

Senior Citizens Centre

Kerang

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**MINUTES OF GANNAWARRA SHIRE COUNCIL
COUNCIL MEETING
HELD AT THE SENIOR CITIZENS CENTRE, KERANG
ON WEDNESDAY, 18 OCTOBER 2023 AT 6:00PM**

PRESENT:

Cr Charlie Gillingham (Mayor)	Avoca Ward
Cr Jane Ogden (Deputy Mayor)	Patchell Ward
Cr Kelvin Burt	Patchell Ward
Cr Ross Stanton	Murray Ward
Cr Garner Smith	Yarran Ward
Cr Keith Link	Yarran Ward

IN ATTENDANCE: **Acting Chief Executive Officer
Manager Governance**

Gallery: 2

Media: Nil

1 ACKNOWLEDGEMENT OF COUNTRY

The Welcome to Country video was played.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Cr Travis Collier was noted as an apology.

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Kelvin Burt

That the minutes of the Council Meeting held on 20 September 2023 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Cr Charlie Gillingham declared a Conflict of Interest in relation to Item 7.2 point 3 and 4.

Cr Jane Ogden declared a Conflict of Interest in relation to Item 7.2 point 3.

Cr Ross Stanton declared a Conflict of Interest in relation to Item 7.2 point 7.

Cr Kelvin Burt declared a Conflict of Interest in relation to Item 7.2 point 6 and Item 7.3 point 4.

6 BRIEFING SESSIONS

6.1 RECORDS OF COUNCILLOR BRIEFINGS - 13 SEPTEMBER TO 10 OCTOBER 2023

EXECUTIVE SUMMARY

This report presents to Council written records of Councillor Briefings in accordance with Clause 31 of the Gannawarra Shire Council Governance Rules.

RESOLUTION

Moved: Cr Kelvin Burt

Seconded: Cr Ross Stanton

That Council note the records of Councillor Briefings 13 September to 10 October 2023.

CARRIED

7 BUSINESS REPORTS FOR DECISION

7.1 COUNCIL POLICY REVIEW - NO. 074 INFORMATION PRIVACY AND HEALTH RECORDS

EXECUTIVE SUMMARY

Council officers undertake regular reviews of Council policies to ensure compliance with relevant legislation and to ensure that they are reflective of current practice. This report addresses the following policy that have been recently reviewed:

- Policy No. 074 – Information Privacy and Health Records

RESOLUTION

Moved: Cr Kelvin Burt

Seconded: Cr Keith Link

That Council endorse the following reviewed policy:

- 1. Policy No. 074 – Information Privacy and Health Records**

CARRIED

7.2 2023 COMMUNITY GRANTS PROGRAM - COMMUNITY EVENT GRANTS

EXECUTIVE SUMMARY

The 2023 Community Grants program saw 43 applications submitted totalling \$173,900.68.

Of these applications, 14 were for Community Events and 29 were for Community Support. A summary of the submissions is detailed below:

Funding category	Number of applications received	Total Amount requested
Community Events	14	\$53,325
Community Support	29	\$120,575.68

An assessment process has been undertaken for both categories (Community Support and Community Events), with independent assessments completed by a cross-departmental panel, taking into consideration the responses to the essential criteria, evidence provided to support applications, as well as history of previous funding received through the program.

From this, Council officers have developed the attached recommendations for funding that are within Council's budget for the program.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Jane Ogden

- 1) That Council endorse the allocation of the 2023 Community Grants – Community Event category, totalling \$14,220;

CARRIED

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Ross Stanton

- 2) That Council endorse the suggested allocation of \$31,425 in funding support be referred to the Community Resilience Committee for consideration of funding as part of the Flood Recovery Program;

CARRIED

RESOLUTION

Moved: Cr Keith Link

Seconded: Cr Ross Stanton

That Cr Smith takes the Chair for Item 7.2 points 3 and 4.

CARRIED

Cr Charlie Gillingham left the room at 6.11pm

Cr Jane Ogden left the room at 6.11pm

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Keith Link

- 3) That Council endorse the allocation of funding for the Community Event for Northern District Community Health;**

CARRIED

Cr Jane Ogden returned to the room at 6.13pm.

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Ross Stanton

- 4) That Council endorse the allocation of funding for the Community Event for Kerang Lakes;**

CARRIED

Cr Charlie Gilligham returned to the room at 6.14pm and resumed the chair.

RESOLUTION

Moved: Cr Garner Smith

Seconded: Cr Keith Link

- 5) That Council endorse the allocation of funding for the Community Event for Cohuna Progress;**

CARRIED

Cr Kelvin Burt left the room at 6.16pm

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Ross Stanton

- 6) That Council endorse the allocation of funding for the Community Event for Kerang Progress;**

CARRIED

Cr Kelvin Burt returned to the room at 6.17pm.

Cr Ross Stanton left the room at 6.17pm.

RESOLUTION

Moved: Cr Garner Smith

Seconded: Cr Kelvin Burt

- 7) That Council endorse the allocation of funding for the Community Event for Koondrook Development Committee;**

CARRIED

Cr Ross Stanton returned to the room at 6.18pm.

MOTION

Moved: Cr Jane Ogden

Seconded: Cr Kelvin Burt

8) That Council endorse all remaining Community Event applications not previously endorsed in Recommendations 3 – 7.

AMENDMENT

Moved: Cr Keith Link

Seconded: Cr Garner Smith

That the item relating to the Cohuna Market lay on the table until the next meeting.

LOST

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Kelvin Burt

8) That Council endorse all remaining Community Event applications not previously endorsed in Recommendations 3 – 7.

CARRIED

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Kelvin Burt

9) That Council endorse officers to undertake a review of the Community Grant guidelines to determine funding criteria for the 2024 program.

CARRIED

7.3 2023 COMMUNITY GRANTS PROGRAM - COMMUNITY SUPPORT GRANTS

EXECUTIVE SUMMARY

The 2023 Community Grants program saw 43 applications submitted totalling \$173,900.68.

Of these applications 14 were for Community Events and 29 were for Community Support. A summary of the submissions is detailed below:

Funding category	Number of applications received	Total Amount requested
Community Events	14	\$53,325
Community Support	29	\$120,575.68

An assessment process has been undertaken for both categories (Community Support and Community Events), with independent assessments completed by a cross-departmental panel, taking into consideration the responses to the essential criteria, evidence provided to support applications, as well as history of previous funding received through the program.

From this, Council officers have developed the attached recommendations for funding that are within Council's budget for the program.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Jane Ogden

- 1) That Council endorse the allocation of the 2023 Community Grants – Community Support category, totalling \$65,454.05;

CARRIED

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Ross Stanton

- 2) That Council endorse the suggested allocation of \$3,000 in funding support be referred to the Community Resilience Committee for consideration of funding as part of the Flood Recovery program;

CARRIED

6:32pm Mayor Charlie Gillingham adjourned the Meeting to obtain clarification on the remaining points in Item 7.3.

6:36pm Meeting resumed.

RESOLUTION

Moved: Cr Keith Link

Seconded: Cr Garner Smith

That points 3, 4, 5 and 6 lay on the table until the next meeting.

CARRIED

7.4 ANNUAL REPORT 2023

EXECUTIVE SUMMARY

The *Gannawarra Shire Council Annual Report 2023*, covering the period from 1 July 2022 to 30 June 2023, has been prepared in accordance with the requirements of the *Local Government Act 2020* (the Act). In accordance with section 98 of the Act, the Annual Report contains a report on the operations of Council, the audited Financial Statements and audited Performance Statement.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Kelvin Burt

That Council

- 1. Receives the *Gannawarra Shire Council Annual Report 2023*.**
- 2. Ensures a copy of the *Gannawarra Shire Council Annual Report 2023* is available to view on Council's website.**
- 3. Authorises the CEO to make administrative changes to the document as advised by Councils auditors prior to the document being published.**

CARRIED

7.5 AUDIT AND RISK COMMITTEE - 12 SEPTEMBER, 2023 MEETING

EXECUTIVE SUMMARY

The Audit and Risk Committee (ARC) met on Tuesday, 12 September 2023. The focus of the ARC meeting was to review the draft Financial Statements and the draft Performance Statement. Other reports related to governance, compliance and risk management matters.

RESOLUTION

Moved: Cr Garner Smith

Seconded: Cr Ross Stanton

That Council receive and note the summary of the discussions of the Audit and Risk Committee meeting held 12 September 2023.

CARRIED

8 URGENT BUSINESS

Nil

9 NOTICES OF MOTION

Nil

10 QUESTION TIME

Nil

11 DELEGATES REPORTS**11.1 DELEGATES REPORTS**

Association	Appointed Council Delegate
Central Victorian Greenhouse Alliance	Cr Stanton
Community Halls Community Asset Committee	Cr Burt
Loddon Campaspe Group of Councils	Mayor
Municipal Association of Victoria	Cr Collier
Municipal Fire Management Planning Committee (MFMPC)	Cr Link
Murray River Group of Councils (MRGC)	Mayor
Rail Freight Alliance	Cr Stanton
Rural Councils Victoria	Cr Smith
Timber Towns Victoria	Cr Smith

NB: * Audit and Risk Committee - no delegate report is required as the Audit and Risk Committee formally reports back separately to Council in accord with the Audit and Risk Committee Charter.

Councillors gave verbal updates on attendance at meetings to which they are the appointed delegate.

12 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 6.51pm.

The Minutes of this Meeting were confirmed at the Meeting of the Gannawarra Shire Council held on 15 November 2023.

Mayor Charlie Gillingham

CHAIRPERSON