



GANNAWARRA

Shire Council

Wednesday, 15 November 2023

6:00pm

Senior Citizens Centre

Kerang

AGENDA

Council Meeting

Order Of Business

1	Welcome to Country.....	3
2	Opening Declaration.....	3
3	Apologies and Leave of Absence	3
4	Confirmation of Minutes	3
5	Declaration of Conflict of Interest	3
6	Briefing Sessions.....	5
6.1	Records of Councillor Briefings - 11 October to 7 November 2023.....	5
7	Business Reports for Decision	7
7.1	Committee Memberships 2023/2024.....	7
7.2	2024 Citizenship Ceremony Dates.....	10
7.3	Proposed 2024 Council Meeting Dates, Times and Locations	12
7.4	Revised 2023/2024 Fees and Charges.....	16
7.5	2023 Community Grants Program - Community Support Grants.....	19
7.6	Quarterly Budget Report - Quarter Ending 30 September 2023	25
8	Urgent Business.....	39
9	Notices of Motion.....	39
10	Question Time.....	39
11	Delegates Reports	41
11.1	Delegates Reports	41

Geoff Rollinson

CHIEF EXECUTIVE OFFICER

1 WELCOME TO COUNTRY

Playing of the Welcome to Country video clip.

2 OPENING DECLARATION

We, the Councillors of the Shire of Gannawarra, declare that we will undertake the duties of the office of Councillor, in the best interests of our community, and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Meeting – 18 October 2023

Meeting - 6 November 2023

5 DECLARATION OF CONFLICT OF INTEREST

General conflict of interest

Unless exempt under Section 129 of the *Local Government Act 2020* (the Act) or regulation 7 of the Local Government (Governance and Integrity) Regulations 2020, a Councillor or member of Council staff has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the person's private interests (as defined in Section 127(2) of the Act) could result in that person acting in a manner that is contrary to their public duty.

Material conflict of interest

Unless exempt under Section 129 of the *Local Government Act 2020* or regulation 7 of the Local Government (Governance and Integrity) Regulations 2020, a Councillor or member of Council staff has a material conflict of interest in respect of a matter if an affected person (as defined in Section 128(3) of the Act) would gain a benefit or suffer a loss depending on the outcome of the matter.

Disclosure of a conflict of interest

A Councillor who has a conflict of interest and is attending a meeting of the Council must make a full disclosure of that interest by either advising:

- a) the Council at the meeting immediately before the matter is considered at the meeting; or
- b) the Chief Executive Officer in writing before the meeting –

whether the interest is a general conflict of interest or a material conflict of interest; and the nature of the interest.

Note: If a Councillor advises the Chief Executive Officer of the details under b) above, the Councillor must make a disclosure of the class of interest only to the meeting immediately before the matter is considered at the meeting.

In accordance with Section 130 of the Act, a councillor who has disclosed a conflict of interest in respect of a matter must exclude themselves from the decision making process in relation to the matter, including any discussion or vote on the matter at any Council meeting, and any action in relation to the matter.

Failure to comply with Section 130 of the Act may result in a penalty of 120 penalty units

6 BRIEFING SESSIONS

6.1 RECORDS OF COUNCILLOR BRIEFINGS - 11 OCTOBER TO 7 NOVEMBER 2023

Author: Jodie Basile, Governance and Compliance Coordinator

Authoriser: Geoff Rollinson, Chief Executive Officer

Attachments: 1 Record of Councillor Briefings - 11 October to 7 November 2023

RECOMMENDATION

That Council note the records of Councillor Briefings 11 October to 7 November 2023.

EXECUTIVE SUMMARY

This report presents to Council written records of Councillor Briefings in accordance with Clause 31 of the Gannawarra Shire Council Governance Rules.

DECLARATIONS OF CONFLICT OF INTEREST

The Officer preparing this report declares that they have no conflict of interest in regard to this matter.

COUNCIL PLAN

Council Plan 2021-2025: Be a creative employer of choice through our adherence to good governance and our inclusive culture.

BACKGROUND INFORMATION

In accordance with Clause 32 of the Gannawarra Shire Council Governance Rules, a written record of a meeting held under the auspices of Council is, as soon as practicable, reported at a meeting of the Council and incorporated in the minutes of that Council meeting.

The record must include:

1. The names of all Councillors and members of Council staff attending
2. The matters considered
3. Any conflict-of-interest disclosures made by a Councillor attending
4. Whether a Councillor who has disclosed a conflict of interest left the meeting.

CONSULTATION


Consultation with Councillors and staff has occurred to ensure the accuracy of the Councillor Briefing records.

CONCLUSION

To ensure compliance with Clause 32 of the Gannawarra Shire Council Governance Rules, it is recommended that Council note the Councillor Briefing records as attached to this report.

RECORD OF A COUNCILLOR BRIEFING



Type of Meeting	Councillor Briefing	
Date:	Monday, 6 November 2023	
Time:	9.30am – 4.30pm	
Location:	Kerang Senior Citizens Centre	
In Attendance: (Councillors)	Cr Charlie Gillingham Cr Kelvin Burt Cr Travis Collier Cr Ross Stanton Cr Jane Ogden Cr Garner Smith	
Apologies:	Cr Keith Link	
In Attendance: (Officers)	Geoff Rollinson, Jodie Basile, Wade Williams, Paul Fernee, Roger Griffiths, Mel Mathers, Rebecca Hollingworth.	
In Attendance: (Other)	Nil	
Matters Discussed:	<p>Review Draft October Council Agenda</p> <p>7.1 Committee Memberships 2023/2024 7.2 2024 Citizenship Ceremony Dates 7.3 Proposed 2024 Council Meeting Dates, Times, and Locations 7.4 Received 2023/2024 Fees and Charges 7.5 2023 Community Grants Program – Community Support Grants 7.6 Quarterly Budget Report – Quarter Ending 30 September 2023</p> <p>Councillor Briefing Updates</p> <ul style="list-style-type: none"> • VLGA Social Media Training • Community Care Services Transition Out Update • Future Listing Report • Kerang Active Corridor Masterplan – Draft for Public Feedback • 2023/2024 Capex Update – October • CEO Annual Review • Proposed 2024/2025 Budget Timetable <p>Councillor Issues</p>	
Conflict of Interest Disclosures		
Matter No.	Councillor/Officer making disclosure	Councillor/Officer left meeting Yes/No
7.5 – Community Grants Program – Community Support Grants	Cr Kelvin Burt.	No
CEO Annual Review	Geoff Rollinson, CEO	Yes
Completed By:	Geoff Rollinson – Chief Executive Officer 	

7 BUSINESS REPORTS FOR DECISION

7.1 COMMITTEE MEMBERSHIPS 2023/2024

Author: Alissa Harrower, Manager Governance

Authoriser: Geoff Rollinson, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council adopt the list of Committee memberships, and Councillor delegates or representatives to each, for 2023/2024 as detailed in this report.

EXECUTIVE SUMMARY

Council holds financial memberships for various committees, both locally and regionally, in the interests of advocating for and on behalf of the community. Membership to these and a number of other committees provides for Councillors to act as a Council delegate or representative on behalf of the Gannawarra Shire Council.

The table below lists each committee and the proposed Councillor delegate or representative to each, for 2023/2024.

COUNCILLOR COMMITTEES 2023/2024	
COMMITTEE	COUNCILLOR
Central Victorian Greenhouse Alliance (CVGA)	Cr Ross Stanton, Mayor
Municipal Fire Management Planning Committee (MFMPC)	Cr Keith Link
Municipal Emergency Management Planning Committee (MEMPC)	Cr Keith Link
Municipal Association of Victoria (MAV)	Cr Travis Collier
Audit and Risk Committee (x 2)	Cr Ross Stanton, Mayor, and Cr Garner Smith
Murray River Group of Councils (MRGC)	Cr Ross Stanton, Mayor
Loddon Campaspe Group of Councils	Cr Ross Stanton, Mayor
Rail Freight Alliance	Cr Jane Ogden
Rural Councils Victoria	Cr Garner Smith
Timber Towns Victoria	Cr Garner Smith
Community Halls Community Asset Committee	Cr Kelvin Burt

PURPOSE

The purpose of this report is for Council to review and adopt committee memberships and assign Councillor delegates or representatives to each for 2023/2024.

ATTACHMENTS

Nil

DISCUSSION

Each year Council reviews its membership for various committees within and external to our municipality and nominates Councillor delegates or representatives to each. This allows Councillors to pursue an area in which they have an interest and/or expertise and to use this knowledge to enhance their contribution to the committees on which they serve.

2023/2024 Committee Memberships detailing the composition and purpose of each committee is attached to this report.

RELEVANT LAW

Not applicable.

RELATED COUNCIL DECISIONS

At its meeting on 16 November 2022 Council adopted a list of Committee memberships and Councillor representatives for 2022/2023.

OPTIONS

That Council determine 2023/2024 committee memberships and Councillor representation to each.

SUSTAINABILITY IMPLICATIONS

Not applicable.

COMMUNITY ENGAGEMENT

Council is committed to advocating in the best interest of the community and region.

INNOVATION AND CONTINUOUS IMPROVEMENT

This list of Committee's represented by a Councillor can be reviewed and updated by resolution of Council as required. Memberships can be added or removed to ensure the best interests and outcomes for the Gannawarra Community.

COLLABORATION

Councillors nominated as a Council representative on a number of Committee's regularly collaborate with other councils, Governments and statutory bodies.

FINANCIAL VIABILITY

The adopted 2023/2024 Annual Budget provides for expenses associated with memberships to, and Councillor representation on the various committees.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Each committee identified is governed by individual strategic plans and policies relevant to their charter and purpose.

COUNCIL PLANS AND POLICIES

Council Plan 2021 – 2025:

- Achieve long-term financial and environmental sustainability.
- Improve the health, safety and wellbeing of our community through partnerships, services and programs.

TRANSPARENCY OF COUNCIL DECISIONS

This report will be considered in an open Council meeting.

CONFLICT OF INTEREST

The officer preparing this report declares that they have no conflict of interest in regard to this matter.

7.2 2024 CITIZENSHIP CEREMONY DATES

Author: Alissa Harrower, Manager Governance

Authoriser: Geoff Rollinson, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council adopt the following dates for the 2024 Citizenship Ceremonies: Friday 26 January, Tuesday 2 April, Tuesday 2 July and Tuesday 8 October, 2024.

EXECUTIVE SUMMARY

Each year Council is required to set a schedule of Australian Citizenship Ceremony dates for the Department of Home Affairs, usually three to six months in advance.

This report proposes dates for ceremonies to be held in 2024.

PURPOSE

The purpose of this report is to establish Australian Citizenship Ceremony dates for 2024

ATTACHMENTS

Nil.

DISCUSSION

Citizenship ceremonies fulfil legal requirements prescribed by the *Australian Citizenship Act 2007* and the Australian Citizenship Regulations 2007. They are conducted by a Presiding Officer, usually the Mayor, Deputy Mayor, or Chief Executive Officer, under the authority of the Minister for Immigration, Citizenship and Multicultural Affairs.

Each year Council is required to set a schedule of ceremony dates and provide this schedule to the Department of Home Affairs as soon as possible, usually three to six months in advance. Where possible, Parliamentary Sitting dates are avoided to allow for elected representatives from all three tiers of government to attend throughout the year.

RELEVANT LAW

Australian Citizenship Act 2007

Australian Citizenship Regulations 2007.

RELATED COUNCIL DECISIONS

Nearing the conclusion of each calendar year, Council receives a formal request from the Department of Home Affairs to provide confirmation of the proposed dates for Citizenship Ceremonies for the up-coming year.

Historically, this report has been provided to Council for consideration and adoption at the November Meeting of Council.

OPTIONS

Citizenship ceremonies are public ceremonial occasions which provide an important opportunity to formally welcome new citizens as full members of the Australian community and are formal occasions conducted with dignity, respect, and due ceremony. Conducting four ceremonies will ensure that Council provides this opportunity for its community throughout the year.

SUSTAINABILITY IMPLICATIONS

Nil.

COMMUNITY ENGAGEMENT

No formal consultation is required; however public notice will be given of the schedule.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable.

COLLABORATION

Not applicable.

FINANCIAL VIABILITY

Council adopts a budget each financial year providing allowance for Council Ceremonies and Visits by Dignitaries. The expenses associated with Citizenship Ceremonies are included within the adopted budget.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not Applicable.

COUNCIL PLANS AND POLICIES

Council Plan 2021-2025:

- Enhance the wellbeing and liveability of the Gannawarra through creative infrastructure and services.
- Improve the health, safety, and wellbeing of our community through partnerships, services and programs.

TRANSPARENCY OF COUNCIL DECISIONS

This report will be considered in an open Council meeting.

CONFLICT OF INTEREST

The officer preparing this report declares that they have no conflict of interest in regard to this matter.

7.3 PROPOSED 2024 COUNCIL MEETING DATES, TIMES AND LOCATIONS

Author: Alissa Harrower, Manager Governance

Authoriser: Geoff Rollinson, Chief Executive Officer

Attachments: 1 Proposed dates, times and location for 2024 scheduled meetings of Council.

RECOMMENDATION

That Council adopt the list of dates for 2024 scheduled meetings of Council as detailed in and attached to this report.

EXECUTIVE SUMMARY

In accordance with Council's Governance Rules, at or before the last meeting each calendar year, Council must fix the date, time, and place of all scheduled Council meetings for the following calendar year.

This report proposes scheduled Council meetings for 2024 continue to be held on the third Wednesday of each month from February to December inclusive, with the exception of the June meeting which will be held on the fourth Wednesday. All meetings will commence at 6.00pm at the Senior Citizens Centre, Kerang.

The date for the Meeting to conduct the Mayoral Election has not been included in the meeting schedule for 2024 as this date will be determined upon confirmation of the 2024 Election timeline.

January – No Meeting

July – Wednesday 17 @ 6.00pm

February – Wednesday 21 @ 6.00pm

August – Wednesday 21 @ 6.00pm

March – Wednesday 20 @ 6.00pm

September – Wednesday 18 @ 6:00pm

April – Wednesday 17 @ 6.00pm

October – Wednesday 16 @ 6.00pm

May – Wednesday 15 @ 6:00pm

November – Wednesday 20 @ 6:00pm

June – Wednesday 26 @ 6:00pm

December – Wednesday 18 @ 6:00pm

PURPOSE

The purpose of this report is to consider and adopt dates for 2024 scheduled meetings of Council.

ATTACHMENTS

Proposed dates, times, and locations for 2024 scheduled meetings of Council.

DISCUSSION

Council's Governance Rules require Council to fix the date, time, and place of all scheduled Council meetings for the following calendar year, at or before the last meeting each calendar year.

In previous years, Council meetings have been held on the third Wednesday of each month.

In August 2023, Council resolved to commence Council Meetings at 6.00pm, with meetings prior to this commencing at 10.00am.

It is proposed that 2024 meetings commence at 6.00pm on the third Wednesday of each month from February to December inclusive at the Kerang Senior Citizens Centre, with the exception of the June meeting which will be held on the fourth Wednesday due to the clash with the National General Assembly in Canberra.

The date for the Meeting to conduct the Mayoral Election has not been included as this date will be determined upon confirmation of the 2024 Election timeline.

There is provision in the Governance Rules for scheduled meeting dates, times, and locations to be amended if required, providing notice of the change is given to the public.

RELEVANT LAW

Local Government Act 2020 – Section 61 – Council meetings

Gannawarra Shire Council Governance Rules – Rule 12 – Date, time, and place of Council meetings.

RELATED COUNCIL DECISIONS

Not Applicable

OPTIONS

Council's Governance Rules require Council to fix the date, time, and place of all scheduled Council meetings for the following calendar year, at or before the last meeting each calendar year.

SUSTAINABILITY IMPLICATIONS

Not Applicable

COMMUNITY ENGAGEMENT

Members of the public unable to attend or view Council meetings are able to access recordings of meeting recordings and/or meeting minutes from Council's website.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not Applicable

COLLABORATION

Not Applicable

FINANCIAL VIABILITY

The adopted Annual Budget 2023/24 provides for expenses associated with meetings of Council.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not Applicable

COUNCIL PLANS AND POLICIES

Gannawarra Shire Council Plan 2021 – 2025 – Be a creative employer of choice through our adherence to good governance and our inclusive culture.

TRANSPARENCY OF COUNCIL DECISIONS

This report will be considered in an open Council meeting.

CONFLICT OF INTEREST

The officer preparing this report declares that they have no conflict of interest in regard to this matter.

MEETINGS OF COUNCIL 2024



Month	All meetings to commence at 6.00pm	Location
January	No Meeting	-
February	Wednesday 21	Kerang Senior Citizen Rooms
March	Wednesday 20	Kerang Senior Citizen Rooms
April	Wednesday 17	Cohuna Council Meeting Room
May	Wednesday 15	Kerang Senior Citizen Rooms
June	Wednesday 26	Kerang Senior Citizen Rooms
July	Wednesday 17	Koondrook Senior Citizen Rooms
August	Wednesday 21	Kerang Senior Citizen Rooms
September	Wednesday 18	Kerang Senior Citizen Rooms
October	Wednesday 16	Cohuna Council Meeting Room
Mayoral Election	TBC with Election timeline	Kerang Senior Citizen Rooms
November	Wednesday 20	Kerang Senior Citizen Rooms
December	Wednesday 18	Kerang Senior Citizen Rooms

7.4 REVISED 2023/2024 FEES AND CHARGES

Author: Alissa Harrower, Manager Governance

Authoriser: Geoff Rollinson, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council endorse the changes to the 2023/2024 Fees and Charges relating to the Quambatook Caravan Park and Road Opening Permits, to commence from 16 November 2023.

EXECUTIVE SUMMARY

Each year Council reviews the level of fees and charges that are applied across Gannawarra Shire Council for the provision of services, with a view to achieving a balance between affordability, encouraging greater usage, cost recovery and raising sufficient revenue to support the delivery of services.

The Schedule of Fees and Charges is to be included in Council's Annual Budget document.

Since the adoption of the 2023/2024 Fees and Charges in March 2023, Council Officers have identified a number of required changes to ensure the achievement of best practice financial management.

PURPOSE

To ensure responsible financial management whilst weighed to balance affordability and encourage usage.

ATTACHMENTS

Proposed Revised Fees and Charges 2023/2024.

DISCUSSION

The fees and charges applied by Council fall into two categories:

- Discretionary – where Council has control over the type and amount of the fee or charge.
- Statutory – where the fee or charge is set by legislation or another authority outside of Council's control.

There is no standard increase applied across Council's discretionary fees and charges. Rather, increases or decreases are driven to achieving a balance between affordability, encouraging greater usage, cost recovery and raising sufficient revenue to support the delivery of services. Discretionary fees and charges may be adjusted by Council anytime during the year and the schedule is noted with the date the change is operable from.

Statutory fees and charges are adjusted when the relevant legislation or authority notifies Council of the change; whereas discretionary fees are reviewed by Council each year and are applicable from 1 July.

Since the adoption of the 2023/2024 Fees and Charges in March 2023, Council Officers have identified a number of required changes to ensure the achievement of best practice financial management.

Quambatook Caravan Park	2023/24 adopted rate	2023/24 revised rate	Comments
Powered site per person per night – Easter	\$21.00	\$25.00	The Quambatook Caravan Park Community Asset Committee has recently undertaken a review of income and expenditure on the back of increased costs and growth in park patrons and requested a review and change in the current fees and charges to ensure financial sustainability.
Unpowered site per person per night – Easter	\$16.00	\$20.00	
Bunkhouse/Cabin up to six people – Easter	\$167.00	\$170.00	
Powered site per double per night – off peak	\$32.00	\$35.00	
Unpowered site per double per night – off peak	\$21.00	\$25.00	
Cabin and Bunkhouse – off peak	\$84.00	\$90.00	
Cabin and Bunk house – off peak – extra person	\$26.00	\$25.00	
Cabin and Bunkhouse – off peak – 7 days	\$364.00	\$420.00	
2023/24 adopted rate	2023/24 adopted rate	2023/24 revised rate	
Security Deposit – works not within the carriageway	\$212.00 per sq/m	\$210.00 per sq/m	Required change due to administration error.
Security Deposit – works within the carriageway (Over 4m2)	\$860.00 Min + \$214 per m2 over 4m2.	\$850.00 Min + \$210 per m2 over 4m2.	Required change due to administration error.

RELEVANT LAW

Local Government Act 2020

RELATED COUNCIL DECISIONS

Council adopted the 2023/2024 Fees and Charges at its March 2023 Council Meeting.

OPTIONS

Council may wish to endorse the changes to the 2023/2024 Fees and Charges to reflect the changes relating to the Quambatook Caravan Park, Works Within the Road Reserve (Road Opening Permits) and Community Care Services or alternatively choose not to make any changes at this time.

SUSTAINABILITY IMPLICATIONS

During the review of fees and charges, Council seeks to ensure balance between affordability, encouraging greater usage, cost recovery and raising sufficient revenue to support the delivery of services.

COMMUNITY ENGAGEMENT

Not applicable.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable.

COLLABORATION

Council works closely with the Quambatook Caravan Park Community Asset Committee of Council, appointed under section 65 of the *Local Government Act 2020*.

FINANCIAL VIABILITY

The schedule of Fees and Charges is developed in line with prudent financial management practices and seeks to ensure ongoing financial viability of the Council.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable.

COUNCIL PLANS AND POLICIES

- Achieve long-term financial and environmental sustainability.
- Improve the health, safety, and wellbeing of our community through partnerships, services and programs.

TRANSPARENCY OF COUNCIL DECISIONS

This report will be presented in an open Council Meeting.

CONFLICT OF INTEREST

The officer preparing this report declares that they have no conflict of interest in regard to this matter.

7.5 2023 COMMUNITY GRANTS PROGRAM - COMMUNITY SUPPORT GRANTS**Author:** Katrina Thorne, Coordinator Community Partnerships**Authoriser:** Paul Fernee, Director Community Wellbeing**Attachments:** 1 2023 Community Grants Program - Community Support recommendations**RECOMMENDATION**

1. That Council endorse the allocation of the 2023 Community Grants – Community Support category, totalling \$65,454.05 to the 19 projects as attached.
2. That Council endorse the suggested allocation of \$3,000 in funding support be referred to the Community Resilience Committee for consideration of funding as part of the Flood Recovery Program.
3. That Council endorse officers to undertake a review of the Community Grant guidelines to determine funding criteria for the 2024 program.

EXECUTIVE SUMMARY

The 2023 Community Grants program saw 43 applications submitted totalling \$173,900.68. Of these applications 14 were for Community Events and 29 were for Community Support. A summary of the submissions is detailed below:

Funding category	Number of applications received	Total Amount requested
Community Events	14	\$53,325
Community Support	29	\$120,575.68

An assessment process has been undertaken for both categories (Community Support and Community Events), with independent assessments completed by a cross-departmental panel, taking into consideration the responses to the essential criteria, evidence provided to support applications, as well as history of previous funding received through the program. From this,

Council officers have developed the attached recommendations for funding that are within Council's budget for the program.

PURPOSE

The purpose of this report is to present Council with the recommendations to endorse the award of funding for the 2023 Community Grants Program – Community Support category, within the available budget.

ATTACHMENTS

2023 Community Grants program – Community Support funding recommendations

DISCUSSION

The 2023 Community Grants program opened on 1 August 2023, and closed on 3 September.

The framework for Council's 2023 Community Grants Program is outlined below:

Category	Adopted Budget	Total of applications received
Community Support and Events	\$80,000	\$173,900.68

This year the funding recommendations include one submission that is recommended to be referred to the Gannawarra Community Resilience Committee for consideration of funding as part of the flood recovery program.

A funding recommendation breakdown is provided below:

Funding category	Number of applications supported	Amount
Community Support funding	19	\$65,454.05
Flood Recovery Program	1	\$3,000

The application that is recommended to be referred to the Gannawarra Community Resilience Committee for consideration has been deemed to align with the Emergency Recovery Victoria (ERV) Community Hubs funding grant guidelines, which support social recovery and resilience post the October – December 2022 flood event in Gannawarra.

Each of the recommended applications demonstrated strong alignment to the essential criteria and had provided adequate supporting evidence for their budgets as part of the application process.

Two applications were deemed ineligible in this round of funding under 'recurrent operating or maintenance costs for day-to-day operations of the organisation/group'.

RELEVANT LAW

Not applicable

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

Funding recommendations have been made to Council in line with the adopted budget available to support the program. These recommendations have been made as a result of independent assessments by a cross-departmental panel of Council officers, and it is recommended Council endorse the allocation of funds as outlined within the attachment provided with this report.

SUSTAINABILITY IMPLICATIONS

Funding provided through this program supports economic and social sustainability within small communities.

COMMUNITY ENGAGEMENT

The 2023 Community Grants program was advertised and promoted across a range of platforms from mid-July. This included Council's regular print advertisement in local newspapers (Gannawarra News), online platforms (Facebook) and direct email marketing via our email distribution database in Mailchimp.

Throughout the month of August while applications were open, regular online promotion was undertaken.

INNOVATION AND CONTINUOUS IMPROVEMENT

In line with section 9 of the Local Government Act 2020, to ensure that innovation and continuous improvement is pursued, officers will undertake a review of the current Community Grant guidelines and supporting documentation to ensure the program continues to meet the needs of the community and that the process is relevant and reflects current strategic alignment with Council's long term community vision.

COLLABORATION

Not applicable

FINANCIAL VIABILITY

The 2023 Community Grants program budget allocation is included in Council's 2023/2024 Adopted Budget.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

COUNCIL PLANS AND POLICIES

Community Grant applicants were required to identify how their projects aligned with the 2021 – 2025 Council Plan as one of the essential criteria. Applicants were also encouraged to identify linkages to other key Council strategic documents.

TRANSPARENCY OF COUNCIL DECISIONS

This report will be considered in an open Council meeting.

CONFLICT OF INTEREST

The officer preparing this report declares that they have no conflict of interest in regard to this matter.

Gannawarra Shire Council Community Support Grant - November 2023

Funding recommendations

App ID	Applicant	Project Title	Brief Project Description	Total requested	Total Project Cost	Location	Funding Recommendation	Amount recommended
CS2023-001	Cohuna Pistol Club Inc.	Cohuna Pistol Club Redevelopment Stage 2- Replace Storage/Club room	The project is Stage 2 of a multi stage plan to secure and reinvigorate the immediate aesthetic environment and provide better facilities to the members of the club and to our neighbors who reside within our area. The preliminary works have also allowed the club to build upon relationships within ourselves to identify the realistic requirements of the clubs facilities going forward. The storage/club shed will also serve as a physical sign to our other neighbours that the club is keen to participate as a responsible community member by maintaining assets to an aesthetic level suitable to the local environs. The works will engage appropriately skilled members from within the club, and also local trades where the skills do not exist in the membership or are required by relevant laws to be conducted by a registered tradesperson.	\$5,000.00	\$7,500.00	Cohuna	Recommended for funding	\$ 5,000.00
CS2023-002	KERANG NEIGHBOURHOOD HOUSE	No One Should Go Hungry	KNH's Food Assistance Program is a vital service, our 2022 data shows over \$260,000 in food relief provided to the community. Many community members face ongoing challenges due to the recent flood event and continual rise in inflation cost. The No One Should go Hungry Project will provide access to healthy, home cooked meals. The project aims to decrease food insecurity and encourage community involvement, which gives the opportunity to increase local organisations and community groups understanding of the data and rational behind food insecurity in our community. The Kerang Sports and Entertainment Complex are providing a commercial kitchen to use once a month for several hours during the day, at no cost. We have commenced a 3-month pilot program of preparing and cooking approx. 50 meals that we can freeze, we want to be able to offer cooked meals for another year if we can obtain funding.	\$5,000.00	\$5,000.00	Kerang	Recommended for funding	\$ 3,000.00
CS2023-003	Kerang Cemetery Trust	Kerang Cemetery Trust Indigenous Area Seating	The cemetery trust would like to continue to develop our new area dedicated to recognising indigenous heritage, by purchasing two table settings to compliment our new shade shelter in this area. The 1st will be placed directly under this shelter and the 2nd will be placed opposite this area near our new niche wall, but will allow the community to sit and reflect, looking back over this area. This area is of great importance to us, not only for beautification, but to provide an environment that will allow the community to have nice space to meet and reflect, whilst visiting the gravesites of their loved ones.	\$5,000.00	\$6,936.00	Kerang	Recommended for funding	\$ 5,000.00
CS2023-004	Kerang Girl Guides Support Group	Kerang Girl Guides Watering Upgrade	The Kerang Girl Guides Support Group would like to update our current irrigation system by replacing existing sprinklers and include the addition of an automated controller. We aim to reduce water usage by having efficient piping systems and sprinklers that are leak-free and well insulated to provide a network that is reliable and help to limit water waste. Even though our savings may only be small to some, it will help to keep the environment healthy and help to reduce water and wastewater treatment costs and the amount of energy used to treat and pump water. The current watering system can at times run for longer than needed, due to volunteers being unable to return at the appropriate time to shut it off. An automated system will allow for water savings to be made consistently and to also complete the watering at a more opportune time i.e. in the cool of the night rather than in the hot daylight hours.	\$1,911.50	\$2,102.65	Kerang	Recommended for funding	\$ 1,911.50
CS2023-006	U3A Kerang and District Inc	U3A Kerang and District Inc new laptop computer to enable club organisation.	Our club has 84 members mostly older single people, We provide stimulating activities and fun for our members with challenges and learning as well as socializing. Communicating with our members is important and technology provides us with a medium to do so most efficiently. Our laptop is now about 10 years old and our secretarial services would be much enhanced with a new faster model. The secretary must write and send monthly activity programs to members, to Neighbourhood House for publication in Kerang Happenings, attend online Regional meetings, share newsletters and some joint activities with other regional clubs, provide links for member education on Zoom eg Cryptic Crosswords, stay informed of government guidelines for U3A Vic and U3A Australia and disseminate correspondence and reports to the Committee Members and General Members where appropriate and apply for submissions. The secretary has to spend many hours each week at this computer and inefficient technology makes this very arduous. It is also very off putting when trying to find people to take on such tasks. Without a secretary the club will fold like some other clubs already have done. We serve the district with some members from Koondrook as well as Murrabit/Myall.	\$1,500.00	\$2,000.00	Kerang	Recommended for funding	\$ 1,500.00
CS2023-007	Leitchville & District Progress Association INC	Leitchville Historical Plaque Project	Completion of the assembly and installation of remaining historical plaques to various site around the township of Leitchville.	\$5,000.00	\$7,348.00	Leitchville	Recommended for funding	\$ 5,000.00
CS2023-011	Northern District Dance Association Inc	Band Hall , complete floor sanding and resurface of Dance floor area.	Our red gum dance floor has been in place for some 30 years. It has been maintained by using a non-stick floor wax, which is manufactured any more. We have had quite a few difficulties in recent times endeavouring to maintain the floor; recently, the surfaces became quite slippery, therefore a concern to those who dance upon the floor. After consulting floor polish experts, a decision has been taken to remove the existing wax surface and replace it with a new quality oil wax that meets the latest standards and is considered optimal for various dance activities.	\$5,000.00	\$7,500.00	Kerang	Recommended for funding	\$ 5,000.00
CS2023-012	Kerang Probuc Club Inc	Purchase of defibrillator for Kerang Senior Citizens Rooms, Boundary Street, Kerang.	Purchase of Defibrillator for use of the Kerang Community. It is felt that is a necessity to have a defibrillator in this proximity available to all members of the community in the event of a medical episode.	\$2,395.00	\$2,395.00	Kerang	Recommended for funding	\$ 2,395.00
CS2023-013	KERANG SOCCER CLUB INC.	Kerang Soccer Club Junior Program	Purchase of soccer equipment will allow our coaches to offer an immersive and ever expanding training program to both current and new junior participants of our newly established Soccer club. With the long term aim of bringing enough juniors together to have a Kerang team represented in the local (Swan Hill/Bendigo) soccer league.	\$3,050.00	\$3,050.00	Kerang	Recommended for funding	\$ 3,050.00
CS2023-016	Cohuna-Leitchville RSL Sub-Branch	Cohuna-Leitchville RSL Sub-Branch - Audio Equipment	Our project aims to enhance the quality of audio/speaker equipment used in RSL (Returned and Services League) ceremonies. By upgrading and modernizing the audio equipment, we seek to significantly improve the overall experience for attendees during ceremonies, ensuring that speeches, announcements, and tributes are heard clearly and with utmost respect. This upgrade will also contribute to preserving the legacy and significance of these ceremonies by ensuring that the stories and sentiments shared by veterans and speakers are transmitted accurately to the audience. By fostering a more immersive and engaging atmosphere, we aim to honor the sacrifices made by veterans and service members while also promoting a deeper understanding and connection within the community. This project aligns with our commitment to honoring our nation's history and those who have served, while fostering unity and shared respect among all attendees.	\$2,499.00	\$2,499.00	Cohuna	Recommended for funding	\$ 2,499.00
CS2023-018	Kerang Show and Shine Committee	Harley Evo Fest! - Live entertainment application	Harley Davidson national sales account for 80% of all new motorcycle sales in Australia. The Harley Evo Fest is a world first event that will showcase the famous Harley Davidson Evolution engine. The 'Evo' engine appeared in all Harleys manufactured from 1983 till 1999. The engine continued to be produced in all Harley Davidson Sportster motorcycles from 1983 until 2022. Organisers of this event seek to take advantage of the success of this model Harley Davidson by providing an annual event celebrating the motorcycles and their owners. The committees goal is to grow a major annual event that attracts 1000 people from outside the shire paying \$100.00 per head. A feature of the event will be live music at the venue of Saturday evening and Sunday. This grant application is for \$5000.00 to assist in the cost of providing that entertainment. In 2022 the event attracted people from Toowoomba, Newcastle, Adelaide, Melbourne Gippsland and Bendigo. Unfortunately the event had to be cancelled due to rain. The committee has spent \$20,000 to create an all weather parking area and path linking all hardstands and display areas at Alexandra Park to ensure the event will never have to be cancelled again. The Harley Evo Fest builds on the success of the Kerang Show and Shine. By linking the show and show and Harley Evo Fest we can create a full weekend of activities aimed at attracting visitors to the region. All funds raised go to community events and charities. The date for 2024 has not been set yet.	\$5,000.00	\$25,200.00	Kerang	Recommended for funding	\$ 4,000.00

CS2023-025	Nondies Cohuna Cricket Club	Nondies Cohuna Cricket Club - Covers Upgrade	We are looking to purchase new covers for the club to ease the burden on our volunteers and further enhance the reputation of our facilities. As part of the Goulburn Murray Cricket Association, it is a requirement to cover all turf wickets prior to any games that take place. As a club which has 8 teams competing each week it can take 6-7 people up over 2 hours to install and remove covers each week. It is also highly labour intensive. But having new covers it will allow 1 person to install in under 15 minutes. On top of easing the burden, it further makes us an attractive option due to excellent facilities for travelling clubs and local players.	\$4,765.00	\$5,241.00	Cohuna	Recommended for funding	\$ 4,765.00
CS2023-026	Lake Meran Public Purposes Reserve Committee	Lake Meran Shindig	Two main objectives: Firstly to promote and raise funds for the installation of a tourist attraction in the form of a giant turtle sculpture to help further the lake's future and secondly to provide an opportunity for social interaction and ongoing healing from recent events such as floods and the pandemic.	\$5,000.00	\$6,750.00	Lakes District	Recommended for funding	\$ 3,000.00
CS2023-029	Rotary Club of Kerang Inc	Anti Violence Promotion Campaign	To promote anti violence mainly in the home and to promote the building of "Safe Housing Facilities" within the Shire and beyond in neighbouring districts. For members of Rotary and others to wear the "Promotional Jackets", to distribute Bumper Stickers, Promotional Flyers, display a Banner outside Community Events organised by this Club and others if deemed suitable.	\$2,500.00	\$2,874.00	Kerang	Recommended for funding.	\$ 500.00
CS2023-031	Kerang Progress Association Incorporated	Kerang Local Arts Project	The Kerang Arts Project is a creative project, aimed at highlighting the diversity of local artists' within the Kerang community. The aim is to purchase artwork from various local artists', depicting historical buildings & landmarks, flora and fauna. The artworks will then be scanned onto aluminium, and then mounted onto a contemporary, brand aligned structure. A plaque will be incorporated to include details about the artist and the significance of said artwork.	\$5,000.00	\$5,000.00	Kerang	Recommended for funding	\$ 4,545.00
CS2023-033	Quambatook Community Development Assoc.	Quambatook Hall Electrical Safety Upgrade	After an electrical failure during a recent event it has been identified by a licenced electrician that the residual current devices in the hall sub circuits are not compliant and require upgrades to ensure user safety. Electrical failure resulted in the main hall lights being burnt out and no longer work so these also require replacing.	\$3,046.55	\$3,546.55	Quambatook	Recommended for funding	\$ 3,046.55
CS2023-034	Kerang Fire Brigade	Kerang Fire Station Security Cameras	The Project will involve the purchase and installation of Security Cameras throughout the Kerang Fire Station. This project will deter potential unauthorised entry and potential theft from the station therefore ensuring that the Kerang Fire Brigade and equipment are available to continue to support the community at a moment's notice.	\$4,282.81	\$4,282.81	Kerang	Recommended for funding	\$ 2,242.00
CS2023-035	Murrabit Playgroup Inc	Murrabit Family Hub plumbing project	Improve an existing community owned building (Murrabit Family Hub - formally Murrabit Playgroup Centre) by plumbing the building to the town stormwater system to prevent reflooding and to create a safe and functional space for young families to gather, connect and support each other.	\$5,000.00	\$5,182.00	Murrabit & District	Recommended for funding	\$ 5,000.00
CS2023-037	Kerang Amateur Basketball Association	Kerang Amateur Basketball Association	As an association we are upgrading or scoring facilities. Wanting to upgrade our toilets/bathrooms for both male/female. We are entering tournaments for our representative basketball teams in spring.	\$5,000.00	\$5,000.00	Kerang	Recommended for funding	\$ 4,000.00
				\$75,949.86			Community Support	\$ 65,454.05
								\$ 65,454.05

7.6 QUARTERLY BUDGET REPORT - QUARTER ENDING 30 SEPTEMBER 2023

Author: Rebecca Hollingworth, Project Accountant

Authoriser: Geoff Rollinson, Chief Executive Officer

Attachments: 1 September Quarterly Report

RECOMMENDATION

That Council receive and note the report outlining the 2023/2024 Quarterly Budget Report as at 30 September 2023.

EXECUTIVE SUMMARY

At 30 September 2023 Council is anticipating an underlying result deficit of \$1.166 million, this is \$0.303 million improvement on the budget. Income shows a favourable variance of \$1.725m and there is a \$1.422m unfavourable variance for expenditure YTD. The budgeted Operating Result of \$30.298 million surplus will decrease by \$13.87 million to an anticipated Operating Result of \$16.428 million surplus. This decrease is due to the deferral of grant income anticipated to be recognised into 2023/24.

Council's Capital Works program is progressing with an anticipated variation in scheduled works of \$13.396 million. The adopted capital budget for 2023/24 is \$38.691 million and it is expected to decrease to \$25.295 million by 30 June 2024. This decrease is due to the reduction in expected expenditure due to secondary assessment of initial Rapid Impact Assessment of flood works.

The financial position of the Council remains stable.

PURPOSE

Council prepares a quarterly financial report as at 30 September, 31 December and 31 March each year. The purpose of the report is to ensure that the financial position of the Council is being managed and that Council remains financially sustainable.

ATTACHMENTS

Quarterly Budget Report – September 2023

DISCUSSION

This quarterly financial report to 30 September 2023 involves some variations to the forecasts due to the flooding event, unearned income transferred from the previous year, carry over items into next year and asset revaluations. Despite these issues Council remains financially sustainable.

The detailed explanation of the variations is contained in the "Financial Viability" section below and the attached "Quarterly Budget Report – 30 September 2023".

RELEVANT LAW

Section 97 of the *Local Government Act 2020* requires a quarterly report to be presented to Council at a Council meeting which is open to the public showing a comparison of the actual and budgeted results to date and an explanation of any material differences.

RELATED COUNCIL DECISIONS

The Quarterly Budget Report links to the budget process and the Council decision relating to the budget adoption on 28 June 2023.

OPTIONS

The variations projected are not significant and therefore a revised budget is not required.

SUSTAINABILITY IMPLICATIONS

The key risks are financial and compliance risks. As the projected variations are positive, this limits the financial risk with the Quarterly Budget Report.

COMMUNITY ENGAGEMENT

The Budget went through extensive consultation. This report highlights only minor change and no further community engagement has been undertaken.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable.

COLLABORATION

Council Officers with responsibility for line budgets have had input into the report.

The Quarterly Budget Report to 30 September 2023 is being presented to Council's Audit and Risk Committee meeting on 14 November, 2023.

FINANCIAL VIABILITY

The Quarterly Budget Report presents the interim financial position to 30 September 2023 and is consistent with the budget.

Indicator	Budget (\$'000)	Forecast (\$'000)	Variance (\$'000)
Underlying result	(1,469)	(1,166)	303 F
Comprehensive Income result	30,298	16,428	(13,870) U
Capital works	38,691	25,295	(13,396) F
Cash position	10,609	17,565	6,956 F

Operating Budget

The 'Summary of Adjustments' details the changes between the approved budget and the forecast to 30 September 2023. The major changes in the operating budget are:-

- An increase in rate revenue of \$148k following supplementary valuations and additional bin service charges.
- The increase in operating grants is due to the recognition of unearned income at 30 June 2023 in 2023/24 \$754k, the underpayment of the 2022/23 Victorian Grants Commission allocation \$292k and other additional grants received post adoption of the Budget \$101k. These additional grants are offset by additional costs.
- With the RBA cash rate increasing, the interest forecast has been amended to reflect an increase in interest income \$430k.

- An increase in the number of staff vacancies across the organisation throughout the year primarily due to secondment to higher positions or flood related positions \$269k.
- Increase in operational materials and services is primarily due to grant income carried forward or received post budget adoption to facilitate completion of programs (\$913k).
- Depreciation for 2023/24 is higher than budgeted due to the infrastructure revaluations at 30 June 2023 (\$778k).
- Capital grants have decreased by (\$14.173m). This decrease is primarily due to the reduction in grant funding for flood works.

Capital Budget

At the end of September 2023, 22% of the forecasted capital works budget had been spent or committed. The capital budget adopted by Council was \$38.691 million. There is a reduction in the forecasted capital works budgeted of \$13.396 million to recognise deferral of budgeted spend on major multi-year projects. The anticipated budgeted spend on capital works by 30 June 2024 is \$25.295 million. A detailed listing of variations is included in the attachment. The major variations relate to:-

- Flood funding works - reduction in expected costs due to secondary assessment of initial Rapid Impact Assessment.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

The budget and annual financial statements are prepared in accordance with the accounting standards.

COUNCIL PLANS AND POLICIES

This report aligns to the Council Plan strategy to pursue initiative to achieve long term financial sustainability.

TRANSPARENCY OF COUNCIL DECISIONS

This report will be considered in an open Council meeting.

CONFLICT OF INTEREST

The officer preparing this report declares they have no conflict of interest in regards to this matter.

Quarterly Budget Report
for the Quarter Ending
30 September 2023



Comprehensive Income Statement

	Note	As at 30 September 2023			Projected Year End		
		YTD Budget \$000	YTD Actual \$000	YTD Variance \$000	FY Budget \$000	FY Forecast \$000	FY Adjustments \$000
Income							
Rates and Charges	1	15,380	15,347	(33)	15,556	15,704	148
Statutory Fees and Fines		78	68	(10)	406	406	-
User Fees		805	791	(14)	3,208	3,208	-
Grants Operating	2	2,434	2,483	49	10,313	11,461	1,147
Contributions and Donations		2	0	(1)	45	45	-
Reimbursements		936	879	(57)	3,729	3,729	-
Sale of Assets		43	32	(11)	212	212	-
Cost of Assets Sold		(13)	(9)	4	(68)	(68)	-
Interest Earned	3	114	112	(2)	120	550	430
Other Income		80	78	(2)	317	317	-
Total income		19,859	19,781	(78)	33,838	35,563	1,725
Expenses							
Employee Costs	4	(4,602)	(4,668)	(66)	(18,366)	(18,097)	269
Operational Materials and Services	5	(3,001)	(2,424)	577	(9,366)	(10,279)	(913)
Bad and Doubtful Debts		-	(0)	(0)	-	-	-
Borrowing Costs		(5)	(2)	3	(8)	(8)	-
Depreciation	6	(1,998)	(1,998)	(1)	(7,215)	(7,993)	(778)
Other Expenses		(23)	(33)	(10)	(352)	(352)	-
Total expenses		(9,629)	(9,126)	503	(35,307)	(36,729)	(1,422)
Underlying surplus/(deficit)		10,230	10,655	425	(1,469)	(1,166)	303
Grants Capital and Major Projects	7	4,492	4,492	(0)	31,767	17,594	(14,173)
Surplus/(deficit) for the year		14,722	15,147	425	30,298	16,428	(13,870)

- Favourable greater than 10%
- Constant between plus or minus 10%
- Unfavourable less than 10%

Rounding

Unless otherwise stated, amounts in financial reports have been rounded to the nearest thousand dollars. Figures in the financial statements may not equate due to rounding.

Overall Result

At 30 September 2023 Council is showing an underlying surplus YTD of \$10.655 million, this is \$0.425 million more than budgeted for the same period. Income has an unfavourable variance of \$0.078m and there is a \$0.503m favourable variance for expenditure YTD.

Council is forecasting a \$1.166 million underlying deficit for 30 June 2024 which is a decrease in the deficit of \$0.303m on the 2023/24 adopted budget.

Note	Income		
1	Rates and charges	Favourable	148
	Increase due to supplementary valuations and additional bin services.		148
2	Grants - Operating	Favourable	1,147
	Unearned grant income at 30 June 2023 recognised in 23/24 in line with the accounting standards.		754
	Additional grant funding due to the 12 month extension of Community Child Care Fund Program for Long Day Care (\$20k) and Family Day Care (\$20k).		40
	New grant funding received for Kerang Township Protection Levee Project.		61
	Underpayment of 2022/23 Victorian Grants Commission allocation for General Purpose Grant (\$184k) and Local Roads Grant (\$108k).		292
3	Interest Earned	Favourable	430
	At the time of the adoption of the Budget 2023/24, the cash rate was 3.10%. The current cash rate is 4.15%. The interest forecast has been amended to reflect the increase in interest rate.		430
	Expenses		
4	Employee Direct Costs	Favourable	269
	Saving due to permanent and temporary staff vacancies partly due to secondment to flood related positions and vacant positions.		269
5	Operational Materials and Services	Unfavourable	(913)
	Expenditure associated with unearned grant income and the community grants project at 30 June 2023 carried forward for the completion of the programs.		(776)
	Expenditure to complete the Kerang Township Protection Levee Project.		(85)
6	Depreciation	Unfavourable	(778)
	Depreciation for 2023/24 is higher than budgeted as a result of the infrastructure revaluations as at 30 June 2023.		(778)
7	Grants - Capital	Unfavourable	(14,173)
	Unearned grant income at 30 June 2022 recognised in 23/24 in line with the accounting standards.		1,077
	Reduction in grant funding for Flood works due to secondary assessment of initial Rapid Impact Assessment.		(15,250)

Capital Works Report as at 30 Sep 2023

	Note	Adopted Budget \$000	YTD Actuals \$000	Hard Commitments \$000	Total Expenditure \$000	Projected Forecast - Total Cost \$000	Permanent Adjustments \$000
PROPERTY							
Land Improvements							
Kerang Drainage Land Acquisition - MV Highway		\$ 10	\$ -	\$ -	\$ -	\$ 10	\$ -
Land Improvements							
Industrial Estate Expansions Tate Drive – Kerang		\$ 900	\$ -	\$ -	\$ -	\$ 900	\$ -
Buildings							
Living Library Projects - The Glasshouse	1	\$ 723	\$ 29	\$ 10	\$ 39	\$ 764	\$ 41
Building Improvements							
Buildings Renewal		\$ 110	\$ 21	\$ 3	\$ 25	\$ 110	\$ -
TOTAL PROPERTY		\$ 1,743	\$ 50	\$ 13	\$ 64	\$ 1,784	\$ 41
PLANT AND EQUIPMENT							
Plant, Machinery and Equipment							
Heavy plant replacement		\$ 420	\$ 21	\$ 324	\$ 344	\$ 420	\$ -
Light plant replacement	2	\$ 387	\$ -	\$ 74	\$ 74	\$ 461	\$ 74
Computers and Telecommunications							
ICT Capital renewals		\$ 161	\$ 5	\$ 22	\$ 27	\$ 161	\$ -
Library books							
Library book replacement		\$ 120	\$ 58	\$ 29	\$ 88	\$ 120	\$ -
TOTAL PLANT AND EQUIPMENT		\$ 1,088	\$ 84	\$ 448	\$ 532	\$ 1,161	\$ 74
INFRASTRUCTURE							
Roads							
Bitumen Roads Reseal Program		\$ 1,006	\$ -	\$ -	\$ -	\$ 1,006	\$ -
Gravel Re-sheeting Program	3	\$ 1,133	\$ 131	\$ 15	\$ 147	\$ 1,702	\$ 569
Sealed Roads Rehabilitation Program		\$ 1,012	\$ 91	\$ 222	\$ 313	\$ 1,012	\$ -
Flood funding works	4	\$ 25,000	\$ -	\$ -	\$ -	\$ 9,750	\$ (15,250)
Footpaths and Cycleways							
Footpath replacement program		\$ 130	\$ -	\$ -	\$ -	\$ 130	\$ -
Kerb and channel							
Kerb replacement program		\$ 174	\$ 0	\$ 38	\$ 38	\$ 174	\$ -
Drainage							
Stormwater Network and Town Pump renewal		\$ 274	\$ 1	\$ 27	\$ 29	\$ 274	\$ -
Recreational, Leisure & Community Facilities							
Swimming Pool Renewal Program		\$ 135	\$ 127	\$ 8	\$ 135	\$ 135	\$ -
Town/Boundary Entrances and Signage		\$ 20	\$ -	\$ -	\$ -	\$ 20	\$ -
Waste Management							
Cell 3 capping - Gannawarra Central Landfill		\$ 650	\$ -	\$ -	\$ -	\$ 650	\$ -
Parks, Open Space and Streetscapes							
Automating Irrigation Systems		\$ 55	\$ -	\$ -	\$ -	\$ 55	\$ -
Tree Planting Program - Cool It Program		\$ 30	\$ -	\$ -	\$ -	\$ 30	\$ -
Other Infrastructure							
Strategic Project Development and Planning		\$ 150	\$ -	\$ 32	\$ 32	\$ 150	\$ -
TOTAL INFRASTRUCTURE		\$ 29,769	\$ 350	\$ 342	\$ 693	\$ 15,088	\$ (14,681)
TOTAL NEW CAPITAL WORKS		\$ 32,600	\$ 485	\$ 804	\$ 1,289	\$ 18,033	\$ (14,566)

	Note	Adopted Budget \$000	YTD Actuals \$000	Hard Commitments \$000	Total Expenditure \$000	Projected Forecast - Total Cost \$000	Permanent Adjustments \$000
Works carried forward from the 2020/21 year							
PROPERTY							
Buildings							
Living Library Projects - The Glasshouse	1	\$ 690			\$ -	\$ 690	
TOTAL PROPERTY		\$ 690	\$ -	\$ -	\$ -	\$ 690	\$ -
PLANT AND EQUIPMENT							
Computers and Telecommunications							
ICT - Joint Council Asset Management Software	5	\$ 250	\$ -	\$ -	\$ -	\$ 731	\$ 481
TOTAL PLANT AND EQUIPMENT		\$ 250	\$ -	\$ -	\$ -	\$ 731	\$ 481
INFRASTRUCTURE							
Roads							
Kerang CBD Development Stage 3	6	\$ 1,784	\$ 327	\$ 1,149	\$ 1,476	\$ 1,589	\$ (195)
Kerang CBD Stage 4 - Wellington Street		\$ 1,318	\$ -	\$ -	\$ -	\$ 1,318	\$ -
Parks, Open Space and Streetscapes							
Sustainable Recreational Water for Quambatook - Grant dependent		\$ 1,945	\$ 3	\$ 1,935	\$ 1,938	\$ 1,923	\$ (22)
Other Infrastructure							
Koondrook Levee Design and Construction		\$ 104	\$ 9	\$ 53	\$ 62	\$ 107	\$ 3
Other Infrastructure							
TOTAL INFRASTRUCTURE		\$ 5,151	\$ 339	\$ 3,137	\$ 3,476	\$ 4,937	\$ (214)
TOTAL CARRIED FORWARD CAPITAL WORKS 2020/21		\$ 6,091	\$ 339	\$ 3,137	\$ 3,476	\$ 6,358	\$ 267
Other Projects							
Cohuna Preschool Outdoor Space Redevelopment	7	\$ -	\$ 125	\$ 39	\$ 164	\$ 144	\$ 144
Gannawarra Shire Children'S Centre Outdoor Space Redevelopment	8	\$ -	\$ 134	\$ 6	\$ 139	\$ 123	\$ 123
Southern Levee Acquisition 17/18		\$ -	\$ 1	\$ 3	\$ 4	\$ 42	\$ 42
Gsc Security Access System		\$ -	\$ 1	\$ -	\$ 1	\$ -	\$ -
Rfid Installation (Digital Barcoding)		\$ -	\$ -	\$ 12	\$ 12	\$ 19	\$ 19
Koondrook To Kerang Rail Trail - Planning & Design	9	\$ -	\$ 26	\$ 207	\$ 233	\$ 397	\$ 397
Kangaroo Lake North End Stage 2 - Jetty Structure	10	\$ -	\$ 178	\$ -	\$ 178	\$ 178	\$ 178
Street Furniture		\$ -	\$ 4	\$ -	\$ 4	\$ -	\$ -
TOTAL OTHER PROJECTS		\$ -	\$ 469	\$ 266	\$ 735	\$ 903	\$ 903
TOTAL WORKS 2023/24		\$ 38,691	\$ 1,293	\$ 4,207	\$ 5,500	\$ 25,295	\$ (13,396)

Summary - Overall Result

The adopted capital budget for 2023/2024 is \$38.691m. There has been a decrease in the forecasted capital works budget by \$13.396m to recognise projects carried over to 2023/24 and estimated flood works. Anticipated budgeted spend by 30 June 2024 is \$25.295m. 22% of the forecasted capital works budget had been committed by 30 September 2023.

The following projects have been reviewed -

Note	\$000
1 Living Library Projects - The Glasshouse - multi-year project carried over to 2023/24.	41
2 Light plant replacement carried over from 2022/23 due to new vehicles ordered and waiting for delivery.	74
3 Gravel Re-sheeting Program - funds carried forward from 2022/23 to facilitate the completion of the R2R Program.	569
4 Flood funding works - reduction in expected costs due to secondary assessment of initial Rapid Impact Assessment.	(15,250)
5 ICT - Joint Council Asset Management Software - joint funded project (total \$750k) Gannawarra Shire Council is the auspice body. Project delivery has been carried over to 2023/24.	481
6 Kerang CBD Development Stage 3 - multi-year project carried over to 2023/24.	(195)
7 Cohuna Preschool Outdoor Space Redevelopment - project carried over to 2023/24.	144
8 Gannawarra Shire Children's Centre Outdoor Space Redevelopment - project carried over to 2023/24.	123
9 Koondrook To Kerang Rail Trail - Planning & Design - Project carried over to 2023/24.	397
10 Kangaroo Lake North End Stage 2 - Jetty Structure - project carried over to 2023/24.	178

Balance Sheet
As at 30 September 2023

	2022/23	Year to Date	Projected Forecast To 30 June 2024
	\$000	\$000	\$000
Assets			
Current assets			
Cash and cash equivalents	16,071	20,099	17,565
Trade and other receivables	3,322	17,394	3,321
Financial assets	12,147	4,500	4,500
Inventories**	378	337	378
Other Assets	444	-	444
Total current assets	32,362	42,329	26,207
Non-current assets			
Property, infrastructure, plant and Investment Assets	277,721	277,006	294,956
	1,030	1,030	1,030
Total non-current assets	278,751	278,036	295,985
Total assets	311,112	320,365	322,193
Liabilities			
Current liabilities			
Trade and other payables	2,507	164	2,507
Trust funds and deposits	430	1,925	430
Unearned Income	5,246	250	-
Provisions (CL)*	6,138	6,138	6,138
Interest-bearing loans and borrowings (CL)	102	52	53
Total current liabilities	14,423	8,528	9,128
Non-current liabilities			
Provisions (NCL)*	710	710	710
Interest-bearing loans and borrowings	53	53	-
Total non-current liabilities	763	764	710
Total liabilities	15,186	9,292	9,838
Net Assets	295,927	311,074	312,355
Equity			
Accumulated surplus	108,109	123,256	124,537
Reserves	187,818	187,818	187,818
Total Equity	295,927	311,074	312,355

STATEMENT OF CASH FLOWS (\$000)

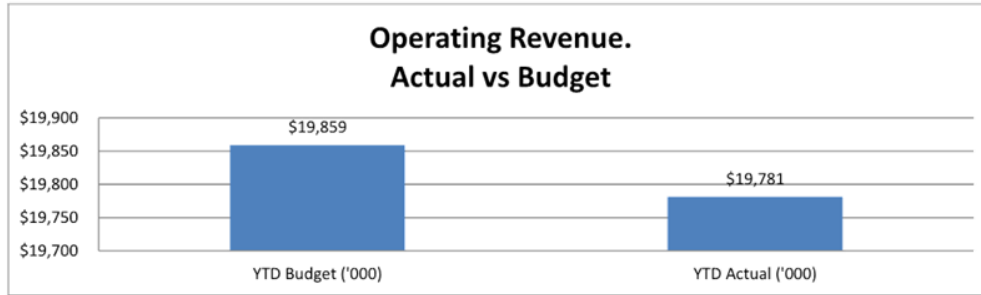
Description	2022/23	Year to Date	Projected Forecast To 30 June 2024
Cash Flows from Operating Activities			
Rates and charges	14,115	950	15,704
Statutory Fees and Fines	396	68	406
User Fees	2,956	848	3,529
Grants Operating	17,763	1,979	10,707
Grants Capital	2,634	-	13,102
Contributions monetary	37	0	45
Interest received	330	112	550
Trust funds and deposits taken	(129)	-	-
Other receipts	4,332	957	4,450
Net GST refund	(81)	382	2,846
Employee Costs	(17,537)	(4,668)	(18,097)
Materials & Services	(9,867)	(4,282)	(11,306)
Trust funds and deposits paid		1,510	-
Other Payments	(446)	(33)	(387)
Net Cash provided by operating activities	14,503	(2,176)	21,548
Cash Flows from Investing Activities			
Payment for property, infr. p&e	(5,955)	(1,422)	(27,824)
Proc. from sale property, infr. p&e	960	32	233
			-
Payment for investments	(7,937)	-	-
Proc. from sale of Investments	1,500	7,647	7,647
Net Cash used in Investing activities	(11,433)	6,256	(19,944)
Cash Flows from Financing Activities			
Proceeds from borrowings			-
Finance Costs	(13)	(2)	(8)
Loan Redemption	(95)	(50)	(101)
Net Cash used in Financing Activities	(108)	(52)	(110)
Net Increase / (Decrease) in Cash/ Invest.	2,961	4,028	1,494
Cash / Investments at beginning of year	13,110	16,071	16,071
Cash / Investments at end of financial period	16,071	20,099	17,565
Investments on Hand at Year end	12,147	4,500	4,500
Total Cash, cash equivalents and investments	28,218	24,599	22,065

FINANCIAL OVERVIEW

	Year to Date		
	YTD Budget ('000)	YTD Actual ('000)	Variance ('000)
Total income	\$19,859	\$19,781	(\$78)
Total expenses	(\$9,629)	(\$9,126)	\$503
Underlying Surplus/(deficit)	\$10,230	\$10,655	\$425

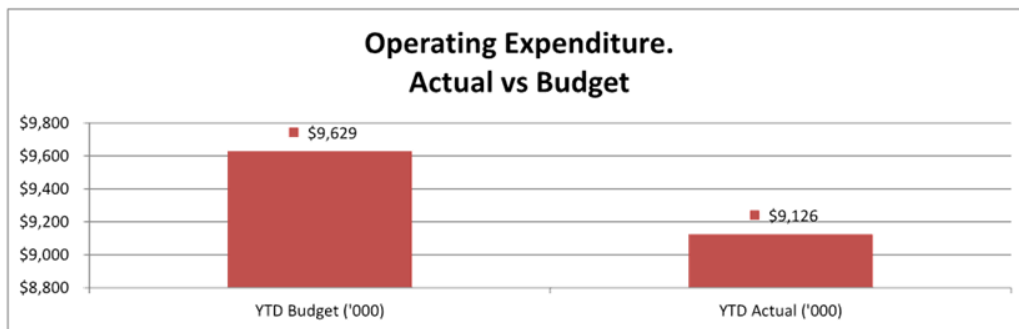
Abbreviations: YTD - Year to date EOY - End of year FY - Full year

Operating Revenue:



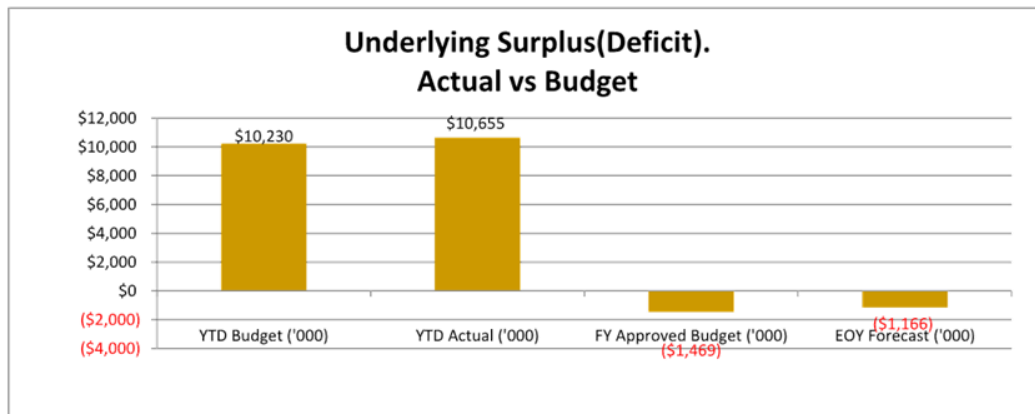
To date there is an unfavourable YTD variance of \$0.078 million.

Operating Expenditure:



To date there is a favourable YTD variance of \$0.503 million

Result from ordinary activities:

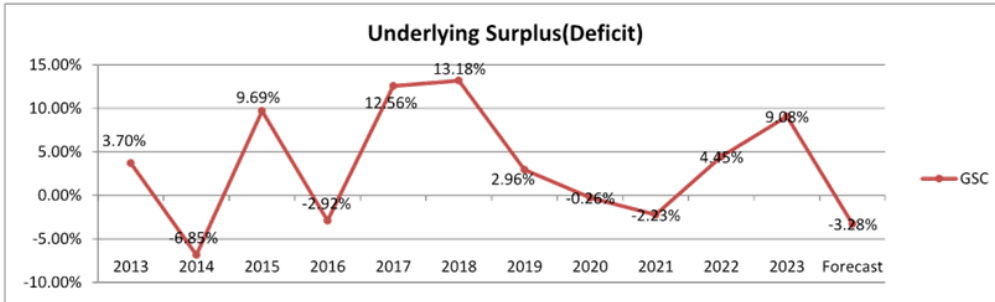


A favourable year to date result has been achieved with a forecasted favourable change on budget at 30 June 2023

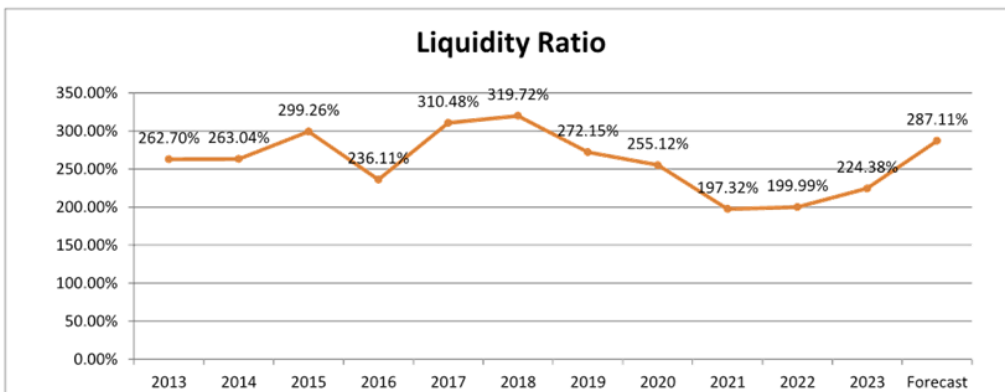
Abbreviations: YTD - Year to date FY - Full year EOY - End of year

Financial Ratios

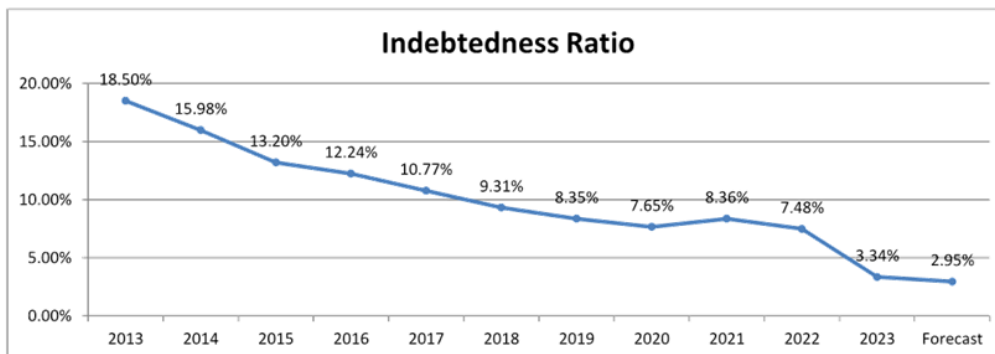
Financial Sustainability:



Underlying surplus(deficit): An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The underlying result removes Non-Recurrent Capital grants from the surplus and reflects Council's ability to fund its operating expenditure out of all other operating income. A shift in the level of operating grants leads to a material change in the underlying result.



Liquidity ratio: Measures the level of Council's current assets to meet its current liabilities. A ratio higher than 100% indicates current assets being greater than current liabilities.



Indebtedness Ratio: Measures Council's non-current liabilities as a percentage of Council own source income.

8 URGENT BUSINESS

Nil

9 NOTICES OF MOTION

Nil

10 QUESTION TIME

Question Time provides an opportunity for members of the public to submit questions, in advance, to gain a response at the Council meeting.

QUESTIONS FROM THE GALLERY

Completed Question Time forms must be submitted to the Chief Executive Officer via email council@gsc.vic.gov.au no later than 5.00pm on the day prior to the Council meeting.

A maximum number of two questions may be submitted in writing by any one person.

Questions will be read by the Question Author, Mayor or Chief Executive Officer.

The Mayor or Chief Executive Officer may indicate that they require further time to research an answer. In this case, an answer will be provided in writing generally within ten (10) business days.

Questions will be answered at the meeting, or later in writing, unless the Mayor or Chief Executive Officer has determined that the relevant question seeks confidential information defined in Section 3 of the *Local Government Act 2020* such as:

- Council business information
- security information
- land use planning information
- law enforcement information
- legal privileged information
- personal information
- private commercial information
- confidential meeting information
- internal arbitration information
- Councillor Conduct Panel confidential information
- an issue outside the Gannawarra Shire Council core business

or if the question is:

- defamatory, indecent, abusive or objectionable in language or substance
- repetitive of a question already answered (whether at the same or an earlier meeting)
- asked to embarrass a Councillor or Council officer.

No debate or discussion of questions or answers shall be permitted and all questions and answers shall be a brief as possible.

11 DELEGATES REPORTS

11.1 DELEGATES REPORTS

Author: Alissa Harrower, Manager Governance

Authoriser: Geoff Rollinson, Chief Executive Officer

Attachments: Nil

EXECUTIVE SUMMARY

Council has memberships with peak Local Government associations, local and regional forums along with statutory committees. Some memberships require that a Councillor be appointed to act as a delegate to formally represent Council, typically in a voting capacity. This Agenda item provides an opportunity for Council appointed delegates to present a verbal update on any pertinent matters arising from Council's membership on the following associations.

Association	Appointed Council Delegate
Central Victorian Greenhouse Alliance	Cr Stanton
Community Halls Community Asset Committee	Cr Burt
Loddon Campaspe Group of Councils	Mayor
Municipal Association of Victoria	Cr Collier
Municipal Fire Management Planning Committee (MFMPC)	Cr Link
Murray River Group of Councils (MRGC)	Mayor
Rail Freight Alliance	Cr Stanton
Rural Councils Victoria	Cr Smith
Timber Towns Victoria	Cr Smith

NB: * Audit and Risk Committee - no delegate report is required as the Audit and Risk Committee formally reports back separately to Council in accord with the Audit and Risk Committee Charter.

12 CONFIDENTIAL ITEMS

Nil