



GANNAWARRA
Shire Council

Council Meeting

MINUTES

Wednesday, 17 August 2022

10:00am

Senior Citizens Centre

Kerang

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**MINUTES OF GANNAWARRA SHIRE COUNCIL
COUNCIL MEETING
HELD AT THE SENIOR CITIZENS CENTRE, KERANG
ON WEDNESDAY, 17 AUGUST 2022 AT 10:00AM**

PRESENT:	Cr Charlie Gillingham (Mayor)	Avoca Ward
	Cr Jane Ogden (Deputy Mayor)	Patchell Ward
	Cr Kelvin Burt	Patchell Ward
	Cr Travis Collier	Patchell Ward
	Cr Ross Stanton	Murray Ward
	Cr Keith Link	Yarran Ward

IN ATTENDANCE: **Acting Chief Executive Officer**
 Governance and Compliance Coordinator

Gallery: Nil

Media: Nil

1 ACKNOWLEDGEMENT OF COUNTRY

The Gannawarra Welcome to Country video was played as the Acknowledgement of Country.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Apology received from Cr Garner Smith.

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Keith Link

Seconded: Cr Kelvin Burt

That the minutes of the Council Meeting held on 20 July 2022 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Nil

6 BRIEFING SESSIONS

6.1 RECORDS OF COUNCILLOR BRIEFINGS - 12 JULY TO 9 AUGUST 2022

EXECUTIVE SUMMARY

This report presents to Council written records of Councillor Briefings in accordance with Clause 31 of the Gannawarra Shire Council Governance Rules.

RESOLUTION

Moved: Cr Travis Collier

Seconded: Cr Ross Stanton

That Council note the records of Councillor Briefings from 12 July to 9 August 2022.

CARRIED

7 BUSINESS REPORTS FOR DECISION

7.1 COUNCIL POLICY REVIEW

EXECUTIVE SUMMARY

Council officers undertake regular reviews of Council policies to ensure compliance with relevant legislation and that they are reflective of current practices. This report addresses the following policies and Council documents which have recently been reviewed:

- Policy No. 083 – Email, Internet and Intranet
- Policy No. 139 – Healthy Food and Drink
- Policy No. 142 – Public Art
- Acknowledgement of Country Statement
- Welcome to Country Video Clip Protocol

RESOLUTION

Moved: Cr Travis Collier

Seconded: Cr Kelvin Burt

That Council endorse the following reviewed policies and Council documents:

- **Policy No. 083 – Email, Internet and Intranet**
- **Policy No. 139 – Healthy Food and Drink**
- **Policy No. 142 – Public Art**
- **Acknowledgement of Country Statement**
- **Welcome to Country Video Clip Protocol**

CARRIED

7.2 GOVERNANCE RULES REVIEW

EXECUTIVE SUMMARY

In March 2022, the making of the *Regulatory Legislation Amendment (Reform) Act 2022* resulted in changes to the *Local Government Act 2020* (the Act) to provide for attendance and participation in Council meetings and delegated committees by electronic means of communication.

The changes, due to commence on 2 September 2022, require additions and amendments to Council's Governance Rules.

Amendments to Council's Governance Rules have been drafted based on Good Practice Guideline MGP3-3: Virtual Meetings, issued by the Minister for Local Government on 10 June 2022 and undergone a period of community engagement.

One member of the community provided feedback on the draft amendments to the Governance Rules.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Jane Ogden

That Council endorses the amendments proposed to Council's Governance Rules as attached to this report.

CARRIED

7.3 PROCUREMENT QUOTATIONS - CEO EXECUTIVE SEARCH

EXECUTIVE SUMMARY

Council will establish and manage the process to recruit the Chief Executive Officer. As part of this management, Council will determine the need to engage an Executive Search Consultant (ESC), the weighting around the quotation evaluation and the approval process. This report addresses the above three issues about the appointment of an ESC process.

RECOMMENDATION

That Council, in relation to the engagement of an Executive Search Consultant to recruit a Chief Executive Officer :-

- 1. Approve a budget allocation of \$30,000;**
- 2. Apply the percentages of Price 40%, Qualifications 5%, Experience 35%, Recruitment Approach 10% and Local Benefit 10%, to the weighting criteria on the Executive Search Consultant procurement evaluation; and**
- 3. Delegate authority, in line with existing delegations, to the Chief Executive Officer to consider and appoint the Executive Search Consultant.**

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Travis Collier

That Council, in relation to the engagement of an Executive Search Consultant to recruit a Chief Executive Officer :-

- 1. Approve a budget allocation of \$40,000;**
- 2. Apply the percentages of Price 40%, Qualifications 10%, Experience 35%, Recruitment Approach 15% and Local Benefit 0%, to the weighting criteria on the Executive Search Consultant procurement evaluation.**

CARRIED

RESOLUTION

Moved: Cr Keith Link

Seconded: Cr Kelvin Burt

That Council, in relation to the engagement of an Executive Search Consultant to recruit a Chief Executive Officer :-

- 1. Revoke the delegation to the CEO to appoint the Executive Search Consultant and Council manage the Executive Search Consultant appointment.**
- 2. Call an Unscheduled Council meeting for Thursday 25 August.**

CARRIED

7.4 MELBOURNE CUP DAY PUBLIC HOLIDAY**EXECUTIVE SUMMARY**

Council received a request from the Kerang & District Agricultural Society Inc. to alter the Melbourne Cup Day Public Holiday from Tuesday 1 November 2022 to Monday 3 October 2022 to accommodate the Kerang Show. The *Public Holidays Act 1993* (the Act) provides non-metropolitan Council's an opportunity to change the Melbourne Cup Day Public Holiday to an alternate day or two half days.

Section 8A of the *Public Holidays Act 1993* allows Council to request a substitute holiday for Melbourne Cup Day. However, the Act, states that any request for permission to declare alternative arrangements to Melbourne Cup day must be received 90 days prior to Melbourne Cup Day (Section 8A (2a)). Given this timing requirement, no change could be made to 2022 but could be for future years.

RECOMMENDATION

That Council retain the Melbourne Cup Day public holiday on Tuesday 1 November 2022 for the whole municipality and consider any change beyond 2022.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Keith Link

- 1. That Council retain the Melbourne Cup Day public holiday on Tuesday 1 November 2022 for the whole municipality and consider any change beyond 2022;**
- 2. That Council request a report outlining options for any proposed changes to the Melbourne Cup Holiday arrangements currently observed by the Shire and that this report be made available by Council's October Briefing.**

CARRIED

7.5 DRAFT WALKING AND CYCLING STRATEGY**EXECUTIVE SUMMARY**

Tredwell Management Services were appointed to develop Council's Walking and Cycling Strategy. The draft document has now been prepared after research and community feedback was undertaken earlier this year. The strategy is now presented to Council to endorse before commencing a community engagement process, and then bringing the strategy back to Council for adoption in the coming months.

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Travis Collier

That Council endorse the Draft Walking and Cycling Strategy for community consultation in line with Council's Community Engagement Policy.

CARRIED

7.6 DRAFT DOMESTIC ANIMAL MANAGEMENT PLAN

EXECUTIVE SUMMARY

The *Domestic Animal Act 1994* (the Act) requires Council to prepare and implement a Domestic Animal Management Plan (DAMP) every four years.

The Plan must set out a method for evaluating whether the animal management services provided by Council are adequate to give effect to requirements of the Act and the Domestic Animal Regulations 2015.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Jane Ogden

That Council:

- 1. Endorses the draft Domestic Animal Management Plan 2022 - 2025 as attached to this report for community engagement; and**
- 2. Receives a report at the September 2022 Council meeting to consider the final Domestic Animal Management Plan 2022-2025.**

CARRIED

8 URGENT BUSINESS

Nil

9 NOTICES OF MOTION

Nil

810 QUESTION TIME

Nil

11 DELEGATES REPORTS

11.1 DELEGATES REPORTS

Association	Appointed Council Delegate
Central Victorian Greenhouse Alliance	Cr Stanton
Community Halls Community Asset Committee	Cr Burt
Loddon Campaspe Group of Councils	Mayor
Municipal Association of Victoria	Cr Collier
Municipal Fire Management Planning Committee (MFMPC)	Cr Link
Murray River Group of Councils (MRGC)	Mayor
Rail Freight Alliance	Cr Stanton
Rural Councils Victoria	Cr Smith
Timber Towns Victoria	Cr Smith

NB: * Audit and Risk Committee - no delegate report is required as the Audit and Risk Committee formally reports back separately to Council in accord with the Audit and Risk Committee Charter.

Councillors gave verbal updates on attendance at meetings to which they are the appointed delegate.

12 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 10:38am.

The Minutes of this Meeting were confirmed at the Meeting of the Gannawarra Shire Council held on 21 September 2022.

Mayor Charlie Gillingham

CHAIR