



GANNAWARRA

Shire Council

Wednesday, 19 September, 2018

6.38pm

Sir John Gorton Library

Kerang

MINUTES

Ordinary Council Meeting

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**MINUTES OF GANNAWARRA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SIR JOHN GORTON LIBRARY, KERANG
ON WEDNESDAY, 19 SEPTEMBER, 2018 AT 6.38PM**

PRESENT:	Cr Brian Gibson (Mayor)	Patchell Ward
	Cr Lorraine Learmonth (Deputy Mayor)	Yarran Ward
	Cr Steven Tasker	Murray Ward
	Cr Sonia Wright	Yarran Ward
	Cr Charlie Gillingham	Avoca Ward
	Cr Jodie Basile	Patchell Ward

IN ATTENDANCE:	Geoff Rollinson	Acting Chief Executive Officer
	Jo Haw	Acting Director Infrastructure and Development
	Lisa Clue	Acting Director Corporate Services
	Stacy Williams	Director Community Wellbeing
	Alissa Harrower	Acting Manager Governance
	Sid Hutchinson	Manager Finance

Gallery: 2

Media: 1

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land and paid his respects to Elders both past and present.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES AND LEAVE OF ABSENCE

RESOLUTION

Moved: Cr Sonia Wright

Seconded: Cr Jodie Basile

That Council grant Leave of Absence to Cr Mark Arians for the period 10 September, 2018 to 21 September, 2018.

CARRIED

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

That the Minutes of the Ordinary Council Meeting held on 15 August, 2018 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

No Conflicts of Interest were declared.

6 QUESTION TIME

Nil

7 ASSEMBLY OF COUNCILLORS

7.1 ASSEMBLY OF COUNCILLORS 16 AUGUST, 2018 TO 19 SEPTEMBER, 2018

EXECUTIVE SUMMARY

To present to Council written records of Assembly of Councillors in accordance with section 80A of the *Local Government Act 1989*.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Lorraine Learmonth

That Council note the records of Assembly of Councillors from 16 August, 2018 to 19 September, 2018.

CARRIED

8 BUSINESS REPORTS FOR DECISION

8.1 2018 ANNUAL FINANCIAL STATEMENTS

EXECUTIVE SUMMARY

Under Section 132 (2) (4) (5) of the *Local Government Act 1989*, a Council cannot submit its Financial Statements or Performance Statement to the Auditor-General or the Minister unless the Council has passed a resolution giving 'in principle' approval to the Financial Statements and Performance Statement, and authorising two Councillors, on behalf of the Council, to certify the statements once amendments or changes requested by the Auditor-General have been made.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Jodie Basile

That Council:

- 1. Acknowledge that the 'in principle' 2018 Financial Statements, and 'in principle' 2018 Performance Statement have been presented to and endorsed by the Audit Committee at its meeting on 28 August, 2018.**
- 2. Approve the 'in principle' 2018 Financial Statements and 'in principle' 2018 Performance Statement.**
- 3. Approve the Principal Accounting Officer to be authorised to effect any changes required by the Victorian Auditor-General's Office.**
- 4. Nominate Cr Gibson and Cr Gillingham to be authorised to certify on behalf of Council the 'final statement' 2018 Financial Statements, and 'final statement' 2018 Performance Statement, which are also to be signed by the Chief Executive Officer and the Principal Accounting Officer, and submit to the Minister and Auditor-General.**

CARRIED

8.2 AUDIT COMMITTEE - 28 AUGUST, 2018 MEETING**EXECUTIVE SUMMARY**

The Gannawarra Shire Council Audit Committee Charter requires the Director Corporate Services to provide a report of each meeting to the next Ordinary Meeting of Council, including an explanation of any specific recommendations and key outcomes.

This report relates to the Audit Committee meeting held on Tuesday, 28 August 2018.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Sonia Wright

That Council note the recommendations and outcomes of the Audit Committee meeting held on 28 August, 2018.

CARRIED

8.3 2017/2018 ANNUAL REPORT - RECEIVE AND NOTE**EXECUTIVE SUMMARY**

To receive the Gannawarra Shire Council 2017/2018 Annual Report.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

That Council:

- 1. Receive and note the 2017/2018 Annual Report, including the 'in-principle' financial statements.**
- 2. Submit the 2017/2018 Annual Report to the Minister for Local Government prior to 30 September, 2018.**

CARRIED

8.4 CONTRACTOR APPOINTMENT AND BUDGET VARIATION TO THE APEX PARK AMENITIES BLOCK PROJECT

EXECUTIVE SUMMARY

This report is to seek Council approval to appoint the successful tenderer for the Cohuna Apex Park Amenities Block Project, and to approve a budget allocation increase of \$36,000 to allow for a higher than expected tender price of approximately \$16,000, and a contingency amount of \$20,000 in anticipation of any known or unforeseen cost variations that may occur during construction. For example, the project will require the supply of a septic system, pumps, and demolition of the existing toilet block.

A copy of the tender evaluation has previously been provided to the Councillors.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Steven Tasker

That Council:

- 1. Approve the appointment of CJ & BT McLoughlan Pty Ltd as the successful tenderer for the Cohuna Apex Park Amenities Block Project for the lump sum price of \$195,692 excluding GST, and not subject to rise and fall; and**
- 2. Approve a budget increase variation of \$36,000 to allow for excess tender pricing and project contingency.**

CARRIED

8.5 KINDERGARTEN CAPITAL WORKS PROJECTS

EXECUTIVE SUMMARY

Council currently holds money in trust for Kindergartens. This funding was transferred following the management changes from Loddon Mallee Preschool Association (LMPA) to Council in 2013. This funding was held in trust to be spent at each kindergarten on building works or other projects as identified by Council and the community. \$42,707.72 remains in Trust to be spent at Cohuna and Koondrook Kindergartens. Scoping is currently underway to expend the remaining funds in 2018-19.

RESOLUTION

Moved: Cr Sonia Wright

Seconded: Cr Charlie Gillingham

That Council approve the addition of Cohuna Kindergarten Works of \$30,623.78 and Koondrook Kindergarten Works of \$12,083.94 to the 2018-2019 Capital Works program and that the works be funded using the Kindergarten Reserve fund.

CARRIED

8.6 INSTRUMENT OF APPOINTMENT AND AUTHORISATION

EXECUTIVE SUMMARY

Gannawarra Shire Council has functions and duties which it must perform and powers which it may exercise, pursuant to the *Local Government Act 1989* (the Act) as well as a range of other Acts.

The appointment of authorised officers enables appropriate staff within the organisation to administer and enforce various Acts, regulations or local laws in accordance with the powers granted to them under legislation or local law.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Jodie Basile

That Council, in the exercise of powers conferred by section 224 of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached Instrument of Appointment and Authorisation (the Instrument), resolve that;

- 1. The members of Council staff referred to in the Instrument be appointed and authorised as set out in the instrument.**
- 2. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument and remains in force until Council determines to vary or revoke it.**
- 3. The Instrument be sealed.**

CARRIED

8.7 COUNCIL POLICY REVIEW

EXECUTIVE SUMMARY

Council Officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices. This report addresses the following policies which have recently been reviewed:

- Policy No. 112 – Gravel Sales
- Policy No. 125 – Use of Council Land for Private Commercial Assets
- Policy No. 128 – Asset Disposal and Rationalisation
- Policy No. 135 – Private Works

RESOLUTION

Moved: Cr Sonia Wright

Seconded: Cr Charlie Gillingham

That Council:

1. Endorse the following reviewed policy:

Policy No. 128 – Asset Disposal and Rationalisation

2. Repeal the following reviewed policies:

Policy No. 112 – Gravel Sales

Policy No. 125 – Use of Council Land for Private Commercial Assets

3. Endorse the following new policy:

Policy No. 135 – Private Works

CARRIED

8.8 CHRISTMAS CLOSURE 2018**EXECUTIVE SUMMARY**

To enable Council staff to enjoy the Christmas holiday period with friends and family, it is proposed that Council close its main administration offices, libraries, Kerang Long Day Care Centre and Works Depot from the usual closing time on Friday, 21 December, 2018 and re-open at the usual opening time on Wednesday, 2 January, 2019.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Steven Tasker

That Council:

1. **Acknowledge the closure of the Council offices over the Christmas/New Year period from the usual closing time on Friday, 21 December, 2018 through to the usual opening time on Wednesday, 2 January, 2019.**
2. **Advertise the office closure in the local newspapers, website and Facebook**

CARRIED

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

Nil

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS

12.1 DELEGATES REPORT - 16 AUGUST, 2018 TO 19 SEPTEMBER, 2018

Cr Brian Gibson

16 August	Municipal Association of Victoria Rural and Regional Forum – Melbourne
17 August	Loddon Campaspe Meeting
18 August	Official Opening of Cohuna Recreation Reserve Lighting
24 August	Kerang & District Schools Book Week Presentation and Parade
28 August	Audit Committee Meeting
29 August	ACCIONA Energy Dinner – Melbourne

Cr Jodie Basile

16 August	Municipal Association of Victoria Rural and Regional Forum – Melbourne
24 August	Kerang & District Schools Book Week Presentation and Parade
4 September	Central Victoria Rural Women's Network Lunch - Bendigo
6 September	Kerang U3A Annual General Meeting

Cr Charlie Gillingham

27 August	Quambatook Community Development Meeting
28 August	Audit Committee Meeting
	Lake Charm Senior Citizens AGM
29 August	Lake Charm Mystic Park Lions Club Change Over

Cr Lorraine Learmonth

16 August	Municipal Association of Victoria Arts and Culture Meeting – Melbourne
18 August	Official Opening of Cohuna Recreation Reserve Lighting
21 August	Rohan Cleave presentation to School Students – Cohuna
23 August	Municipal Association of Victoria Arts and Culture Conference – Melbourne
24 August	Kerang & District Schools Book Week Presentation and Parade
27 August	Loddon Mallee Waste and Resource Recovery Group Forum – Stanhope
4 September	Central Victoria Rural Women's Network Lunch - Bendigo
5 September	Murray River Group of Councils Mayor's & CEO's Dinner Meeting – Mystic Park
6 September	Murray River Group of Councils Mayor's & CEO's Meeting – Kerang
7 September	Cohuna Seniors Birthday Lunch
12 & 13 September	Waste and Recovery Board Training – Melbourne
17 September	Walk to School Cohuna

Cr Steve Tasker

11 September	Koondrook Development Committee Meeting
13 September	Official Launch of Walk to School Program - Koondrook

Cr Sonia Wright

17 August	Stand Up For Water Community Meeting – Cohuna
18 August	Official Opening of Cohuna Recreation Reserve Lighting
20 August	Cohuna & District Progress Association Meeting
21 August	Book Week with Author Rohan Cleave – Cohuna
23 August	Central Victorian Greenhouse Alliance Strategic Meeting – Maryborough
	Central Victorian Greenhouse Alliance Board Meeting – Maryborough
17 September	Cohuna & District Progress Association Meeting
18 September	Walk to School St Mary's Cohuna

This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Council Strategic Briefing (28 August)	✓	A	✓	✓	✓	A	A
Council Briefing (10 September)	✓	LoA	✓	✓	✓	✓	A
Ordinary Council Meeting (19 September)	✓	LoA	✓	✓	✓	✓	✓

LoA = Leave of Absence

A = Apology

13 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 7:22pm.

The Minutes of this Meeting were confirmed at the Ordinary Meeting of the Gannawarra Shire Council held on 17 October 2018.

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Cr Brian Gibson - MAYOR

CHAIRPERSON