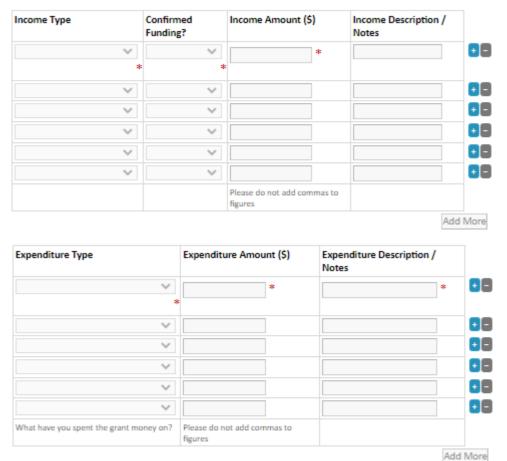# Community Grants Program Budget help sheet

One of the most common mistakes that applicants make is the budget does not add up.
Within Smartygrants, the budget section will look like this:

Important points to remember:
1. Your project income and project expenditure MUST be equal
2. Any in-kind items MUST be listed in both the Income and Expenditure budget tables

To view an example budget for a $5,000 project and a $25,000 project, please refer to Pages 2 and 3.

Budget example

This Budget example is for a $5,000 Community Event or Community Support grant application

Income Type	Confirmed funding?	Income Amount ($)	Income Description/Notes
Grant amount requested	No	$5000	Grant requested
Our cash contribution	Yes	$1000	
Donation from Community Bank	Yes	$500	Donation towards project
In-kind contribution	Yes	$1000	Painting of building 20 hours * $50/hour by AB Painting Pty Ltd (letter attached)
TOTAL		**$7,500**	

Expenditure Type	Expenditure Amount ($)	Expenditure Description/Notes
Materials	$6500	Paint and equipment required to complete project
In-kind contribution	$1000	Painting of building 20 hours * $50/hour by AB Painting Pty Ltd
TOTAL	**$7500**	

This Budget example is for a $75,000 Major Community Project Fund grant application

Income Type	Confirmed funding?	Income Amount ($)	Income Description/Notes
Grant amount requested	No	$50000	Grant requested
Our cash contribution	Yes	$10000	
FRRR Grant	No	$10000	Outcome of grant expected in one month (see evidence attached)
In-kind contribution	Yes	$5000	Site preparation and clean up by club members
TOTAL		**$75000**	

Expenditure Type	Expenditure Amount ($)	Expenditure Description/Notes
Materials	$30000	Paint and equipment required to complete project
Contractors	$30000	Accredited builder hired to undertake works
Plans and designs	$10000	
In-kind contribution	$5000	Site preparation and clean up by members
TOTAL	**$75000**	