



Section 71 *Public Health and Wellbeing Act 2008*  
Regulation 15 *Public Health and Wellbeing Regulations 2009*

## APPLICATION FOR TRANSFER OF REGISTRATION OF PRESCRIBED ACCOMMODATION

Please complete this form and provide it to **Gannawarra Shire Council** together with:

- *the transfer of registration fee (as applicable); and*
- *a plan of any changes proposed to the accommodation premises drawn to a scale of not less than 1:100 which shows the proposed use of each room.*

**Registration number:** .....

**Applicant (new business proprietor's) name (if company include ACN):** .....

**Type of prescribed  
accommodation:**

Please tick any of the categories listed below that are applicable:

residential

hotel/motel

hostel

accommodation

student dormitory

holiday camp

rooming house

Other (specify) \_\_\_\_\_

### DETAILS OF FORMER PROPRIETOR

**Business proprietor's name** (if company include ACN): .....

**Business/trading name** (where different to new proprietor's name): .....

**Proprietor's address:** .....

**Contact person:** .....

**Postal address:** .....

**Telephone:**..... **Fax:**

**Email:** .....

**APPLICANT (NEW PROPRIETOR) DETAILS**

**Business/trading name** (where different to proprietor's name): .....

.....

**Proprietor's address:** .....

.....

**Contact person:** .....

**Postal address:** .....

**Telephone:**..... **Fax:**

.....

**Email:** .....

**OFFICE USE ONLY**

**Registration number:** .....

**Date of registration/renewal:** .....

**Renewal due:** .....

**Conditions of registration/renewal:** .....

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**Signature of former proprietor(s):** .....

**Date:** .....

**Signature of new proprietor(s):** .....

**Date:** .....

**Gannawarra Shire Council** will only use the personal information you provide in or with this form for matters relating to your registration in accordance with the *Information Privacy Act 2001* (Vic).

<b>PAYMENT OPTIONS</b>
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**TAX INVOICE**

**Fee payable: \$**

***(Contact Council's Environmental Health Officer for relevant fee)***

1. Post form and required information with cheque/money order to:  
Gannawarra Shire Council, PO Box 287, Kerang VIC 3579
2. Visit a Council customer service centre, hand in the form and required information and pay in person.  
Kerang: Patchell Plaza, 47 Victoria Street, Kerang  
Cohuna: 23-25 King-Edward Street, Cohuna

**Gannawarra Shire Council  
PO Box 287  
KERANG VIC 3579  
Fax: 03 5450 3023**