



GANNAWARRA
Shire Council

Council Meeting

MINUTES

Wednesday, 25 November 2020

6:30pm

Northern District Community Health

Kerang

Order Of Business

1	Acknowledgement of Country	3
2	Opening Declaration.....	3
3	Apologies	3
4	Confirmation of Minutes	3
5	Declaration of Conflict of Interest	4
6	Briefing Sessions	4
6.1	Records of Councillor Briefings - 16 November to 18 November, 2020.....	4
7	Business Reports for Decision.....	4
7.1	Proposed Council Meeting Dates and Times for 2021.....	4
7.2	2021 Citizenship Ceremony Dates	5
7.3	Councillor Committee Memberships 2020/2021.....	6
7.4	Establishment of Municipal Emergency Management Planning Committee	7
7.5	Annual Report 2020	8
7.6	Quarterly Financial Report - Quarter ending 30 September 2020.....	8
7.7	Cohuna Skate Park - Tender Award.....	9
7.8	Caravan Park Registration Renewals - COVID19 Response.....	9
8	Urgent Items	9
9	Notices of Motion	10
	Nil	
10	Delegates Reports	10
10.1	Delegates Reports	10
11	Confidential Items	10
	Nil	

**MINUTES OF GANNAWARRA SHIRE COUNCIL
COUNCIL MEETING
HELD AT THE NORTHERN DISTRICT COMMUNITY HEALTH, KERANG
ON WEDNESDAY, 25 NOVEMBER 2020 AT 6:30PM**

PRESENT:	Cr Charlie Gillingham (Mayor)	Avoca Ward
	Cr Garner Smith (Deputy Mayor)	Yarran Ward
	Cr Keith Link	Yarran Ward
	Cr Ross Stanton	Murray Ward
	Cr Kelvin Burt	Patchell Ward
	Cr Travis Collier	Patchell Ward
	Cr Jane Ogden	Patchell Ward

IN ATTENDANCE: Chief Executive Officer
Manager Governance

1 ACKNOWLEDGEMENT OF COUNTRY

The Gannawarra Welcome to Country video was played as the Acknowledgement of Country.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Keith Link
Seconded: Cr Kelvin Burt

That the minutes of the Council Meeting held on 21 October 2020 be confirmed.

CARRIED

RESOLUTION

Moved: Cr Jane Ogden
Seconded: Cr Travis Collier

That the minutes of the Council Meeting held on 23 November 2020 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Nil

6 BRIEFING SESSIONS

6.1 RECORDS OF COUNCILLOR BRIEFINGS - 16 NOVEMBER TO 18 NOVEMBER, 2020

EXECUTIVE SUMMARY

This report presents to Council written records of Councillor Briefings in accordance with Clause 31 of the Gannawarra Shire Council Governance Rules.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Garner Smith

That Council note the records of Councillor Briefings from 16 November to 18 November, 2020.

CARRIED

7 BUSINESS REPORTS FOR DECISION

7.1 PROPOSED COUNCIL MEETING DATES AND TIMES FOR 2021

EXECUTIVE SUMMARY

The purpose of this report is to consider and adopt dates for 2021 meetings of Council to be held at Northern District Community Health to ensure conformity with Covid guidelines.

January – No Meeting

February – Wednesday 17 @ 6:30pm

March – Wednesday 17 @ 6:30pm

April – Wednesday 21 @ 6:30pm

May – Wednesday 19 @ 6:30pm

June – Wednesday 16 @ 6:30pm

July – Wednesday 21 @ 6:30pm

August – Wednesday 18 @ 6:30pm

September – Wednesday 15 @ 6:30pm

October – Wednesday 20 @ 6:30pm

November – Wednesday 17 @ 6:30pm

December – Wednesday 15 @ 6:30pm

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Travis Collier

That Council adopt the list of dates for 2021 Meetings of Council as detailed in, and attached to this report.

CARRIED

7.2 2021 CITIZENSHIP CEREMONY DATES

EXECUTIVE SUMMARY

To present to Council the proposed dates for Australian Citizenship Ceremonies to be held in 2021.

RESOLUTION

Moved: Cr Travis Collier

Seconded: Cr Kelvin Burt

That Council adopt the following dates for the 2021 Citizenship Ceremonies; Tuesday 26 January, Tuesday 6 April, Tuesday 6 July and Tuesday 5 October.

CARRIED

7.3 COUNCILLOR COMMITTEE MEMBERSHIPS 2020/2021

EXECUTIVE SUMMARY

Council holds financial memberships for various committees, both locally and regionally, in the interests of advocating for and on behalf of the community. Membership to these and a number of other committees provides for Councillors to act as a Council delegate or representative on behalf of the Gannawarra Shire Council.

The table below lists each committee and the proposed Councillor delegate or representative for 2020/2021.

COUNCILLOR COMMITTEES 2020/2021	
Committee	Councillor
Loddon Mallee Waste and Resource Recovery Group (LMWRRG) Forum	Cr Ogden
Central Victorian Greenhouse Alliance (CVGA)	Cr Stanton
Municipal Fire Management Planning Committee (MFMPC)	Cr Link
Municipal Association of Victoria (MAV)	Cr Collier
Audit and Risk Committee x 2	Cr Gillingham & Cr Smith
Murray River Group of Councils (MRGC)	Mayor
Loddon Campaspe Group of Councils	Mayor
Rail Freight Alliance	Cr Stanton
Rural Councils Victoria	Cr Smith
Community Halls Community Asset Committee	Cr Burt

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Ross Stanton

That Council adopt the list of Councillor Committee memberships and the Councillor representatives for 2020/2021 as detailed in this report.

CARRIED

7.4 ESTABLISHMENT OF MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

EXECUTIVE SUMMARY

Changes to legislation, effective 1 December 2020, require Council to disestablish the existing Gannawarra Shire Municipal Emergency Management Planning Committee (MEMPC) and facilitate the establishment of a MEMPC in accordance with the provisions of the *Emergency Management Legislation Amendment Act 2018* (the EMLA Act), which inserts a new Part 6 (Municipal Emergency Management Planning Committees) into the *Emergency Management Act 2013*.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Travis Collier

That Council

- 1. authorises the disestablishment of the existing Gannawarra Shire Municipal Emergency Management Planning Committee (MEMPC) established under s21(3)-(5) of the *Emergency Management Act 1986*, in recognition that on 1 December these provisions are repealed by s82(2) of the *Emergency Management Legislation Amendment Act 2018* and replaced with the provisions of s68 of the *Emergency Management Legislation Amendment Act 2018*.**
- 2. authorises the Chief Executive Officer to facilitate the establishment of a Gannawarra Shire MEMPC in accordance with the provisions of s68 of the *Emergency Management Legislation Amendment Act 2018* (which inserts a new 'Part 6 - Municipal Emergency Management Planning Committees' into the *Emergency Management Act 2013* on 1 December 2020).**
- 3. notes that in accordance with the *Emergency Management Legislation Amendment Act 2018* (which inserts s59 and 59F into the *Emergency Management Act 2013* on 1 December 2020), Council's role is to establish the MEMPC. Once established, the MEMPC exists separately to Council and is not a committee of Council.**

CARRIED

7.5 ANNUAL REPORT 2020

EXECUTIVE SUMMARY

The Gannawarra Shire Council 2020 Annual Report, covering the period from 1 July 2019 to 30 June 2020, has been prepared in accordance with the requirements of the *Local Government Act 1989* (the Act). In accordance with sections 131 of the Act, the Annual Report contains a report on the operations of Council; the audited financial statements; and audited performance statement.

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Ross Stanton

That Council:

- 1. receives the Gannawarra Shire Council Annual Report 2020**
- 2. ensures a copy of the Gannawarra Shire Council Annual Report 2020 is available for inspection at Council offices and provided to the State Library of Victoria.**

CARRIED

7.6 QUARTERLY FINANCIAL REPORT - QUARTER ENDING 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

At 30 September, 2020 Council is anticipating that the budgeted underlying surplus of \$1.154 million will increase by \$8k to an anticipated underlying surplus of \$1.162 million.

The budgeted Operating Result of \$7.944 million surplus will increase by \$496k to an anticipated Operating Result of \$8.440 million surplus.

Council's Capital Works program is progressing with an anticipated variation in scheduled works of \$808k. The adopted capital budget for 2020/2021 is \$17.504 million and it is expected to increase to \$18.312 million by 30 June, 2021.

The financial position of the Council remains stable.

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Kelvin Burt

That Council receive the report outlining the 2020/2021 quarterly financial report as at 30 September, 2020.

CARRIED

7.7 COHUNA SKATE PARK - TENDER AWARD

EXECUTIVE SUMMARY

Council officers have completed a tendering and evaluation process and seek approval from Council to appoint Haley Constructions Pty Ltd as the successful tenderer for the redevelopment of the Cohuna Skate Park.

RESOLUTION

Moved: Cr Travis Collier

Seconded: Cr Garner Smith

- 1. That Council award contract G05-2020 for the Cohuna Skate Park to Haley Constructions Pty Ltd for the lump sum amount, not subject to rise and fall, of \$596,485.27 including GST.**

CARRIED

7.8 CARAVAN PARK REGISTRATION RENEWALS - COVID19 RESPONSE

EXECUTIVE SUMMARY

Re-registration of Caravan Parks with Council under the *Residential Tenancies Act (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020* is due every three years. Renewal of registrations for the ten local caravan parks for the period 1 January 2021 to 31 December 2024 are due on 31 December 2020. Other registered businesses such as food premises, accommodation premises, hairdressing and beauty have received a 50% reduction in fees and charges for the 2020-2021 year. Applying a reduction of 50% to the first year applicable Caravan Park fee would ensure a consistent approach and recognise the impact local caravan parks have endured as a result of the COVID-19 pandemic.

RESOLUTION

Moved: Cr Kelvin Burt

Seconded: Cr Keith Link

- 1. That Council reduce the fee for re-registration of Caravan Parks under the Residential Tenancies Act (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 by 50% for the 2021 calendar year as part of the COVID-19 Response.**

CARRIED

8 URGENT ITEMS

Nil

9 NOTICES OF MOTION

Nil

80 DELEGATES REPORTS

10.1 DELEGATES REPORTS

No updates since delegates have been appointed.

11 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 6:57pm.

The Minutes of this Meeting were confirmed at the Meeting of the Gannawarra Shire Council held on 16 December 2020.

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Mayor Charlie Gillingham

CHAIR