



GANNAWARRA
Shire Council

Council Meeting

MINUTES

Wednesday, 16 December 2020

6:30pm

Northern District Community Health

Kerang

Order Of Business

1	Acknowledgement of Country	3
2	Opening Declaration	3
3	Apologies	3
4	Confirmation of Minutes	3
5	Declaration of Conflict of Interest	3
6	Briefing Sessions	4
6.1	Records of Councillor Briefings - 19 November to 9 December, 2020	4
7	Business Reports for Decision	4
7.1	Policy Review - Policy No. 140 - COVID-19 Hardship	4
7.2	Council Policy Review	5
7.3	Audit and Risk Committee - 8 December, 2020 Meeting	5
7.4	Audit and Risk Committee Independent Member Appointment	6
7.5	Draft Community Engagement Policy	6
7.6	G07-2020 Koondrook All Abilities Playground	7
8	Urgent Items	7
9	Notices of Motion	8
	Nil	
10	Delegates Reports	8
10.1	Delegates Reports	8
11	Confidential Items	8

**MINUTES OF GANNAWARRA SHIRE COUNCIL
COUNCIL MEETING
HELD AT NORTHERN DISTRICT COMMUNITY HEALTH, KERANG
ON WEDNESDAY, 16 DECEMBER 2020 AT 6:30PM**

PRESENT:	Cr Charlie Gillingham (Mayor)	Avoca Ward
	Cr Garner Smith (Deputy Mayor)	Yarran Ward
	Cr Keith Link	Yarran Ward
	Cr Ross Stanton	Murray Ward
	Cr Kelvin Burt	Patchell Ward
	Cr Travis Collier	Patchell Ward
	Cr Jane Ogden	Patchell Ward

IN ATTENDANCE: Chief Executive Officer
Manager Governance

1 ACKNOWLEDGEMENT OF COUNTRY

The Gannawarra Welcome to Country video was played as the Acknowledgement of Country.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Travis Collier

Seconded: Cr Jane Ogden

That the minutes of the Council Meeting held on 25 November 2020 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Nil

6 BRIEFING SESSIONS

6.1 RECORDS OF COUNCILLOR BRIEFINGS - 19 NOVEMBER TO 9 DECEMBER, 2020

EXECUTIVE SUMMARY

This report presents to Council written records of Councillor Briefings in accordance with Clause 31 of the Gannawarra Shire Council Governance Rules.

RESOLUTION

Moved: Cr Keith Link

Seconded: Cr Kelvin Burt

That Council note the records of Councillor Briefings from 19 November to 9 December, 2020.

CARRIED

7 BUSINESS REPORTS FOR DECISION

7.1 POLICY REVIEW - POLICY NO. 140 - COVID-19 HARDSHIP

EXECUTIVE SUMMARY

In response to the impact of Coronavirus (COVID-19) this report seeks to broaden the parameters of Policy No. 140 – COVID-19 Hardship to include assistance to commercial ratepayers who have paid multiple waste charges during periods where their business has been shut down due to the lock down / restrictions imposed on them by the State Government.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Garner Smith

That Council amend Policy No. 140 – COVID-19 Hardship to include provision for the pro rata relief for assessments paying a multiple commercial garbage charge who are impacted by COVID-19.

CARRIED

7.2 COUNCIL POLICY REVIEW

EXECUTIVE SUMMARY

Council officers undertake regular reviews of Council policies to ensure compliance with relevant legislation and that they are reflective of current practices. This report addresses the following policies which have recently been reviewed:

- Policy No. 033 – Occupational Health and Safety
- Policy No. 105 – Memorials on Roadsides and Public Open Spaces
- Policy No. 133 – Appointment of Acting Chief Executive Officer

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Ross Stanton

That Council:

1. **Endorse the following reviewed policies:**
 - **Policy No. 033 – Occupational Health and Safety**
 - **Policy No. 105 – Memorials on Roadsides and Public Open Spaces**
 - **Policy No. 133 – Appointment of Acting Chief Executive Officer**
2. **Authorise the Chief Executive Officer to make amendments to the documents to correct any minor drafting errors that do not materially alter the intent of the policies.**

CARRIED

7.3 AUDIT AND RISK COMMITTEE - 8 DECEMBER, 2020 MEETING

EXECUTIVE SUMMARY

The Gannawarra Shire Council Audit and Risk Committee (ARC) met on Tuesday, 8 December, 2020. This was the second meeting of the Committee under the new requirements of the *Local Government Act 2020*. This involved the establishment of meeting dates for 2021, consideration of an internal audit and the review of the Quarterly Financial Report.

RESOLUTION

Moved: Cr Garner Smith

Seconded: Cr Kelvin Burt

That Council receive and note the summary of discussion of the Audit and Risk Committee.

CARRIED

7.4 AUDIT AND RISK COMMITTEE INDEPENDENT MEMBER APPOINTMENT

EXECUTIVE SUMMARY

One of the three Audit and Risk Committee (ARC) independent members three year term concludes in December 2020. In accordance with the ARC Charter the ARC will need a replacement independent member.

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Garner Smith

That Council advertise for the appointment of one independent member to the Audit and Risk Committee.

CARRIED

7.5 DRAFT COMMUNITY ENGAGEMENT POLICY

EXECUTIVE SUMMARY

The introduction of the *Local Government Act 2020* requires Council to adopt and maintain a community engagement policy from March 1, 2021. A draft policy has been prepared which takes into consideration community feedback that informed the development of Council's Community Engagement Strategy, adopted by Council in September 2020. The report seeks Council's endorsement to place the draft policy out for community feedback from Thursday December 17, 2020 until Friday January 22, 2021, with a final policy to be brought to Council at its February 2021 meeting for adoption to ensure the statutory timeline can be met.

RESOLUTION

Moved: Cr Jane Ogden

Seconded: Cr Keith Link

That Council Endorse the Draft Community Engagement Policy for community feedback.

CARRIED

7.6 G07-2020 KOONDROOK ALL ABILITIES PLAYGROUND

EXECUTIVE SUMMARY

Council officers have completed a tendering and evaluation process and seek approval from Council to appoint CJ & BT McLoughlan Pty Ltd as the successful tenderer for the development of the Koondrook All Abilities Playground.

RESOLUTION

Moved: Cr Ross Stanton

Seconded: Cr Keith Link

That Council Award tender G07-2020 for the Koondrook All Abilities Playground to CJ & BT McLoughlan Pty Ltd for the lump sum amount, not subject to rise and fall, of \$590,502.00 excluding GST subject to:

- 1. Receipt of the \$22,500 of public funds raised towards the project and held by the Koondrook Development Association; and**
- 2. Receipt of the \$25,000 from the Koondrook Development Association of funds previously transferred from the Koondrook Hall Committee Inc to be held in trust by the KDC for future investment works on the All Abilities Playground site.**
- 3. The playground including a liberty swing.**

CARRIED

Cr Garner Smith called for a Division

In Favour: Crs Garner Smith, Keith Link, Ross Stanton, Jane Ogden, Travis Collier, Kelvin Burt, Charlie Gillingham

Against: Nil

8 URGENT ITEMS

RESOLUTION

Moved: Cr Garner Smith

Seconded: Cr Travis Collier

That Council agree to consider as urgent business public attendance at Council meetings.

CARRIED

RESOLUTION

Moved: Cr Garner Smith

Seconded: Cr Travis Collier

That Council allows public attendance at Council meetings commencing with the February 2021 meeting.

CARRIED

9 NOTICES OF MOTION

Nil

10 DELEGATES REPORTS**10.1 DELEGATES REPORTS**

Association	Appointed Council Delegate
Central Victorian Greenhouse Alliance	Cr Stanton
Community Halls Community Asset Committee	Cr Burt
Loddon Campaspe Group of Councils	Mayor
Loddon Mallee Waste and Resource Recovery Group (LMWRRG) Forum	Cr Ogden
Municipal Association of Victoria	Cr Collier
Municipal Fire Management Planning Committee (MFMPC)	Cr Link
Murray River Group of Councils (MRGC)	Mayor
Rail Freight Alliance	Cr Stanton
Rural Councils Victoria	Cr Smith

NB: * Audit and Risk Committee - no delegate report is required as the Audit and Risk Committee formally reports back separately to Council in accord with the Audit and Risk Committee Charter.

Councillors gave verbal updates on attendance at meetings to which there are the appointed delegate.

11 CONFIDENTIAL ITEMS

RESOLUTION

Moved: Cr Keith Link
Seconded: Cr Jane Ogden

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with sections 66(1) and 66(2)(a) of the *Local Government Act 2020*:

11.1 Awarding of 2021 Australia Day Awards

This matter is considered to be confidential under Section 3 of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

11.2 Chief Executive Officer - Performance Review

This matter is considered to be confidential under Section 3 of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

CARRIED

RESOLUTION

Moved: Cr Ross Stanton
Seconded: Cr Kelvin Burt

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 7:29pm.

The Minutes of this Meeting were confirmed at the Meeting of the Gannawarra Shire Council held on 17 February 2021.

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Mayor Charlie Gillingham

CHAIR