



GANNAWARRA

Shire Council

Wednesday, 19 February 2020

6:30pm

Council Chambers

Kerang

AGENDA

Ordinary Council Meeting

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Nil

Tom O’Reilly
CHIEF EXECUTIVE OFFICER

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to take this time to acknowledge the Traditional Custodians of the land, and pay my respect to elders both past and present.

2 OPENING DECLARATION

We, the Councillors of the Shire of Gannawarra, declare that we will undertake the duties of the office of Councillor, in the best interests of our community, and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 18 December, 2019

5 DECLARATION OF CONFLICT OF INTEREST

A Councillor, member of a special committee, or member of Council staff has a conflict of interest in a matter if he or she has a *direct interest* or an *indirect interest* in that matter.

A person has a direct interest in a matter if there is a likelihood that the benefits, obligations, opportunities or circumstances of the person would be directly altered if the matter is decided in a particular way. This includes where there is a likelihood that the person will receive a direct benefit or loss that can be measured in financial terms or that the residential amenity of the person will be directly affected if the matter is decided in a particular way.

A person has an indirect interest in a matter if the person has:

- a close association in the matter because a family member, a relative or a member of their household has a direct or indirect interest in the matter
- an indirect financial interest in the matter
- a conflicting duty – although there are circumstances where a person does not have a indirect interest because of a conflicting duty
- received an ‘applicable gift’
- become an interested party in the matter by initiating civil proceedings or becoming a party to civil proceedings in relation to the matter.

Disclosure of conflict of interest

If a Councillor or member of a special committee has a conflict of interest in a matter which is to be or is likely to be considered at a meeting of the Council or special committee, the Councillor or member must:

- if he or she will be present at the meeting, make a full disclosure of that interest by advising of the class and nature of the interest to either –
- the Council or special committee immediately before the matter is considered at the meeting, *or*

- in writing to the Chief Executive Officer (CEO). Where the disclosure is made to the CEO in writing, the Councillor or member need only disclose the class of interest to the meeting, immediately before the matter is considered.
- if he or she will not be present at the meeting, make a full disclosure to the CEO or Chairperson of the meeting, in writing, of the class and nature of the interest. If a Chairperson is given a written disclosure, he or she must give the written disclosure to the CEO.
- The CEO must keep written disclosures in a secure place for three years after the date the Councillor or member of the special committee who made the disclosure ceases to be a Councillor or member, and destroy the written disclosure when the three year period expires.
- While the matter is being considered or any vote taken, the Councillor or member of a special committee with the conflict of interest must leave the room and notify the Mayor or Chairperson of the special committee he or she is doing so. The Mayor or Chairperson must notify the Councillor or member that he or she may return to the room after consideration of the matter and all votes have been cast.
- A CEO or Chairperson of a special committee must record in the minutes of the meeting the declaration of the conflict of interest, the class of the interest and, if the Councillor or member has disclosed the nature of the interest to the meeting, the nature of the interest.
- A failure by a Councillor or member to comply with Section 79 of the Act may result in a penalty of up to 120 penalty units and disqualification under Section 29(2) of the Act.

6 QUESTION TIME

Question Time at Council meetings enables an opportunity for members of the public in the gallery to address questions to the Council of the Shire of Gannawarra.

QUESTIONS FROM THE GALLERY

- All questions are to be directed to the Chair.
- Members of the public may ask questions from the gallery and should provide their name (and organisation if relevant) at the beginning of their questions.
- There is a maximum number of three questions of up to two minutes each.
- Chair will respond or refer to Councillor or CEO.
- Sometimes a Councillor/officer may indicate that they require further time to research an answer. In this case, the answer will be provided in writing generally within 10 days.
- Where a question cannot be answered on the spot, the person is asked to write out their questions on a form provided to enable an accurate response to be prepared.
- Questions will be answered at the meeting, or later in writing, unless the Chairperson has determined that the relevant question relates to:
 - Personal matters
 - The personal hardship of any resident or ratepayers
 - Industrial matters
 - Contractual matters
 - Proposed developments
 - Legal advice
 - Matters affecting the security of council property
 - An issue outside the Gannawarra Shire Council core business

- Or any other matter which the Council considers would prejudice it or any person
 - A matter which may disadvantage the Council or any other person
 - Is defamatory, indecent, abusive or objectionable in language or substance
 - Is repetitive of a question already answered (whether at the same or an earlier meeting)
 - Is asked to embarrass an officer or another Councillor
-
- No debate or discussion of questions or answers shall be permitted and all questions and answers shall be as brief as possible.

7 ASSEMBLY OF COUNCILLORS

7.1 ASSEMBLY OF COUNCILLORS 18 DECEMBER, 2019 TO 18 FEBRUARY, 2020

Author: Mel Scott, Executive Assistant - Chief Executive Office

Authoriser: Tom O'Reilly, CEO

Attachments: 1 Assembly of Councillors 10 February 2020

RECOMMENDATION

That Council note the records of Assembly of Councillors from 18 December, 2019 to 18 February, 2020.

EXECUTIVE SUMMARY

This report presents to Council written records of Assembly of Councillors in accordance with Section 80A of the *Local Government Act 1989*.

DECLARATIONS OF CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

COUNCIL PLAN

Council Plan 2017-2021: Good Governance and a Healthy Organisation.

BACKGROUND INFORMATION

In accordance with Section 80A of the *Local Government Act 1989* a written record of assembly of councillors must be reported at an Ordinary Council meeting and minuted as soon as practicable.

The record must include:

1. The names of all Councillors and members of Council staff attending
2. The matters considered
3. Any conflict of interest disclosures made by a councillor attending
4. Whether a councillor who has disclosed a conflict of interest left the assembly.

CONSULTATION

Consultation with Councillors and staff has occurred to ensure the accuracy of the Assemblies of Councillors records.

CONCLUSION

To ensure compliance with Section 80A of the *Local Government Act 1989*, it is recommended that Council note the Assembly of Councillors records as outlined in this report.



Assembly of Councillors Record Form

Date:	Monday, 10 February, 2020
Time:	9:00am – 2:30pm
Location:	Kerang Council Chambers
In Attendance: (Councillors)	Cr Lorraine Learmonth Cr Charlie Gillingham Cr Brian Gibson Cr Jodie Basile Cr Steve Tasker
Apologies:	Nil
In Attendance: (Officers)	Tom O’Reilly, Stacy Williams, Geoff Rollinson, Phil Higgins, Wade Williams, Mel Scott, Roger Griffiths, Lisa Clue, Brent Heitbaum, Sid Hutchinson, Paul Fernee, Alissa Harrower, Katina Fitzgerald
In Attendance: (Other)	Nil
Matters Discussed:	<p>Council Reports:</p> <ul style="list-style-type: none"> • Council Policy Review • Councillor Committee Memberships 2019/2020 • Major Community Projects Fund • Quarterly Financial Report – Quarter Ending 31 December 2019 • Appointment of Acting CEO <p>Councillor Updates:</p> <ul style="list-style-type: none"> • Long Term Financial Plan Update • 2020/2021 Draft Operational Budget • Rating Strategy – Options Update • 2020/2021 Draft Capital Budget • Proposed Schedule Fees and Charges 2020/2021 • Rate Arrears Summary • Corporate Performance Reporting Framework Quarterly Report • Council Plan 2017-2021 Progress Report • Purchasing Cards Update • Communications and Engagement Strategy 2020-2025 • GSC Kerbside Waste and Recycling Audit <p>Councillor Strategic Briefing Update:</p> <ul style="list-style-type: none"> • Drought Communities Programme Projects • 2019/2020 Capital Works Program Update • Council Grants Update • Strategic Projects – Towards 2025 • Economic Development Report

Councillor Issues Raised		
Conflict of Interest Disclosures		
Matter No.	Councillor/Officer making disclosure	Councillor/Officer left meeting Yes/No
1.3 – Major Project Communities Fund (Councillor Briefing)	Cr Charlie Gillingham	Yes
1.5 – Appointment of Acting CEO (Councillor Briefing)	Phil Higgins	No
1.3 – Council Grants Update (Strategic Briefing)	Cr Steve Tasker	No
Completed By:	Tom O'Reilly – Chief Executive Officer	

Tom O'Reilly 19/2/2020

8 BUSINESS REPORTS FOR DECISION

8.1 COUNCIL POLICY REVIEW

Author: Alissa Harrower, Governance and Compliance Coordinator

Authoriser: Phil Higgins, Director Corporate Services

Attachments: 1 Policy No. 092 - Councillor Allowances and Support
2 Policy No. 107 - Public Interest Disclosure

RECOMMENDATION

That Council:

- 1. Endorse the following reviewed policies:**
 - Policy No. 092 – Councillor Allowances and Support**
 - Policy No. 107 – Public Interest Disclosure**
- 2. Authorise the Chief Executive Officer to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the policies.**

EXECUTIVE SUMMARY

Council officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices and on occasion identify the need for a new policy. This report addresses two recently reviewed policies:

- Policy No. 092 – Councillor Allowances and Support
- Policy No. 107 – Public Interest Disclosure

BACKGROUND

Council officers undertake regular reviews of Council policies to ensure compliance with relevant legislation and that they are reflective of current practice. Council policies are reviewed as needed, however most policies must be reviewed within either 12 months or two years of a Council Election. On occasion officers also identify the need for a new policy. New and reviewed policies are presented to Council for endorsement, or to be repealed if it has been determined the policy is no longer required.

POLICY CONTEXT

Council Plan 2017 – 2021 – Good Governance and a Healthy Organisation

Public Interest Disclosure Act 2012

Local Government Act 1989

DISCUSSION

Policy No.	Policy Name	Comments
092	Councillor Allowances and Support	<p>This policy has been reviewed considering VAGO’s 2019 report on Fraud and Corruption Control – Local Government, specifically community perception of entitlements that appear excessive or where there is no clear business purpose, such as reimbursement for expensive meals and alcohol. The policy has been amended to exclude alcohol from meals provided to councillors attending approved activities and events and whilst removed from the policy for administrative purposes, claim forms have been amended to require recording of the business reason against each claim. This policy is aligned with Council’s Travel and Accommodation Employee Policy and related claim forms. In addition, a number of minor administrative and process related amendments have been made to the policy.</p>
107	Public Interest Disclosure	<p>This policy has been reviewed following changes to legislation that took effect as of 1 January 2020:</p> <ul style="list-style-type: none"> • <i>Protected Disclosure Act 2012</i> renamed <i>Public Interest Disclosure Act 2012</i> • The terms “protected disclosure” and “protected disclosure complaint” have been replaced with “public interest disclosure” and “public interest complaint” <p>Note: The procedure relating to this policy has also been updated to reflect the legislation changes.</p>

CONSULTATION

Members of Council’s Executive Leadership and Management Teams responsible for the policy areas, and their relevant staff have been involved in the review of the policies.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

This report addresses two recently reviewed policies for the consideration of Council to ensure compliance with relevant legislation and that they are reflective of current practice.



Councillor Allowances and Support

COUNCIL POLICY NO. 092

1. POLICY PURPOSE

To provide guidance on the reimbursement of expenses, provision of facilities and support for Councillors.

2. DEFINITIONS

Nil

3. POLICY

COUNCILLOR'S ALLOWANCES

1. The Victorian Government sets the upper and lower levels for allowances paid to councillors.
2. In accordance with the provisions contained in Australia Tax Office Interpretive Decision 2007/205, Council may enter into a voluntary arrangement with a Councillor under which the Councillor agrees to forego all or part of their Councillors Allowance, including Mayoral Allowance if applicable, in exchange for the Council making contributions to Vision Super, or such other complying superannuation fund nominated by the Councillor and agreed to by the Chief Executive Officer, on their behalf of the amount foregone by the Councillor.
3. Mayor and Councillor allowances will be paid by EFT, in advance, on a monthly basis.

PAYMENT OF EXPENSES

General

1. Section 75 of the *Local Government Act 1989* specifies that a Council may reimburse Councillors for necessary out-of-pocket expenses incurred while performing duties as a Councillor.
2. Councillors will be reimbursed for necessary out-of-pocket expenses on the presentation of a signed statement of expenditure on expenses supported by official receipts and other relevant documentation.
3. Councillors are expected to progressively submit their expense claims on a monthly basis as they are incurred. Claims for expenses during the prior month should be submitted by the last working day of the following month. This enables monitoring of expenditure against budget and accurate and meaningful reporting. All claims relating to each financial year are to be submitted by 15 July of the immediately following financial year.

Council Pool Vehicles and Private Use Vehicles

1. When available, Councillors are required to use a Council vehicle to attend events that form part of the Councillor's official duties outside of the Gannawarra Shire Council boundaries.
2. In the absence of a Council vehicle, a Councillor will be reimbursed for the use of their own private vehicle for:
 - a. attendance at Ordinary and Special Meetings of Council and Councillor Briefing Sessions;
 - b. attendance at Council Committee or Advisory Committee meetings;
 - c. attendance at ordinary, committee or sub-committee meetings of State, Regional or local organisations or bodies where the Councillor has, by Council resolution been elected as a Council delegate;
 - d. attendance at meetings and civic or ceremonial functions convened by the Mayor or the Council;
 - e. attendance at a meeting, function or other official role as a representative of the Mayor;
 - f. attendance at a meeting or function falling within the Councillors ward, if outside of the Councillors ward, Chief Executive Officer or delegate approval is required.
 - g. attendances at conferences, seminars, professional development and training where the attendance has been approved by the Council or the Chief Executive Officer or delegate;
 - h. to and from the airport, rail or bus station or other point where travel to conferences, seminars, professional development and training commences.
3. Reimbursement for private vehicles will be paid in accordance with the prevailing 'cents per kilometre' rate prescribed by the Australian Taxation Office as varied from time to time. Councillors seeking reimbursement are required to submit to the Chief Executive Officer a signed record of private use claim on a monthly basis.
4. Council will not reimburse the cost of any infringements incurred by Councillors.

TRAVEL EXPENSES**General Travel**

1. Council will provide the following to Councillors attending approved activities and events ;
 - a. Breakfast, lunch and dinner (excluding alcohol) within reasonable limits for the duration of the stay;
 - b. Accommodation – appropriate accommodation as selected, after consultation, by the Chief Executive's office. Any additional accommodation costs as a result of the attendance of Councillors partners or family members will be met by the Councillor, with the exception of the Mayor's partner;
 - c. Transportation – Council will cover the cost of transportation to, during and from the event. This applies to any of the following forms of travel:
 - i. return economy class air. All overseas travel is to be authorised by resolution of the full Council.
 - ii. private vehicle with reimbursement as specified in this policy
 - iii. economy class train, tram or bus travel; and
 - iv. taxi
 - d. Car parking fees – fees will be reimbursed in respect of hotel/motel parking and airport parking.
2. Reasonable limits - wherever possible, relevant benchmark rates will be utilised for example, the Australian Taxation Office determinations relating to meals, accommodation and transportation.
3. All arrangements are to be handled through the Chief Executive's office.

Seminars, Conferences, Professional Development and Training

1. Council recognises the need for Councillors to attend seminars, conferences, professional development and training in order to be kept fully informed on all Local Government matters and to assist them to perform their roles as Councillors.
2. The annual budget will cover the cost of Seminars, Conferences, Professional Development and Training attendance by Councillors including registration, course or sessional fees;
3. Councillors will be required to submit a written report in respect of any conference or seminar attended except for the ALGA Annual Conference, the Local Government Managers Association National Congress, the MAV Councillor Development Weekend and the VLGA Mayors Weekend. Where more than one Councillor attends an interstate or overseas conference or seminar, a joint report may be submitted.

Child Care

1. Council will reimburse the cost of legitimate family care and child care expenses for attendance at Council functions.
2. Councillors will, on the production of a receipt or relevant documentation, be reimbursed the cost of child care expenses for children up to and including the age of 14 years.
3. Child care costs are not reimbursable if paid for a child cared by a person who normally or regularly lives with the Councillor.
4. All claims for reimbursement are to be supported by a completed claim form.

INFORMATION TECHNOLOGY**Computer facilities**

1. Internet – Councillors will be provided with an internet enabled device to allow access to email and internet.
2. Email – Councillors will be provided with an email account managed through Gannawarra Shire Council. Councillors' email addresses will be part of the domain name: gsc.vic.gov.au.
3. Document management – Councillors are responsible for ensuring all corporate information is forwarded to Gannawarra Shire Council for capturing in the electronic content management system. This refers to, but is not limited to, formal letters in Microsoft Word and emails.
4. Personal use – Personal use of Council provided equipment is permitted as long as it does not affect the primary use of the device. Councillors will not install any non-approved non Council products on the device.

Telecommunications via Smartphone

Councillors have two (2) options regarding provision of Smartphones:

1. Councillors can elect for Council to provide a Smartphone for their Council business use only. The Smartphone is provided on the basis that personal calls are to be kept to a minimum. It is acknowledged that on occasion personal calls may be required when a Councillor is:
 - on Council business outside normal business hours.Personal calls in these situations and in urgent and/or emergency situations are acceptable. Personal calls outside the situations referred to above are not permitted.
The Council telephone number will be made available to the public, and should only be answered by the relevant Councillor or the built-in message bank service.
Councillors may be required to reimburse Gannawarra Shire Council for excess charges if this policy is not followed.
2. Alternatively, Councillors may choose to provide their own Smartphone i.e. 'Bring Your Own Equipment' and receive a monthly allowance of \$25 as reimbursement for the notional data and phone usage charges relating to Council business undertaken on their personal Smartphone. Where a Councillor wishes to use their own Smartphone for Council business, Councillors must make their personal mobile number available for publication. Note; Council takes no responsibility for loss, breakage, failure, repair or misplaced 'Bring Your Own Equipment'.

Information Communication Technology Support

1. The Corporate Services Directorate will provide familiarisation training for Councillors in addition to documentation aiding Councillors in relation to using the ICT systems provided. Council will provide Councillors with application specific training where necessary through a local training provider.
2. The Corporate Services Directorate will update the software on each Council provided device. Any non-approved non-Council software will be uninstalled during maintenance.
3. The Corporate Services Directorate will provide ICT support in line with that provided to Council officers.
4. All Council provided equipment is to be returned to the Corporate Services Directorate on the conclusion of the Councillor's term, or in the event the Councillor resigns from the position earlier.
5. Faulty equipment or issues are to be reported to the Corporate Services Directorate as soon as possible. All repairs to equipment can only be undertaken by Council and only apply to Council provided equipment.
6. In the event that equipment is lost, stolen or misplaced, the Corporate Service Directorate is to be informed as soon as possible to put in place all preventative measures.

Equipment

1. Councillors will be issued with the following equipment:
 - One (1) only iPad, Tablet, Notebook, Laptop or equivalent (with mobile internet capabilities), charger and protective cover
 - Mobile telephone and charger (with the exception of councillors choosing to bring their own equipment).
2. Councillors will have access to the following for Council business:
 - Printing equipment
 - Audio visual equipment

Councillor’s Insignia of Office

1. Councillors shall be provided with the following, upon request:
 - Business Cards
 - A supply of Council logo metal lapel badges (small)
 - A Council tie or scarf
 - A Council badge for Councillors and partners

ADDITIONAL FACILITIES FOR THE OFFICE OF THE MAYOR

Mayoral Vehicle

Council will provide at its cost to the Mayor, a fully registered, insured and maintained vehicle for official and personal use during the mayoral term if he/she so requires. The vehicle will be of a similar standard to the vehicle available to the Chief Executive Officer.

Office Support

The Mayor will be provided with appropriate administrative support during normal business hours to undertake the duties of the Mayor.

Travel Expenses and Accommodation

Council will reimburse travelling expenses for the Mayor’s partner whilst accompanying the Mayor on official business.

INSURANCE

1. Councillors are covered by the following insurance policies while performing the duties of civic office including attendance at meetings of external bodies as Council’s representative – Personal Accident, Public Liability, Professional Indemnity and Councillors and Officers Liability insurances.
2. Council will pay the insurance policy excess in respect of any claim made against a Councillor arising from Council business where any claim is accepted by Council’s Insurers, whether defended or not.

4. RELATED PROCEDURES/GUIDELINES

Nil

5. REFERENCES/LEGISLATION

Nil

6. POLICY REVIEW

Council will review this policy as required but always within 12 months after a general election of the Council.

At the time it was reviewed, this policy was compliant with the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

7. FURTHER INFORMATION

Members of the public may inspect all policies at Gannawarra Shire Council's Kerang and Cohuna office or online at www.gannawarra.vic.gov.au.

Any enquiries in relation to this policy should be directed to the Director Corporate Services on (03) 5450 9333.

Records – Document Profile No. 14/00459

Altus Folder: 3.000518

Originally adopted: 2006

Reviewed: 22/04/2009 Minute Book Reference: 7387

Reviewed: 17/09/2014 Minute Book Reference: 11022

Reviewed: 21/12/2016 Minute Book Reference: 12478

Reviewed: 19/02/2020

2021



Public Interest Disclosure

COUNCIL POLICY NO. 107

1. PURPOSE

The objective of this policy is to ensure a consistent approach to the administration of the *Public Interest Disclosures 2012 Act* (formally the *Protected Disclosure Act 2012* which replaced the *Whistleblowers Protection Act 2001*).

2. POLICY

Gannawarra Shire Council does not tolerate improper conduct by its employees, officers or Councillors, nor the taking of reprisals against those who come forward to disclose such conduct.

Gannawarra Shire Council is committed to the Public Interest Disclosures Act.

The main objective of the Public Interest Disclosures Act is to:

"..encourage and facilitate the making of disclosures of improper conduct by public officers and public bodies and establish a system for matters to be investigated. The Act provides protection from detrimental action to any person affected by a protected disclosure whether it is a person who makes a disclosure, a witness, or a person who is the subject of an investigation."

Gannawarra Shire Council recognises the value of transparency and accountability in its administrative and management practices, and supports the making of disclosures that reveal corrupt conduct, conduct involving a substantial mismanagement of public resources, or conduct involving a substantial risk to public health and safety or the environment.

Gannawarra Shire Council will take all reasonable steps to protect people who make such disclosures from any detrimental action in reprisal for making the disclosure. It will also afford natural justice to the person who is the subject of the disclosure.

In addition to this, the Chief Executive Officer will automatically notify the Independent Broad-based Anti-corruption Commission Victoria, of any matter that he or she suspects, on reasonable grounds, involves corrupt conduct.

This Policy should be read in conjunction with 107 – Public Interest Disclosure Procedure and Gannawarra Shire Council Policy No. 117 - Complaint Handling.

3. POLICY REVIEW

Council will review this policy at least every two years and within twelve months after a general election of the Council.

At the time of review, this policy was compliant with the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

4. FURTHER INFORMATION

Enquiries in relation to this policy should be directed to The Chief Executive Officer on (03) 5450 9333

Further information can be obtained from the Independent Broad-based Anti-corruption Commission Victoria – www.ibac.vic.gov.au

RecFind Document Profile No. 14/00474
AltusECM Folder 3.000518
Originally adopted: 25/02/2009
Reviewed: 17/04/2013 Minute Book Reference: 7269
Reviewed: 23/01/2017 Minute Book Reference: 9849
Reviewed: 15/03/2017 Minute Book Reference: 12502
Reviewed: 19/02/2020
To be reviewed: 2021



8.2 COUNCILLOR COMMITTEE MEMBERSHIPS 2019/2020**Author:** Mel Scott, Executive Assistant - Chief Executive Office**Authoriser:** Tom O'Reilly, CEO**Attachments:** 1 Updated Councillor Committees 2019/2020**RECOMMENDATION**

That Council adopt the updated list of Councillor Committee memberships as detailed in this report.

EXECUTIVE SUMMARY

The purpose of this report is for Council to adopt the updated Councillor Committee memberships which effectively provides for Councillors to act as a Council delegate, on behalf of the Gannawarra Shire Council.

Due to the resignation of former Councillors Arians and Wright from the Council, Councillor Brian Gibson has nominated as the new representative to participate on both the MAV and Council's Audit Committee.

BACKGROUND

Each year Council nominates Councillors to represent it on various committees within and external to our municipality. This allows Councillors to pursue an area in which they have an interest and/or some expertise and to use this knowledge to enhance their contribution to committees on which they serve.

POLICY CONTEXT

Council Plan 2017-2021: Good Governance and a Healthy Organisation

DISCUSSION

The MAV is a voice for Local government offering diverse business services to its council members including specialist policy and advocacy, governance and legislative advice, sector development, insurance and procurement services.

Council's Audit Committee is an advisory committee to Council as prescribed under Section.139 of the Local Government Act 1989. The primary objective of the Audit Committee is to assist Council in the effective conduct of its duties and responsibilities as listed within its Charter.

The table below details the committees together with the current delegate Councillor. Further information regarding each committee is detailed on the attachment.

COUNCIL COMMITTEES 2019/2020	
Committee	Councillor
Loddon Mallee Waste and Resource Recovery Group (LMWRRG)	Cr Learmonth
Central Victorian Greenhouse Alliance (CVGA)	Cr Gibson
Municipal Fire Management Planning Committee (MFMPC)	Cr Tasker
Municipal Emergency Management Planning Committee (MEMPC)	Cr Gibson

COUNCIL COMMITTEES 2019/2020	
Committee	Councillor
Municipal Association of Victoria (MAV)	Cr Gibson
Audit Committee x 2	Cr Gillingham & Cr Gibson
Murray River Group of Councils (MRGC)	Mayor
Loddon Campaspe Group of Councils	Mayor

CONSULTATION

Councillors have been consulted on the committees in which they may have a particular interest and these are reflected in the above table.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no Conflict of Interest in regards to this matter.

CONCLUSION

Active representation on Council committees is an important and rewarding function of Council.

COUNCILLOR COMMITTEES 2019/2020

Loddon Mallee Waste and Resource Recovery Group (LMWRRG)	
Council Representative:	Cr Learmonth
Members:	<ul style="list-style-type: none"> • Bendigo • Buloke • Gannawarra • Loddon • Macedon Ranges • Mount Alexander • Mildura • Swan Hill
Purpose:	<p>The LMWRRG is one of seven Waste and Resource Recovery Groups that cover regional Victoria that links state, local governments, community and industry.</p> <p>The LMWRRG is responsible for facilitating a coordinated approach to the planning and delivery of infrastructure and services for all waste streams, municipal solid waste, commercial and industrial waste and construction and demolition waste.</p>

Central Victorian Greenhouse Alliance (CVGA)	
Council Representative:	Cr Gibson
Members:	<ul style="list-style-type: none"> • Ararat • Ballarat • Bendigo • Buloke • Central Goldfields • Gannawarra • Hepburn • Loddon • Macedon Ranges • Mildura • Mount Alexander • Pyrenees • Swan Hill
Purpose:	<p>The CVGA is a network of 13 Local Governments working together across Central and Northern Victoria.</p> <p>The CVGA develops and implements innovative regional projects, undertakes advocacy on climate and energy policy, shares knowledge and promotes best practice.</p>

Municipal Fire Management Planning Committee (MFMPC)	
Council Representative:	Cr Tasker
Members:	<ul style="list-style-type: none"> • Council • Country Fire Authority (CFA) • Victoria Police (VicPol) • Parks Victoria • Forest Fire Management Victoria • VicRoads
Purpose:	The MFMPC’s purpose, of which the development of a municipal fire management plan is part, is to provide a municipal level forum to build and sustain organisational partnerships, generate a common understanding and shared purpose with regard to fire management and ensure that the plans of individual agencies are linked and complement each other.

Municipal Emergency Management Planning Committee (MEMPC)	
Council Representative:	Cr Gibson
Members:	<ul style="list-style-type: none"> • Council • Victoria Police (VicPol) • Department Health and Human Services (DHHS) • Country Fire Authority (CFA) • Victoria State Emergency Service (VICSES) • Ambulance Victoria (AV) • Red Cross • Department of Economic Development, Jobs, Transport and Resources (DEDJTR) • Department of Environment, Land, Water and Planning (DELWP)
Purpose:	The purpose of the Gannawarra MEMPC is to provide information and advice to assist with planning for potential emergencies in the Gannawarra Shire.

Municipal Association of Victoria (MAV)	
Council Representative:	Cr Gibson
Members:	All Victorian Local Government Areas
Purpose:	The MAV is a voice for Local government offering diverse business services to its council members including specialist policy and advocacy, governance and legislative advice, sector development, insurance and procurement services.

Audit Committee	
Council Representatives:	Cr Gillingham & Cr Gibson
Members:	<ul style="list-style-type: none"> • Three suitably qualified independent representatives • Two Councillors
Purpose:	The Audit Committee is an advisory committee to Council. The primary objective of the Audit Committee is to assist Council in the effective conduct of its duties and responsibilities as listed within its Charter.

Murray River Group of Councils (MRGC)	
Council Representatives:	Mayor
Members:	<ul style="list-style-type: none"> • Campaspe • Gannawarra • Loddon • Mildura • Moira • Swan Hill
Purpose:	<p>The Murray River Group of Councils:</p> <ul style="list-style-type: none"> • provides a forum for informed discussion on all issues relating to member councils' shared interests; • advocates strongly to State and Federal Governments with a single voice on common issues; • acts as a single point of contact for governments, councils and other stakeholders to disseminate, discuss and respond to issues and initiatives; • supports member councils for the good of the region; • appoints representatives to other bodies as and when required; and • works together with other councils or entities.

Loddon Campaspe Group of Councils	
Council Representatives:	Mayor
Members:	<ul style="list-style-type: none"> • Bendigo • Buloke • Campaspe • Central Goldfields • Gannawarra • Loddon • Macedon Ranges • Mount Alexander
Purpose:	<p>Eight Councils occupying a significant land area in central and north-west Victoria with a purpose of encouraging economic investment and addressing key issues for the region.</p>

8.3 MAJOR COMMUNITY PROJECTS FUND

Author: Paul Fernee, Manager Community Engagement
Authoriser: Stacy Williams, Director Community Wellbeing
Attachments: 1 Major Community Projects - Recommended

RECOMMENDATION

That Council

1. Approve allocation of the Major Community Projects Fund to 7 projects, totalling \$257,107.
2. Approve the inclusion of \$82,500 in the Draft 2020/2021 operational budget as matching funding to support a funding application to Sport and Recreation Victoria's Local Sport Infrastructure Program for female friendly facilities at Murrabit Recreation Reserve.

EXECUTIVE SUMMARY

The Major Community Projects Funding program was advertised, with 21 applications requesting \$771,934 received by the closing date of 13 January, 2020. After an assessment of the submissions, recommendations for funding have been established and are outlined in the report and attachment.

BACKGROUND

Council funding of between \$10,000 and \$125,000 was made available to community groups, organisations and clubs to partner with Council to develop infrastructure projects on non-Council owned or controlled land, with funding preference given to projects that have confirmed funding from external grants, or other sources, and/or an in-kind contribution.

The funding gave priority to projects identified within the Council Plan, individual Community Profiles (noted in the Council Plan), and/or other Council strategies e.g. the Gannawarra Sport & Recreation Strategy 2019-29, which would contribute to the municipality and support Council's vision to build upon our strengths of people, place and pride to inspire a positive future together.

After an assessment of the funding applications, recommendations for funding are presented to Councillors for endorsement.

POLICY CONTEXT

The Major Community Projects Fund aligns with the 2017-2021 Council Plan Key Focus Areas: Connectivity and Strong Healthy Communities - Strategic Objectives of 'Support volunteer participation to meet the needs of our community' and 'Provide a range of opportunities that promote active and healthy lifestyles and social connectedness'.

DISCUSSION

The Major Community Projects Fund was advertised from 1 November, 2019 until Monday, 6 January, 2020, which was subsequently extended to 13 January, 2020 to assist community groups with members potentially on holidays over the Christmas break. Council received 21 applications with a total request from the fund of \$771,934.

The applications were assessed by officers on 21 January, 2020, with recommendations to fund 7 applications worth a total of \$257,107. Additionally 4 of the applications were for projects that have been previously outlined as projects which could be supported under the Federal Government's Drought Communities Programme – Extension, totalling \$111,536. The applications for funding and subsequent recommendations are outlined in the attachment.

Officers considered the guidelines provided for the program in making the assessment, but importantly were mindful that the funding supported projects that had broad community benefit and where possible ensured that funding was distributed as widely as possible.

It is clear that there is a strong demand for this type of funding due to the program being oversubscribed by over 300%, and officers awareness of other projects within the community that were not put forward in this round of funding.

The Murrabit Recreation Reserve Amenities Block Project which requested \$82,500 from Council as support for a funding submission to Sport and Recreation Victoria (SRV) for a \$330,000 was not recommended for funding this year, but as their funding application is due 14 February, 2020 of which Council is required to be the applicant, it is requested Council approve the inclusion of \$82,500 in the Draft 2020/2021 operational budget as matching funding to support this funding application. This allocation of funding to support SRV funding applications is consistent with recent projects at Riverside Park Kerang and Macorna Recreation Reserve.

CONSULTATION

The Grants program was advertised in local print and social media as well as on Council's website.

There was no external consultation completed in assessment of the applications. Council officers provided advice and support to community groups whilst the funding program was open.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

After a strongly supported funding program from the community, 7 projects worth \$257,107 have been recommended for funding that consider a wide range of projects across the municipality. Additionally it is recommended Council consider allocating \$82,500 in its 2020/2021 operating budget to support a funding application to Sport and Recreation Victoria for female friendly facilities at Murrabit Recreation Reserve.

Major Community Project Fund

	Application ID	Project Title	Brief Project Description	Applicant name - Club Group or	Total Amount Requested	Total Project Cost	Program
1	MCPF001-2020	Koondrook RSL Hall Upgrade	The Koondrook RSL is a vital part of the Gannawarra Shire and specifically the town of Koondrook. To ensure that we continue to meet all legislative requirements the Hall needs some upgrades.	KOONDROOK R.S.L.	\$11,000.00	\$11,752.00	Drought Communities
2	MCPF002-2020	Repair Club Rooms at Koondrook Rec Reserve	Fix up club rooms, kitchen and toilets and paint inside.	Koondrook Rec Reserve	\$40,536.00	\$50,536.00	Drought Communities
3	MCPF003-2020	White Ant Damage Rebuild	The project aims to repair significant damage caused by white ants to the Tragowel Hall foyer, windows and floor and front entrance wall and door frame. The repair is needed as the structure has become compromised. The white ants have been eradicated.	Tragowel Progress Association Inc	\$20,000.00	\$20,000.00	Drought Communities
7	MCPF010-2020	Wandella Rec Reserve - Electrical upgrade.	The main electrical switchboard is outdated and requires upgrading to adequately cater for the current needs, as well as providing the increased load capacity required for future developments.	Wandella Football Netball Club	\$11,000.00	\$11,000.00	Major Community Projects Fund
10	MCPF013-2020	Lake Charm District Waterway Master Plan	The project's objective would be to develop a shovel ready landscape plan to include potential identified projects: Walking tracks, Shelters, Signage, Lighting, Potential multipurpose facility, Eco toilet Lake Charm sth end, Pedestrian bridge, Consistent seating and tables, Exercise equipment, Adventure playground, Community Kitchen, Fishing Platforms, Carparking area, Tennis court upgrade, Major Arts installation- Bird sculpture	Kerang Lakes Community Development Group	\$86,100.00	\$93,600.00	Major Community Projects Fund
11	MCPF014-2020	Murrabit Men's Shed Extension, Solar and Rainwater Harvesting Project	Extension, solar panels and stormwater tank	Murrabit Men's Shed Inc	\$15,950.00	\$59,584.00	Major Community Projects Fund
12	MCPF015-2020	Murrabit Golf Club - Club House Refurbishment in partnership with the Murrabit and District Lions Club	Funding for this project aims to spruce up the building with minor repairs and interior and exterior painting. The aging carpet and curtains will be replaced with heavy duty carpet and blinds and heating and cooling will be enhanced with two split system units.	Murrabit Golf Club Inc in partnership with the Murrabit and District Lions Club Inc	\$32,000.00	\$41,042.50	Major Community Projects Fund

14	MCPF017-2020	Solar connection Extension and Upgrade to the Watering system (Cohuna)	This project will achieve increased efficiency in both power and water usage and also ensure the long term sustainability, viability and affordability of the golf course for the community.	Cohuna Golf Club Inc	\$65,506.80	\$104,906.80	Major Community Projects Fund
17	MCPF020-2020	Quambatook Hall Upgrade	The installation of a split system air conditioning for the Quambatook Memorial Hall. We wish to make the hall comfortable to use in the extreme weather conditions of summer and the cold in winter.	Quambatook Community Development Association	\$40,000.00	\$43,200.00	Drought Communities
18	MCPF021-2020	Solar Panel Installation Koondrook Swimming Pool	Install solar panels to supply solar power to the TWO electricity panels that supply power at the pool. This renewable energy will run pool equipment and pumps, along with kiosk, toilets and showers.	The Koondrook Swimming Pool Inc.	\$24,700.00	\$24,700.00	Major Community Projects Fund
21	MCPF024-2020	Bowls Club Shade Structure Redevelopment	This project will see the existing 50-year-old fold-down shade structures replaced with modern easy to use retractable shade cloth structures.	Kerang Golf Bowls Club	\$21,850.00	\$24,850.00	Major Community Projects Fund
Recommended Major Community Projects				Major Community Projects Fund	\$257,107.00	\$359,683.00	
Recommended for Drought Communities Programme - Extension				Drought Communities Fund	\$111,536.00	\$125,488.00	
				TOTAL	\$368,643.00	\$485,171.00	

8.4 QUARTERLY FINANCIAL REPORT - QUARTER ENDING 31 DECEMBER 2019

Author: Sid Hutchinson, Manager Finance

Authoriser: Phil Higgins, Director Corporate Services

Attachments: 1 Financial Report for the Quarter Ending 31 December 2019

RECOMMENDATION

That Council receive the report outlining the 2019/2020 quarterly financial report as at 31 December, 2019.

EXECUTIVE SUMMARY

At 31 December, 2019 Council is anticipating that the budgeted underlying surplus of \$848k will increase by \$718k to an anticipated underlying surplus of \$1.566 million.

The budgeted Operating Result of \$3.707 million surplus will increase by \$1.645 million to an anticipated Operating Result of \$5.352 million surplus.

Council's Capital Works program is progressing with an anticipated variation in scheduled works of \$1.960 million. The adopted capital budget for 2019/2020 is \$10.877 million and it is expected to increase to \$12.837 million by 30 June, 2020.

The financial position of the Council remains stable.

BACKGROUND

Council prepares a quarterly financial report as at 30 September, 31 December and 31 March each year to:-

- Meet its statutory obligations
- Ensure sound financial management principles are adopted over Council's operations and
- Keep Council informed and ensure that the forecast results as at 30 June are achievable.

POLICY CONTEXT

- Council Plan 2017-2021: Good Governance and a Healthy Organisation – Pursue initiatives to achieve long term financial sustainability in line with best practice.
- S136 and 138 *Local Government Act 1989*.

DISCUSSIONOperating Budget

The 'Summary of Adjustments' details the changes between the approved budget and the forecast to 30 June, 2020. The major changes in the operating budget are:-

- An increase in R2R funding of \$264k funding has been increased by \$1.320 million over the 5 year life of the R2R program. Additional funding of \$1.318 million as part of the Drought Extension under the R2R has been allocated. This amount is to be spent over a 2 year period, the amount to be included in this financial year is \$659k (Total R2R increase \$923k).
- Receipt of \$230k in capital grant funding that was not received prior to 30 June, 2019.

- A reduction in the Victorian Grants Commission Grant of \$96k. The overall grant between 2018/2019 and 2019/2020 increased by 3.5%. The actual grant since the budget notification has reduced due to CPI adjustments and greater than 50% being received in 2018/2019.
- Grant funding received to undertake the 'Move it Program' \$113k.
- Drought resilience support funding of \$1 million approved, of this \$900k will be received during 2019/2020 (\$520k operating and \$380k capital) with the balance to be received in 2020/2021. An additional \$1 million as stage 2 of the Drought resilience support funding is yet to be finalised and will be reported in the March quarterly report.

Capital Budget

At the end of December, 36.78% (\$4.723 million) of the capital works budget had been spent. The capital budget adopted by Council was \$10.877 million, an additional amount of \$1.96 million is anticipated to be spent on capital works by 30 June, 2020 bringing the total amount of capital works to \$12.837 million. A detailed listing of variations is included in the attachment. The major variation relates to:-

- A total increase in R2R expenditure of \$923k due to an increase in program funding.
- Drought resilience support projects \$430k and an additional \$50k being put to the Lalbert toilet block shower project.
- Following Federal funding for the Appin South bridge, works have been brought forward from 2020/21 \$210k.
- An amount of \$425k had been allowed to complete the Koondrook Nature Based Tourism Hub project. Due to the delays experienced in relation to approvals from DEWLP and Parks, additional works that were expected to be undertaken in 2018/19 have been carried forward to 2019/2020. These works total \$254k.

CONSULTATION

Council Officers with responsibility for line budgets.

The December quarterly financial report is to be presented to Council's Internal Audit Committee meeting on 24 March, 2020.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no Conflict of Interest in regards to this matter.

CONCLUSION

Council is showing an overall positive result for the period ending 31 December, 2019 and forecasts a full year underlying surplus higher than budgeted.

Financial Report for
the Quarter Ending
31 December 2019



Comprehensive Income Statement

	Note	As at 31 December 2019			Projected Year End		
		YTD Budget \$	YTD Actual \$	YTD Variance \$	FY Budget \$	FY Forecast \$	FY Adjustments \$
Income							
Rates and charges	1	13,085,518	13,066,506	(19,012)	13,088,766	13,151,766	63,000
Statutory fees and fines		121,166	115,216	(5,950)	252,155	252,155	-
User fees	2	1,141,973	1,056,985	(84,988)	2,403,918	2,247,542	(156,376)
Grants operating	3	3,709,784	3,776,939	67,155	9,872,445	11,284,689	1,412,244
Contributions and donations	4	69,937	74,166	4,229	94,727	93,327	(1,400)
Reimbursements	5	1,485,194	1,554,656	69,462	2,537,480	2,782,296	244,816
Sale of assets		47,535	57,631	10,096	131,332	131,332	-
Cost of assets sold		-	-	-	-	-	-
Interest earned		52,133	51,350	(783)	141,740	141,740	-
Other income		143,702	143,070	(632)	289,768	289,768	-
Total income		19,856,942	19,896,519	39,577	28,812,331	30,374,615	1,562,284
Expenses							
Employee Costs	6	6,422,242	6,918,800	496,558	12,583,230	12,580,213	(3,017)
Operational Materials and Services	7	4,960,724	4,630,720	(330,004)	9,172,565	9,849,641	677,076
Bad and doubtful debts		-	-	-	-	-	-
Borrowing costs		9,073	9,073	(0)	33,254	33,254	-
Depreciation	8	3,011,986	3,043,219	31,233	5,873,746	6,025,746	152,000
Other expenses	9	147,450	140,643	(6,807)	301,600	319,600	18,000
Total expenses		14,551,475	14,742,455	190,980	27,964,396	28,808,455	844,059
Underlying surplus/(deficit)		5,305,467	5,154,064	(151,403)	847,935	1,566,160	718,225
Grants capital and major projects	10	1,162,763	1,094,331	(68,432)	2,853,653	3,780,763	927,110
Contributions - non monetary assets		-	-	-	5,000	5,000	-
Capital contributions - other sources		-	-	-	-	-	-
Surplus/(deficit) for the year		6,468,230	6,248,394	(219,835)	3,706,588	5,351,923	1,645,335

- Favourable greater than 10% 
- Constant between plus or minus 10% 
- Unfavourable less than 10% 

Overall Result

At 31 December 2019 Council is showing an underlying surplus of \$5.154 million, this is less than the budgeted surplus for the same period by \$151k. Income has a favourable variance of \$39k and expenditure and unfavourable variance of \$191k.

The end of year underlying surplus of \$847k in the budget is forecast to increase by \$718k million giving an underlying surplus of \$1.566 million.

Income			
Note			
1	Rates and charges	Favourable 63,000	
	1.1 Additional interest to be raised due to the level of outstanding rates debtors		63,000
			63,000
2	User fees	Unfavourable (156,376)	
	2.1 Budget was partly based on an assumption that the Northern Victoria Irrigation Renewal Project (NVIIP) works would continue similar to previous years, these works are moving to a close in the program and the anticipated amount of waste going to landfill has reduced.		(112,711)
	2.2 Fees for service budgeted for Building had already been included in statutory fees and permits within the Building program.		(50,000)
	2.3 Government funding provided in relation to immunisations - originally budgeted as a grant		6,335
			(156,376)
3	Grants - Operating	Favourable 1,412,244	
	3.1 Veterans home care income budgeted as grant money instead of Service reimbursement		(66,000)
	3.2 Additional L2P grant money as per agreement		6,000
	3.3 Victorian Grants Commission (General and Roads) - The grant between 2018/19 and 2019/20 increased by 3.5%. But since the grant notification in May 2019, the grant has been reduced due to CPI adjustments and over half of the grants were paid in 2018/19.		(95,878)
	3.4 Extra grant income in relation to roadside weeds and pests program as per approved funding agreement		6,989
	3.5 Increase in R2R funding of \$1.32 million over the 5 year life of the program		263,591
	3.5.1 Increase in R2R funding for Drought \$1,317,955 over 2 years (\$658,978 per year)		658,977
	3.6 Successful grant application in relation to the Move it Program		113,400
	3.7 Additional funding from SV Local Government Energy Saver program - To be used to complete upgrades to Murrabit Hall		10,000
	3.8 Community Resilience Drought funding grant (\$1m) - portion going towards Operating projects		520,000
	3.9 MAV Grant to support Victoria Against Violence 16 days of Activism		1,500
	3.10 Government funding provided in relation to immunisations moved to fee for service		(6,335)
			1,412,244
4	Contributions and donations	Unfavourable (1,400)	
	4.1 Contribution for L2P program not expected to be received		(1,400)
			(1,400)
5	Reimbursements	Favourable 244,816	
	5.1 Increase in brokerage services delivered		42,000
	5.2 Veterans home care income budgeted as grant money instead of service reimbursement		66,000
	5.3 Increase in NDIS services delivered		120,000
	5.4 Costs awarded to Council by VCAT in relation to a planning matter		16,816
			244,816
	Total Income Adjustments		1,562,284
Expenses			
6	Employee direct costs	Favourable (3,017)	
	6.1 Increase in labour due to more services being delivered through our brokerage service		27,123
	6.2 Additional labour expense due to more services being delivered through our NDIS service		51,894
	6.3 Reduction in labour due to library staff position being vacant as well as a new 48/52 arrangement		(19,000)
	6.4 Saving in labour due to finance staff positions being vacant		(42,018)
	6.5 Saving in labour due to vacant positions in the sport, recreation and swimming pool area		(27,662)
	6.6 Decrease in labour due to staffing changes in the engineering department while covering extended leave		(21,421)
	6.7 Additional labour in relation to the Move It program		25,067
	6.8 Transfer police and working with childrens checks from Operational materials and services		3,000
			(3,017)
7	Operational Materials and Services	Unfavourable 677,076	
	7.1 Proportional increased expenditure in relation to roadside weeds and pests program as per the approved funding agreement		6,989
	7.2 Transfer police and working with childrens checks to employee direct costs		(3,000)
	7.3 Increase in expenditure due to successful grant application for the Whale's Tale production during book week. \$10k grant received in 2018/19		14,723
	7.4 Saving due to Arbovirus program not purchasing a cabinet for storing chemicals		(2,500)
	7.5 3% Increase in advertising costs with the Gannawarra Times		1,964
	7.6 \$5k for Drought Preparedness and Support not expended in 2018/19 financial year		5,000
	7.7 Community Resilience Drought funding grant (\$1m) - portion going towards Operating projects		521,000

	7.8 Increased expenditure in relation to MAV Grant to support Victoria Against Violence 16 days of Activism		1,500
	7.9 Move it program expenditure for 2019/20 financial year		45,400
	7.10 Internal plant recovery for car usage in relation to NDIS service		45,000
	7.11 Internal plant recovery for car usage in relation to GNETS service		30,000
	7.12 Internal plant recovery for car usage in relation to the Community Care Brokerage program		11,000
			677,076
8	Depreciation	Unfavourable	152,000
	8.1 Increased depreciation \$87k for powered sites at the Cohuna Caravan Park following revaluation		87,000
	8.2 Depreciation reduced on cars due to the timing differences of new purchases and the calculation of the budgeted depreciation and reduced number of replacements		(30,000)
	8.3 Depreciation reduced on utes due to the timing differences of new purchases and the calculation of the budgeted depreciation and reduced number of replacements		(20,000)
	8.4 Decrease in depreciation due to capital projects not being finished in prior year		(35,000)
	8.5 Additional depreciation due to level of road works completed in 2018/2019		150,000
			152,000
9	Other expenses	Unfavourable	18,000
	9.1 Valuation fees for land and buildings 2018/19 not accrued		18,000
			18,000
		Total Expenditure Adjustments	844,059
10	Grants - Capital	Favourable	927,110
	10.1 \$75,000 grant funding for Koondrook Nature Based Hub received this financial year instead of last financial year		75,000
	10.2 \$30,000 Grant funding received for the Koondrook Township Flood project in this financial year instead of 2018/19 Financial year		30,000
	10.3 Final grant funding received for the Sampson Bridge Project delivered in 2018/19		124,738
	10.4 Local Roads to Market income not budgeted		17,372
	10.5 Community Resilience Drought funding grant (\$1m) - portion going towards Capital projects (\$100k to be received 20/21)		380,000
	10.6 Federal funding for Appin South Bridge will be accessed in 19/20 instead of 20/21 - Project now to be completed by Jun 2020		300,000
			927,110
		Total Variation - Budget to Forecast	1,645,335

**Balance Sheet
As at 31 December 2019**

	Actual 2018/19	Year to Date	Forecast To 30 June 2020
	\$		\$
Assets			
Current assets			
Cash and cash equivalents	7,634,009	7,720,926	8,548,168
Trade and other receivables	3,285,628	11,990,353	3,293,807
Financial assets	4,187,787	1,700,000	1,700,000
Inventories	1,127,785	1,017,596	431,784
Other Assets	226,928	15,000	227,454
Non-current assets classified as held for sale	0	0	-
Total current assets	16,462,137	22,443,875	14,201,213
Non-current assets			
Property, infrastructure, plant and equipment	198,318,166	197,526,649	205,131,014
Investment Assets	1,152,329	1,152,329	1,152,329
Total non-current assets	199,470,495	198,678,978	206,283,343
Total assets	215,932,632	221,122,852	220,484,556
Liabilities			
Current liabilities			
Trade and other payables	2,618,687	425,990	2,143,616
Trust funds and deposits	486,339	1,695,573	188,411
Provisions (CL)	2,841,238	2,819,868	2,895,238
Interest-bearing loans and borrowings (CL)	108,481	55,140	116,481
Total current liabilities	6,054,745	4,996,571	5,343,746
Non-current liabilities			
Provisions (NCL)	1,052,105	1,052,105	1,079,105
Interest-bearing loans and borrowings (NCL)	455,790	455,790	339,790
Total non-current liabilities	1,507,895	1,507,895	1,418,895
Total liabilities	7,562,640	6,504,466	6,762,641
Net Assets	208,369,992	214,618,387	213,721,915
Equity			
Accumulated surplus	88,100,397	94,348,792	93,452,320
Reserves	120,269,595	120,269,595	120,269,595
Total Equity	208,369,992	214,618,387	213,721,915

STATEMENT OF CASH FLOWS ('000)

Description	Actual 2018/19	Year to Date	Forecast To 30 June 2019
Cash Flows from Operating Activities			
Rates and charges	12,137	4,362	13,144
Statutory Fees and Fines	368	115	252
User Fees	1,560	1,057	2,248
Grants Operating	8,844	3,777	11,285
Grants Capital	2,944	1,094	3,781
Contributions monetary	216	74	98
Interest received	208	51	142
Trust funds and deposits taken	77	1,209	
Other receipts	1,835	1,698	3,072
Net GST refund	-		
Employee Costs	(10,633)	(6,940)	(12,499)
Materials & Services	(7,863)	(6,501)	(9,629)
Trust funds and deposits paid	-		(298)
Other Payments	(1,738)	(141)	(320)
Net Cash provided by operating activities	7,955	(144)	11,275
Cash Flows from Investing Activities			
Payment for property, infr. p&e	(8,478)	(2,251)	(12,837)
Proc. from sale property, infr. p&e	622	58	131
			-
Payment for investments	(2,586)	-	-
Proc. from sale of Investments	-	2,488	2,488
Net Cash used in Investing activities	(10,442)	294	(10,219)
Cash Flows from Financing Activities			
Proceeds from borrowings			-
Finance Costs	(40)	(9)	(33)
Loan Redemption	(101)	(53)	(108)
Net Cash used in Financing Activities	(141)	(62)	(141)
Net Increase / (Decrease) in Cash/ Invest.	(2,628)	88	915
Cash / Investments at beginning of year	10,261	7,633	7,633
Cash / Investments at end of financial period	7,633	7,721	8,548

Capital Works Report as at 31 Dec 2019

	Note	YTD Actuals	Hard Commitments	Total Expenditure	Adopted Budget	Forecast - Total Project Cost	Permanent Adjustments
Property							
Building Improvements							
Gannawarra Children'S Centre Works - Kerang		\$ 58,743	\$ 231	\$ 58,974	\$ 95,000	\$ 95,000	\$ -
Kerang Office Airconditioning		\$ 2,061	\$ -	\$ 2,061	\$ 15,000	\$ 15,000	\$ -
Kerang Library Airconditioning Access		\$ 4,702	\$ -	\$ 4,702	\$ 40,000	\$ 40,000	\$ -
Kerang Multi-Purpose Centre (Consultation And Design)		\$ 13,030	\$ 14,610	\$ 27,640	\$ 65,000	\$ 65,000	\$ -
Lalbert - Showers In Public Toilet	1	\$ 1,950	\$ -	\$ 1,950	\$ 20,000	\$ 70,000	\$ 50,000
Total Property		\$ 80,486	\$ 14,841	\$ 95,327	\$ 235,000	\$ 285,000	\$ 50,000
Plant and Equipment							
Plant, machinery and equipment							
Light Plant Replacement		\$ 186,909	\$ 36,151	\$ 223,060	\$ 535,000	\$ 535,000	\$ -
Heavy Plant Replacement		\$ 58,096	\$ 66,720	\$ 124,816	\$ 660,000	\$ 660,000	\$ -
Computers and telecommunications							
IT Capital Renewals	2	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ (200,000)
Communication Equipment On LMW Tower		\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -
Library resources							
Library Resources		\$ 49,208	\$ 27,129	\$ 76,336	\$ 90,000	\$ 90,000	\$ -
Total Plant and Equipment		\$ 294,213	\$ 129,999	\$ 424,212	\$ 1,500,000	\$ 1,300,000	\$ (200,000)
Infrastructure							
Roads							
Gravel Re-Sheeting Program		\$ 389,292	\$ 20,385	\$ 409,677	\$ 954,000	\$ 954,000	\$ -
Sealed Roads Rehabilitation Program	3	\$ 259,493	\$ 30,576	\$ 290,068	\$ 1,020,000	\$ 1,283,591	\$ 263,591
Bitumen Road Reseal Program		\$ 295	\$ -	\$ 295	\$ 800,000	\$ 800,000	\$ -
Bridges							
Quambatook - Boort Rd Bridge		\$ -	\$ 569,050	\$ 569,050	\$ 635,000	\$ 635,000	\$ -
Appin South Bridge	4	\$ -	\$ 743,250	\$ 743,250	\$ 590,000	\$ 800,000	\$ 210,000

	Note	YTD Actuals	Hard Commitments	Total Expenditure	Adopted Budget	Forecast - Total Project Cost	Permanent Adjustments
Footpaths and cycleways							
Footpath Replacement Program		\$ 48,042	\$ -	\$ 48,042	\$ 110,000	\$ 102,721	\$ (7,279)
Riverside Park Scoresby Street Footpath		\$ 32,279	\$ -	\$ 32,279	\$ 25,000	\$ 32,279	\$ 7,279
Kerb Replacement Program		\$ 1,567	\$ -	\$ 1,567	\$ 150,000	\$ 150,000	\$ -
Gannwarra Arts Trail Design		\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
Drainage							
Stormwater Pumps - Wyndham Street	5	\$ -	\$ 129,421	\$ 129,421	\$ 120,000	\$ 150,000	\$ 30,000
Quambatook Levee Continuation (Stage 2)		\$ 34,530	\$ 12,816	\$ 47,346	\$ 400,000	\$ 400,000	\$ -
Koondrook Township Flood Study		\$ -	\$ 75,900	\$ 75,900	\$ 150,000	\$ 150,000	\$ -
Recreational, leisure and community facilities							
Swimming Pool Renewal Program		\$ 83,094	\$ 17,363	\$ 100,458	\$ 135,000	\$ 135,000	\$ -
Respark The Park - Community Playground - Quambatook		\$ -	\$ -	\$ -	\$ 115,000	\$ 115,000	\$ -
Leitchville Playground Consolidation (Kitchener Street)		\$ 4,814	\$ -	\$ 4,814	\$ 50,000	\$ 50,000	\$ -
Promotional Infrastructure		\$ 20,307	\$ 4,190	\$ 24,497	\$ 25,000	\$ 25,000	\$ -
Town Boundary Entrances And Signage		\$ 934	\$ -	\$ 934	\$ 25,000	\$ 25,000	\$ -
Cohuna Skate Park		\$ 5,572	\$ 24,525	\$ 30,097	\$ 60,000	\$ 60,000	\$ -
Loddon River Fishing Jetties		\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000	\$ -
Sustainable Recreational Water For Quambatook		\$ -	\$ -	\$ -	\$ 610,000	\$ 610,000	\$ -
Lake Charm Signage And Promotion Improvements		\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
Waste management							
Transfer Station Upgrade		\$ 26,390	\$ 9,845	\$ 36,235	\$ 90,000	\$ 90,000	\$ -
Parks, open space and streetscapes							
Automating Irrigation Systems		\$ 30,597	\$ 2,160	\$ 32,757	\$ 50,000	\$ 50,000	\$ -
Tree Planting Program		\$ -	\$ 8,078	\$ 8,078	\$ 17,000	\$ 17,000	\$ -
Lyllall Park And Avenue - Tree Planting		\$ 5,758	\$ 6,850	\$ 12,607	\$ 16,000	\$ 16,000	\$ -
Other infrastructure							
Strategic Project Development And Planning	6	\$ 71,392	\$ 47,168	\$ 118,560	\$ 220,000	\$ 116,070	\$ (103,930)
Climate Change Adaptation	7	\$ 26,557	\$ 24,842	\$ 51,399	\$ 50,000	\$ 60,000	\$ 10,000
Back Swamp Infrastructure		\$ 2,841	\$ -	\$ 2,841	\$ -	\$ -	\$ -
Total Infrastructure		\$ 1,043,754	\$ 1,726,419	\$ 2,770,173	\$ 6,607,000	\$ 7,016,661	\$ 409,661
Total New Capital Works 2019/2020		\$ 1,418,452	\$ 1,871,259	\$ 3,289,711	\$ 8,342,000	\$ 8,601,661	\$ 259,661

	Note	YTD Actuals	Hard Commitments	Total Expenditure	Adopted Budget	Forecast - Total Project Cost	Permanent Adjustments
Works Carried Forward from 2018/2019							
Plant and Equipment							
Computers and telecommunications							
Information Technology	8	\$ 49,683	\$ 18,263	\$ 67,947	\$ 100,000	\$ 300,000	\$ 200,000
Total Plant and Equipment		\$ 49,683	\$ 18,263	\$ 67,947	\$ 100,000	\$ 300,000	\$ 200,000
Infrastructure							
Drainage							
Southern Levee Acquisition		\$ 2,530	\$ -	\$ 2,530	\$ 80,000	\$ 80,000	\$ -
Quambatook Township Flood Mitigation (Stage 1)		\$ 161,911	\$ 7,367	\$ 169,277	\$ 210,000	\$ 210,000	\$ -
Richardson Street	9	\$ 23,392	\$ -	\$ 23,392	\$ 20,000	\$ 23,392	\$ 3,392
Recreational, leisure and community facilities						\$ -	
Koondrook Nature Based Tourism Hub	10	\$ 146,789	\$ 352,277	\$ 499,066	\$ 425,000	\$ 679,200	\$ 254,200
Koondrook Caravan Park Stage 2 (Roads And Drainage)		\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ -
Kangaroo Lake Recreational And Power Boat		\$ 328,865	\$ 80,694	\$ 409,559	\$ 450,000	\$ 450,000	\$ -
Koondrook Waterfront Connections		\$ 12,252	\$ 22,900	\$ 35,152	\$ 500,000	\$ 500,000	\$ -
Cohuna Waterfront Connections		\$ -	\$ 25,531	\$ 25,531	\$ 400,000	\$ 400,000	\$ -
Total Infrastructure		\$ 675,739	\$ 488,769	\$ 1,164,508	\$ 2,435,000	\$ 2,692,592	\$ 257,592
Total Works Carried Forward from 2018/2019		\$ 725,422	\$ 507,032	\$ 1,232,454	\$ 2,535,000	\$ 2,992,592	\$ 457,592
Other Projects							
Koondrook Memorial Hall Land	11	\$ -	\$ 2,273	\$ 2,273	\$ -	\$ 3,000	\$ 3,000
Sampsons Bridge	11	\$ 17,440	\$ -	\$ 17,440	\$ -	\$ 17,440	\$ 17,440
Murrabit Stormwater Drainage Survey & Design	11	\$ 13,490	\$ -	\$ 13,490	\$ -	\$ 13,490	\$ 13,490
Cell 3 Completion - Denyers	11	\$ 40,536	\$ 7,420	\$ 47,956	\$ -	\$ 70,000	\$ 70,000
Kerang Security Lighting Upgrade	12	\$ 49,805	\$ -	\$ 49,805	\$ -	\$ 49,805	\$ 49,805
Main Street Links to Punt Road (Koondrook)		\$ 1,878	\$ -	\$ 1,878	\$ -	\$ -	\$ -
R2R Bridges	13	\$ -	\$ -	\$ -	\$ -	\$ 458,000	\$ 458,000
R2R Roads	13	\$ -	\$ -	\$ -	\$ -	\$ 200,977	\$ 200,977
Kerang Hall Supper Room Roof/Ceiling		\$ 38,636	\$ -	\$ 38,636	\$ -	\$ -	\$ -
Total Other Projects		\$ 161,785	\$ 9,693	\$ 171,478	\$ -	\$ 812,712	\$ 812,712

	Note	YTD Actuals	Hard Commitments	Total Expenditure	Adopted Budget	Forecast - Total Project Cost	Permanent Adjustments
Drought Resilience Support							
Kerang Park Run	14	\$ -	\$ 15,347	\$ 15,347	\$ -	\$ 60,000	\$ 60,000
Climate Change Adaptation (Lake Charm Hall, Tragowel Hall, Quambatook Hall)	14	\$ -	\$ 13,515	\$ 13,515	\$ -	\$ 15,000	\$ 15,000
Kerang Museum & Tennis Club Fire Services	14	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Town Beautification - Lalbert	14	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Leitchville Rec Reserve - Playground Fence	14	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Murrabit Raw Water Projects	14	\$ -	\$ -	\$ -	\$ -	\$ 95,000	\$ 95,000
Exercise Stations - Lake Charm	14	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Lake Charm Hall Kitchen Renovation	14	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Koondrook Senior Citizens Centre Kitchen Renovation	14	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Dump Point - RV Site Koondrook	14	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Cohuna Recreation Reserve Gateway Entrance	14	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
RV Camping improvements Cohuna - Trees and landscaping	14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Scoreboard Cohuna Recreation Reserve	14	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Total Drought Resilience Support		\$ -	\$ 28,862	\$ 28,862	\$ -	\$ 430,000	\$ 430,000
Total Capital Works 2019/2020		\$ 2,305,660	\$ 2,416,846	\$ 4,722,505	\$ 10,877,000	\$ 12,836,966	\$ 1,959,966

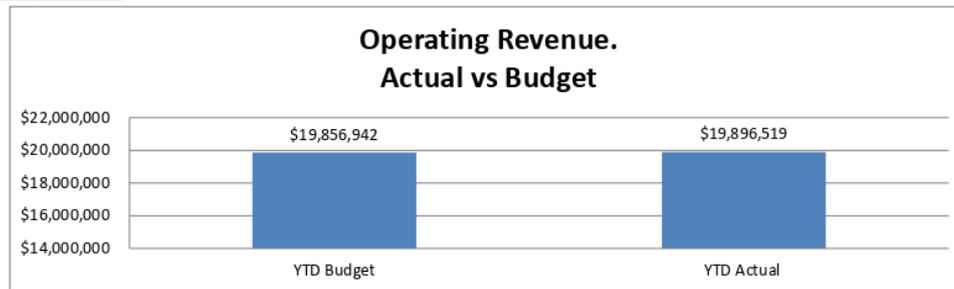
Summary - Overall Result		
The capital budget for 2019/2020 is \$10.877m - this includes budgeted new works and budgeted carried forward works. 39% of the 2019/2020 budgeted new capital work projects has been spent along with 49% of projects carried forward from 2018/19. An additional \$480k in capital work projects have been added to the program which is funded by the Federal Government drought relief grant. At the end of December a total amount of \$4.723 million has been expended against a forecasted total project cost of \$12.837 million.		
As projects proceed a need may arise where the budget allocation needs to be reviewed, the following projects have been reviewed:		
Note		\$
1	Lalbert - Showers In Public Toilet project scope expanded to now include a disable toilet and shower as part of the Community Resilience drought funding	50,000
2	IT Capital Renewals - combined project with carried forward project (Refer Note 8)	(200,000)
3	Sealed Roads Rehabilitation Program - Additional R2R expenditure on Council's road network due to an increase in the level of R2R funding.	263,591
4	Appin South Bridge Federal funding will be accessed in 19/20 instead of 20/21 - Project now to be completed by Jun 2020	210,000
5	Stormwater Pumps - Wyndham Street project quoted prices for replacement were above the budgeted amount	30,000
6	Strategic Project Development And Planning - Reduction in planned expenditure to fund additional projects listed in (Note 11 below)	(103,930)
7	Climate Change Adaptation - Additional \$10k in funding for solar, lighting and heating/cooling upgrade works at Murrabit Hall	10,000
8	Information Technology - combined carried forward project with current year project to give a total budget of \$300k (Refer Note 2 above)	200,000
9	Additional expenditure in relation to delivering the Richardson Street Drainage project	3,392
10	Due to delays in 2018/19 with DEWLP and Parks, carryover to 2019/20 was insufficient in relation to the Koondrook Nature Based Tourism Hub. Total project allocation is \$1.20m and the estimated spend is \$1.27m	254,200
11	Additional projects funded by reduction in planned expenditure for Strategic Project Development and Planning : Purchase of Koondrook Memorial Hall Land as per Council resolution \$3k, completion of Sampson's Bridge replacement \$17k, consultant fees from 2018/2019 for the Murrabit stormwater drainage survey and design undertaken \$13k and additional funds to complete the construction of cell 3 at Denyers to meet EPA requirements \$70k . (Refer Note 6 above)	103,930
12	Kerang Security Lighting Upgrade funded project from late 2018/2019 and completed 2019/2020.	49,805
13	Additional R2R projects for roads (\$200k) and bridges (\$458k) due to additional drought R2R funding	658,977
14	Drought Resilience Support Funding for Capital projects plus \$50k added to the Lalbert public toilet project	430,000
		1,959,965

FINANCIAL OVERVIEW

	Year to Date		
	YTD Budget	YTD Actual	Variance
Total income	\$19,856,942	\$19,896,519	\$39,577
Total expenses	(\$14,551,475)	(\$14,742,455)	(\$190,980)
Underlying Surplus/(deficit)	\$5,305,467	\$5,154,064	(\$151,403)

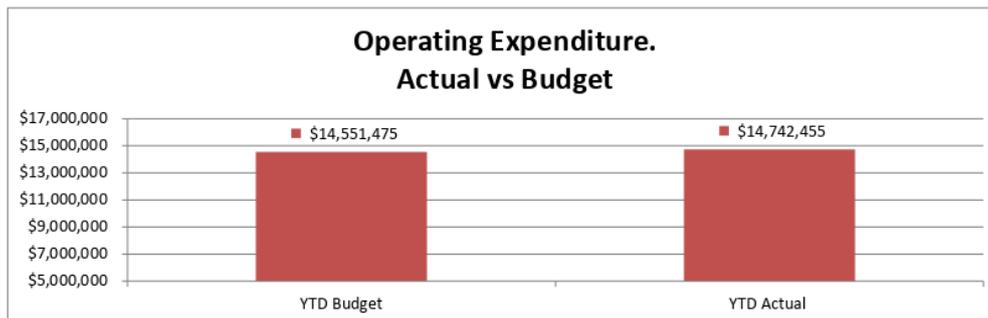
Abbreviations: YTD - Year to date EOY - End of year FY - Full year

Operating Revenue:



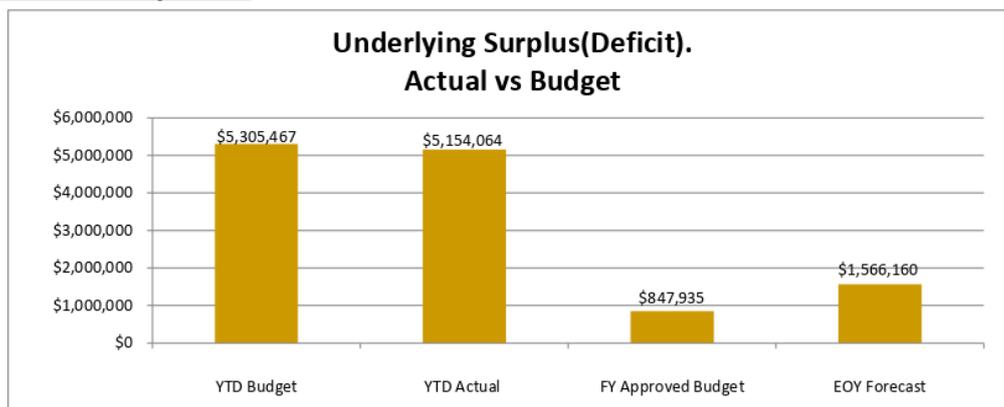
To date there is an favourable variance of \$39k.

Operating Expenditure:



To date there is an unfavourable variance of \$191k.

Result from ordinary activities:

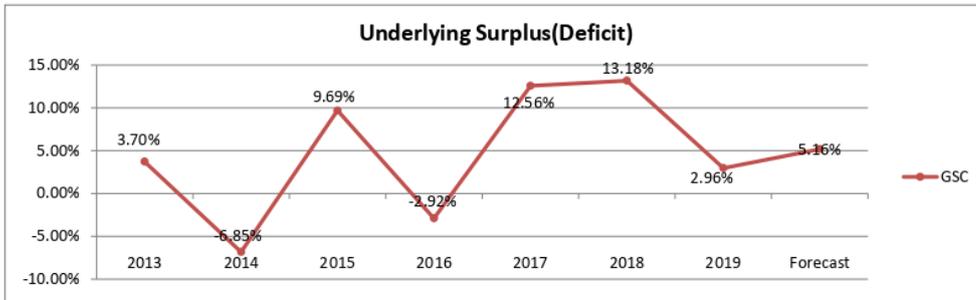


An unfavourable year to date result has been achieved with a forecasted favourable change on budget at 30 June 2020

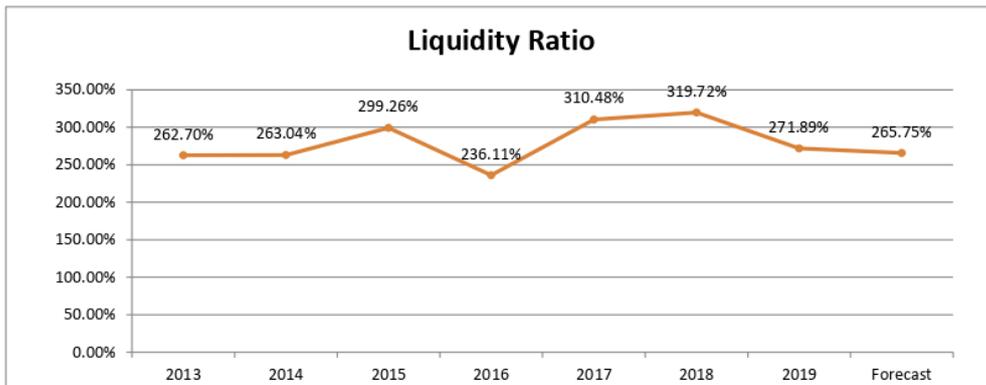
Abbreviations: YTD - Year to date FY - Full year EOY - End of year

Financial Ratios

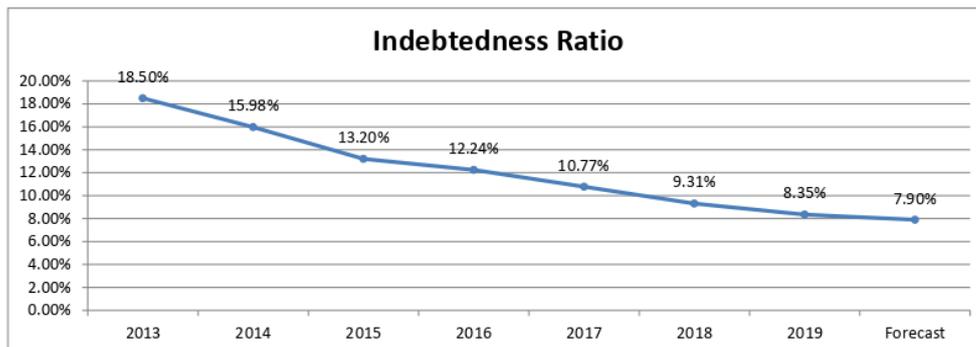
Financial Sustainability:



Underlying surplus(deficit): An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The underlying deficit removes Non-Recurrent Capital grants from the surplus and reflects Council's ability to fund its operating expenditure out of all other operating income. A shift in the level of operating grants leads to a material change in the underlying deficit.



Liquidity ratio: Measures the level of Council's current assets to meet its current liabilities. A ratio higher than 100% indicates current assets being greater than current liabilities.



Indebtedness Ratio: Measures Council's non-current liabilities as a percentage of Council own source income.

8.5 APPOINTMENT OF ACTING CEO

Author: Tom O'Reilly, CEO

Authoriser: Tom O'Reilly, CEO

Attachments: Nil

RECOMMENDATION

That Council appoint Phil Higgins, Director Corporate Services as the Acting Chief Executive Officer for the period Thursday, 12 March, 2020 to 13 April, 2020 inclusive.

EXECUTIVE SUMMARY

Council Policy No. 133 - Appointment of Acting Chief Executive Officer requires Council to formally appoint an Acting CEO where the CEO has a period of continuous leave greater than four weeks. Given the CEO will be absent for a period slightly over 4 weeks, this report seeks for approval of the appointment of Phil Higgins, Director Corporate Services as the Acting CEO whilst the CEO is on leave.

BACKGROUND

At the Ordinary Council Meeting held on 15 November, 2017, Council adopted Policy No. 133 - Appointment of Acting Chief Executive Officer. The purpose of the Policy is to provide clear guidance on the provisions that apply to the appointment of a person as Acting Chief Executive Officer.

POLICY CONTEXT

Council Policy No. 133 - Appointment of Acting Chief Executive Officer is applicable.

DISCUSSION

This report seeks Council approval of the appointment of an Acting CEO for the period 12 March, 2020 to 13 April, 2020 inclusive.

Council Policy No. 133 - Appointment of Acting Chief Executive Officer provides that where the period of leave of the CEO exceeds four continuous weeks, then Council should appoint an Acting CEO by resolution. Council may appoint to the position of Acting CEO –

- A Council Director
- A suitably experienced and qualified individual on a short term contract.

Council Policy No. 133 specifically provides the approval of leave for the CEO is to be approved by the Mayor on behalf of the Council.

CONSULTATION

Councillors have been briefed and had the opportunity to discuss and consider options available to appoint an Acting CEO.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

It is recommended that the Director Corporate Services, Phil Higgins be appointed as the Acting CEO whilst the CEO is on leave.

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS

12.1 DELEGATES REPORTS - 18 DECEMBER, 2019 TO 18 FEBRUARY, 2020

Author: Mel Scott, Executive Assistant - Chief Executive Office

Authoriser: Tom O'Reilly, CEO

Attachments: Nil

EXECUTIVE SUMMARY

Delegates Reports from 18 December, 2019 to 18 February, 2020.

Cr Lorraine Learmonth

19 December	Leitchville Pre School Opening – Leitchville
20 December	Loddon Mallee Waste and Resource Recovery Group Meeting – Bendigo
17 January	Loddon Mallee Waste and Resource Recovery Group Audit Meeting – Teleconference
18 January	Kerang Regional Parkrun Launch – Kerang
21 January	Keranglink Transmission Line Meeting – Kerang
22 January	2020 Australia Day Awards Civic Ceremony – Kerang
25 January	Dinner with Australia Day Ambassadors – Koondrook
26 January	Australia Day Celebrations & Citizenship Ceremony – Kerang Australia Day Celebrations – Leitchville
30 January	Community Meeting with Solar Supplier – Cohuna
5 February	Leitchville Progress Association Meeting – Leitchville
7 February	2020 Loddon Murray Community Leadership Program Opening Ceremony – Bendigo
8 February	Meeting with Community Member Representatives of Murray Darling Basin Plan Board – Echuca
11 February	Murray River Group of Councils Executive Officer Review – Kerang Koondrook Progress Association Meeting – Koondrook
13 February	Seniors Group Advisory Meeting – Lake Charm
17 February	Macorna/ Tragowel Progress Association Meeting – Macorna
18 February	Gannawarra Resilience Committee Meeting – Kerang

Cr Charlie Gillingham

22 January 2020 Australia Day Awards Civic Ceremony – Kerang
 25 January Dinner with Australia Day Ambassadors – Koondrook
 26 January Australia Day Celebrations – Quambatook
 Australia Day Celebrations – Lalbert
 28 January1 Kerang Lakes Community Development Committee Meeting – Lake Charm

Cr Brian Gibson

22 January 2020 Australia Day Awards Civic Ceremony – Kerang

Cr Jodie Basile

22 January 2020 Australia Day Awards Civic Ceremony – Kerang
 25 January Dinner with Australia Day Ambassadors – Koondrook
 26 January Australia Day Celebrations & Citizenship Ceremony – Kerang

This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Ordinary Council Meeting (18 December)	✓	X	✓	✓	✓	A	A
Councillor Briefing and Strategic Briefing (10 February)	✓		✓	✓	✓	✓	

A = Apology
 X = Absent

13 CONFIDENTIAL ITEMS

Nil