



GANNAWARRA

Shire Council

Wednesday, 15 April 2020

6:30pm

Senior Citizens Centre

Kerang

AGENDA

Ordinary Council Meeting

Order Of Business

1	Welcome to Country.....	3
2	Opening Declaration.....	3
3	Apologies and Leave of Absence	3
4	Confirmation of Minutes	3
5	Declaration of Conflict of Interest	3
6	Assembly of Councillors.....	5
6.1	Assembly of Councillors 18 March to 14 April, 2020	5
7	Business Reports for Decision	7
7.1	Proposed Annual Budget 2020/2021	7
7.2	New Policy No. 140 - COVID-19 Hardship	77
8	Information Reports	80
	Nil	
9	Urgent Items	80
10	Notices of Motion.....	80
	Nil	
11	Delegates Reports	80
11.1	Delegates Reports - 18 March to 14 April, 2020	80
12	Confidential Items	81
	Nil	

Phil Higgins
ACTING CHIEF EXECUTIVE OFFICER

1 WELCOME TO COUNTRY

I would like to acknowledge the Traditional Owners of the land on which we meet today, their rich culture and connection to Country. I pay my respects to Elders past, present and emerging and acknowledge Elders from other communities who may be meeting with us today.

2 OPENING DECLARATION

We, the Councillors of the Shire of Gannawarra, declare that we will undertake the duties of the office of Councillor, in the best interests of our community, and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 18 March, 2020

5 DECLARATION OF CONFLICT OF INTEREST

A Councillor, member of a special committee, or member of Council staff has a conflict of interest in a matter if he or she has a *direct interest* or an *indirect interest* in that matter.

A person has a direct interest in a matter if there is a likelihood that the benefits, obligations, opportunities or circumstances of the person would be directly altered if the matter is decided in a particular way. This includes where there is a likelihood that the person will receive a direct benefit or loss that can be measured in financial terms or that the residential amenity of the person will be directly affected if the matter is decided in a particular way.

A person has an indirect interest in a matter if the person has:

- a close association in the matter because a family member, a relative or a member of their household has a direct or indirect interest in the matter
- an indirect financial interest in the matter
- a conflicting duty – although there are circumstances where a person does not have an indirect interest because of a conflicting duty
- received an ‘applicable gift’
- become an interested party in the matter by initiating civil proceedings or becoming a party to civil proceedings in relation to the matter.
- Because their residential amenity is likely to be altered if the matter is decided in a particular way.

Disclosure of conflict of interest

If a Councillor or member of a special committee has a conflict of interest in a matter which is to be or is likely to be considered at a meeting of the Council or special committee, the Councillor or member must:

- if he or she will be present at the meeting, make a full disclosure of that interest by advising of the class and nature of the interest to either –

-
- the Council or special committee immediately before the matter is considered at the meeting, *or*
 - in writing to the Chief Executive Officer (CEO). Where the disclosure is made to the CEO in writing, the Councillor or member need only disclose the class of interest to the meeting, immediately before the matter is considered.
 - if he or she will not be present at the meeting, make a full disclosure to the CEO or Chairperson of the meeting, in writing, of the class and nature of the interest. If a Chairperson is given a written disclosure, he or she must give the written disclosure to the CEO.
 - The CEO must keep written disclosures in a secure place for three years after the date the Councillor or member of the special committee who made the disclosure ceases to be a Councillor or member, and destroy the written disclosure when the three year period expires.
 - While the matter is being considered or any vote taken, the Councillor or member of a special committee with the conflict of interest must leave the room and notify the Mayor or Chairperson of the special committee he or she is doing so. The Mayor or Chairperson must notify the Councillor or member that he or she may return to the room after consideration of the matter and all votes have been cast.
 - A CEO or Chairperson of a special committee must record in the minutes of the meeting the declaration of the conflict of interest, the class of the interest and, if the Councillor or member has disclosed the nature of the interest to the meeting, the nature of the interest.
 - A failure by a Councillor or member to comply with Section 79 of the Act may result in a penalty of up to 120 penalty units and disqualification under Section 29(2) of the Act.

6 ASSEMBLY OF COUNCILLORS

6.1 ASSEMBLY OF COUNCILLORS 18 MARCH TO 14 APRIL, 2020

Author: Mel Scott, Executive Assistant - Chief Executive Office

Authoriser: Phil Higgins, Acting Chief Executive Officer

Attachments: 1 **Assembly of Councillors 6 April, 2020** [↓](#)

RECOMMENDATION

That Council note the records of Assembly of Councillors from 18 March to 14 April, 2020.

EXECUTIVE SUMMARY

This report presents to Council written records of Assembly of Councillors in accordance with Section 80A of the *Local Government Act 1989*.

DECLARATIONS OF CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

COUNCIL PLAN

Council Plan 2017-2021: Good Governance and a Healthy Organisation.

BACKGROUND INFORMATION

In accordance with Section 80A of the *Local Government Act 1989* a written record of assembly of councillors must be reported at an Ordinary Council meeting and minuted as soon as practicable.

The record must include:

1. The names of all Councillors and members of Council staff attending
2. The matters considered
3. Any conflict of interest disclosures made by a councillor attending
4. Whether a councillor who has disclosed a conflict of interest left the assembly.

CONSULTATION

Consultation with Councillors and staff has occurred to ensure the accuracy of the Assemblies of Councillors records.

CONCLUSION

To ensure compliance with Section 80A of the *Local Government Act 1989*, it is recommended that Council note the Assembly of Councillors records as outlined in this report.



Assembly of Councillors Record Form

Date:	Monday, 6 April, 2020	
Time:	9:00am – 10:22am	
Location:	Kerang Council Chambers	
In Attendance: (Councillors)	Cr Lorraine Learmonth – In Person Cr Charlie Gillingham – In Person Cr Brian Gibson – In Person Cr Jodie Basile – via video link from 9:25am Cr Steve Tasker – In Person from 9:09am Cr Jenny Fawcett – In Person Cr Andrew Gibbs – In Person from 10:00am	
Apologies:	Nil	
In Attendance: (Officers)	In Person: Phil Higgins, Sid Hutchinson Via video link: Stacy Williams, Geoff Rollinson, Lisa Clue	
In Attendance: (Other)	Nil	
Matters Discussed:	<p>Council Reports:</p> <ul style="list-style-type: none"> Proposed Annual Budget 2020/2021 New Policy No. 140 – COVID-19 Hardship <p>Councillor Updates:</p> <ul style="list-style-type: none"> Long Term Financial Plan COVID-19 Business Plan COVID-19 Business Support COVID-19 Communication Plan COVID-19 Pandemic Plan Response 	
Conflict of Interest Disclosures		
Matter No.	Councillor/Officer making disclosure	Councillor/Officer left meeting Yes/No
Nil		
Completed By:	Phil Higgins – Acting Chief Executive Officer 	

7 BUSINESS REPORTS FOR DECISION

7.1 PROPOSED ANNUAL BUDGET 2020/2021

Author: Sid Hutchinson, Manager Finance

Authoriser: Phil Higgins, Acting Chief Executive Officer

Attachments: 1 Proposed 2020/2021 Budget [↓](#)

RECOMMENDATION

That Council:

1. Accept that the Proposed Annual Budget 2020/2021, as presented be the Proposed Budget prepared by Council for the purposes of the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.
2. Authorise the Chief Executive Officer or delegate, to give public notice of the preparation of the Proposed Annual Budget 2020/2021 in accordance with Section 129 of the *Local Government Act 1989*, noting the dates for public notice are from Thursday 23 April, 2020 to Monday 25 May, 2020.
3. Invite and accept submissions up to Monday 25 May, 2020 on any proposal contained in the Proposed Annual Budget 2020/2021 in accordance with Section 129(2) of the *Local Government Act 1989* and that if requested in writing, submissions will be considered, in accordance with Section 223 of the *Local Government Act 1989*, at a Special Council Meeting to be held on Monday 8 June, 2020 (if required) at 1.00pm in the Kerang Senior Citizens Clubrooms, 169 Boundary Street, Kerang.
4. Agree that subject to changes to the Proposed Annual Budget 2020/2021 after consideration of all submissions, the Proposed Annual Budget 2020/2021 will be presented for adoption as Council's Annual Budget 2020/2021, in accordance with Section 130(1) of the *Local Government Act 1989*, at the Ordinary Council Meeting to be held on Wednesday 24 June, 2020 at 6.30 pm in the Kerang Senior Citizens Clubrooms, 169 Boundary Street, Kerang.

EXECUTIVE SUMMARY

The Budget has been prepared in accordance with the requirements of the *Local Government Act 1989*. The Budget seeks to achieve the actions and activities set out in the Council Plan by balancing the demand for services and infrastructure with the community's capacity to pay.

The proposed increase in rate revenue for the 2020/2021 financial year is 2% in line with the order by the Minister for Local Government under the Fair Go Rates System.

Continued capital investment in infrastructure assets (\$15.297m) primarily for renewal works (\$7.079m) features in the budget. This includes roads (\$3.962m); bridges (\$0.590m); footpaths, walking tracks and kerb replacement (\$1.029m); drainage (\$1.311m); recreational, leisure and community facilities (\$3.410m); parks, open space and streetscapes (\$0.630m); and land improvements (\$1.300m).

The Budget also achieves an underlying result of \$1.605 million surplus. Underlying operating result is an important measure of Council's financial sustainability and reflects the work being undertaken to improve efficiency and promote long term viability in the Gannawarra.

The budget document as attached is a draft working document and subject to change if required.

BACKGROUND

The Proposed Annual Budget 2020/2021 document provides full details of the resources required to deliver the services and initiatives identified in the Council Plan.

POLICY CONTEXT

For Council to give public notice that the Proposed Annual Budget 2020/2021 is available for public comment and to call for submissions in accordance with Section 223, *Local Government Act 1989*, Council is required to endorse the Proposed Annual Budget 2020/2021 in accordance with the recommendation.

THE BUDGET PROCESS

In order to ensure the best use of limited resources, to provide effective local government services to the community and to ensure the responsible financial management of those resources, Council is required under the *Local Government Act 1989* to prepare a budget annually. Before adopting the Budget, Council must give public notice of its intention to adopt the Budget and invite public submissions. Members of the public may make written submissions within the public notice period, which must be at least 28 days after the date on which the public notice is published, and, if they so desire, request to be heard in support of their submission. The Council must allow a person to be heard and must take submissions into consideration when adopting the Budget.

2020/21 BUDGET

The Budget has been prepared in accordance with the requirements of the *Local Government Act 1989*. The Budget seeks to achieve the actions and activities set out in the Council Plan by balancing the demand for services and infrastructure with the community's capacity to pay.

The proposed increase in rate revenue for the 2020/2021 financial year is 2% in line with the order by the Minister for Local Government under the Fair Go Rates System. The Budget has been structured to maintain existing service levels, deliver grant subsidised projects aimed at promoting liveability and sustainability within the shire and provide a contribution towards the renewal of Council's infrastructure.

BUDGET PRINCIPLES

Guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Grants to be based on confirmed funding levels
- Interest rates remaining stable at current low rates
- Service levels to be maintained at 2019/2020 levels
- Under the proposed Enterprise Bargaining Agreement (EBA), salaries and wages are forecast to increase by 2.1% plus incremental movements.

- Increase in employment costs between 2019/2020 and 2020/2021 above the EBA have been matched by grants and increased fees and charges in the Children's Services and Community Care areas.
- Construction and material costs to increase in line with the Engineering Construction Index
- Loan of \$3.5 million to undertake Building Better Region projects.
- The loan is to fund works over the three year period 2020/2021 – 2022/2023.
- Borrowing costs increased by \$52,500 as first interest payment on the new loan.

CAPITAL WORKS

The total capital works program for the 2020/2021 year is proposed to be \$15.297 million of which \$0.350 million relate to a project which will be carried forward from the 2019/2020 year. The carried forward component is fully funded from the 2019/2020 Budget.

Of the \$15.297 million of capital funding required, \$6.843 million is Council funded, \$0.045 million from Developer Contributions, \$1.36 million from loans and \$5.072 million from external capital grants and \$1.977 from Roads to Recovery operating grant to be received during 2020/2021. Grants received but not yet spent by 30 June, 2020 form part of Council's cash reserves to fund the following year's capital program. Section 4.5 of the Budget document provides a complete listing of the capital works program.

The Budget includes the following significant Capital items:

Capital Items	Amount ('000)
Road resheets, reseals and rehab (part funded by R2R)	3,811
Cohuna CBD Waterfront Development (Part funded)	1,693
Industrial Estate Expansions Tate Drive – Kerang (Part funded)	1,300
Plant and vehicle replacement	1,177
Quambatook Sustainable Recreational Water (Part funded)	813
Kerang to Koondrook Rail Trail (Murray River Adventure Trail) (Part funded)	734
Cohuna Skate Park (Part funded)	600
Koondrook All Abilities Park (Part funded)	520
Koondrook Levee Construction (inc Walking Track to Cassidy Lane) (Part funded)	350
Koondrook Caravan Park - Stage 2 (Roads and Drainage)	350
Drought Funding Projects (Grant funded)	313
Apex Park Bridge replacement (Part funded)	300
Appin South Bridge replacement (Fully funded)	290
Power Upgrade Cohuna Caravan Park – (Part funded)	280
Gannawarra Children's Centre Building (Part funded)	250
Information technology replacement program	200
Kerb replacement program	150
Swimming pool renewal program	135

Capital Items	Amount ('000)
Kerang CBD Development Stage 2	150
Leitchville Swimming Pools Change rooms	25
Cohuna - Respark the Park – Cullen Street Community Playground	65
Footpath replacement program	102
Kerang and Cohuna Library resources	100
Kerang Depot upgrade	100
Parks, open spaces and streetscape	80
Recreational, leisure and community facility program	75
Climate Change Adaptation	50
Cohuna Mead Street School Crossing Footpath	43
Cohuna Cemetery drain crossing – (Part funded)	35
Shire wide Art Work	30
RSL Memorial Park upgrades – (Part funded)	30
Kerang - truck wash toilets	20

VALUATIONS

Council is now required to revalue all properties within the Shire every year. The revaluation was undertaken as at 1 January, 2020 and applies for the 2020/2021 rating year.

The valuation returned as at 1 January, 2020 reported an increase in valuation across the municipality as follows:

Rating Sector	Average Property Valuation Increase
Residential	1.93%
Commercial/Industrial	1.64%,
Farm Irrigation District	3.92%
Farm Dryland	2.49%

RATE CAPPING

Under the Victorian Government's Fair Go Rates System, total rate revenue increase that can be raised is capped at 2% in line with the order by the Minister for Local Government. This cap applies to general rates and municipal charges.

Rate capping does not apply to waste management charges such as kerbside garbage and recycling.

RATING STRATEGY

Under the *Cultural and Recreational Lands Act 1963*, provision is made for a Council to grant a rating concession to any “recreational lands” which meet the test of being “rateable land” under the Act.

Council’s aim is to provide greater equality across the different rating sectors within the municipality. In line with equity principles, Council has determined to apply a \$100.00 municipal charge as well as differential rates which will see an overall increase in total revenue raised from the residential, commercial/industrial, dryland and irrigation district sectors of 2% in line with the Fair Go Rates System.

The existing rating structure comprises four differential rates (Residential, Commercial/Industrial, Farmland Irrigation District and Farmland Dryland) along with a rate concession for Recreational Land. These rates are structured in accordance with the requirements of Section 161 ‘Differential Rates’ of the Act.

Council is committed to maintaining a fair and equitable rating structure after taking into account shifts in the level of valuations between rating groups.

The proposed rate in the dollar for all properties is as follows:

Rate Category	Cents/\$CIV	Municipal Charge	Average Rate Increase	Differential
Residential	0.006345	\$100	2.15%	100.0%
Commercial/Industrial	0.006527	\$100	1.98%	102.9%
Farm Irrigation District	0.005358	\$100	2.07%	84.4%
Farm Dryland	0.004323	\$100	2.03%	68.1%
Cultural Recreational	0.003172	\$100	2.12%	50.0%

RATES AND CHARGES SUMMARY

The following table summarises all rates and charges to be applied for the 2020/2021 year.

Rate type	How applied	2020/21
Residential rates	Cents in \$ of CIV	0.006345
Commercial/Industrial rates	Cents in \$ of CIV	0.006527
Farmland (Irrigated >10ha) rates	Cents in \$ of CIV	0.005358
Farmland (Dryland) rates	Cents in \$ of CIV	0.004323
Cultural and Recreation Land	Cents in \$ of CIV	0.003172
Municipal charge	\$ per property	\$100
Kerbside collection charge 120 litre	\$ per property	\$357
Kerbside collection charge 240 litre	\$ per property	\$512
Green Waste collection	\$ per property	\$56

WASTE MANAGEMENT CHARGES

Waste management charges are based on achieving full cost recovery to ensure this service is sustainable for the long term. The proposed annual charges for 2020/2021 are set as follows:

Bin Type	Charges		
	2019/2020	2020/2021	% Increase
120 Litre Bin	\$350	\$357	2.0%
240 Litre Bin	\$502	\$512	2.0%
Green Waste Bin	\$55	\$56	1.8%

COUNCIL PLAN LINKAGE

The Proposed Annual Budget 2019/2020 will resource the implementation of the Gannawarra Shire Council Plan 2017-2021 for 2020/2021.

COUNCILLOR AND MAYORAL ALLOWANCES

The Budget has provided for a CPI increase for the Mayoral allowance and Councillor allowance. The actual increase paid will be in accordance with instruction from the Minister for Local Government Circular.

CONSULTATION

Internal: The Proposed Annual Budget 2020/2021 was prepared in consultation with Councillors, Executive Leadership and Management Teams, Budget Responsibility Managers and relevant Council Officers.

External: Council is required to undertake a public consultation process under Section 223 of the *Local Government Act 1989*.

The Proposed Annual Budget 2020/2021 will be available for viewing on Council's website by 23 April, 2020.

A Budget Communication Plan has been developed to outline the proposed consultation with the community. This plan includes:

- Regular social media posts
- Information packs to Community groups
- Information packs to Progress Associations

Community members will be invited to make a submission on the Budget. Submissions close at 5pm Monday, 25 May, 2020. If required, Council will hold a Special Meeting of Council to hear submissions on Monday, 8 June, 2020 at 1.00pm in the Kerang Senior Citizens Clubrooms, 169 Boundary Street, Kerang.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

Council has prepared the Proposed Annual Budget 2020/2021 in accordance with Section 127 of the *Local Government Act 1989* and submits it to Council for approval in principle. The Proposed Annual Budget 2020/2021 will be made available for public comment and enable submissions to be considered prior to adoption. This report recommends Council commence the statutory procedures to place the Proposed Annual Budget 2020/2021 on public exhibition and invite submissions as required under Section 223 of the *Local Government Act 1989*.

**Gannawarra Shire Council
Annual Budget 2020/2021**

This Budget Report has been prepared with reference to "Victorian City Council Model Budget 2020/2021" a best practice guide for reporting local government budgets in Victoria.

PROPOSED

Contents

	Page
Mayors and CEO's Introduction	1

Budget Reports

1. Link to the Council Plan	4
2. Services and service performance indicators	6
3. Financial statements	15
4. Notes to the financial statements	22
5. Financial Performance Indicators	38
6. Schedule of fees and charges	41

PROPOSED

Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

Mayor and CEO's Introduction

Mayor's Introduction

Together with my fellow Councillors I am delighted to present to our community and stakeholders the 2020/2021 Budget.

This budget builds on our Council Plan 2017-2021 vision which focuses on the following five key areas:

- Connectivity
- Economic Diversity, Growth and Prosperity
- Sustainable Natural and Built Environments
- Good Governance and a Healthy Organisation
- Strong Healthy Communities

The proposed Budget details the resources required over the next year to fund the large range of services we provide to the community. It also includes details of proposed capital expenditure allocations to improve and renew our shire's built infrastructure, buildings and operational assets as well as funding proposals for a range of operating projects.

During and following the Council elections in 2016 we have consistently heard that Council's services are important to the community, and that Council also needs to be financially responsible and keep its rates as low as possible. In response, Council has continued to identify savings that at this stage don't impact on its services to provide increased value for money to ratepayers.

Council will continue to focus on identifying sustainable cost savings that will enable it to deliver on our Council Plan to provide high quality, responsive and accessible services to the community. In order to do this we have identified potential opportunities to explore shared services, service planning and initiatives to increase revenue.

The Budget proposes a rate increase of 2%. This is in line with the Fair Go Rates System (FGRS) which has capped rate increases by Victorian Councils. To ease the impact on ratepayers and ensure users help pay for Council services, most statutory fees and charges will increase by 2% in line with legislative increases, others have increased by a CPI factor of 1.8% and some have increased in line with service delivery costs.

In this proposed budget the total Capital Works program will be \$15.297m, of which \$0.350m relates to projects carried over from the 2019/2020 year. \$6.994m will come from external funding and \$8.303m from Council's cash reserves and loan funds. Major items included in the proposed 2020/2021 Budget include:

\$ 2,023,000	Sealed Roads Rehabilitation Program
\$ 1,693,000	Cohuna CBD Waterfront Development
\$ 1,300,000	Industrial Estate Expansions Tate Drive – Kerang
\$ 973,000	Gravel Re-sheeting Program
\$ 926,000	Murrabit Stormwater
\$ 816,000	Bitumen Roads Reseal Program
\$ 813,000	Sustainable Recreational Water for Quambatook
\$ 790,000	Heavy plant replacement
\$ 733,000	Kerang to Koondrook Rail Trail (Murray River Adventure Trail)
\$ 600,000	Cohuna Skate Park
\$ 520,000	Koondrook All Abilities Park
\$ 387,000	Light plant replacement
\$ 350,000	Koondrook Levee Construction (inc Walking Track to Cassidy Lane)
\$ 350,000	Koondrook Caravan Park - Stage 2 (Roads and Drainage)
\$ 313,000	Drought Funding Round 2
\$ 300,000	Apex Park Bridge
\$ 290,000	Appin South Bridge
\$ 280,000	Power Upgrade Cohuna Caravan Park - Grant Dependant
\$ 250,000	Kerang Childrens Centre 3 Year Old Kinda

Our focus for the next year is to continue to exercise responsible financial management, sustainability and equity, whilst managing the following challenges.

Rate capping: The impact of the Fair Go Rates System combined with Council's ability to meet the expectations of the community within the 2% rate cap continues to be a challenge.

Rating Strategy: Council is committed to maintaining a differential rating structure over its four (4) year term.

The introduction of yearly revaluations will put pressure on Council to ensure the rating structure continues to provide a fair and equitable distribution of the rate burden. Council has been required to revalue all properties within the Shire every year. The revaluation was undertaken as at 1 January 2020 and applies for the 2020/2021 rating year.

The charge rate for each roadside collection service under Section 162 of the Act (including greenwaste) has increased on average by 1.98% per service.

I encourage you to read the remainder of this document, together with the Council Plan 2017-2021.

Cr Lorraine Learmonth
MAYOR

PROPOSED

Chief Executive Officer's Introduction

Council has prepared a Budget for 2019/2020 which is aligned to the vision in the Council Plan 2017-2021. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and do this within the rate increase mandated by the State Government.

This Budget projects a surplus of \$6.720m for 2020/2021: noting the adjusted underlying result is a surplus of \$1.605m after adjusting for capital grants and contributions.

Ongoing delivery of services to the Gannawarra community is funded by a budget of \$29.363m. These services are summarised in Section 2.

Continued capital investment in infrastructure assets (\$11.495m) primarily for renewal works (\$5.502m) features in the budget. This includes roads (\$3.962m); bridges (\$0.590m); footpath and cycleways (\$0.879m); drainage (\$1.311m); recreational, leisure and community facilities (\$3.410m). The Statement of Capital Works can be found in Section 3 and further details on the capital works budget can be found in Section 4.5.

The Rate Rise

- a. The average rate will rise by 2% in line with the order by the Minister for Local Government in December 2019 under the Fair Go Rates System.
- b. Key drivers:
 - (i) To fund ongoing service delivery - business as usual (balanced with greater service demands from residents)
 - (ii) To fund renewal of infrastructure and community assets
- c. Council has been required to revalue all properties within the Shire each year. The revaluation was undertaken as at 1 January 2020 and applies for the 2020/2021 rating year.
- d. The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year has increased by 1.98%.
- e. Refer Section 4.1.1 for further Rates and Charges details.

Key Statistics

- **Total Revenue:** \$36.083m (2019/2020 - \$33.858m)
- **Total Expenditure:** \$29.363m (2019/2020 - \$28.911m)
- **Accounting Result:** \$6.720m Surplus (2019/2020 - \$4.947m Surplus)
(Refer Comprehensive Income Statement Section 3)
- **Underlying operating result:** Surplus \$1.605m (2019/2020 - \$1.566m Surplus)
(Refer Reconciliation with budgeted operating result Section 2.8)
(Note: Underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital works, from being allocated to cover operating expenses)
- **Cash result:** \$1.024 million surplus with a predicted cash and cash equivalent
(Refer Statement of Cash Flows in Section 3)
This Budget projects an Operating Surplus of \$6.720m for 2020/2021 and an Underlying Surplus of \$1.605m.
- **Total Capital Works Program:** \$15.297m (2019/2020 - \$11.769m)
\$6.887m from Council operations (rates funded)
\$7.05m from external grants (\$5.071 capital and \$1.977 operational)
\$3.5m from loans (Only part to be utilised in 2020/2021 - \$1.36m)

Budget Influences

The preparation of the budget is influenced by the following external factors:

- The Victorian State Government has introduced a cap on rate increases from 2016/2017. The cap for 2020/2021 has been set at 2% (2019/2020 - 2.5%)

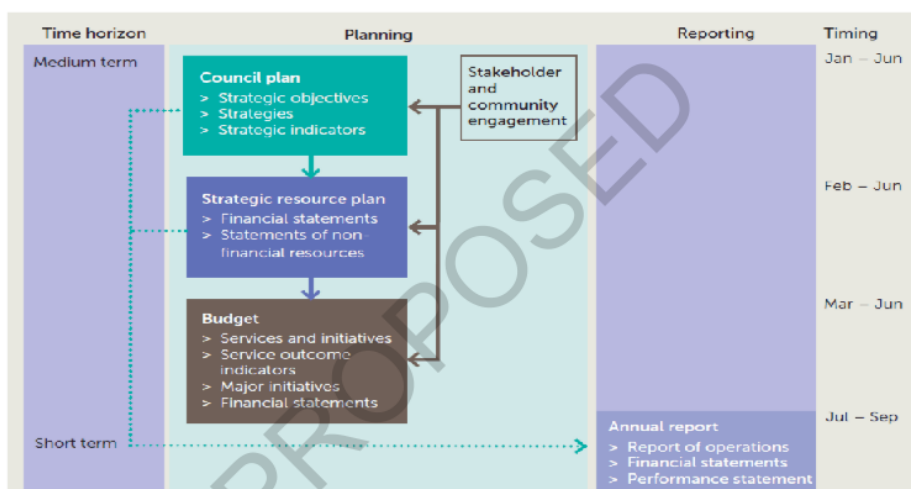
Tom O'Reilly
CHIEF EXECUTIVE OFFICER

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage

1.2 Our purpose

Our vision

Building upon our strengths of people, place and pride to inspire a positive future together.

Our mission

Together with our community we will capitalise on our natural assets, support our business and agriculture sector and deliver quality services to our community.

Our values

Gannawarra Shire Council has a clear strength in the bond and affinity between its Councillors, the community and staff. Staff support the community leadership and governance role of Councillors, and work together to achieve the commitments of the Council Plan. Having all Gannawarra Shire Council staff practise the following organisational values enhance the quality of this partnership:

Be Collaborative - We will work closely with our community using our collective skills and knowledge to build a positive future. Together with our partners we will deliver great things for our community.

Be Resourceful - We will be resourceful and resilient, employing creative problem solving to our challenges. We will plan and be prepared for when opportunities present.

Be Innovative - We will embrace new ideas and technology to deliver quality services to our community at a lower cost. We will make time to consider the big issues and actively seek creative solutions.

... And we will listen - We will listen to our community and use our collective knowledge and sound judgement to respond and close the loop.

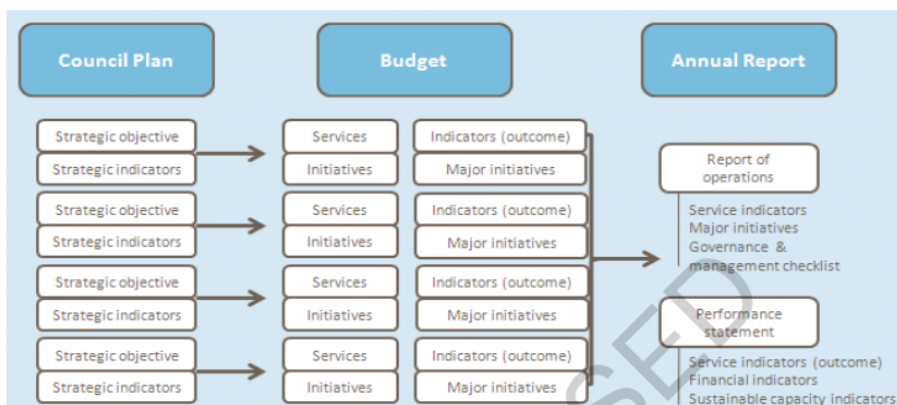
1.3 Strategic objectives

Council delivers activities and initiatives under a range of service categories. Each contributes to the achievement of one of the five Strategic Objectives as set out in the Council Plan for the 2017-2021 years. The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Connectivity	Our communities will be well-connected.
2. Economic Diversity, Growth and Prosperity	Facilitate a growing and prosperous economy.
3. Sustainable Natural and Built Environment	To initiate, develop and manage sustainable natural and built environments.
4. Good Governance and a Healthy Organisation	To be leaders in our community supported by a performance focused organisation that embraces innovation.
5. Strong Healthy Communities	Our community will be healthy, creative, inclusive and safe.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2020/21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1: Connectivity.

To achieve our objective of Connectivity we will continue to encourage connections within and between communities, improve access to community and tourism information, support volunteer participation to meet the needs of the community, encourage and build community events, advocate for improved digital connectivity on behalf of our community and advocate for improved transport connectivity within and between our communities and the broader region.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Community Engagement	This service is responsible for the management and provision of advice on external communication, in consultation with relevant stakeholders, on behalf of Council.	<i>Exp</i>	250	789	1,155
		<i>Rev</i>	-	520	687
		<i>NET</i>	250	269	468
Events	Council's arts and culture program investigates opportunities to capture the economic value of local events and ensures a link between the community and Council.	<i>Exp</i>	131	149	144
		<i>Rev</i>	39	31	30
		<i>NET</i>	92	118	114
Transport Connections	This service includes responsibility for the maintenance of the weighbridge, aerodrome and train station.	<i>Exp</i>	62	9	47
		<i>Rev</i>	22	14	25
		<i>NET</i>	40	(5)	22

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Volunteer Co-ordination	A program designed to coordinate the community's volunteer workforce to provide services that would normally be beyond Council's ability to provide. Services include the Gannawarra Non-Emergency Transport Service, the L2P program and the delivery of meals on wheels.	<i>Exp</i>	51	44	46
		<i>Rev</i>	42	45	46
		<i>NET</i>	9	(1)	-

Major Initiatives

- 1) Develop a shared events partnership program and work towards consolidating existing Council events.

Initiatives

- 2) Bring town leadership groups together for an annual forum.
- 3) Bringing young people together for an annual forum.
- 4) Host a combined celebration of volunteers annually.

Service Performance Outcome Indicators

The following indicator outlines how we intend to measure achievement of service objectives.

Service	Indicator	Performance Measure	Computation
Events	Satisfaction	The number of Council facilitated events is recorded and shows an increase over four years.	
Community Engagement	Satisfaction	Council's performance with community consultation and engagement above industry benchmarks.	

2.2 Strategic Objective 2: Economic Diversity, Growth and Prosperity.

To achieve our objective of Economic Diversity, Growth and Prosperity, we will continue to facilitate growth and diversity opportunities within the Shire, utilise the environs of the rivers, lakes and forests for development opportunities, encourage accommodation options suited to a variety of target markets, create business opportunities to increase Council's revenue, support and advocate for sustainable and renewable energy industries within the Shire, support the local tourism industry and maximise the natural environment to deliver high quality visitor and community experiences.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Economic Development	This service assists the Council to facilitate an environment that is conducive to a sustainable and developing local business sector and provides opportunities for local residents to improve their skill levels and access employment.	<i>Exp</i>	501	529	394
		<i>Rev</i>	250	265	160
		<i>NET</i>	251	264	234

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Planning and Building	This service processes all planning and statutory building applications, provides advice and makes decisions about development proposals which require a planning permit as well as preparing policy documents that shape the future of the Council.	<i>Exp</i>	538	555	486
		<i>Rev</i>	243	215	225
		<i>NET</i>	295	340	261
Tourism	This service facilitates and encourages tourism development and opportunities to draw visitors to the municipality. The tourism program includes Gateway to Gannawarra, caravan parks and signage.	<i>Exp</i>	316	303	287
		<i>Rev</i>	166	170	160
		<i>NET</i>	150	133	127

Major Initiatives

- 5) Develop Waterway Master Plans for across the Shire.
- 6) Support and advocate for sustainable and renewable energy industries within the Shire.

Initiatives

- 7) Develop a feasibility study around potential rezoning for waterfront residential investment and development.
- 8) Develop a Prospectus based on a range of accommodation styles/types and use this to encourage developments.
- 9) Develop and implement the Koondrook Wharf Business Opportunities Plan.

Service Performance Outcome Indicators

The following indicators outline how we intend to measure achievement of service objectives:

Service	Indicator	Performance Measure	Computation
Economic Development	Economic activity	Change in number of businesses (Percentage change in the number of businesses with an ABN in the municipality).	[Number of businesses with an ABN in the municipality at the end of the financial year / less the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year] x 100.
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside).	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100.

2.3 Strategic Objective 3: Sustainable Natural and Built Environment.

To achieve our objective of Community Participation, we will encourage an environmentally sustainable community, continue to develop sustainable waste management practices, promote, conserve and celebrate our community's rich and diverse heritage and culture, implement Council's capital works program, upgrade infrastructure to improve access to key commercial markets, improve gateway entrances and township presentations across the Shire and manage facilities now and into the future.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Bridges	This service conducts ongoing maintenance of Council's bridge network.	<i>Exp</i>	165	105	104
		<i>Rev</i>	-	-	-
		<i>NET</i>	165	105	104
Community Facilities	This service is responsible for the maintenance and management of Council's building and properties including public halls and community amenities.	<i>Exp</i>	837	867	980
		<i>Rev</i>	155	463	546
		<i>NET</i>	682	404	434
Drainage	This service conducts ongoing maintenance of Council's drainage network.	<i>Exp</i>	168	164	136
		<i>Rev</i>	-	-	-
		<i>NET</i>	168	164	136
Environment Protection	This service includes programs for the eradication of noxious weeds, tree maintenance and planting.	<i>Exp</i>	121	171	209
		<i>Rev</i>	54	62	62
		<i>NET</i>	67	109	147
Fire Prevention	Fire prevention includes the implementation of Council's fire prevention policy along with maintaining strategic fire breaks. Council also has responsibilities in the replacement of fire plugs.	<i>Exp</i>	33	38	36
		<i>Rev</i>	-	-	-
		<i>NET</i>	33	38	36
Footpath, Kerb and Channel	This service conducts ongoing maintenance of Council's footpath, kerb and channel network.	<i>Exp</i>	150	164	169
		<i>Rev</i>	-	-	-
		<i>NET</i>	150	164	169
Pest Control	Council is responsible for undertaking an arbovirus eradication program each year.	<i>Exp</i>	23	21	30
		<i>Rev</i>	9	10	10
		<i>NET</i>	14	11	20
Roads	This service conducts ongoing maintenance of Council's vast road network.	<i>Exp</i>	2,134	3,000	2,453
		<i>Rev</i>	1,432	2,914	2,384
		<i>NET</i>	702	86	69
Waste Management	This service provides kerbside collection of garbage and waste from households and commercial properties and operating costs of transfer stations and landfill.	<i>Exp</i>	1,999	1,881	1,484
		<i>Rev</i>	477	419	148
		<i>NET</i>	1,522	1,462	1,336

Major Initiatives

- 10) Reduce Council's carbon footprint by 10% over four years.
- 11) Investigate the feasibility of introducing an organic waste collection service and expanding the opt-in greenwaste service.

Initiatives

- 12) Investigate the development of solar energy for businesses and community members to utilise renewable energy options and reduce utility costs.
- 13) Develop an action plan from the Cohuna Future Vision Plan and prioritise the development of the civic space and Tan Track to address the growing success of Cohuna Park Run.
- 14) Investigate opportunities that improve the connection of the Kerang township to the Loddon River.

Service Performance Outcome Indicators

The following indicators outline how we intend to measure achievement of service objectives:

Service	Indicator	Performance Measure	Computation
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill).	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100.
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads).	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

2.4 Strategic Objective 4: Good Governance and a Healthy Organisation.

To achieve our objective of Sustainable Natural and Built Environment, we will advocate in the best interests of our community and region, inspire leadership within our communities, pursue initiatives to achieve long term financial sustainability in line with best practice, ensure our community is consulted on issues that will affect them, improve the community's ability to self-access information on Council's services and programs, foster Council as being a great place to work and identify innovative opportunities that create improvements.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Council	The governing body to work together with our community to capitalise on our natural assets, support our business and agricultural sector and deliver quality services to our community.	<i>Exp</i>	205	211	388
		<i>Rev</i>	1	-	5
		<i>NET</i>	204	211	383
Executive	This service provides organisational policy and leadership support in the areas of advocacy, continuous improvement, corporate planning, performance measurement, delivery and reporting.	<i>Exp</i>	1,170	1,162	1,208
		<i>Rev</i>	-	-	-
		<i>NET</i>	1,170	1,162	1,208
Governance	This service includes support services in the area of finance, records management, customer services, human resources and several governance functions such as risk and compliance. Human services develops and implements strategies, policies and procedures for the provision of human resources, risk management and insurances, customer service, records management and media and internal communications.	<i>Exp</i>	2,954	2,852	3,039
		<i>Rev</i>	497	323	327
		<i>NET</i>	2,457	2,529	2,712
Information Technology	This service provides, supports and maintains reliable and cost effective computer systems and communication facilities and infrastructure to Council staff enabling them to deliver services in a smart, productive and efficient way.	<i>Exp</i>	560	837	737
		<i>Rev</i>	-	-	-
		<i>NET</i>	560	837	737

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Local Laws	This service maintains and improves the health and safety of people, animals and the environment by providing services including dog and cat collection, lost and found, pound service, registration and administration service and after hours emergency service. It also provides education, regulation and enforcement of local laws and relevant State legislation.	<i>Exp</i>	406	437	449
		<i>Rev</i>	182	171	170
		<i>NET</i>	224	266	279
Youth	A program designed to inspire leadership within our community and to investigate opportunities to attract young people to live in the community.	<i>Exp</i>	12	20	36
		<i>Rev</i>	-	-	-
		<i>NET</i>	12	20	36

Major Initiatives

- 15) Achieve recognition for the Healthy Together Victoria Achievement Victoria program for Workplaces.
- 16) Develop a framework to undertake an organisation wide service planning review.

Initiatives

- 17) Identify opportunities for shared service work with neighbouring councils and partners.
- 18) Prepare and implement a 10 year Long Term Financial Plan.
- 19) Review and evaluate Community Profiles annually.
- 20) Review and implement the Communications and Engagement Strategy 2016 - 2020.

Service Performance Outcome Indicators

The following indicators outline how we intend to measure achievement of service objectives:

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community).	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community.
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions).	Number of successful animal management prosecutions.
Advocacy	Satisfaction	Council's performance with advocacy and lobbying above industry benchmarks.	

2.5 Strategic Objective 5: Strong Healthy Communities.

To achieve our objective of Strong Healthy Communities, Council will ensure quality and accessible services that meet the needs of our community, provide a wide range of sport and recreation opportunities that promote active and healthy lifestyles and social connectedness, foster a community that values life-long learning and creativity and ensure our communities are welcoming, inclusive and safe for all.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Business Undertakings	Business undertakings include Council's responsibility for the provision and maintenance of a limited number of elderly person's units. This area also includes private works undertaken by Council at the request of others.	<i>Exp</i>	31	40	43
		<i>Rev</i>	12	20	39
		<i>NET</i>	19	20	4
Children Services	This service provides family oriented support services including pre-schools, long day care, maternal and child health, youth services and development, immunisation and family day care.	<i>Exp</i>	2,628	2,900	2,902
		<i>Rev</i>	2,819	3,032	2,967
		<i>NET</i>	(191)	(132)	(65)

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Community Care	This service provides a range of services for the aged and disabled including home delivered meals, personal care, transport, home maintenance, housing support and senior citizen clubs. Service also provides food safety and public and community health and safety.	<i>Exp</i>	2,699	3,136	3,071
		<i>Rev</i>	2,528	2,757	3,236
		<i>NET</i>	171	379	(165)
Swimming Areas	This service provides maintenance and operation of Council's swimming areas and when required to undertake projects in relation to boating safety.	<i>Exp</i>	556	462	684
		<i>Rev</i>	122	132	160
		<i>NET</i>	434	330	524
Recreation Reserves	This service provides maintenance and support of municipal recreation facilities including recreational reserves and parks and gardens.	<i>Exp</i>	1,441	1,438	1,424
		<i>Rev</i>	33	293	285
		<i>NET</i>	1,408	1,145	1,139
Library	This service provides public library services across the municipality and provides customer focused service that caters for cultural, educational and recreational needs of residents and provides a focal point where they can meet, relax and enjoy the services and facilities offered.	<i>Exp</i>	607	645	660
		<i>Rev</i>	139	139	143
		<i>NET</i>	468	506	517

Major Initiatives

21) Participate in the development of Loddon Gannawarra Health Needs Analysis Action Plan to further explore local health indicator data and advocate to overcome areas of disadvantage on the main health priority areas: diabetes, heart health and mental health.

Initiatives

- 22) Achieve recognition for the Healthy Together Victoria Achievement program for Early Childhood Education and Care Settings.
- 23) Develop a Preventing Family Violence Policy that identifies opportunities for Council to influence a reduction in the incidents of family violence across Gannawarra.
- 24) Seek funding to improve and develop infrastructure that encourages physical and leisure activities.

Service Performance Outcome Indicators

The following indicators outlines how we intend to measure achievement of service objectives:

Service	Indicator	Performance Measure	Computation
Home and Community Care	Participation	Participation in HACC service (Percentage of the municipal target population who receive a HACC service).	[Number of people that received a HACC service / Municipal target population for HACC services] x100.
		Participation in HACC service by CALD people (Percentage of the municipal target population in relation to CALD people who receive a HACC service).	[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100.
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service).	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100.
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service).	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100.
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members).	[Number of active library members / municipal population] x100.
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population).	Number of visits to aquatic facilities / Municipal population.
Food Safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council).	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100.

Service	Indicator	Performance Measure Computation
Library	Satisfaction	Council's performance with art centres and library services above industry benchmarks.
Recreation Reserves	Satisfaction	Council's performance with recreational facilities above industry benchmarks.
Community Care	Satisfaction	Council's performance with family support and elderly support services above industry benchmarks.

2.7 Performance Statement

The service performance indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the Act and included in the 2018/2019 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in Section 8) and sustainable capacity, which are not included in this budget report. The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

2.8 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Connectivity	604	1,392	(788)
Economic Diversity, Growth and Prosperity.	622	1,167	(545)
Sustainable Natural and Built Environment	2,455	5,607	(3,152)
Good Governance and a Healthy Organisation.	5,355	5,857	(502)
Strong Healthy Communities.	1,954	8,784	(6,830)
Total	10,990	22,807	(11,817)

Expenses added in:

Depreciation	6,345
Finance costs	80
Other expenses	298
Deficit before funding sources	17,714
Funding sources:	
Rates & charges	(11,453)
Waste charges	(1,956)
Grants Commission	(5,911)
Total funding sources	(19,319)
Operating Underlying Deficit for the year	(1,605)
Capital funding	(5,114)
Total Comprehensive Result	(6,720)

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projections to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) regulations 2014*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

Pending Accounting Standards

The 2020-21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of *AASB 16 Leases*, *AASB 15 Revenue from Contracts with Customers* and *AASB 1058 Income of Not-for-Profit Entities*, but pending accounting standards that will be in effect from the 2020-21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020-21 financial statements, not considered in the preparation of the budget include:

AASB 1059 Service Concession Arrangements: Grantors

Comprehensive Income Statement
For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2019/20	2020/21	2021/22	2022/23	2023/24
		\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Rates and charges	4.1.1	13,152	13,408	13,672	13,944	14,220
Statutory fees and fines	4.1.2	312	353	353	358	364
User fees	4.1.3	2,250	1,975	2,015	2,055	2,096
Grants - Operating	4.1.4	11,326	11,640	9,745	9,911	10,079
Grants - Capital	4.1.4	3,376	5,072	3,400	2,605	3,824
Contributions - monetary	4.1.5	97	129	65	66	67
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		131	225	175	175	175
Other income	4.1.6	3,214	3,281	3,347	3,413	3,480
Total income		<u>33,858</u>	<u>36,083</u>	<u>32,772</u>	<u>32,527</u>	<u>34,305</u>
Expenses						
Employee costs	4.1.7	12,633	13,743	14,051	14,367	14,689
Materials and services	4.1.8	9,899	8,716	7,960	8,119	8,281
Depreciation	4.1.9	6,026	6,345	6,849	7,175	7,474
Bad and doubtful debts		-	3	2	2	2
Borrowing costs		33	80	118	103	87
Other expenses	4.1.10	320	476	344	350	357
Total expenses		<u>28,911</u>	<u>29,363</u>	<u>29,324</u>	<u>30,116</u>	<u>30,890</u>
Surplus/(deficit) for the year		<u>4,947</u>	<u>6,720</u>	<u>3,448</u>	<u>2,411</u>	<u>3,415</u>
Total comprehensive result		<u>4,947</u>	<u>6,720</u>	<u>3,448</u>	<u>2,411</u>	<u>3,415</u>

Balance Sheet

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual 2019/20 \$'000	2020/21 \$'000	Projections 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Assets						
Current assets						
Cash and cash equivalents		9,212	10,236	8,346	8,477	8,488
Trade and other receivables		3,294	2,584	2,273	2,219	2,359
Other financial assets		1,700	1,700	1,700	1,700	1,700
Inventories		432	436	441	445	450
Other assets		227	227	227	227	227
Total current assets	4.2.1	14,865	15,183	12,987	13,068	13,224
Non-current assets						
Land under roads		3,800	3,800	3,800	3,800	3,800
Property, infrastructure, plant & equipment		28,022	29,875	29,771	30,190	32,093
Infrastructure assets		172,240	179,174	184,454	186,017	187,004
Investment property		1,152	1,152	1,152	1,152	1,152
Total non-current assets	4.2.1	205,214	214,001	219,177	221,159	224,049
Total assets		220,079	229,184	232,164	234,227	237,273
Liabilities						
Current liabilities						
Trade and other payables		2,144	1,296	1,189	1,213	1,235
Trust funds and deposits		188	188	188	188	188
Provisions		2,895	2,895	2,923	2,953	2,982
Interest-bearing liabilities	4.2.3	116	400	414	431	392
Total current liabilities	4.2.2	5,343	4,779	4,714	4,785	4,797
Non-current liabilities						
Provisions		1,079	1,079	1,090	1,101	1,112
Interest-bearing liabilities	4.2.3	340	3,289	2,875	2,445	2,053
Total non-current liabilities	4.2.2	1,419	4,368	3,965	3,546	3,165
Total liabilities		6,762	9,147	8,679	8,331	7,962
Net assets		213,317	220,037	223,485	225,896	229,311
Equity						
Accumulated surplus		93,048	99,768	103,216	105,627	109,042
Reserves		120,269	120,269	120,269	120,269	120,269
Total equity		213,317	220,037	223,485	225,896	229,311

Statement of Changes in Equity
For the four years ending 30 June 2024

	NOTES	Total \$'000	Accum. Surplus \$'000	Reval. Reserve \$'000	Other Reserves \$'000
2020 Forecast Actual					
Balance at beginning of the financial year		208,370	88,101	120,269	-
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		208,370	88,101	120,269	-
Surplus/(deficit) for the year		4,947	4,947	-	-
Balance at end of the financial year		213,317	93,048	120,269	-
2021 Budget					
Balance at beginning of the financial year		213,317	93,048	120,269	-
Surplus/(deficit) for the year		6,720	6,720	-	-
Balance at end of the financial year	4.3	220,037	99,768	120,269	-
2022					
Balance at beginning of the financial year		220,037	99,768	120,269	-
Surplus/(deficit) for the year		3,448	3,448	-	-
Balance at end of the financial year		223,485	103,216	120,269	-
2023					
Balance at beginning of the financial year		223,485	103,216	120,269	-
Surplus/(deficit) for the year		2,411	2,411	-	-
Balance at end of the financial year		225,896	105,627	120,269	-
2024					
Balance at beginning of the financial year		225,896	105,627	120,269	-
Surplus/(deficit) for the year		3,415	3,415	-	-
Balance at end of the financial year		229,311	109,042	120,269	-

Statement of Cash Flows
For the four years ending 30 June 2024

	Notes	Forecast	Budget	Strategic Resource Plan		
		Actual 2019/20 \$'000	2020/21 \$'000	Projections		
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		13,144	13,701	13,788	13,966	14,170
Statutory fees and fines		312	367	362	365	369
User fees		2,248	2,054	2,069	2,094	2,124
Grants - operating		11,327	10,048	9,998	10,098	10,215
Grants - capital		3,376	5,274	2,137	1,312	2,540
Interest received		142	225	226	227	228
Other receipts		3,171	5,613	4,861	4,897	4,942
Net GST refund / payment		-	1,693	1,478	1,187	1,279
Employee costs		(12,552)	(14,802)	(14,640)	(14,883)	(15,218)
Materials and services		(9,680)	(9,392)	(8,298)	(8,416)	(8,584)
Trust funds and deposits repaid		(298)	-	-	-	-
Other payments		(320)	(513)	(317)	(321)	(328)
Net cash provided by/(used in) operating activities	4.4.1	10,870	14,268	11,664	10,526	11,737
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(11,769)	(16,826)	(13,421)	(10,264)	(11,593)
Proceeds from sale of property, infrastructure, plant and equipment		131	429	385	385	385
Proceeds from investments		2,488	-	-	-	-
Net cash provided by/ (used in) investing activities	4.4.2	(9,150)	(16,397)	(13,036)	(9,879)	(11,208)
Cash flows from financing activities						
Finance costs		(33)	(80)	(118)	(103)	(87)
Proceeds from borrowings		-	3,500	-	-	-
Repayment of borrowings		(108)	(267)	(400)	(413)	(431)
Net cash provided by/(used in) financing activities	4.4.3	(141)	3,153	(518)	(516)	(518)
Net increase/(decrease) in cash & cash equivalents		1,579	1,024	(1,890)	131	11
Cash and cash equivalents at the beginning of the financial year		7,633	9,212	10,236	8,346	8,477
Cash and cash equivalents at the end of the financial year		9,212	10,236	8,346	8,477	8,488

Statement of Capital Works

For the four years ending 30 June 2024

	Forecast Actual	Budget	Strategic Resource Plan Projections			
			2019/20	2020/21	2021/22	2022/23
NOTES	\$'000	\$'000	\$'000	\$'000	\$'000	
Property						
Land	3	-	-	-	-	
Land improvements	-	1,300	-	50	-	
Total land	3	1,300	-	50	-	
Buildings	-	370	495	920	2,795	
Building improvements	340	375	-	130	-	
Leasehold improvements	-	280	-	-	-	
Total buildings	340	1,025	495	1,050	2,795	
Total property	343	2,325	495	1,100	2,795	
Plant and equipment						
Plant, machinery and equipment	1,300	1,177	1,177	1,192	1,177	
Computers and telecommunications	315	200	200	190	180	
Library books	90	100	100	140	100	
Total plant and equipment	1,705	1,477	1,477	1,522	1,457	
Infrastructure						
Roads	3,499	3,962	4,164	4,120	3,050	
Bridges	1,653	590	-	-	550	
Footpaths and cycleways	185	879	913	142	463	
Kerb and channel	150	150	153	156	159	
Drainage	996	1,311	1,056	1,036	1,300	
Recreational, leisure and community facilities	2,644	3,410	1,903	415	485	
Waste management	160	-	1,310	-	-	
Parks, open space and streetscapes	163	630	480	640	80	
Other infrastructure	271	250	250	200	200	
Work in progress	-	313	-	-	-	
Total infrastructure	9,721	11,495	10,229	6,709	6,287	
Total capital works expenditure	4.5.1	11,769	15,297	12,201	9,331	10,539
Represented by:						
New asset expenditure	2,385	6,451	5,118	1,512	4,160	
Asset renewal expenditure	8,045	7,079	5,906	5,892	5,852	
Asset expansion expenditure	954	1,002	-	305	350	
Asset upgrade expenditure	385	765	1,177	1,622	177	
Total capital works expenditure	4.5.1	11,769	15,297	12,201	9,331	10,539
Funding sources represented by:						
Grants	5,353	7,049	4,718	3,923	5,142	
Contributions	-	45	-	-	-	
Council cash	6,416	4,703	7,483	5,408	5,397	
Borrowings	-	3,500	-	-	-	
Total capital works expenditure	4.5.1	11,769	15,297	12,201	9,331	10,539

Statement of Human Resources

For the four years ending 30 June 2024

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	12,633	13,743	14,051	14,367	14,689
Employee costs - capital	461	599	478	366	413
Total staff expenditure	13,094	14,342	14,529	14,733	15,102
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	163.0	168.0	170.0	170.0	170.0
Total staff numbers	163.0	168.0	170.0	170.0	170.0

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises		
		Permanent		
	2020/21	Full Time	Part time	Casual
	\$'000	\$'000	\$'000	\$'000
Chief Executive Office	332	332	-	-
Community Wellbeing	6,159	1,831	4,328	-
Corporate Services	1,654	1,267	313	74
Infrastructure Services	5,181	4,566	527	88
Strategic Development	417	251	83	83
Total permanent staff expenditure	13,743	8,247	5,251	245
Capitalised labour costs	599			
Total expenditure	14,342			

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises		
		Permanent		
	2020/21	Full Time	Part time	Casual
Chief Executive Office	2	2	-	-
Community Wellbeing	74	22	52	-
Corporate Services	22	17	4	1
Infrastructure Services	59	52	6	1
Strategic Development	5	3	1	1
Total permanent staff expenditure	162	96	63	3
Capitalised labour costs	6			
Total staff	168			

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at 2.0%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.0% in line with the rate cap.

The kerbside, recycling and greenwaste collection charge is to increase by 1.98%. The municipal charge will remain at the same level as 2019/2020.

This will raise total rates and charges for 2020/21 to \$13.41 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2019-20 Forecast Actual	2020/21 Budget	Change	%
	\$	\$	\$	
General Rates	10,367,378	10,585,406	218,028	2.10%
Municipal charge	632,900	634,700	1,800	0.28%
Waste management charge	1,901,841	1,955,536	53,695	2.82%
Interest on rates and charges	132,500	114,140	- 18,360	-13.86%
Revenue in lieu of rates	117,850	118,313	463	0.39%
Total rates and charges	13,152,469	13,408,095	255,626	1.94%

*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2019/20 cents/\$CIV	2020/21 cents/\$CIV	Change
Residential properties	0.006330	0.006345	0.24%
Commercial/industrial properties	0.006506	0.006527	0.32%
Farm irrigation district properties	0.005455	0.005358	-1.78%
Farm dryland properties	0.004342	0.004323	-0.44%
Cultural and recreation properties	0.003165	0.003172	0.22%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	\$	\$	\$	%
Residential properties	5,610,734	5,731,477	120,743	2.15%
Commercial/industrial properties	872,956	890,213	17,257	1.98%
Farm irrigation district properties	2,633,687	2,688,287	54,600	2.07%
Farm dryland properties	1,238,885	1,264,077	25,192	2.03%
Cultural and recreation properties	11,116	11,352	236	2.12%
Total amount to be raised by general rates	10,367,378	10,585,406	218,028	2.10%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	Number	Number	Number	%
Residential properties	4,644	4,649	5	0.11%
Commercial/industrial properties	516	516	-	0.00%
Farm irrigation district properties	1,154	1,174	20	1.73%
Farm dryland properties	435	437	2	0.46%
Cultural and recreation properties	11	11	-	0.00%
Total number of assessments	6,760	6,787	27	0.40%

4.1.1(e) The basis of valuation to be used is the*

(*use Capital Improved Value (CIV) or Net Annual Value (NAV) depending on which is applicable to Council).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Residential properties	886,253	903,375	17,122	1.93%
Commercial/industrial properties	134,177	136,384	2,207	1.64%
Farm irrigation district properties	482,802	501,714	18,912	3.92%
Farm dryland properties	285,326	292,420	7,094	2.49%
Cultural and recreation properties	3,507	3,560	53	1.51%
Total value of land	1,792,065	1,837,453	45,388	2.53%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2019/20	Per Rateable Property 2020/21	Change	
	\$	\$	\$	%
Municipal	100	100	-	0.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$	\$	\$	%
Municipal	632,900	634,700	1,800	0.28%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2019/20	2020/21	\$	%
Kerbside collection 120 litre bin	350	357	7	2.00%
Kerbside collection 240 litre bin	502	512	10	1.99%
Greenwaste collection	55	56	1	1.82%
Total	907	925	18	1.98%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$	\$	\$	%
Kerbside collection 120 litre bin	1,506,661	1,539,384	32,723	2.17%
Kerbside collection 240 litre bin	351,784	359,424	7,640	2.17%
Greenwaste collection	53,819	56,728	2,909	5.41%
Total	1,912,264	1,955,536	43,272	2.26%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
General rates	10,367,378	10,585,406	218,028	2.10%
Municipal charge	632,900	634,700	1,800	0.28%
Total Rates	11,000,278	11,220,106	219,828	2.00%
Kerbside collection and recycling	1,912,264	1,955,536	43,272	2.26%
Revenue in lieu of rates	117,850	118,313	463	0.39%
Total Rates and charges	13,030,392	13,293,955	263,563	2.02%

4.1.1(l) Fair Go Rates System Compliance

Gannawarra Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2019/20	2020/21
Total Rates (Excluding Cultural and recreation properties)	\$10,988,062	\$ 11,207,654
Number of rateable properties	6,749	6,776
Base Average Rate	\$ 1,628.10	\$ 1,654.02
Maximum Rate Increase (set by the State Government)	2.50%	2.00%
Capped Average Rate	\$ 1,628.00	\$ 1,660.56
Maximum General Rates and Municipal Charges Revenue	\$10,988,162	\$ 11,207,925
Budgeted General Rates and Municipal Charges Revenue	\$10,988,162	\$ 11,207,654
Budgeted Total Rates and Municipal Charges Revenue	\$10,988,162	\$ 11,207,654

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.6345% (0.006345 cents in the dollar of CIV) for all rateable residential properties.
- A general rate of 0.6527% (0.006527 cents in the dollar of CIV) for all rateable commercial/industrial properties.
- A general rate of 0.5358% (0.005358 cents in the dollar of CIV) for all rateable farm irrigation district properties.
- A general rate of 0.4323% (0.004323 cents in the dollar of CIV) for all rateable farm dryland properties.
- A general rate of 0.3172% (0.003172 cents in the dollar of CIV) for all rateable cultural and recreational properties.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

Commercial/industrial land

Commercial/industrial land is any land, which is:

- Occupied for the principal purpose of carrying out the manufacture or production of, or trade in, goods or services; or
- Unoccupied but zoned commercial or industrial under the Gannawarra Planning Scheme.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above. The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land. The geographic location of the land within this differential rate is wherever located within the shire district, without reference to ward boundaries. The use of the land within this differential rate, in the case of improved land, is any use of land.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the shire district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

The characteristics of planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to commercial land. The vacant land affected by this rate is that which is zoned commercial and/or industrial under the Gannawarra Planning Scheme. The classification of land which is improved will be determined by the occupation of that land and have reference to the planning scheme zoning.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018/19 financial year.

General Residential land

Residential land is any land, which is:

- Occupied for the principal purpose of physically accommodating persons; or
- Unoccupied land which is not classified as commercial/industrial land, farm irrigation district land or farm dryland.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above. The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land. The geographic location of the land within this differential rate is wherever located within the shire district, without reference to ward boundaries. The use of the land within this differential rate, in the case of improved land, is any use of land.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the shire district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

The characteristics of planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to residential land. The vacant land affected by this rate is that which is zoned residential under the Gannawarra Planning Scheme. The classification of land which is improved will be determined by the occupation of that land and have reference to the planning scheme zoning.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018/19 financial year.

Farmland Irrigation District land

Farmland Irrigation District land is any land, which is farmland that is in the irrigation district defined by the relevant Water Authority within the Gannawarra Shire Council boundaries; or unoccupied but zoned farmland under the Gannawarra Planning Scheme and which is not commercial/industrial land, general/residential land or farmland (dryland).

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets
- Development and provision of health and community services
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above. The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land. The geographic location of the land within this differential rate is wherever located within the shire district, without reference to ward boundaries. The use of the land within this differential rate, in the case of improved land, is any use of land.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council.

The geographic location of the land within this differential rate is wherever it is located within the shire district, without

The use of the land within this differential rate, in the case of improved land, is any use of land.

Farmland (dryland)

Farmland (dryland) is any land, which is farmland that is not defined as farmland irrigation district land or unoccupied but zoned farmland under the Gannawarra Planning Scheme and which is not commercial/industrial, general/residential or farmland irrigation district land.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets
- Development and provision of health and community services
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above. The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land. The geographic location of the land within this differential rate is wherever located within the shire district, without reference to ward boundaries. The use of the land within this differential rate, in the case of improved land, is any use of land.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the shire district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	Actual 2019/20 \$'000	2020/21 \$'000	\$'000	%
Local Laws	121	119	2	-1.65%
Planning fees	120	120	-	0.00%
Building fees	70	100	30	42.86%
Other	1	14	13	1300.00%
Total statutory fees and fines	312	353	41	13.14%

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Public Health and Wellbeing Act 2008 registrations and local law fines. Increases in statutory fees are made in accordance with legislative requirements.

4.1.3 User fees

	Forecast	Budget	Change	
	Actual 2019/20 \$'000	2020/21 \$'000	\$'000	%
Aged and health services	395	431	36	9.11%
Arts & culture	34	33	1	-2.94%
Chargeable Works	1,001	598	403	-40.26%
Local Laws	20	22	2	10.00%
Waste management	140	145	5	3.57%
Swimming areas	132	130	2	-1.52%
Halls and recreation	25	30	5	20.00%
Child care/children's programs	452	512	60	13.27%
Other	51	74	23	45.10%
Total user fees	2,250	1,975	275	-12.22%

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include separate rating schemes, use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home help services. In setting the budget, the key principle for determining the level of user charges is an evaluation of the fees in line with CPI increases or market levels.

PROPOSED

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	9,953	12,810	2,857	29%
State funded grants	4,636	3,889	- 747	-16%
Total grants received	14,589	16,699	2,110	14%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Financial Assistance Grants	5,731	5,911	180	3%
Children services	160	120	- 40	-25%
Aged care	754	798	44	6%
Roads to recovery	1,977	1,977	-	0%
Recurrent - State Government				
Children services	717	784	67	9%
Aged care	429	415	- 14	-3%
School crossing supervisors	30	30	-	0%
Public health	25	24	- 1	-4%
Libraries, arts & culture	148	151	3	2%
Maternal and child health	276	269	- 7	-3%
Recreation	250	280	30	12%
Other	196	181	- 15	-8%
Total recurrent grants	10,693	10,940	247	2%
Non-recurrent - Commonwealth Government				
Community resilience support program	520	687	167	32%
Public Health	113	13	- 100	-88%
Total non-recurrent grants	633	700	67	11%
Total operating grants	11,326	11,640	314	3%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Libraries	6	6	-	0%
Total recurrent grants	6	6	-	0%
Non-recurrent - Commonwealth Government				
Parks and streetscapes	-	406	406	100%
Recreation and leisure	-	1,160	1,160	100%
Footpaths	-	367	367	100%
Bridges	425	290	- 135	-32%
Underground drainage	-	463	463	100%
Land improvements	-	400	400	100%
Other	380	225	- 155	-41%
Non-recurrent - State Government				
Buildings	20	125	105	525%
Roads	17	-	- 17	-100%
Bridges	816	150	- 666	-82%
Land improvements	-	500	500	100%
Underground drainage	153	-	- 153	-100%
Recreation and leisure	1,551	250	- 1,301	-84%
Parks and streetscapes	8	405	397	4963%
Other	-	325	325	100%
Total non-recurrent grants	3,370	5,066	1,696	50%
Total capital grants	3,376	5,072	1,696	50%
Total Grants	14,702	16,712	2,010	14%

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the total level of operating grants is expected to remain constant (3% increase). The Victorian Grants Commission (VGC) have not given an indication that there will be a grant in advance payment, this budget has been prepared on the basis that a full years grant allocation will be received. Commonwealth funding Other includes the balance of the Drought Resilience Funding Stage 1 grant totalling \$100k for works completed in 2019/2020.

4.1.5 Contributions

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000		Change \$'000	%
Contributions and donations	92	79	-	13	100.00%
Monetary - Major projects	-	45		45	200.00%
Monetary - Developer contributions	5	5		-	0.00%
Total contributions	97	129		32	32.99%

Monetary - Major project contributions are contributions made by various community groups toward improvements on non-council owned land and facilities. Monetary - Developer contributions are monetary contributions made in lieu of the provision of recreational land in subdivisions.

4.1.6 Other income

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000		Change \$'000	%
Interest	142	111	-	31	-21.83%
Investment property rental	290	292		2	0.69%
Reimbursements	2,782	2,878		96	3.45%
Total other income	3,214	3,281		67	2.08%

Other income includes interest from investments, rental from investment properties and reimbursements for children services and services provided under the National Disability Insurance Scheme.

4.1.7 Employee costs

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000		Change \$'000	%
Wages and salaries	11,034	12,199		1,165	10.56%
WorkCover	196	212		16	8.16%
Superannuation	1,053	1,060		7	0.66%
FBT	96	96		-	0.00%
Other	254	176		(78)	-30.71%
Total employee costs	12,633	13,743		1,110	8.79%

Employee costs are forecast to increase by 9% compared to 2019/2020. The increase can be attributed to the following factors:

Wage increase of 2.1% as part of the Enterprise Bargaining Agreement plus movements within band levels by employees during the term of the budget.

An increase in the level of enrolments at the children's centre and the changes in service delivery in the community care, in particular the increase in service delivery with the National Disability Insurance Scheme (NDIS), has led to an increase of additional employees in the Community Wellbeing Directorate. Additional levels of funding and user charges within the children's centre and community care are sufficient to cover the increased labour costs.

Other employee costs include staff recruitment, training and various allowances such as on-call, availability and travel.

4.1.8 Materials and services

	Forecast	Budget	Change	
	Actual	2020/21	\$'000	%
	2019/20	\$'000	\$'000	%
Operational materials	2,194	1,631	- 563	-25.66%
Operational services	4,762	4,152	- 610	-12.81%
Contract payments	235	409	174	74.04%
Corporate strategies and reviews	25	120	95	380.00%
Building maintenance	78	80	2	2.56%
Utilities	425	422	- 3	-0.71%
Office administration	556	604	48	8.63%
Information technology	630	474	- 156	-24.76%
Bank charges	30	28	- 2	-6.67%
Insurance	315	362	47	14.92%
Consultants	322	231	- 91	-28.26%
Contributions	327	203	- 124	-37.92%
Total materials and services	9,899	8,716	- 1,183	-11.95%

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs. Materials and services are forecast to decreased by 12% compared to 2019/20.

The budget for 2020/21 has allowed \$500k for Community Sports & Recreation Projects with funding of \$250k. An amount of \$100k has been allowed to undertake an Aquatics Strategy. Reductions in the level of expenditure across a wide range of service areas has led to the decrease in proposed expenditure.

4.1.9 Depreciation

	Forecast	Budget	Change	
	Actual	2020/21	\$'000	%
	2019/20	\$'000	\$'000	%
Land improvements	60	118	58	96.67%
Buildings	513	545	32	6.24%
Office equipment	207	224	17	8.21%
Library books	66	72	6	9.09%
Plant & equipment	877	894	17	1.94%
Roads	2,694	2,858	164	6.09%
Bridges	245	255	10	4.08%
Footpaths	130	144	14	10.77%
Kerb & channel	223	226	3	1.35%
Parks & streetscape	64	47	- 17	-26.56%
Recreation & leisure	320	316	- 4	-1.25%
Waste management	46	51	5	10.87%
Aerodrome	76	79	3	3.95%
Drainage	247	246	- 1	-0.40%
Other infrastructure	258	270	12	4.65%
Total depreciation	6,026	6,345	319	5.29%

4.1.10 Other expenses

	Forecast	Budget	Change	
	Actual 2019/20 \$'000	2020/21 \$'000	\$'000	%
Audit fees	88	82	6	-6.82%
Mayoral and Councillor allowance	209	211	2	0.96%
Valuations	23	5	18	-78.26%
Election expenses	-	130	130	100.00%
Councillor induction	-	32	32	100.00%
Council plan	-	16	16	100.00%
Total other expenses	320	476	156	48.75%

4.2 Balance Sheet

4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to increase by \$1.024m during the year leaving a balance of cash and cash equivalents of \$10.236m.

Trade and other receivables are monies owed to Council by ratepayers and others. The Coronavirus (Covid-19) may have an affect on the level of receivables but at this stage it cannot be quantified.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. The

4.2.2 Liabilities

Trade and other payables are amounts that Council owes to suppliers as at 30 June 2021. These liabilities are budgeted to reduce by \$0.848million.

Provisions include accrued long service leave and annual leave owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Collective Agreement outcomes.

The Council is budgeting to undertake a loan of \$3.5million to fund Council's proportion of the Building Better Regions program. The program is being undertaken over a three year period.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast	Budget
	Actual 2019/20 \$	2020/21 \$
Amount borrowed as at 30 June of the prior year	564,271	455,790
Amount proposed to be borrowed	-	3,500,000
Amount projected to be redeemed	(108,481)	(267,122)
Amount of borrowings as at 30 June	455,790	3,688,668

4.3 Statement of changes in Equity

Asset revaluation reserve which represent the difference between the previously recorded value of assets and their current valuations. No asset revaluations are planned for 2020/2021 at this stage.

Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time. The increase in accumulated surplus of \$6.720m results directly from the operating surplus for the year.

4.4 Statement of Cash Flows**4.4.1 Net cash flows provided by/used in operating activities**

It is expected that income will be \$14.268m higher than operating expenditure. This amount includes capital grants of \$5.274m and is prior to any capital expenditure.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

4.4.2 Net cash flows provided by/used in investing activities

The amount of \$16.397m represents the amount of capital expenditure less any movements within Council's cash reserves and after taking into account any proceeds from the sale of assets.

4.4.3 Net cash flows provided by/used in financing activities

The amount of \$3.153m represents the costs associated with Council's borrowings and the addition of the long program for the Building Better Regions program.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change \$'000	%
Property	343	2,325	1,982	577.84%
Plant and equipment	1,705	1,477	- 228	-13.37%
Infrastructure	9,721	11,495	1,774	18.25%
Total	11,769	15,297	3,528	29.98%

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000
Property	2,025	1,600	-	175	250	1,225	-	800
Plant and equipment	1,477	-	1,477	-	-	6	-	1,471
Infrastructure	11,795	4,851	5,602	827	515	5,718	45	6,032
Total	15,297	6,451	7,079	1,002	765	6,949	45	8,303

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000
PROPERTY								
Land Improvements								
Industrial Estate Expansions Tate Drive – Kerang	1,300	1,300	-	-	-	900	-	400
Buildings								
Kerang depot upgrade	100	100	-	-	-	-	-	100
Truckwash toilets	20	-	-	20	-	-	-	20
Building Improvements								
Climate Change Adaptation	50	-	-	50	-	-	-	50
Leitchville Swimming Pool Changeroom Birdproofing	25	-	-	25	-	-	-	25
Kerang Childrens Centre 3 Year Old Kinda	250	-	-	-	250	125	-	125
Leasehold Improvements								
Power Upgrade Cohuna Caravan Park - Grant.Dep	280	200	-	80	-	200	-	80
TOTAL PROPERTY	2,025	1,600	-	175	250	1,225	-	800
PLANT AND EQUIPMENT								
Plant, Machinery and Equipment								
Heavy plant replacement	790	-	790	-	-	-	-	790
Light plant replacement	387	-	387	-	-	-	-	387
Computers and Telecommunications								
ICT Capital renewals	200	-	200	-	-	-	-	200
Library books								
Library book replacement	100	-	100	-	-	6	-	94
TOTAL PLANT AND EQUIPMENT	1,477	-	1,477	-	-	6	-	1,471

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000
INFRASTRUCTURE								
Roads								
Bitumen Roads Reseal Program	816	-	816	-	-	-	-	816
Gravel Re-sheeting Program	973	-	973	-	-	454	-	519
Sealed Roads Rehabilitation Program	2,023	-	2,023	-	-	1,523	-	500
Cohuna Cemetery drain crossing	35	35	-	-	-	-	25	10
Kerang CBD Development Stage 2	150	-	50	50	50	-	-	150
Bridges								
Apex Park Bridge	300	-	300	-	-	150	-	150
Appin South Bridge	290	-	290	-	-	290	-	-
Footpaths and Cycleways								
Footpath replacement program	102	-	102	-	-	-	-	102
Mead Street Cohuna	43	43	-	-	-	-	-	43
Kerang to Koondrook Rail Trail (Murray River Adventure Trail)	733	733	-	-	-	367	-	366
Kerb and channel								
Kerb replacement program	150	-	150	-	-	-	-	150
Drainage								
Murrabit Stormwater	926	926	-	-	-	463	-	463
Recreational, Leisure & Community Facilities								
Promotional infrastructure	50	-	25	25	-	-	-	50
Swimming Pool Renewal Program	135	-	95	40	-	-	-	135
Town/Boundary Entrances and Signage	25	-	13	12	-	-	-	25
ReSpark the Park - Cullen Street	65	-	15	50	-	-	-	65
Drought Funding Round 2	313	213	100	-	-	313	-	-
Cohuna Skate Park	600	-	100	250	250	250	20	330
Cohuna CBD Waterfront Development	1,693	1,693	-	-	-	847	-	846
Parks, Open Space and Streetscapes								
Automating irrigation systems	50	-	-	50	-	-	-	50
Tree planting program	30	30	-	-	-	-	-	30
RSL Memorial Park upgrades	30	15	-	-	15	15	-	15
Koondrook All Abilities Park	520	120	200	100	100	390	-	130
Sustainable Recreational Water for Quambatook	813	813	-	-	-	406	-	407
Other Infrastructure								
Acre21 (Art Work)	30	30	-	-	-	-	-	30
Koondrook Levee Construction (inc Walking Track to Cassidy Lane)	350	-	250	100	-	250	-	100
Strategic program development	200	200	-	-	-	-	-	200
TOTAL INFRASTRUCTURE	11,445	4,851	5,502	677	415	5,718	45	5,682
TOTAL NEW CAPITAL WORKS	14,947	6,451	6,979	852	665	6,949	45	7,953

4.5.3 Works carried forward from the 2019/20 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000
INFRASTRUCTURE								
Recreational, Leisure & Community Facilities								
Koondrook Caravan Park - Stage 2 (Roads and Drainage)	350	-	100	150	100	-	-	350
TOTAL INFRASTRUCTURE	350	-	100	150	100	-	-	350
TOTAL CARRIED FORWARD CAPITAL WORKS 2019/20	350	-	100	150	100	-	-	350
TOTAL WORKS 2020/2021	15,297	6,451	7,079	1,002	765	6,949	45	8,303

PROPOSED

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	+/-
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	2.96%	5.16%	5.31%	0.16%	-0.65%	-1.34%	-
Liquidity									
Working Capital	Current assets / current liabilities	2	271.92%	278.21%	317.70%	275.50%	273.10%	275.67%	o
Unrestricted cash	Unrestricted cash / current liabilities	3	118.05%	172.41%	214.19%	177.05%	177.16%	176.94%	o
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	4.42%	3.47%	27.51%	24.06%	20.63%	17.19%	o
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		1.11%	1.12%	2.59%	3.79%	3.71%	3.64%	o
Indebtedness	Non-current liabilities / own source revenue		9.50%	7.45%	22.70%	20.27%	17.78%	15.56%	+
Asset renewal	Asset renewal expenses / Asset depreciation	5	99.11%	133.50%	111.57%	86.23%	82.12%	78.30%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	46.09%	43.29%	43.42%	46.65%	46.70%	46.75%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.76%	0.73%	0.73%	0.74%	0.76%	0.77%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	+/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$3,985	\$4,277	\$4,326	\$4,321	\$4,437	\$4,551	o
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,280	\$1,308	\$1,333	\$1,359	\$1,387	\$1,414	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		3.98%	5.00%	10.00%	10.00%	10.00%	10.00%	o

Key to Forecast

Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

The adjusted underlying result is the net surplus or deficit for the year adjusted for non-recurrent capital grants, non-monetary asset contributions, and capital contributions from other sources. It is a measure of financial sustainability and Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result. The adjusted underlying result for the 2020/21 year is a surplus of \$1.605m which is an increase of \$0.039m from the projected 2019/2020 year. In calculating the adjusted underlying result Council has excluded grants received for capital purposes which are non-recurrent and capital contributions from other sources but includes Road to Recovery funding as a recurrent grant. Contributions of non-monetary assets are excluded as the value of assets assumed by Council is dependent on the level of development activity each year.

2. Working Capital

This ratio indicates the level of current assets compared to current liabilities.

3. Unrestricted Cash

Unrestricted cash represents cash and cash equivalents held by Council less the amount of grants received during the year but not expended by 30 June and the amount of capital works not completed by 30 June 2020.

4. Debt compared to rates

Council, by borrowing funds to undertake works in the Building Better Regions program (\$3.5million) the ratio will increase by 1.5% which compared to industry standards is low. If no further loans are undertaken this ration will continue to fall.

5. Asset renewal

Asset renewal represents the amount of capital expenditure being directed towards the replacement of Council's existing assets. This ratio represents the amount of renewal as a percentage of the depreciation expense shown for each year. A ratio less than 100% represents an asset renewal gap. The level of renewal expenditure is dependant on the level of expenditure on new assets and upgrading existing assets.

PROPOSED

6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the 2020/21 year.

PROPOSED

GANNAWARRA SHIRE COUNCIL				
SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
ENVIRONMENTAL HEALTH SERVICES				
FOOD ACT REGISTRATION FEES				
Class 1 Food Premises - Requiring External Food Safety Audits		Discretionary	No	\$ 348.00
Class 2 Food Premises - Requiring Council Food Safety Audits including food vans (5 or less employed (including proprietor and his/her family)		Discretionary	No	\$ 324.00
Class 2A Temporary Premises (Markets, Shows, Field Days, Exhibitions and like events)		Discretionary	No	\$ 92.00
Class 3 Food Premises Inc. Food Vehicles - 5 or less employed		Discretionary	No	\$ 194.00
Class 3A Temporary Premises (Markets, Shows, Field Days, Exhibitions and like events)		Discretionary	No	\$ 50.00
More than 5 employed, an additional fee per employee		Discretionary	No	\$ 40.00
Maximum Fee		Discretionary	No	\$ 3,210.00
School Canteens (operated by voluntary organisation)		Discretionary	No	\$ 194.00
Community Groups		Discretionary	No	No Charge
Food Act – Transfer of Registration		Discretionary	No	\$ 228.00
Statutory Food Samples		Discretionary	No	No Charge
Non-compliant food samples	Per Re-Test	Discretionary	No	\$ 220.00
Annual statutory inspection plus statutory on follow-up inspection		Discretionary	No	No Charge
Inspection Fee for non-compliant food premises	Per Inspection	Discretionary	No	\$ 220.00
Requested inspection and Report		Discretionary	No	\$ 220.00
PUBLIC HEALTH AND WELLBEING ACT: REGISTRATION FEES				
Public Health and Wellbeing Act: Premises				
Prescribed Accommodation premises – per year		Discretionary	No	\$ 286.00
Health Act – Transfer of Registration		Discretionary	No	\$ 218.00
Health premises - low risk activities - hair and beauty therapy or beauty therapy only (per operator)		Discretionary	No	\$ 92.00
Health premises - hairdressing only - one off fee (per operator)		Discretionary	No	\$ 92.00
Health premises - low risk activities - maximum fee		Discretionary	No	\$ 286.00
Health premises - high risk activities - skin penetration, tattooing, ear piercing, electrolysis		Discretionary	No	\$ 286.00
Inspection fee - non-compliant health premises		Discretionary	No	\$ 220.00
Requested inspection and report		Discretionary	No	\$ 220.00
Aquatic Facilities - Category 1 Registration	Annual Fee	Discretionary	No	\$ 100.00
Public Health Requests				
Water analysis - portable and non-portable (Including rainwater tanks)		Discretionary	No	\$ 220.00
ENVIRONMENT PROTECTION ACT REGISTRATION FEES				
Septic Tank Fees				
Application to install or alter a septic tank system		Discretionary	No	\$ 325.00
Minor alteration to existing system		Discretionary	No	\$ 220.00
Amend or reissue permit		Discretionary	No	\$ 58.00
Extension of permit (12 Months)		Discretionary	No	\$ 58.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
IMMUNISATIONS				
Influenza Vaccine		Discretionary	No	\$ 25.00
Hepatitis B - Adult		Discretionary	No	\$ 25.00
Hepatitis B - Paediatric		Discretionary	No	\$ 15.00
Hepatitis A - Adult		Discretionary	No	\$ 72.00
Hepatitis A - Paediatric		Discretionary	No	\$ 53.00
Twinrix (Hepatitis A & B) - Adult		Discretionary	No	\$ 87.00
Twinrix (Hepatitis A & B) - Paediatric		Discretionary	No	\$ 59.00
Boostrix		Discretionary	No	\$ 50.00
Chicken Pox		Discretionary	No	\$ 69.00
COMMUNITY SERVICES				
NDIS - National Disability Insurance Scheme				
Fees and charges as per 2018 NDIS Price Guide - Victoria		Discretionary	No	As per guide
Community Care Services (Rates per hour – maximum set by Government)				
Home Care Level 1 - Full Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 10.70
Home Care Level 2 - Part Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 16.00
Home Care Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP	Discretionary	No	\$ 34.60
Personal Care Level 1 - Full Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 11.70
Personal Care Level 2 - Part Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 17.00
Personal Care Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP	Discretionary	No	\$ 40.85
Respite Care Level 1 - Full Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 11.70
Respite Care Level 2 - Part Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 17.00
Respite Care Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP	Discretionary	No	\$ 40.85
Social Support - Group	Fee is activity related	Discretionary	No	\$ 10.00
Social Support - Individual - Full Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 11.70
Social Support - Individual - Part Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 17.00
Social Support - Individual - Self Funded	Income Assessed: Refer to CHSP	Discretionary	No	\$ 40.85
Property Maintenance Level 1 - Full Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 12.75
Property Maintenance Level 2 - Part Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 18.65
Property Maintenance Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP	Discretionary	No	\$ 52.10
Transport Expenses - Fixed Fee (within townships)	Income Assessed: Refer to CHSP	Discretionary	No	\$ 5.00
Transport Expenses - Intrashire	Income Assessed: Refer to CHSP	Discretionary	No	\$ 0.87
Sleepover - Active (per hour) - Full Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 10.70
Sleepover - Active (per hour) - Part Pensioner	Income Assessed: Refer to CHSP	Discretionary	No	\$ 17.00
Sleepover - Active (per hour) - Self Funded	Income Assessed: Refer to CHSP	Discretionary	No	\$ 40.85
Sleepover - Inactive	Income Assessed: Refer to CHSP	Discretionary	No	\$ 120.75

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Food Services (Per meal)				
Meals on Wheels – 3 Courses	Includes Frozen meals	Discretionary	No	\$ 11.70
Meals on Wheels – 2 Courses	Includes Frozen meals	Discretionary	No	\$ 10.70
Meals on Wheels – 1 Courses	Includes Frozen meals	Discretionary	No	\$ 9.55
Social Meal 3 Courses		Discretionary	No	\$ 11.70
Social Meal 2 Courses		Discretionary	No	\$ 10.15
Sandwiches		Discretionary	No	\$ 4.20
Brokered Services (Rates per hour)				
Assessment / Case Management		Discretionary	Yes	\$ 103.75
Home Care 1	Mon – Fri Hrs: 7.30am – 7.30pm	Discretionary	Yes	\$ 49.85
Home Care 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm)	Discretionary	Yes	\$ 73.65
Home Care 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) incl. Public Holiday	Discretionary	Yes	\$ 99.75
Personal Care 1	Mon – Fri Hrs: 7.30am – 7.30pm	Discretionary	Yes	\$ 53.90
Personal Care 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm), or 8 - 10 hrs consecutive care	Discretionary	Yes	\$ 80.90
Personal Care 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) and Public Holiday or More than 10 hours consecutive care	Discretionary	Yes	\$ 107.85
Respite Care 1	Mon – Fri Hrs: 7.30am – 7.30pm	Discretionary	Yes	\$ 53.90
Respite Care 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm), or 8 - 10 hrs consecutive care	Discretionary	Yes	\$ 80.90
Respite Care 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) and Public Holiday or More than 10 hours consecutive care	Discretionary	Yes	\$ 107.85
Social Support - Individual 1	Mon – Fri Hrs: 7.30am – 7.30pm	Discretionary	Yes	\$ 53.90
Social Support - Individual 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm), or 8 - 10 hrs consecutive care	Discretionary	Yes	\$ 80.90
Social Support - Individual 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) and Public Holiday or More than 10 hours consecutive care	Discretionary	Yes	\$ 107.85

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Sleepover - Active (per hour)	10pm - 6.30am	Discretionary	Yes	\$ 107.85
Sleepover - Inactive	10pm-6.30am	Discretionary	Yes	\$ 120.75
Property Maintenance		Discretionary	Yes	\$ 70.20
Meals on Wheels – 3 Courses	Includes Frozen meals	Discretionary	Yes	\$ 13.55
Meals on Wheels – 2 Courses	Includes Frozen meals	Discretionary	Yes	\$ 11.90
Meals on Wheels - 1 Course		Discretionary	Yes	\$ 10.75
Meals on Wheels - Sandwich		Discretionary	Yes	\$ 4.85
Community Social Meal	Centre Based Meals	Discretionary	Yes	\$ 10.00
Transport Expenses - Fixed Fee (within townships) (one way trip)		Discretionary	Yes	\$ 5.00
Travel Expense	per kilometre	Discretionary	Yes	\$ 1.50
Gannawarra Non Emergency Transport Service Client Contributions (All one way transport bookings calculated as "return" services)				
Transport Contributions				
Minimum Charge		Discretionary	Yes	\$ 45.00
Transport under 100km from place of residence	per kilometre	Discretionary	Yes	\$ 0.25
Transport over 100km from place of residence	per kilometre	Discretionary	Yes	\$ 0.30
Business Client Charges	per kilometre	Discretionary	Yes	\$ 0.85
CHILDREN SERVICES				
Long Day Care (Calendar Year)				
Full Day (per day) - 1 July to 31 December 2020	8.00am to 6.00pm	Discretionary	No	\$ 95.00
Full Day (per day) - 1 January to 30 June 2020	8.00am to 6.00pm	Discretionary	No	\$ 100.00
Casual (per hour) - 1 July to 31 December 2019	Minimum 2 Hours	Discretionary	No	\$ 13.20
Casual (per hour) - 1 January to 30 June 2020	Minimum 2 Hours	Discretionary	No	\$ 14.40
Kindergarten Fees - Kerang (Calendar Year)				
4 year old kindergarten - 1 July to 31 December 2019	Per week	Discretionary	No	\$ 43.10
4 year old kindergarten - 1 January to 30 June 2020	Per week	Discretionary	No	\$ 44.80
Cohuna, Koondrook and Leitchville (Calendar Year)				
4 year old kindergarten - 1 July to 31 December 2019	Per year	Discretionary	No	\$ 1,050.00
4 year old kindergarten - 1 January to 30 June 2020	Per year	Discretionary	No	\$ 1,111.20
3 year old kindergarten - 3 hours week - 1 July to 31 December 2019	Per year	Discretionary	No	\$ 720.00
3 year old kindergarten - 3 hours week - 1 January to 30 June 2020	Per year	Discretionary	No	\$ 780.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Family Day Care				
Parent Administration Levy	Per child per hour	Discretionary	No	\$ 1.30
Carer Support Levy	Pro rata per week	Discretionary	No	\$ 7.50
Standard fee	8.00am to 6.00pm (range between)	Discretionary	No	\$5.50 - \$10.00
Standard fee	Non-Core hours (range between)	Discretionary	No	\$6.75 - \$13.25
After School Care	8.00am to 6.00pm (range between)	Discretionary	No	\$5.50 - \$13.25
After School Care	Non-Core hours (range between)	Discretionary	No	\$6.75 - \$13.25
Before School Care	8.00am to 6.00pm (range between)	Discretionary	No	\$6.50 - \$9.50
Before School Care	Non-Core hours (range between)	Discretionary	No	\$6.75 - \$13.25
Public Holiday	8.00am to 6.00pm (range between)	Discretionary	No	\$8.00 - \$19.00
Public Holiday	Non-Core hours (range between)	Discretionary	No	\$8.00 - \$19.00
Toy Library Fees				
Annual Standard Membership		Discretionary	Yes	\$ 15.00
Annual Group Membership		Discretionary	Yes	\$ 35.00
LIBRARY				
Replacement Books		Discretionary	Yes	Cost
Replace Cards		Discretionary	Yes	\$ 2.00
Library Bags		Discretionary	Yes	\$ 3.50
Photocopies/Print outs	A4/A3 One Side	Discretionary	Yes	\$ 0.50
	A4/A3 Double Side	Discretionary	Yes	\$ 0.80
Photocopies – own paper	Per Side	Discretionary	Yes	\$ 0.30
Photocopies/Printouts Colour	Per Side	Discretionary	Yes	\$ 1.00
Laminating		Discretionary	Yes	\$ 1.00
Old Books (depending on condition)		Discretionary	Yes	\$0.20-\$2.00
Sir John Gorton Library Meeting Room				
Commercial/Casual Hirers (Charges capped at 5 Hours)	Per hour	Discretionary	Yes	\$ 20.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
PLANNING FEES AND CHARGES				
Statutory Planning Fees				
Use of Land Planning Permit		Statutory	No	\$ 1,318.10
Dwelling Planning Permit < \$10,000		Statutory	No	\$ 199.90
Dwelling Planning Permit > \$10,001 - \$100,000		Statutory	No	\$ 629.40
Dwelling Planning Permit > \$100,001 - \$500,000		Statutory	No	\$ 1,288.50
Dwelling Planning Permit > \$500,001 - \$1,000,000		Statutory	No	\$ 1,392.10
Dwelling Planning Permit > \$1,000,001 - \$2,000,000		Statutory	No	\$ 1,495.80
VicSmart Application < \$10,000		Statutory	No	\$ 199.90
VicSmart Application > \$10,001		Statutory	No	\$ 429.50
VicSmart Application to subdivide land		Statutory	No	\$ 199.90
Development of Land < \$100,000		Statutory	No	\$ 1,147.80
Development of Land > \$100,001 - \$1,000,000		Statutory	No	\$ 1,547.60
Development of Land > \$1,000,001 - \$5,000,000		Statutory	No	\$ 3,413.70
Development of Land > \$5,000,001 - \$15,000,000		Statutory	No	\$ 8,700.90
Development of Land > \$15,000,001 - \$50,000,000		Statutory	No	\$ 25,658.30
Development of Land > \$50,000,001		Statutory	No	\$ 57,670.10
To Subdivide existing Building		Statutory	No	\$ 1,318.10
To Subdivide Land into 2 lots		Statutory	No	\$ 1,318.10
Boundary Realignment		Statutory	No	\$ 1,318.10
To Subdivide Land		Statutory	No	\$ 1,318.10
Create, vary or remove restriction or create, vary or remove an easement		Statutory	No	\$ 1,318.10
Strategic Planning Fees				
Amendment to a planning Scheme		Statutory	No	\$ 3,050.90
Considering Submissions and referral to Planning Panel (up to 10 submissions)		Statutory	No	\$ 15,121.00
Considering Submissions and referral to Planning Panel (11 to 20 submissions)		Statutory	No	\$ 30,212.40
Considering Submissions and referral to Planning Panel (> 20 submissions)		Statutory	No	\$ 40,386.90
Adopting an Amendment		Statutory	No	\$ 481.30
Approval of an Amendment		Statutory	No	\$ 481.30
Certificate of Compliance		Statutory	No	\$ 325.80
Satisfaction Certificate		Statutory	No	\$ 325.80
Subdivision Fees				
Certification of a plan of subdivision		Statutory	No	\$ 174.80
Plan Examination Fee		Discretionary	No	0.75% value of works
Supervision Fee		Discretionary	No	2.5% value of works

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
BUILDING FEES AND CHARGES				
Domestic				
New Dwellings or works	Up to \$19,999	Discretionary	Yes	\$ 660.00
New Dwellings or works	\$20,000 to \$49,999	Discretionary	Yes	\$ 750.00
New Dwellings or works	\$50,000 to \$99,999	Discretionary	Yes	\$ 900.00
New Dwellings or works	\$100,000 to \$199,999	Discretionary	Yes	\$ 1,430.00
New Dwellings or works	\$200,000 to \$399,999	Discretionary	Yes	\$ 1,800.00
New Dwellings or works	\$400,000 to \$499,999	Discretionary	Yes	\$ 2,000.00
New Dwellings or works	Above \$500,000	Discretionary	Yes	Cost / 250
Multi unit developments	Up to 4 units	Discretionary	Yes	1800 per unit
Lodgement Fee	Applies for works over a value of \$5,000	Statutory	Yes	\$ 121.88
Commercial Building Works				
Contract amount	Up to \$30,000	Discretionary	Yes	\$ 600.00
Contract amount	\$30,000 - \$100,000	Discretionary	Yes	\$ 1,600.00
Contract amount	\$100,000 - \$500,000	Discretionary	Yes	\$ 2,750.00
Contract amount	\$500,000 - \$999,999	Discretionary	Yes	cost / 200 + \$250
Contract amount	Over \$1,000,000	Discretionary	Yes	cost / 200 + \$250
Submissions for modifications to building regulations	Per hour	Discretionary	Yes	\$ 160.00
Special performance based assessments	per hour	Discretionary	Yes	\$ 160.00
Minor Building Works				
Garages, Carports/Sheds, Verandahs	Up to \$19,999	Discretionary	Yes	\$500.00
Garages, Carports/Sheds, Verandahs	\$20,000 to \$49,999	Discretionary	Yes	\$600.00
Garages, Carports/Sheds, Verandahs	Above \$50,000	Discretionary	Yes	\$800.00
Swimming Pools		Discretionary	Yes	\$ 800.00
Dwelling Reblock / restumping		Discretionary	Yes	\$ 600.00
Miscellaneous Building permit fee		Discretionary	Yes	\$ 500.00
Sitting of places of public entertainment		Discretionary	Yes	\$ 500.00
Variation to approved plans		Discretionary	Yes	\$ 137.00
Extensions		Discretionary	Yes	\$ 250.00
Bond can be in form of Bank Guarantee (Bond can be refunded up to 40% or \$2,000 on satisfactory completion of exterior).		Statutory	No	\$ 10,000.00
Miscellaneous inspections		Discretionary	Yes	\$ 160.00
Temporary occupation of a building	every 6 months	Discretionary	Yes	\$ 500.00
House Relocation				
Inspection and report fee prior to relocation		Discretionary	Yes	\$ 320.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Demolition Permit				
Single story Class 1 Building more than 6.0m from the street alignment		Discretionary	Yes	\$ 400.00
Single storey Class 1 Building more than 6.0m from street alignment, and is more than 6.0m high		Discretionary	Yes	\$ 450.00
Any Class 1 or 10 building containing more than 1 storey	Per Storey	Discretionary	Yes	\$ 400.00
Any other building (commercial or industrial)	Per Storey	Discretionary	Yes	\$ 550.00
Building Certificates				
Property Information (Building Certificates)		Statutory	No	\$ 47.24
Information on stormwater (Legal Point of Discharge)		Statutory	No	\$ 141.20
Consent and Report				
Council		Statutory	No	\$ 290.42
Protection for works		Statutory	No	\$ 294.72
Council - Demolition		Statutory	No	\$ 85.16
Land Information Certificate		Statutory	No	\$ 27.00
Swimming Pools and Spa fees				
Swimming Pool and Spa fees - Application for Registration	2.15 Fee units	Discretionary	Yes	\$ 31.80
Swimming Pool and Spa fees - Information search fee	3.19 Fee units	Discretionary	Yes	\$ 47.20
Swimming Pool and Spa fees - Lodgement of Certificate of pool barrier compliance	1.38 fee units	Discretionary	Yes	\$ 20.40
Swimming Pool and Spa fees - Lodgement of Certificate of pool barrier non-compliance	26 fee units	Discretionary	Yes	\$ 385.10
RECREATION				
RECREATION RESERVES - COHUNA & LEITCHVILLE				
Football Clubs				
Cohuna Kangas		Discretionary	Yes	\$ 5,200.00
Leitchville		Discretionary	Yes	\$ 3,450.00
Cricket Clubs				
Cohuna - per year		Discretionary	Yes	\$ 640.00
Leitchville - per year		Discretionary	Yes	\$ 640.00
Miscellaneous				
Cohuna A. P. & H. Society - per year		Discretionary	Yes	\$ 1,750.00
Cohuna Little Athletics Club - per year		Discretionary	Yes	\$ 640.00
School Groups, Community Groups and Not-for-profit		Discretionary	Yes	No Charge
Casual - per day (Commercial/Major events)		Discretionary	Yes	\$ 320.00
Casual - per hour (min 3 hours hire)		Discretionary	Yes	\$ 65.00
Casual - more than one consecutive day	Price on application	Discretionary	Yes	POA
Oval Hire - refundable deposit	No alcohol	Discretionary	No	\$ 260.00
	Alcohol	Discretionary	No	\$ 570.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
MUNICIPAL RESERVES				
Municipal Reserve				
Use of Municipal Reserve (Inc Parks & Gardens)		Discretionary	Yes	\$ -
Use of Municipal Reserve (Inc Parks, Gardens & Wharf) - Commercial use/Major events/Weddings	Permit Fee	Discretionary	Yes	\$ 85.00
Permit Deposit (Refundable)	No alcohol	Discretionary	No	\$ 260.00
	Alcohol	Discretionary	No	\$ 570.00
SWIMMING POOLS				
Kerang/Cohuna Swimming Pool				
Seasons Tickets: Family Season Pass (L'ville, Cohuna and Kerang)	Family	Discretionary	Yes	\$ 180.00
Seasons Tickets:	Adults	Discretionary	Yes	\$ 95.00
	Concession/Student	Discretionary	Yes	\$ 65.00
	Pensioners - Family	Discretionary	Yes	\$ 80.00
	Pensioners - Adult	Discretionary	Yes	\$ 45.00
Admission:	Adults	Discretionary	Yes	\$ 4.50
	Concession/Student	Discretionary	Yes	\$ 3.50
	Children with School	Discretionary	Yes	\$ 2.50
	Children under 5 years	Discretionary	Yes	\$ -
	Non-Swimming Patrons	Discretionary	Yes	\$ 1.50
	Family Day Pass	Discretionary	Yes	\$ 15.00
	Community Groups/Schools/Event hire	Discretionary	Yes	As per GSC Booking Procedure
Ten Visit Pass Entry:	Family	Discretionary	Yes	\$ 100.00
	Adult	Discretionary	Yes	\$ 35.00
	Concession/Student	Discretionary	Yes	\$ 26.00
	Pensioners - Adult	Discretionary	Yes	\$ 22.00
Hire of Inflatable Pool Equipment:	2 day hire charge	Discretionary	Yes	\$ 1,000.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Kerang Exercise Pool				
Pensioners	Per Hour	Discretionary	Yes	\$ 5.00
	1/2 Hour	Discretionary	Yes	\$ 3.50
Adult (Non Pensioners)	Per Hour	Discretionary	Yes	\$ 7.50
	1/2 Hour	Discretionary	Yes	\$ 5.50
Claims Attendance	Per Hour	Discretionary	Yes	\$ 10.00
	1/2 Hour	Discretionary	Yes	\$ 7.50
Children (5-15)	Per Hour	Discretionary	Yes	\$ 2.50
	1/2 Hour	Discretionary	Yes	\$ 1.50
Children under 5		Discretionary	Yes	No Charge
Groups of max. 10 people	Per hour	Discretionary	Yes	\$ 40.00
Multiple group bookings	5 one hour sessions	Discretionary	Yes	\$ 180.00
An additional \$40 lifeguard fee per hour applies for group bookings that cannot supply their own qualified lifeguard.	per hour	Discretionary	Yes	\$ 40.00
Warra Waders Swim School	1/2 hour	Discretionary	Yes	\$ 10.00
12 Visit Pass			Yes	
Adult (Non Pensioners)	1/2 hour	Discretionary	Yes	\$ 55.00
	1 hour	Discretionary	Yes	\$ 75.00
Pensioner	1/2 hour	Discretionary	Yes	\$ 35.00
	1 hour	Discretionary	Yes	\$ 50.00
Leitchville Swimming Pool (Administered by Section 86 Committee of Council)				
Family Season Pass (L'ville only)	Family	Discretionary		\$ 120.00
Family Season Pass (L'ville, Cohuna and Kerang)	Family	Discretionary		\$ 180.00
Single Season Pass	Adult	Discretionary		\$ 45.00
Student Season Pass	Under 18/student	Discretionary		\$ 40.00
Holiday Makers	Family	Discretionary		\$ 50.00
Adult Admission	Adult	Discretionary		\$ 4.00
Child Admission	Persons under 18 years	Discretionary		\$ 3.00
RESIDENTIAL TENANCIES ACT REGISTRATION FEES				
Site not exceeding 25 (17 fee units)		Statutory	No	\$ 245.65
Site exceeding 25 but not exceeding 50 (34 fee units)		Statutory	No	\$ 491.30
Site exceeding 50 but not exceeding 100 (68 fee units)		Statutory	No	\$ 982.60
Site exceeding 100 but not exceeding 150 (103 fee units)		Statutory	No	\$ 1,488.35
Site exceeding 150 but not exceeding 200 (137 fee units)		Statutory	No	\$ 1,979.65
Site exceeding 200 but not exceeding 250 (171 fee units)		Statutory	No	\$ 2,470.95
Site exceeding 250 but not exceeding 300 (205 fee units)		Statutory	No	\$ 2,962.25
Transfer of Caravan Park (5 fee units)		Statutory	No	\$ 72.25

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
LOCAL LAWS				
DOMESTIC ANIMAL ACT				
Dog Registration				
Maximum fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 1—Dogs	Unsterilised dog Declared dangerous dog Declared menacing dog Declared restricted breed dog	Discretionary/ Statutory	No	117.00 + State Gov't Levy (SGL) 11/4/2020 - 10/4/2021 117.00 + State Gov't Levy 11/4/2021 - 10/4/2022
Reduced fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 1—Dogs	Desexed dog Dog over 10 years old Dogs kept for working stock Registered domestic animal business Obedience trained dog with approved organisation Dogs registered with applicable organisation / owner is current member	Discretionary/ Statutory	No	39.00 + State Gov't Levy 11/4/2020 - 10/4/2021 39.00 + State Gov't Levy 11/4/2021 - 10/4/2022
Eligible concession card holder	Discount does not include SGL	Statutory	No	50% discount
New registration paid after 10 October each year	Discount does not include SGL	Discretionary	No	50% discount
Replacement Tag		Discretionary	Yes	\$ 4.50
Late Payment Fee		Discretionary	No	\$ 39.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Cat Registration				
Maximum fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 2 - Cats	Unsterilised cat	Discretionary/ Statutory	No	117.00 + State Gov't Levy (SGL) 11/4/2020 - 10/4/2021 117.00 + State Gov't Levy 11/4/2021 - 10/4/2022
Reduced fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 2 - Cats	Desexed cat Cat over 10 years old Registered domestic animal business	Discretionary/ Statutory	No	39.00 + State Gov't Levy 11/4/2020 - 10/4/2021 39.00 + State Gov't Levy 11/4/2021 - 10/4/2022
Eligible concession card holder	Discount does not include SGL	Statutory	No	50% discount
New registration paid after 10 October each year	Discount does not include SGL	Discretionary	No	50% discount
Replacement Tag		Discretionary	Yes	\$ 4.50
Late Payment Fee		Discretionary	No	\$ 39.00
Administration - Domestic Animals Registration				
Pro-rata reduction (quarterly) for refund of animal registration - state Gov't Levy non refundable	Pro-rata quarterly	Discretionary	Yes	As Calculated
Pound Fees - Domestic Animal Act				
Release Fee	Dogs and Cats 1st Offence	Discretionary	Yes	\$ 50.00
	Dogs and Cats 2nd offence	Discretionary	Yes	\$ 100.00
	Dogs and Cats 3rd offence	Discretionary	Yes	\$ 200.00
Sustenance Fee (per day)		Discretionary	Yes	\$ 24.00
Domestic Animal Business				
Domestic Animal Business	Permit Fee plus SGL (SGL increases with CPI each year)	Discretionary	Yes	600.00 + State Gov't Levy

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Administration - Local Law Permits				
Release fee for animal impounded under Local Laws	Per animal	Discretionary	Yes	\$ 60.00
Release fee for item impounded under Local Laws	Per item	Discretionary	Yes	\$ 60.00
Release fee for impounded vehicle		Discretionary	No	\$200.00 + towing costs
Amendments to permits	All permits	Discretionary	Yes	\$ 35.00
Late Payment Fee	Additional fee payable on late renewal of permit	Discretionary	No	50% of permit
Local Law - Application and Permit Fees				
Bulk rubbish containers	Permit Fee (per container)	Discretionary	Yes	\$ 55.00
Fodder on road	Refer to local law guidelines	Discretionary	Yes	\$ 220.00
Footpath Trading - Consumption of Alcohol	Permit Fee (in conjunction with Footpath Trading permit)	Discretionary	No	\$ 55.00
Footpath Trading / Permit fee - advertising sign, display of goods, table and chairs	Permit Fee (in conjunction with Footpath Trading permit)	Discretionary	No	\$ 55.00
Consumption of Alcohol	Permit Fee (commercial business only)	Discretionary	No	\$ 55.00
House to House trading	Permit Fee	Discretionary	No	\$ 220.00
Keeping of Animals	Permit Fee	Discretionary	Yes	\$ 110.00
Livestock on Roads - Droving	Permit Fee	Discretionary	No	\$215.00 + \$1000.00 Bond
Livestock on Roads - Grazing	Permit fee	Discretionary	Yes	\$ 220.00
Municipal reserve - waterways	Application & permit fee - events held on Council controlled waterways	Discretionary	Yes	\$ 250.00
Roadside trading	Permit fee	Discretionary	Yes	\$ 220.00
	Site fee	Discretionary	Yes	\$120.00 per month
Shipping containers	Permit Fee (per container)	Discretionary	Yes	\$ 110.00
Temporary Road Closure - Community Group	Advertising	Discretionary	Yes	Advertising cost
Temporary Road Closure - Commercial event	All cost associated with the event. Charged through private works, sundry debtor process.	Discretionary	Yes	Advertising cost
All other Local Law permits not listed above	Permit Fee	Discretionary	Yes	\$ 110.00
Council Controlled Parking				
* For Offence Codes 701 To 714, A Municipal Council May By Council Resolution Fix a Penalty Of Up To 0.5 Penalty Unit For That Offence.		Discretionary	No	0.5 of a Penalty Unit
Parking offences under Road Safety Road Rules 2009 (Offence codes 701-714) (0.5 of a Penalty Unit)		Discretionary	No	0.5 of a Penalty Unit

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
LIVESTOCK				
Pound Fees - Stock				
Impounded sheep - per head		Discretionary	Yes	\$ 20.00
Impounded cattle - per head		Discretionary	Yes	\$ 100.00
Impounded horses - per head		Discretionary	Yes	\$ 100.00
Impounded stock - all other stock including goats, pigs, etc - per animal		Discretionary	Yes	\$ 100.00
Transport		Discretionary	Yes	Cost of Transport
After hours call out fee for livestock on roads		Discretionary	Yes	\$ 300.00
NLIS tags	if required	Discretionary	Yes	\$ 40.00
Advertisement in Newspaper	as required under Impounding of Livestock Act 1994	Discretionary	Yes	Cost of advertising
Sustenance Fee		Discretionary	Yes	Cost of hay per day
Release fee - per animal		Discretionary	Yes	\$100.00 1st animal & \$15.00 each other animal
Accommodation Paddock (per day)		Discretionary	Yes	\$ 5.00
Road Opening Permits				
Security Deposit - works not within the carriageway	\$210.00 per sq/m	Discretionary	No	210.00 per sq/m
Security Deposit - works in the carriageway (Under 4m2)		Discretionary	No	No Charge
Security Deposit - works in the carriageway (Over 4m2)	\$840 Min + \$210 per m2 over 4m2	Discretionary	No	\$840 Min + \$210 per m2 over 4m2
Asset Protection Permit	Application fee per site	Discretionary	Yes	\$ 90.00
Security deposit	minimum security deposit	Discretionary	No	\$ 200.00
Consent for works within the Road Reserve				
Municipal Road with speed limit <50km/h				
<i>Minor works conducted by a person referred to in regulation 10(2) that are traffic impact works</i>				
Minor works not on the roadway, shoulder or pathway (6 units)		Statutory	No	\$ 88.00
Minor works on the roadway, shoulder or pathway (9.3 units)		Statutory	No	\$ 137.00
<i>Works (other than minor works conducted by a person referred to in regulation 10(2) that are traffic impact works)</i>				
Works not on the roadway, shoulder or pathway (6 units)		Statutory	No	\$ 88.00
Works on the roadway, shoulder or pathway (23.5 units)		Statutory	No	\$ 348.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Municipal road with speed limit >50km/h				
<i>Minor works conducted by a person referred to in regulation 10(2) that are traffic impact works</i>				
Minor works not on the roadway, shoulder or pathway (6 units)		Statutory	No	\$ 88.00
Minor works on the roadway, shoulder or pathway (9.3 units)		Statutory	No	\$ 137.00
<i>Works (other than minor works conducted by a person referred to in regulation 10(2) that are traffic impact works)</i>				
Works not on the roadway, shoulder or pathway (23.5 units)		Statutory	No	\$ 348.00
Works on the roadway, shoulder or pathway (43.1 units)		Statutory	No	\$ 638.00
Kerang Weighbridge				
0 - 10 tonne net weight		Discretionary	Yes	\$ 19.00
10 - 20 tonne net weight		Discretionary	Yes	\$ 23.00
20 - 30 tonne net weight		Discretionary	Yes	\$ 29.00
30 + tonne net weight		Discretionary	Yes	\$ 36.00
FACILITY HIRE				
Public Halls				
Cohuna and Kerang Halls				
Whole Hall	Day (to 5:00pm)	Discretionary	Yes	\$ 175.00
	Night (5:00pm - 2.30am)	Discretionary	Yes	\$ 235.00
	Day & Night	Discretionary	Yes	\$ 310.00
	Day time hourly rate - maximum 3 hours	Discretionary	Yes	\$ 40.00
	Night time hourly rate - maximum 3 hours	Discretionary	Yes	\$ 40.00
Main Hall Only	Day (to 5:00pm)	Discretionary	Yes	\$ 120.00
	Night (5:00pm - 2.30am)	Discretionary	Yes	\$ 145.00
	Day and Night	Discretionary	Yes	\$ 230.00
	Hourly rate maximum 3 hours	Discretionary	Yes	\$ 30.00
Supper Room & Kitchen	Day (to 5:00pm)	Discretionary	Yes	\$ 125.00
	Night (6:30pm - 2.30am)	Discretionary	Yes	\$ 160.00
	Day and Night	Discretionary	Yes	\$ 235.00
	Hourly rate maximum 3 hours	Discretionary	Yes	\$ 32.00
Cohuna Council Chamber/Community Meeting Room				
3 Hours - except for Non Profit Community Groups		Discretionary	Yes	\$ 27.00
More than 3 hours - except for Non Profit Community Groups		Discretionary	Yes	\$ 110.00
Set up cost of Chambers		Discretionary	Yes	\$ 50.00
Kerang Memorial Hall				
Function Room	Hourly rate maximum 3 hours	Discretionary	Yes	\$ 30.00
	Day (to 5:00pm)	Discretionary	Yes	\$ 120.00
	Night (5.00pm-2.30am)	Discretionary	Yes	\$ 145.00
	Day and Night	Discretionary	Yes	\$ 230.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Senior Citizen Rooms				
Kerang, Koondrook and Cohuna Senior Citizens Rooms	Day (to 5:00pm)	Discretionary	Yes	\$ 110.00
	Night (6:30pm - 2.30am)	Discretionary	Yes	\$ 150.00
	Hourly rate maximum 3 hours	Discretionary	Yes	\$ 25.00
	Not-for-profit	Discretionary		No Charge
Special Fees				
	Cohuna RSL ANZAC Service	Discretionary	Yes	No Charge
	Kerang RSL ANZAC Service	Discretionary	Yes	No Charge
	Service Clubs	Discretionary	Yes	No Charge
	Schools (per day to max 5 days \$300)	Discretionary	Yes	\$ 100.00
	Trestle Hire per trestle - Other venues	Discretionary	Yes	\$ 10.00
	Plastic Chair Hire	Discretionary	Yes	\$ 2.00
	Community Groups - block of 5 booking to be used in 12 months of making initial booking	Discretionary	Yes	\$ 330.00
Bonds				
	Refundable Deposit - alcohol to be consumed	Discretionary	No	\$ 550.00
	Setting up chairs (per hour minimum booking)	Discretionary	No	\$ 75.00
Rural Halls (Dingwall, Gannawarra, Koroop, Lake Charm, Murrabit & Myall) (Administered by Section 86 Committee of Council)				
Rural Halls (Dingwall, Gannawarra, Koroop, Lake Charm, Murrabit & Myall)	Hire range	Discretionary		\$15.00 - \$100.00
Gateway to Gannawarra				
Bike Hire	2 hours	Discretionary	Yes	No Charge
	4 hours	Discretionary	Yes	No Charge
	All day (Return by 4.30pm)	Discretionary	Yes	No Charge
	Overnight hire (Return by 9.30am)	Discretionary	Yes	No Charge
	2 day hire (Return by 4.30pm)	Discretionary	Yes	No Charge
	Security Deposit (Refundable)	Discretionary	No	\$ 50.00
Fishing Rod Hire (per rod)	All day (Return by 4.30pm)	Discretionary	Yes	No Charge
	Overnight hire (Return by 9.30am)	Discretionary	Yes	No Charge
	2 day hire (Return by 4.30pm)	Discretionary	Yes	No Charge
	Security Deposit (Refundable)	Discretionary	No	\$ 20.00
Quambatook Housing				
One Bedroom Flat/Week (Determined by Department of Housing Guidelines)		Discretionary	No	\$ 60.00
Two Bedroom Flat/Week (Determined by Department of Housing Guidelines)		Discretionary	No	\$ 80.00

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
WASTE MANAGEMENT				
Transfer Stations - Kerang, Cohuna, Quambatook, & Lalbert				
Mulch (for sale)	Per m3	Discretionary	Yes	\$ 6.00
Domestic Waste to be Disposed of in Garbage Skip				
120lt Mobile Garbage Bin		Discretionary	Yes	\$ 7.11
240lt Mobile Garbage Bin		Discretionary	Yes	\$ 11.50
Domestic Waste delivered by any other means	Per m3	Discretionary	Yes	\$ 31.50
Commercial Waste to be Disposed of in Garbage Skip	Per m3	Discretionary	Yes	\$ 50.00
Commercial Cardboard - Placed in Recycling Skip	Per m3	Discretionary	Yes	\$ 10.16
Uncontaminated Recyclable Materials				
Domestic Glass, Cans, Plastic Bottles, Paper & Cardboard		Discretionary	Yes	No Charge
Green Waste	Per m3	Discretionary	Yes	\$ 6.60
Green Waste - non for profit groups	Per m3	Discretionary	Yes	\$ 5.08
Contaminated recyclables & garden waste	Per m3	Discretionary	Yes	\$ 31.50
Car Bodies	Per Car	Discretionary	Yes	\$ 36.58
Timber	Per m3	Discretionary	Yes	\$ 9.14
White Goods	Per m3	Discretionary	Yes	\$ 15.75
Vehicle Batteries	Per Battery	Discretionary	Yes	\$ 8.33
TV, Laptop, Computer Screen	Per Screen	Discretionary	Yes	\$ 25.40
E-waste cable or battery operated equipment	Per item	Discretionary	Yes	No Charge
Mattress	Per Mattress	Discretionary	Yes	\$ 26.00
Landfill				
Domestic Waste	per Tonne	Stat/Disc	Yes	\$ 120.00
Prescribed Waste (Low Level contaminated soil class C)	per Tonne	Stat/Disc	Yes	\$ 180.00
Asbestos Waste	per Tonne	Stat/Disc	Yes	\$ 155.00
Industrial Waste/Building Rubble	per Tonne	Stat/Disc	Yes	\$ 155.00
Denyer Pit				
Concrete	per Tonne	Discretionary	Yes	\$ 80.00
MISCELLANEOUS FEES AND CHARGES				
Mystic Park Cemetery Trust (For full range of fees please refer to Mystic Park Schedule of Fees provided by the Department of Health)				
Administrative Fees Misc.	Interment fee	Statutory	Yes	\$ 65.00
Right of interment bodily remains at need	1st	Statutory	Yes	\$ 175.00
Right of interment cremated remains at need	25 years	Statutory	Yes	\$ 100.00
Search for cemetery records		Statutory	Yes	\$ 20.00
Grave digging		Discretionary		\$ 550.00
Freedom of Information				
Application Fee		Statutory	No	\$ 28.90
Access Costs	Search time per hour or part thereof	Statutory	No	\$ 21.70

SCHEDULE OF FEES AND CHARGES 2020/2021 effective 1 July 2020				
	Note	Statutory/ Discretionary	Incl. GST	2020/2021
Property owner on behalf of				
Supervision charges (approx. per 1/4 hour)		Discretionary	No	\$ 5.30
Photocopying Charges - 4A Black & White per page		Discretionary	No	\$ 0.20
Providing access other than photocopying		Discretionary	No	Reasonable Cost
Listening or viewing a tape		Discretionary	No	Supervision
Making a written transcript out of tape		Discretionary	No	Reasonable Cost
Prepare and collate information		Discretionary	Yes	\$20.00 per hour
Print/Copy		Discretionary	Yes	\$ 0.20
Postage		Discretionary	Yes	At cost
Making a written transcript out of tape		Discretionary	Yes	At cost
Quambatook Caravan Park (Administered by Section 86 Committee of Council)				
Powered site per person per night– Easter		Discretionary		\$ 20.00
Unpowered site per person per night– Easter		Discretionary		\$ 15.00
Bunkhouse/Cabin up to six people- Easter		Discretionary		\$ 130.00
Powered site per double per night– off peak		Discretionary		\$ 25.00
Unpowered site per double per night – off peak		Discretionary		\$ 20.00
Cabin and Bunkhouse - off peak		Discretionary		\$ 60.00
Standpipe - Cohuna				
Standpipe water. 1 token = 1000 litres.	per token	Discretionary	No	\$ 2.50

7.2 NEW POLICY NO. 140 - COVID-19 HARDSHIP

Author: Phil Higgins, Acting Chief Executive Officer

Authoriser: Phil Higgins, Acting Chief Executive Officer

Attachments: 1 Draft COVID-19 Hardship Policy No. 140 [↓](#)

RECOMMENDATION

That Council adopt Policy No. 140 - COVID-19 Hardship

EXECUTIVE SUMMARY

In response to the impact that Coronavirus (COVID-19) has had on our local businesses and employment, the Council has developed a draft policy to recognise the financial hardship being experienced.

BACKGROUND

COVID-19 was declared a global pandemic on the 30 January, 2020 and a State of Emergency was declared in Victoria on the 16 March, 2020.

The impact of the pandemic is that it has caused a significant economic downturn across the world. The downturn means that flexible and more lenient payment options would assist our rates and charges customers.

POLICY CONTEXT

Council Plan 2017– 2021– Identify innovative opportunities that create improvements.

DISCUSSION

Draft Policy No. 140 – COVID-19 Hardship caters for the following rates and charges payment arrangements:-

- Council to hold interest on all outstanding debts during the COVID-19 pandemic and hold off on legal action of rates and charges; and
- The interest hold date will begin from the declaration of the State of Emergency, 16 March, 2020 and stay in place for 6 months, to be reviewed by 16 September, 2020.

CONSULTATION

Council's Executive Leadership and Management Teams have been involved in the development of this policy.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The development of draft Policy No. 140 - COVID-19 Hardship is part of a raft of business support measures being introduced by Council to help our community deal with and recover from the pandemic.



COVID-19 Hardship

COUNCIL POLICY NO. 140

1. POLICY OBJECTIVE

To outline options for Council to assist ratepayers who are experiencing temporary financial hardship due to the impacts of Coronavirus (COVID-19).

COVID-19 was declared a global pandemic on the 30th January 2020 and a State of Emergency was declared in Victoria on the 16th March 2020.

2. SCOPE

This policy applies to ratepayers who have an outstanding rate or charge account with Council who are experiencing temporary financial hardship due to COVID-19.

This policy allows Council to withhold interest raised on outstanding charges levied, place a hold on referring accounts to Council's debt collection agency for recovery and allows Council to put in place payment plans tailored specifically to the debt holders needs.

3. REFERENCES

Local Government Act 1989

4. POLICY

Council to hold interest on all outstanding debts during the COVID-19 pandemic and hold off on legal action of rates and charges.

The interest hold date will begin from the declaration of the State of Emergency, 16 March 2020 and stay in place for 6 months, to be reviewed by 16 September 2020.

If the debt is not paid in full by this time and COVID-19 Hardship policy has not been extended, Council's Rate Relief – Policy No. 034 will apply and interest will be accrued from policy end date.

Rates notices will continue to be issued while interest holds are in place.

5. RELATED POLICIES

- Policy No. 034 – Rate Relief

6. RESPONSIBILITY

Council will review the COVID-19 Hardship policy within 6 months of the adopted date.

Council will notify account holders of outstanding balances at the expiry of COVID-19 Hardship policy timeframe.

7. FURTHER INFORMATION

Members of the public may inspect all Council policies at Gannawarra Shire Council's Kerang and Cohuna offices or online at www.gannawarra.vic.gov.au.

Records – Document Profile No. xxx
Originally adopted: xxx
Originally adopted: xxx
To be reviewed: xxx

DRAFT



8 INFORMATION REPORTS

Nil

9 URGENT ITEMS

10 NOTICES OF MOTION

Nil

11 DELEGATES REPORTS

11.1 DELEGATES REPORTS - 18 MARCH TO 14 APRIL, 2020

Author: Mel Scott, Executive Assistant - Chief Executive Office

Authoriser: Phil Higgins, Acting Chief Executive Officer

Attachments:

EXECUTIVE SUMMARY

Delegates Reports from 18 March to 14 April, 2020.

Cr Lorraine Learmonth

20 March	Loddon Mallee Waste and Resource Recovery Group Board Meeting – Teleconference
23 March	Mayoral Listening Post – Murrabit
24 March	Mayoral Listening Post – Lalbert
	Mayoral Listening Post – Quambatook
	Meeting re Cohuna Pool – Kerang
31 March	COVID-19 Social Media Message filming – Kerang
3 April	MAV meeting with Victorian Mayors – Videoconference

Cr Charlie Gillingham

24 March	Audit Committee Meeting – Teleconference
	Mayoral Listening Post – Lalbert
	Mayoral Listening Post – Quambatook

Cr Steve Tasker

23 March	Mayoral Listening Post – Murrabit
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This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Fawcett	Basile	Gillingham	Learmonth	Tasker	Gibbs
Ordinary Council Meeting (18 March)	✓	✓	✓	✓	✓	✓	✓
Councillor Briefing (6 April)	✓	✓	✓	✓	✓	✓	✓

12 CONFIDENTIAL ITEMS

Nil