



**GANNAWARRA**  
*Shire Council*

## **Ordinary Council Meeting**

# **MINUTES**

**Wednesday, 18 December 2019**

**6:30pm**

**Council Chambers**

**Kerang**

**Order Of Business**

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**MINUTES OF GANNAWARRA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, KERANG  
ON WEDNESDAY, 18 DECEMBER 2019 AT 6:30PM**

**PRESENT:**

Cr Lorraine Learmonth (Mayor)	Yarran Ward
Cr Charlie Gillingham (Deputy Mayor)	Avoca Ward
Cr Jodie Basile	Patchell Ward
Cr Brian Gibson	Patchell Ward

**IN ATTENDANCE:**

Tom O’Reilly	Chief Executive Officer
Lisa Clue	Manager Governance

**Gallery: 10**

**Media: 1**

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged the Traditional Owners of the land and paid her respects to Elders both past and present.

**2 OPENING DECLARATION**

The Deputy Mayor read the Opening Declaration.

**3 APOLOGIES**

**RESOLUTION**

MOVED: CR BRIAN GIBSON

SECONDED: CR CHARLIE GILLINGHAM

**THAT THE APOLOGIES RECEIVED FROM CR STEVE TASKER AND CR SONIA WRIGHT BE ACCEPTED.**

**CARRIED**

**4 CONFIRMATION OF MINUTES**

**RESOLUTION**

Moved: Cr Brian Gibson

Seconded: Cr Jodie Basile

**That the minutes of the Ordinary Council Meeting held on 20 November, 2019 be confirmed.**

**CARRIED**

**5 DECLARATION OF CONFLICT OF INTEREST**

Nil

**6 QUESTION TIME**

Mr Max Fehring asked two questions relating to Council's current position on the Cohuna Airport and the Cohuna Pool. The Mayor and CEO provided responses.

Ms Andrea Otto asked questions relating to the Gannawarra Shire Council Airport Strategic Plan 2015, Council's position on maintaining just one airport and Council's Local Law Meetings Procedure. The Mayor and CEO provided responses.

**7 ASSEMBLY OF COUNCILLORS****7.1 ASSEMBLY OF COUNCILLORS 20 NOVEMBER, 2019 TO 17 DECEMBER, 2019****EXECUTIVE SUMMARY**

This report presents to Council written records of Assembly of Councillors in accordance with Section 80A of the *Local Government Act 1989*.

**RESOLUTION**

Moved: Cr Brian Gibson

Seconded: Cr Charlie Gillingham

**That Council note the records of Assembly of Councillors from 20 November, 2019 to 17 December, 2019.**

**CARRIED**

## **8 BUSINESS REPORTS FOR DECISION**

### **8.1 COUNCIL POLICY REVIEW**

#### **EXECUTIVE SUMMARY**

Council officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices and on occasion identify the need for a new policy. This report addresses two recently reviewed policies and one new policy:

- Policy No. 074 – Information Privacy and Health Records
- Policy No. 109 – Procurement
- Policy No. 138 – Asbestos Management

#### **RESOLUTION**

Moved: Cr Brian Gibson

Seconded: Cr Charlie Gillingham

#### **That Council:**

- 1. Endorse the following reviewed policies:**
  - Policy No. 074 – Information Privacy and Health Records**
  - Policy No. 109 – Procurement**
- 2. Endorse the following new policy:**
  - Policy No. 138 – Asbestos Management**
- 3. Authorise the Chief Executive Officer to make amendments to the documents to correct any minor drafting errors that do not materially alter the intent of the policies.**

**CARRIED**

## **8.2 ELECTION PERIOD POLICY**

### **EXECUTIVE SUMMARY**

All Victorian Councils were required, under Section 93B of the *Local Government Act 1989* (the Act), to adopt an election period policy prior to the 2016 general election. Council adopted its current policy on 16 March, 2016.

The Act requires Councils to continue to maintain the election period policy by reviewing and, if required, amending the policy not later than 12 months before the commencement of each subsequent general election period.

This report presents to Council the revised Election Period Policy for the 2020 General Election.

### **RESOLUTION**

Moved: Cr Brian Gibson

Seconded: Cr Charlie Gillingham

#### **That Council**

- 1. Endorse reviewed Policy No. 118 – Election Period.**
- 2. Authorise the Chief Executive Officer to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the policy.**
- 3. Note all councillors will be provided with a copy of the reviewed and endorsed Policy No. 118 - Election Period.**
- 4. Note a copy of the reviewed and endorsed Policy No. 118 – Election Period will be made available on the Council website and at the Kerang and Cohuna Council offices.**

**CARRIED**

### **8.3 G06-2019 SUPPLY OF ROAD MAKING MATERIALS**

#### **EXECUTIVE SUMMARY**

The report seeks approval from Council to award panel contract Contract G06-2019 to Allstone Quarries Pty Ltd, E.B. Mawson and Son Pty Ltd and Waddy's Concrete for the supply and or delivery of road making materials.

#### **RESOLUTION**

Moved: Cr Charlie Gillingham

Seconded: Cr Brian Gibson

**That Council award the schedule of rates panel contract G06-2019 Supply of Road Making Materials with an initial contract period of two years and an option of three one year extensions, subject to rise and fall to all three submitted tenders, being:**

- i. Allstone Quarries Pty Ltd,**
- ii. E.B. Mawson and Sons Pty Ltd; and,**
- iii. Waddy's Concrete**

**CARRIED**

### **8.4 PROPOSED NAME CHANGES TO KOONDROOK ENVIRONMENTAL RESERVE AND KOONDROOK SWIMMING POOL**

#### **EXECUTIVE SUMMARY**

A request has been received to ensure the registered name of parks and reserves in Koondrook match that of community expectations and local knowledge. Two reserves are currently inconsistent with this request, being Koondrook Environmental Reserve and Koondrook Swimming Pool and are to be changed to "Sidney Reid Reserve" and "Willow Park Reserve" respectively.

#### **RESOLUTION**

Moved: Cr Brian Gibson

Seconded: Cr Jodie Basile

#### **That Council**

- 1. Authorise officers to advertise the name changes in accordance with Council Policy No. 098 - Asset Naming and the Naming Rules for Places in Victoria.**
- 2. Upon closure of the advertising period authorise officers to notify the Office of Geographic Names of the proposed name changes.**

**CARRIED**

## 8.5 SWIMMING POOL AND SPA REGISTRATION - FEES AND CHARGES SCHEDULE 2019/2020

### EXECUTIVE SUMMARY

Amendments to the *Building Act 1993* which commenced on 1 December 2019 have introduced requirements for councils to establish and maintain a register of swimming pools and spas in their municipality and be the gatekeeper for compliance of safety barriers.

A range of fees are set in the *Building Amendment (Swimming Pool and Spa) Regulations 2019* as maximum amounts. Council must now determine particular fee levels in accordance with the *Local Government Act 1989*.

### RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Brian Gibson

#### That Council

1. Adopt the Swimming Pool and Spa Registration Fees maximum amounts as set in the Building Amendment (Swimming Pool and Spa) Regulations 2019 and listed in this report.
2. Continue to keep the community updated about the new regulations through appropriate media forums.

CARRIED

## 9 INFORMATION REPORTS

Nil

## 10 URGENT ITEMS

Nil

## 11 NOTICES OF MOTION

Nil

## 12 DELEGATES REPORTS

### 12.1 DELEGATES REPORTS - 20 NOVEMBER, 2019 TO 17 DECEMBER, 2019

#### Cr Lorraine Learmonth

21 November	DELWP Waste Management Dinner – Melbourne
22 November	DELWP Waste Management Workshop – Melbourne
23 November	Murrabit Lions Club 30 <sup>th</sup> Birthday – Murrabit
25 November	Gannawarra Goes Orange Campaign Official Launch – Cohuna Climate Risk Financial Reporting and Disclosure Briefing – Bendigo Quambatook Development Committee AGM – Quambatook
26 November	68 <sup>th</sup> AMG of Kerang District Health – Kerang

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27 November	Northaven Arts Exhibition Opening – Kerang 67 <sup>th</sup> AGM of the Cohuna District Hospital
29 November	Calder Highway Improvement Committee Meeting – Gisborne Launch of the Regional Gastronomy Project – Bendigo
2 December	Campaspe Cohuna Local Learning and Employment Network Board Meeting & Dinner – Echuca
3 December	Gannawarra Shire Volunteers Dinner – Barham
4 December	Murray River Group of Councils Mayors and CEOs Dinner – Koondrook
5 December	Murray River Group of Councils Mayors and CEOs Meeting – Kerang
6 December	Meeting with representatives to discuss Duck shooting at Caravan Park Area – Cohuna Koondrook Walk to School Launch – Koondrook
11 December	Leitchville Progress Association Meeting – Leitchville Wild Ibis Presentation – Kerang
12 December	Welcome to Country Video Official Launch – Kerang
13 December	Meeting with Cr Wright – Kerang
16 December	Councillor Christmas Dinner - Leitchville
17 December	Gannawarra Community Resilience Committee Meeting – Kerang

Cr Sonia Wright

11 December	Cohuna Swimming Pool Community Meeting – Cohuna
13 December	Meeting with Mayor – Kerang
16 December	Leitchville Men’s Shed Christmas Lunch – Leitchville Cohuna Progress Association Meeting – Cohuna

Cr Charlie Gillingham

20 November	Northern District Community Health AGM – Kerang
26 November	Kerang Lakes Community Development Group Meeting – Lake Charm
9 December	Kerang and District U3A Concert – Kerang
10 December	Lake Charm Community Meal – Lake Charm
12 December	Welcome to Country Video Official Launch – Kerang
16 December	Councillor Christmas Dinner - Leitchville

Cr Brian Gibson

25 November	Gannawarra Goes Orange Campaign Official Launch – Cohuna
12 December	Welcome to Country Video Launch – Kerang
16 December	Councillor Christmas Dinner - Leitchville

Cr Jodie Basile

16 December	Councillor Christmas Dinner - Leitchville
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This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Ordinary Council Meeting (20 November)	✓	✓	✓	✓	✓	✓	✓
Council Briefing and Strategic Briefing (9 December)	✓	A	✓	✓	✓	A	A

A = Apology

### 13 CONFIDENTIAL ITEMS

#### RESOLUTION

Moved: Cr Brian Gibson

Seconded: Cr Jodie Basile

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:**

#### 13.1 Awarding of 2020 Australia Day Awards

**This matter is considered to be confidential under Section 89(2)(h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with any matter which Council considers prejudicial to Council or any person.**

**CARRIED**

#### RESOLUTION

Moved: Cr Brian Gibson

Seconded: Cr Charlie Gillingham

**That Council moves out of Closed Council into Open Council.**

**CARRIED**

**The Meeting closed at 6:55pm.**

**The Minutes of this Meeting were confirmed at the Ordinary Meeting of the Gannawarra Shire Council held on 19 February 2020.**

**Cr Lorraine Learmonth - Mayor**

**CHAIRPERSON**