



GANNAWARRA

Shire Council

Wednesday, 15 November 2017

7:00pm

Sir John Gorton Library, Kerang

MINUTES

Ordinary Council Meeting

15 November 2017

Order Of Business

1	Acknowledgement of Country	12607
2	Opening Declaration.....	12607
3	Apologies	12607
4	Confirmation of Minutes	12607
5	Declaration of Conflict of Interest	12607
6	Question Time.....	12607
7	Assembly of Councillors.....	12608
7.1	Assembly of Councillors 19 October, 2017 to 15 November, 2017	12608
8	Business Reports for Decision.....	12608
8.1	Community Grants Program 2017/18.....	12608
8.2	Arbovirus Plan - Adoption	12609
8.3	Council Policy Review	12610
8.4	2018 Citizenship Ceremony Dates	12610
8.5	Proposed Councillor Meeting Dates and Times for 2018	12611
8.6	Councillor Committee Memberships 2017/18.....	12613
8.7	Quarterly Financial Report - Quarter Ending 30 September 2017.....	12614
8.8	Appointment of an Acting CEO	12615
9	Information Reports.....	12615
	Nil	
10	Urgent Items	12615
	Nil	
11	Notices of Motion	12615
	Nil	
12	Delegates Reports	12615
12.1	Delegates Report - 25 October, 2017 to 15 November, 2017	12615
13	Confidential Items	12617
	Nil	

**MINUTES OF GANNAWARRA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE KERANG LIBRARY
ON WEDNESDAY, 15 NOVEMBER 2017 AT 7:00PM**

PRESENT: Cr Brian Gibson, Cr Lorraine Learmonth, Cr Mark Arians, Cr Steven Tasker, Cr Jodie Basile, Cr Sonia Wright, Cr Charlie Gillingham

IN ATTENDANCE: Eric Braslis – Chief Executive Officer, Geoff Rollinson – Director Infrastructure and Development, Tom O'Reilly – Director Corporate Services, Stacy Williams – Director Community Wellbeing, Lisa Clue – Manager Governance, Narelle O'Donoghue – Manager Community Health and Partnerships, Katrina Thorne – Community Engagement Coordinator

Gallery: 2

Media: 1

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the land and paid his respects to elders both past and present.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Jodie Basile

Seconded: Cr Lorraine Learmonth

That the minutes of the Ordinary Council Meeting held on 24 October 2017 and the Special Council Meeting held on 8 November 2017 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

No Conflicts of Interest were declared.

6 QUESTION TIME

No questions were received from the Gallery.

7 ASSEMBLY OF COUNCILLORS

7.1 ASSEMBLY OF COUNCILLORS 19 OCTOBER, 2017 TO 15 NOVEMBER, 2017

EXECUTIVE SUMMARY

To present to Council written records of Assembly of Councillors in accordance with section 80A of the *Local Government Act 1989*.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Jodie Basile

That Council notes the records of Assembly of Councillors from 19 October, 2017 to 15 November, 2017.

CARRIED

8 BUSINESS REPORTS FOR DECISION

8.1 COMMUNITY GRANTS PROGRAM 2017/18

EXECUTIVE SUMMARY

To review and provide a revised framework for the Council Community Grants Program that aligns with the recently adopted 2017 – 2021 Council Plan and Community Profiles.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Sonia Wright

That Council:

- 1. Approve the revised Community Grant Program guidelines, as attached.**
- 2. Proceed with the purchase, implementation and annual evaluation of the SmartyGrants online Grant Management system with Our Community at a cost of \$7,500 per year.**
- 3. Approve to advertise the Community Grants program for applications in February 2018 and then in August 2018.**
- 4. Approve that for the 2017/18 funding round advertised in February 2018, that project acquittals be required by 30 June 2019.**

CARRIED

8.2 ARBOVIRUS PLAN - ADOPTION

EXECUTIVE SUMMARY

The Emergency Management Act 1986 (Vic) requires a municipal council to have arrangements in place to prevent, respond to and recover from any emergencies that could occur in the municipality.

In Victoria, a potential or realised outbreak of arbovirus disease caused by mosquitoes constitutes an emergency under the Emergency Management Act 1986 with the Department of Health and Human Services having the overall responsibility for the coordination of activities across Victoria.

The Department of Health and Human Services has the legislated power to direct councils to take action to protect public health. In addition, Part 4 of the *Public Health and Wellbeing Regulations 2009* empowers the Department of Health and Human Services and councils as their agents to direct owners and occupiers of land to carry out measures to reduce the incidence of mosquito breeding in order to prevent mosquito borne diseases.

The *Framework for Mosquito Management in Victoria 2004* outlines a coordinated approach to the prevention, preparation and management of arbovirus disease with a focus on the partnership approach between local and state government, and the community.

To reduce the risk of arbovirus disease, the Department of Health and Human Services provides funding to select councils for the surveillance and management of vector mosquito breeding sites. It also supports educational activities and materials to inform communities and encourage personal and household mosquito control measures.

The Gannawarra Arbovirus Plan provides a framework for Council to meet its emergency management and other legislative obligations and ensure that a plan is in place to mitigate the risk of arbovirus disease on the community. The plan will become a sub-plan of the Gannawarra Municipal Emergency Management Plan.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

That Council:

- 1. Note that the Gannawarra Municipal Emergency Management Committee has endorsed the Arbovirus Plan.**
- 2. Adopt the Gannawarra Shire Arbovirus Plan, as attached.**

CARRIED

8.3 COUNCIL POLICY REVIEW

EXECUTIVE SUMMARY

Council Officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices. The following policy has recently been reviewed: Policy No. 045 – Mystic Park Cemetery Trust.

This report also introduces the following new Council Policy which has been developed to provide clear guidance on the provisions that apply to the appointment of a person as Acting Chief Executive Officer: Policy No. 133 – Appointment of Acting Chief Executive Officer.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Sonia Wright

That Council endorse the following policies:

- **Policy No. 045 – Mystic Park Cemetery Trust**
- **Policy No. 133 – Appointment of Acting Chief Executive Officer**

CARRIED

8.4 2018 CITIZENSHIP CEREMONY DATES

EXECUTIVE SUMMARY

To present to Council the proposed dates for Australian Citizenship Ceremonies to be held in 2018.

RESOLUTION

Moved: Cr Jodie Basile

Seconded: Cr Charlie Gillingham

That Council adopt the following dates for the 2018 Citizenship Ceremonies; Friday 26 January, Tuesday 10 April, Tuesday 10 July and Tuesday 9 October.

CARRIED

8.5 PROPOSED COUNCILLOR MEETING DATES AND TIMES FOR 2018**EXECUTIVE SUMMARY**

To present to Council the proposed Council meeting dates, times and locations for 2018.

Month	All Meetings to be held at 6.30pm Kerang Council Chambers
January	No Meeting
February	Wednesday 21
March	Wednesday 21
April	Wednesday 18
May	Wednesday 16
June	Wednesday 27
July	Wednesday 18
August	Wednesday 15
September	Wednesday 19
October	Wednesday 17

November	Wednesday 21
December	Wednesday 19

Note: June Council Meeting is one week later due to the National General Assembly Conference

RESOLUTION

Moved: Cr Sonia Wright

Seconded: Cr Jodie Basile

That Council adopt the attached listing for the 2018 Ordinary Council meetings.

CARRIED

8.6 COUNCILLOR COMMITTEE MEMBERSHIPS 2017/18**EXECUTIVE SUMMARY**

To present to Council the proposed Committee memberships for representation by Councillors of the Gannawarra Shire Council.

COUNCIL COMMITTEES 2017/18	
Committee	Councillor
Loddon Mallee Waste and Resource Recovery Group	Cr Learmonth
Central Victorian Greenhouse Alliance	Cr Wright
MMLLEN	Cr Arians
CCLLEN	Cr Learmonth
Municipal Fire Management Planning Committee	Cr Tasker
Municipal Emergency Management Planning Committee	Cr Gibson
MAV	Cr Basile
Audit Committee x 2	Mayor, Cr Gillingham
Murray River Group of Councils	Mayor
Loddon Campaspe Councils	Mayor

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

That Council adopt the list of Councillor Committee memberships as attached to this report.

CARRIED

8.7 QUARTERLY FINANCIAL REPORT - QUARTER ENDING 30 SEPTEMBER 2017**EXECUTIVE SUMMARY**

At 30 September 2017 Council is showing an underlying surplus of \$9.494 million which is higher than the year to date budget by \$0.329 million. Operating income has a favourable variance of \$525k and expenditure an unfavourable variance of \$195k for the period ending 30 September 2017. The majority of this additional \$525k of income has resulted from Council undertaking a significant amount of chargeable works; particularly in the area of gravel supply. Although the cost of supply of gravel is reflected in expenditure being higher than budget; Council has achieved a net positive return of some \$166K from chargeable works for the first quarter of this financial year.

The budgeted underlying deficit of \$1.355 million for the full 2017/18 year is estimated to decrease by \$89,500 giving a forecast underlying deficit of \$1.265 million by year end. There are a number of reasons for this change and these are detailed in the attachment as a 'Summary of Permanent Adjustments'. Officers will be reviewing all income and expenditure over the balance of the financial year to identify any potential savings.

Council's Capital Works program is progressing as scheduled. The capital budget for 2017/2018 is \$9.834 million which includes budgeted new works and budgeted carried forward works. At the end of September an amount of \$1.184 million had been spent on budgeted works with an additional amount of \$494k on order and awaiting delivery, giving a total spend of \$1.678 million for the first quarter of the financial year.

RESOLUTION

Moved: Cr Jodie Basile

Seconded: Cr Steven Tasker

That Council receive the report outlining the 2017/2018 quarterly budget review as at 30 September 2017.

CARRIED

8.8 APPOINTMENT OF AN ACTING CEO

EXECUTIVE SUMMARY

For Council to determine the appointment of an interim Acting CEO from close of business on 8 December, for a period of no longer than 12 months, or until such time a permanent appointment is made.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Sonia Wright

That Council appoint Mr. Tom O'Reilly as the Acting CEO from close of business 8 December 2017 for a period of no longer than 12 months, or until such time a permanent appointment is made.

CARRIED

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

Nil

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS

12.1 DELEGATES REPORT - 25 OCTOBER, 2017 TO 15 NOVEMBER, 2017

Cr Brian Gibson

25 Oct	Seniors Festival High Tea – Kerang Kerang Progress Association Meeting
26 Oct	Children's Week Event – Cohuna
27 Oct	Walk to School – Kerang Primary School Lions District 201 V6 – Civic Reception – Koondrook
02 Nov	Gannawarra MEMPC Meeting – Kerang
04 Nov	Attend Murrabit Market 40 th Anniversary official ceremony
07 Nov	Melbourne Cup Luncheon - Kerang
09 Nov	Attend NCCMA Regional Roundtable Meeting - Kerang
11 Nov	Beyond the Battle Part 1 - Cohuna

Cr Mark Arians

25 Oct Meeting – Kerang Progress Association

Cr Jodie Basile

01 Nov Early Years Board meeting – Leitchville
04 Nov Attend Murrabit Market 40th Anniversary official ceremony
07 Nov Melbourne Cup Luncheon - Kerang

Cr Charlie Gillingham

04 Nov Attend Murrabit Market 40th Anniversary official ceremony
09 Nov Attend NCCMA Regional Roundtable Meeting - Kerang

Cr Lorraine Learmonth

25 Oct Seniors Festival High Tea – Kerang
26 Oct Children’s Week Event – Cohuna
27 Oct Lions District 201 V6 – Civic Reception - Koondrook
30 Oct CCLLEN Board Meeting - Echuca
03 Nov LLWRRG Board Meeting – Melbourne
04 Nov Attend Murrabit Market 40th Anniversary official ceremony
10 Nov Cohuna and District Hospital AGM
11 Nov Beyond the Battle Part 1 - Cohuna

Cr Steve Tasker

27 Oct Lions District 201 V6 – Civic Reception – Koondrook
04 Nov Attend Murrabit Market 40th Anniversary official ceremony
14 Nov Koondrook Development Committee Meeting

Cr Sonia Wright

26 Oct Children’s Week Event – Cohuna
27 Oct Lions District 201 V6 – Civic Reception – Koondrook
01 Nov Leitchville Progress Association meeting
03 Nov Big Cohuna Festival – Opening speech

This table represents attendances by two or more Councillors at the following Council functions:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
CEO Recruitment Meeting (7 Nov)	✓	✓	✓	✓	✓	✓	✓
Special Council Meeting (8 Nov)	✓	✓	✓	✓	✓	✓	✓
Council Briefing Meeting (8 Nov)	✓	✓	✓	✓	✓	✓	✓
Ordinary Council Meeting (28 June)	✓	✓	✓	✓	✓	✓	✓

LoA = Leave of Absence

A = Apology

13 CONFIDENTIAL ITEMS

Nil

The Mayor and Councillors thanked Eric Braslis for his time at Gannawarra Shire Council, Eric Braslis responded.

The Meeting closed at 7.35pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Gannawarra Shire Council held on 20 December 2017.

.....

Cr Brian Gibson, Mayor
CHAIRPERSON