



GANNAWARRA

Shire Council

Wednesday, 20 March 2019

6:30pm

Council Chambers

Kerang

AGENDA

Ordinary Council Meeting

Order Of Business

1	Acknowledgement of Country	3
2	Opening Declaration.....	3
3	Apologies and Leave of Absence	3
4	Confirmation of Minutes	3
5	Declaration of Conflict of Interest	3
6	Question Time.....	4
7	Assembly of Councillors.....	6
	7.1 Assembly of Councillors 21 February, 2019 to 20 March 2019	6
8	Business Reports for Decision	10
	8.1 Gannawarra Shire Sport and Recreation Strategy	10
	8.2 Gannawarra Waterfront Masterplans.....	12
	8.3 Draft CCTV Camera Network Policy No. 136.....	15
	8.4 Proposed Scheduled Fees and Charges 2019/2020	21
	8.5 Mallee Regional Economic Growth Strategy.....	45
9	Information Reports	47
	Nil	
10	Urgent Items	47
11	Notices of Motion.....	47
	Nil	
12	Delegates Reports	48
	12.1 Delegates Report - 20 February, 2019 to 20 March, 2019.....	48
13	Confidential Items	50
	Nil	

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to take this time to acknowledge the Traditional Custodians of the land, and pay my respect to elders both past and present.

2 OPENING DECLARATION

We, the Councillors of the Shire of Gannawarra, declare that we will undertake the duties of the office of Councillor, in the best interests of our community, and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 20 February, 2019

5 DECLARATION OF CONFLICT OF INTEREST

The *Local Government Act 1989*.

A Councillor, member of a special committee, or member of Council staff has a conflict of interest in a matter if he or she has a *direct interest* or an *indirect interest* in that matter.

A person has a direct interest in a matter if there is a likelihood that the benefits, obligations, opportunities or circumstances of the person would be directly altered if the matter is decided in a particular way. This includes where there is a likelihood that the person will receive a direct benefit or loss that can be measured in financial terms or that the residential amenity of the person will be directly affected if the matter is decided in a particular way.

A person has an indirect interest in a matter if the person has:

- a close association in the matter because a family member, a relative or a member of their household has a direct or indirect interest in the matter
- an indirect financial interest in the matter
- a conflicting duty – although there are circumstances where a person does not have a indirect interest because of a conflicting duty
- received an ‘applicable gift’
- become an interested party in the matter by initiating civil proceedings or becoming a party to civil proceedings in relation to the matter.

Disclosure of conflict of interest

If a Councillor or member of a special committee has a conflict of interest in a matter which is to be or is likely to be considered at a meeting of the Council or special committee, the Councillor or member must:

- if he or she will be present at the meeting, make a full disclosure of that interest by advising of the class and nature of the interest to either –
- the Council or special committee immediately before the matter is considered at the meeting, or

- in writing to the Chief Executive Officer (CEO). Where the disclosure is made to the CEO in writing, the Councillor or member need only disclose the class of interest to the meeting, immediately before the matter is considered.
- if he or she will not be present at the meeting, make a full disclosure to the CEO or Chairperson of the meeting, in writing, of the class and nature of the interest. If a Chairperson is given a written disclosure, he or she must give the written disclosure to the CEO.
- The CEO must keep written disclosures in a secure place for three years after the date the Councillor or member of the special committee who made the disclosure ceases to be a Councillor or member, and destroy the written disclosure when the three year period expires.
- While the matter is being considered or any vote taken, the Councillor or member of a special committee with the conflict of interest must leave the room and notify the Mayor or Chairperson of the special committee he or she is doing so. The Mayor or Chairperson must notify the Councillor or member that he or she may return to the room after consideration of the matter and all votes have been cast.
- A CEO or Chairperson of a special committee must record in the minutes of the meeting the declaration of the conflict of interest, the class of the interest and, if the Councillor or member has disclosed the nature of the interest to the meeting, the nature of the interest.
- A failure by a Councillor or member to comply with Section 79 of the Act may result in a penalty of up to 100 penalty units and disqualification under Section 29(2) of the Act.

6 QUESTION TIME

Question Time at Council meetings enables an opportunity for members of the public in the gallery to address questions to the Council of the Shire of Gannawarra.

QUESTIONS FROM THE GALLERY

- All questions are to be directed to the Chair.
- Members of the public may ask questions from the gallery and should provide their name (and organisation if relevant) at the beginning of their questions.
- There is a maximum number of three questions of up to two minutes each.
- Chair will respond or refer to Councillor or CEO.
- Sometimes a Councillor/officer may indicate that they require further time to research an answer. In this case, the answer will be provided in writing generally within 10 days.
- Where a question cannot be answered on the spot, the person is asked to write out their questions on a form provided to enable an accurate response to be prepared.
- Questions will be answered at the meeting, or later in writing, unless the Chairperson has determined that the relevant question relates to:
 - Personal matters
 - The personal hardship of any resident or ratepayers
 - Industrial matters
 - Contractual matters
 - Proposed developments
 - Legal advice
 - Matters affecting the security of council property
 - An issue outside the Gannawarra Shire Council core business

- Or any other matter which the Council considers would prejudice it or any person
 - A matter which may disadvantage the Council or any other person
 - Is defamatory, indecent, abusive or objectionable in language or substance
 - Is repetitive of a question already answered (whether at the same or an earlier meeting)
 - Is asked to embarrass an officer or another Councillor
-
- No debate or discussion of questions or answers shall be permitted and all questions and answers shall be as brief as possible.

7 ASSEMBLY OF COUNCILLORS

7.1 ASSEMBLY OF COUNCILLORS 21 FEBRUARY, 2019 TO 20 MARCH 2019

Author: Tom O'Reilly, CEO

Authoriser: Tom O'Reilly, CEO

Attachments: 1 [Assembly of Councillors - 12 March 2019](#) [↓](#)
2 [Assembly of Councillors - 13 March 2019](#) [↓](#)

RECOMMENDATION

That Council note the records of Assembly of Councillors from 21 February, 2019 to 20 March, 2019.

EXECUTIVE SUMMARY

To present to Council written records of Assembly of Councillors in accordance with Section 80A of the *Local Government Act 1989*.

DECLARATIONS OF CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

COUNCIL PLAN

Council Plan 2017-2021: Good Governance and a Healthy Organisation.

BACKGROUND INFORMATION

In accordance with Section 80A of the *Local Government Act 1989* a written record of assembly of councillors must be reported at an ordinary Council meeting and minuted as soon as practicable.

The record must include:

1. The names of all Councillors and members of council staff attending
2. The matters considered
3. Any conflict of interest disclosures made by a councillor attending
4. Whether a Councillor who has disclosed a conflict of interest left the assembly.

CONSULTATION

Consultation with Councillors and staff has occurred to ensure the accuracy of the Assemblies of Councillors records.


CONCLUSION

To ensure compliance with Section 80A of the *Local Government Act 1989* it is recommended that Council note the Assembly of Councillors records as outlined in this report.



Assembly of Councillors Record Form

Date:	Tuesday, 12 March 2019
Time:	9.00am -5:15pm
Location:	Kerang Council Chambers
In Attendance: (Councillors)	Cr Lorraine Learmonth Cr Charlie Gillingham Cr Steve Tasker Cr Sonia Wright Cr Brian Gibson (left meeting at 4:50pm) Cr Jodie Basile
Apologies	Nil
In Attendance: (Officers)	Tom O'Reilly, Geoff Rollinson, Phil Higgins, Stacy Williams, Roger Griffiths, Jo Haw, Brent Heitbaum, Sid Hutchinson, Narelle O'Donoghue, Katrina Thorne, Carole Wandin
In Attendance: (Other)	Mark Francis – Murray Regional Tourism Adam Lehmann – CT Management Group Nick Byrne – REMPLAN Linda Beilharz – Regional Development Australia Win Scott – Mallee Regional Partnerships Rachel Lee – Regional Development Victoria Robyn Evans – Regional Development Victoria Peter Forbes – Regional Development Australia
Matters Discussed:	<p>Presentations:</p> <ul style="list-style-type: none"> • Murray Regional Tourism – Mark Francis • Asset Management and Long Term Financial Planning – Adam Lehmann • Kerang Multi-Purpose Facility – Nick Byrne • Mallee Regional Economic Growth Strategy – Mallee Regional Partnerships – Linda Beilharz, Win Scott, Rachel Lee & Peter Forbes <p>Council Reports:</p> <ul style="list-style-type: none"> • Gannawarra Shire Sport and Recreation Strategy • Draft Waterfront Masterplan • Draft CCTV Camera Network Policy No. 136 • Proposed Scheduled Fees and Charges 2019/2020 <p>Councillor Updates:</p> <ul style="list-style-type: none"> • New Bendigo Hospital Appeal – Bendigo Health Foundation • Council Plan 2017-2021 Annual Statutory Review • Council's 2019/2020 Print Advertising • NDIS Update • Proposed 2019/2020 Operating Budget • Proposed 2019/2020 Capital Works Program

	<ul style="list-style-type: none">• Donations, Sponsorship and Community Grants Funding Allocation• Subscriptions and Memberships Councillor Strategic Briefing Update: <ul style="list-style-type: none">• 2018/2019 Capital Works Program Update• Koondrook Caravan Park – Leasing Arrangements Councillor Issues Raised
Conflict of Interest Disclosures (Councillors)	Nil
Conflict of Interest Disclosures (Officers)	Nil
Completed By:	Tom O'Reilly – Chief Executive Officer  12/3/19



Assembly of Councillors Record Form

Date:	Wednesday, 13 March, 2019
Time:	5:30pm – 7:30pm
Location:	Kerang Council Chambers
In Attendance: (Councillors)	Cr Lorraine Learmonth Cr Charlie Gillingham Cr Steve Tasker Cr Sonia Wright Cr Brian Gibson Cr Jodie Basile
Apologies	Nil
In Attendance: (Officers)	Tom O'Reilly, Phil Higgins, Lisa Clue
In Attendance: (Other)	Terry Bramham – Macquarie Local Government Lawyers
Matters Discussed:	Meeting Procedures Workshop
Conflict of Interest Disclosures (Councillors)	Nil
Conflict of Interest Disclosures (Officers)	Nil
Completed By:	Tom O'Reilly – Chief Executive Officer

Tom O'Reilly 14/3/19

8 BUSINESS REPORTS FOR DECISION

8.1 GANNAWARRA SHIRE SPORT AND RECREATION STRATEGY

Author: Katrina Thorne, Communications and Engagement Coordinator

Authoriser: Stacy Williams, Director Community Wellbeing

Attachments: 1 Draft Gannawarra Sport and Recreation Strategy and Implementation Plan 2019 - 2029 (under separate cover) [⇒](#)

RECOMMENDATION

That Council endorse the draft Gannawarra Sport and Recreation Strategy and Implementation Plan 2019 – 2029 for public comment for 14 days commencing Thursday 21 March and closing Wednesday 3 April 2019.

EXECUTIVE SUMMARY

The Gannawarra Sport and Recreation Strategy and Implementation Plan 2019-2029 has been developed to better facilitate long-term planning and development of sport and recreation opportunities across the Shire.

The ten year strategy ensures a consistent approach to recreation facilities planning and resourcing across the Shire and will assist Council when seeking funding from Sport and Recreation Victoria and other funding bodies for infrastructure and planning projects into the future.

BACKGROUND

Council received funding from the Victorian Government's Community Infrastructure Support Fund to develop the Gannawarra Sport and Recreation Strategy and Implementation Plan. The strategy aims to detail existing recreation facilities/opportunities and identify gaps in infrastructure and maintenance provision based on community need.

POLICY CONTEXT

Council Plan 2017-2021 Strong Healthy Communities.

DISCUSSION

The development of the Gannawarra Sport and Recreation Strategy and Implementation Plan 2019-2029 identified that nature-based and passive recreational opportunities are just as important to our communities as structured sports.

The strategy however recognises the importance of structured sport such as football, netball and tennis to our rural communities and that it is becoming increasingly difficult for these clubs to maintain memberships and ongoing viability. The strategy therefore encourages investment into environmentally friendly initiatives, such as solar and water saving, to reduce ongoing running costs. The strategy also encourages multi-use of existing facilities and supporting sporting clubs to meet expected standards rather than the construction of new infrastructure.

The strategy incorporates a ten year implementation plan. This implementation plan details projects that have been identified as priorities by communities across the Gannawarra Shire and provides Council with guidance and direction for achieving the vision of sport and recreation using evidence based planning principles.

The strategy and implementation plan considers Council's high level priorities:

1. Multi-use facilities
2. Energy saving initiatives
3. Improving opportunities for participation
4. Improved opportunities for walking and cycling
5. Waterfront development

The strategy also provides important links to other Council key documents as well as external funding opportunities to ensure that Council is in a strong position to support the development of sport and recreation opportunities for the community into the future.

CONSULTATION

As part of the development of this strategy a two-phase community consultation process occurred. Phase One consisted of face to face meetings with key stakeholders through registered sports organisations within Gannawarra Shire to obtain a preliminary observation of the usage and condition of recreation facility assets. A total of 30 out of 55 major user groups were consulted in Phase One.

Phase Two involved open community consultation via an online survey which was open for 5 weeks, and yielded 236 responses. From this we were able to gauge a priority list of recreation activities enjoyed by the community, as well as emerging opportunities. Promotion of the survey included local print media and online through Council's website and social media channels.

Placing the strategy out for public comment will give the community a further opportunity to provide input into it.

As part of the public comment period, Council staff will endeavour to contact all clubs and representatives who participated in the original consultation sessions.

Council will also provide copies of the draft document to recreation reserve committees across the Shire.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act, the officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The Gannawarra Sport and Recreation Strategy and Implementation Plan 2019-2029 has been developed in consultation with key Council staff and stakeholders and will guide Council in relation to sport and recreation planning and future investment.

It is recommended to advertise the draft Sport and Recreation Strategy and Implementation Plan 2019-2029 for public comment with feedback received considered prior to presentation of the strategy for formal adoption by Council.

8.2 GANNAWARRA WATERFRONT MASTERPLANS

Author: Roger Griffiths, Economic Development Manager

Authoriser: Tom O'Reilly, CEO

Attachments: 1 Public Submissions - Gannawarra Waterfront Masterplans Draft Report (under separate cover) ➡
2 Gannawarra Waterfront Masterplans Draft Report (under separate cover) ➡

RECOMMENDATION

That Council

1. Note the submissions received for the Gannawarra Waterfront Masterplans Draft Report dated November 2018.
2. Adopt the Gannawarra Waterfront Masterplans Draft Report dated November 2018.

EXECUTIVE SUMMARY

The Gannawarra Waterfront Masterplans Draft Report dated November 2018 is a strategic document to guide further development in the key locations of Kangaroo Lake/Lake Charm, Koondrook waterfront and Cohuna waterfront. The Draft Masterplans propose to enhance the infrastructure in a way that encourages and supports community liveability, commercial activity and visitation.

The Masterplans are not a “detailed design”, but are a document that sets out how a particular area can develop and redevelop into the future. It is a high level plan intended to set out objectives and strategies to manage development and change over time and is a process that defines what is important about a place and how its character and quality can be conserved, improved and enhanced.

The purpose of this report is to seek Council adoption of the Gannawarra Waterfront Masterplans Draft Report dated November 2018 while noting the submissions that have been received during the public submissions period under Section 223 of the *Local Government Act, 1989*.

BACKGROUND

The Gannawarra Shire Council Plan 2017 – 2021 identifies the need to develop a Waterfront Masterplan to ensure that development is maximised at the designated locations of Kangaroo Lake/Lake Charm, Koondrook waterfront and Cohuna waterfront. (These waterfront locations host significant infrastructure that services the liveability aspects for local communities, supports commercial businesses such as motels, caravan parks and recreational assets that support the visitor economy.) Urban Enterprise and Council staff have undertaken significant consultation to develop the Gannawarra Waterfront Masterplans Draft Report with input from the local community and external stakeholders.

The Gannawarra Waterfront Masterplans will provide guidance for further development at the waterfront locations and facilitate the future growth and market demands across the key sectors.

A total of 21 submissions were received during the submission period with the majority from Cohuna and the remainder from Kerang Lakes, Koondrook and DELWP. Attached is a table detailing the submissions received.

POLICY CONTEXT

Council Plan 2017-2021: Economic diversity, growth and prosperity.

DISCUSSION

The Gannawarra Waterfront Masterplans Draft Report has created significant community and stakeholder interest resulting in a total of 21 submissions. The submissions are included in Attachment 1 to this report.

On completion of the public submission period the Masterplans have been updated in line with the feedback received. Much of the contextual information is from specific sources and cannot be changed, while some of the feedback will be considered in the detailed design phase as specific projects are developed.

The submissions vary and provide an insight into how the community views and understands the development potential of the key waterfront locations. It is apparent from the submissions that the community members are considering the Masterplan “concepts” as project plans; making it important to reassure the community that the Masterplans are a guiding document for the development of specific projects and that further consultation will be undertaken as projects are identified. Information on how the Masterplans should be used is provided in the acknowledgement section of the document.

In Cohuna, the feedback was particularly focussed around the swimming pool, the Gunbower Creek waterfront, especially the area where the RV Park is established and the Tree Tops campsite. Many of the submissions expressed strong views to maintain the wide open views around the Gunbower Creek in Cohuna and the importance of keeping the waterfront free from fixed infrastructure. The RV Park has significant support to be maintained in the current location while several submissions expressed concern at the use of Tree Tops as a potential half way camp for recreational nature based tourism. Any use of the site by nature based tourism enthusiasts would be via the Tree Tops policy and any camp site developments would be in the “vicinity” of Tree Tops not within the compound itself. The detailed design and consultation phase will give community members clearer direction of what projects may look like and how they may function.

The Draft Koondrook Waterfront Masterplan received one submission suggesting additional parking at the Koondrook boat ramp. Many of the proposals within the Masterplan have been initiated by the community and the Koondrook Development Committee, again highlighting very strong strategic focus.

A submission was received from the Kerang Lakes Community Development Committee and while the submission was quite detailed, many of the points related to issues around project detail that will become more apparent as projects pass through the detailed design phase. Some of the key points raised included maintenance of the proposed infrastructure, the need for improved walking tracks and trails, fishing platforms, linkages to other locations such as Reedy Lakes and Lake Tutchewop, residential development opportunities, promotion of local history and the development of an arts trail. (Several points raised in the submission such as Lake Tutchewop, Reedy Lakes, tracks & trails to Kerang should be included in the linkages so they can be referenced back to the Masterplan.)

DELWP Regional Planning Services Loddon Murray Region provided a submission indicating that the Masterplan did not provide sufficient detail and evidence to support a planning process without additional input from relevant agencies. DELWP has been advised that additional stakeholders will be engaged through the scoping phase of the individual projects. DELWP has raised a number of points around waterway developments in locations with high value cultural

and environmental aspects. Many of the DELWP concerns will be addressed in any pre-planning meetings and when the detailed design phase identifies exactly what the projects are.

CONSULTATION

In December, 2018, Council resolved under S233 of the *Local Government Act 1989* to place the Draft Waterfront Masterplan on public exhibition and invite submissions. Submissions closed on 28 February, 2018. Copies of the Masterplans were sent to the Kerang Lakes Community Development Committee, Koondrook Development Committee and Cohuna Progress Association. A media release was issued in early January, 2019 and Council staff distributed information to a variety of interested community members. Copies of the Masterplans were also provided to the Gateway Visitor Centre, and the Kerang and Cohuna offices for public viewing. Council staff have also met with a range of commercial businesses and interested community members to further discuss the opportunities the plan may provide.

Responses have been provided to everyone who has provided a submission; firstly to advise that the submission has been received and secondly to explain how the Masterplans will be used and that further consultation will be undertaken as projects are developed.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no Conflict of interest in regards to this matter.

CONCLUSION

The Gannawarra Waterfront Masterplans Draft Report dated November 2018 has been on public display from late December, 2018 to the end of February, 2019 as part of the final consultation phase. A total of 21 submissions were received.

The Gannawarra Waterfront Masterplans will set the future direction for the development of strategic projects across all of the locations. These projects will feed into the Capital Works program following consultation with Council. The detailed design phase will provide further stakeholder consultation as concepts are developed and scoped into projects ready for implementation. The Gannawarra Waterfront Masterplans will also provide justification and information that will be used to source project funding.

The Gannawarra Waterfront Masterplans will be used to develop and guide projects to meet the needs of the Council Plan and Regional Plans and will be an exciting and transformational time for Council and the communities.

8.3 DRAFT CCTV CAMERA NETWORK POLICY NO. 136

Author: Jo Haw, Manager Projects and Property

Authoriser: Geoff Rollinson, Director Infrastructure and Development

Attachments: 1 Draft Policy 136 - CCTV Camera Network [↓](#)

RECOMMENDATION

That Council adopt Policy 136 – CCTV Camera Network.

EXECUTIVE SUMMARY

This policy has been drafted to reflect legislative and regulatory requirements to install, use and record data collected from CCTV cameras. While there are cameras installed, they cannot be used to record data until Council has an adopted policy that reflects the operation and management of the cameras and the recorded data.

BACKGROUND

To ensure that the community can have confidence that the municipality is as safe as it should be, Council has invested in CCTV cameras in various locations, particularly around the Kerang CBD and Council buildings. (This policy has been developed to support and provide the justification for the installation of CCTV cameras and to provide a record of any real or perceived offensive or unlawful behaviour or accidental damage.)

POLICY CONTEXT

Council Plan – Strong healthy communities: Ensure our communities are welcoming, inclusive and safe for all.

DISCUSSION

Policy 136 – CCTV Camera Network is underpinned by a Public Code of Practice Notice and a Standard Operating Procedure which outlines the process for how the cameras will be operated, where the recording devices will be located, data storage and dissemination of the recorded data in the interest of the public, Victoria Police and Council staff.

A Memorandum of Understanding between Council and Victoria Police is in the process of being negotiated, but in the event of an investigation into an incident, the police can request access to recorded data under the *Wrongs Act 1958* at any time.

CONSULTATION

Consultation has been conducted between Council executive and managers and Victoria Police.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in relation to this matter.

CONCLUSION

Adoption of Policy 136 – CCTV Camera Network will provide a secure process for Council to own and operate CCTV cameras across the Shire in designated locations. (By acting in accordance with the policy, Council can provide a record and monitor real or perceived suspicious, offensive or unlawful behaviour while maintaining privacy and security for Council staff and the general public.)



CCTV Camera Network

COUNCIL POLICY NO. 136

1. POLICY PURPOSE

The purpose of this policy is to provide guidance for the appropriate installation and use of CCTV surveillance cameras and use of footage collected at Council owned, operated or managed sites.

2. POLICY OBJECTIVES

- Ensure the safety of Council employees, councillors and members of the public;
- Ensure that CCTV surveillance cameras are installed following a thorough assessment of purpose and need;
- Improve perceptions of safety within the network area through community awareness;
- Reduce anti-social behaviour, discourage unlawful activity and property damage within the Gannawarra Shire;
- Encourage and increase community confidence and enjoyment of public spaces and retail areas within the Gannawarra Shire;
- Support local Police in their capacity to detect and respond effectively to incidents, antisocial behaviour or escalation of identified incidents and improve investigation of incidents by providing approved use of the captured digital footage as evidence to assist with the identification, detection and prosecution of offenders;
- Operate a best practice CCTV camera network where installed within the Gannawarra Shire,
- Develop, strengthen and enhance existing relationships in community safety initiatives within Gannawarra Shire.

2.1 Network Principles

All Camera Network operations will be conducted in accordance with the following principles:

- The CCTV Camera Network will be operated with integrity and within applicable guidelines as outlined in this Policy.
- The network will be operated with due regard to the privacy and civil liberties of members of the public.
- Public interest in the CCTV Camera Network operations will be recognised by ensuring the security and integrity of all recorded material and operational procedures.
- All stakeholders will act in accordance with this Policy. Stakeholders may include Councillors, Council staff, Victoria Police, equipment installers or maintenance personnel and the general public.

- Monitoring of CCTV Camera Network footage will be restricted to authorised Gannawarra Shire Council staff.
- The CCTV Camera Network operations will be regularly monitored and evaluated to identify whether the adopted Policy and Standard Operating Procedures are being complied with and the objectives and principles are being achieved.
- The retention of, and access to any recorded CCTV Camera Network footage will be in accordance with the 'Standard Operating Procedure', the Commissioner for Law Enforcement Data Security (CLEDS) Standards (Commissioner for Law Enforcement Data Security Act 2005) and all other relevant legislation.
- The public will be provided with clear and easily accessible information in relation to the operation of the CCTV Camera Network including processes to request digital footage.
- Any person with access to the footage which may contain images of children will be required to have a current 'working with children' check to ensure compliance with Council's Child Safe policy No. 132 and the Child Wellbeing and Safety Amendment Act 2015 (VIC).

2.2 Roles and Responsibilities

The roles and responsibilities of Gannawarra Shire Council are clearly specified in this policy and Standard Operating Procedures.

2.2.1 Responsible Officers

Council officers authorised to view recorded footage are:

Authorised Officers	Chief Executive Officer Directors ICT Manager (CCTV Camera network system Administrator) Manager Governance Information Services Officer
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2.3. Signage

Gannawarra Shire Council has a responsibility to advise the community that they are in a CCTV Camera Network area and that they may be observed and recorded. As referred to in Part 11 of the Australian Standard for Closed Circuit Television (AS4806.1:2006), signage at all CCTV network sites (as a minimum) shall comply with the applicable Federal, State and Territory Privacy and Surveillance Legislation as well as the requirements of the Australian Standard for Development, testing and implementation of information and safety symbols and symbolic signs (AS 2342-1992). Signage for the CCTV Camera Network will therefore abide by the following requirements:

- 2.3.1 Signs are placed at each main access point to the CCTV Camera Network area where members of the public are reasonably entitled to use and be monitored.
- 2.3.2 Signs are easily understood by members of the public including people who are from non-English speaking backgrounds. Signage should ensure a mix of text and symbols.
- 2.3.3 Signs are clearly visible, distinctive and located in areas with good lighting, placed within normal eye range and large enough so that text can be read easily.

- 2.3.4 Signs should identify Gannawarra Shire Council as the owner of the CCTV Camera Network.
- 2.3.5 Signs include details of who to contact if there is a problem, enquiry or complaint.
- 2.3.6 Signs are checked regularly for damage and theft with the location and number of signs specified in this Policy.

2.4 Complaints

Lodging a Complaint

Complaints in relation to any aspect of CCTV Camera Network operations must be made in writing to the *Chief Executive Officer, Gannawarra Shire Council, 47 Victoria Street, Kerang Vic 3579*

Information Privacy Complaints

Wherever a complaint indicates that an information privacy security objective has been breached, the Gannawarra Shire Council will conduct an internal review.

2.5 Management of Digital Images/Footage

Records created as a result of Council's CCTV system will be retained for a period of time and then disposed of in accordance with Public Records Office Victoria (PROV) requirements.

In general, footage will be destroyed when administrative use has concluded. However, when footage is used to investigate and document specific incidents, the footage may need to be retained for longer periods. For example, records relating to a death or serious injury in a Council provided community service are permanent and may not be destroyed.

Requests for footage must be managed in accordance with the 'CCTV Camera Network Standard Operating Procedures'.

Downloading of footage from the CCTV Camera Network will be undertaken by authorised Council officers and managed in accordance with the Standard Operating Procedures and in compliance with Public Records Office Victoria (PROV) requirements.

If a person other than an authorised officer of Gannawarra Shire Council or a serving member of Victoria Police wishes to access footage, an application under the Freedom of Information (FOI) Act is to be made through normal FOI procedures.

2.6 Maintenance

Gannawarra Shire Council is responsible for ensuring that the CCTV Camera Network is properly maintained, as outlined in the Standard Operating Procedures, to ensure that it continues to meet its objectives.

This responsibility more particularly includes that:

- all CCTV Camera Network recording equipment is in fully functional working order;
- clear, recorded vision from each camera is maintained with a record kept of any non-operational times;
- obstructions to camera views (foliage, umbrellas, street trees and signage) once identified are actioned;

- equipment faults are recorded and attended to in the shortest possible time frame; and
- authorised officers contact list is current.

3. RELATED POLICIES

This Policy is supplemented by Standard Operating Procedures giving instructions on all aspects of the operation of the CCTV Camera Network. Related policies include:

- Occupational Health and Safety policy No. 033
- Child Safe policy No. 132

3.1 Related legislation

- Child Wellbeing and Safety Amendment Act 2015
- O H & S Act 2004
- Workplace Surveillance Act
- Surveillance Devices Act 1999
- Commissioner for Law Enforcement Data Security Act 2005

4. RELATED REVIEW

Council will review this policy as required but always within two years after a general election of the Council. At the time of review, this policy was compliant with the Victorian Charter of Human Rights and Responsibilities Act.

Records –

Originally adopted:

To be reviewed: 2021

Minute Book Reference:



8.4 PROPOSED SCHEDULED FEES AND CHARGES 2019/2020

Author: Sid Hutchinson, Manager Finance

Authoriser: Phil Higgins, Director Corporate Services

Attachments: 1 Proposed Schedule of Fees and Charges 2019/2020 [↓](#)

RECOMMENDATION

That Council:

- 1. Adopt the scheduled Fees and Charges 2019/20 effective from 1 July 2019.**
- 2. Publish the Fees and Charges on Council's website**
- 3. Attach the Schedule of Fees and Charges 2019/20 as Appendix A in the Council's 2019/20 Budget.**

EXECUTIVE SUMMARY

Each year Council reviews the level of fees and charges that are applied across Gannawarra Shire Council for the provision of services, with a view to achieving a balance between affordability, encouraging greater usage, cost recovery and raising sufficient revenue to support the delivery of services.

The Fees and Charges schedule is included in Council's Annual Budget document.

In accordance with best practice financial management, Council Officers have conducted a comprehensive review of the Schedule of User Fees and Charges to ensure the achievement of the above criteria.

BACKGROUND

The fees and charges applied by Council fall into two categories:

- Discretionary – where Council has control over the type and amount of the fee or charge.
- Statutory – where the fee or charge is set by legislation or another authority outside of Council's control.

There is no standard increase applied across Council's discretionary fees and charges. Rather, increases or decreases are driven to achieving a balance between affordability, encouraging greater usage, cost recovery and raising sufficient revenue to support the delivery of services. Discretionary fees and charges may be adjusted by Council anytime during the year and the schedule is noted with the date the change is operable from.

Statutory fees and charges are adjusted when the relevant legislation or authority notifies Council of the change; whereas discretionary fees are reviewed by Council each year and are applicable from 1 July.

POLICY CONTEXT

Context	Section	Comment
Council Plan	Pursue initiatives to achieve long term financial sustainability	The Fees and Charges are an income stream that represents 10.6% of the Council's Operating Income.
Local Government Act	S 136 – Principles of sound financial management	Council has an obligation to manage financial risks prudently.
	S 3C –Objectives of a Council	To ensure resources are used effectively and efficiently.

DISCUSSION

On the attached summary page of the Proposed Fees and Charges 2019/20, the fees and charges are segregated according to the movement in the price, between 2018/19 and 2019/20.

These are split into the Statutory and Discretionary categories as discussed above.

CONSULTATION

Internal: The Council's Executive Leadership Team (ELT) and relevant Council officers have been consulted in the development of the proposed fees and charges for 2019/20. Councillors, during budget deliberations have reviewed the proposed Schedule of Fees and Charges for 2019/20.

External: The new Fees and Charges will be communicated to service recipients upon adoption.

Website: Upon adoption by Council the Schedule of Fees and Charges 2019/20 will be available on the Council website at www.gannawarra.vic.gov.au

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The attached draft Fees and Charges 2019/20 will be attached to the Draft 2019/2020 Budget.

Proposed Schedule Fees & Charges 2019/2020

Proposed changes from 2018/2019 to 2019/2020

Summary - Major Movements and Amendments

Statutory Fees

Page

Statutory – where the fee or charge is set by legislation or another authority outside of Council's control.

Increase

Planning	Most Statutory Fees will increased by 1.62% as per legislative increases, Statutory fees increase in line with legislation.	6
Residential Tenancies Act	Increased by 1.62% for Caravan Parks; however no expected income for 19-20 due to current registration period covers until December 2020.	10

Discretionary Fees

Page

Discretionary – where Council has control over the type and amount of the fee or charge.

As a guide Council Officers have used a CPI factor of 1.9% (based on - ABS September 2018 Annual Change in CPI) in the absence of any other indicators CPI is to be used.

Increases

Environmental Health Services	All fees increase with the highest increase being fees for certain immunisations.	1
Community Services	Fees increase by average 1.9% CPI.	2
Children Services	Long Day Care and Kindergarten fees have increased due to a shift towards cost recovery.	4
Building	Substantial increases to align with industry standards (Buloke has been used as an example), most have increased by more than 30%.	7
Waste Management	Increases mainly due to cost recovery.	16
Kerang Weighbridge	Fees increased by \$1.00.	14
Recreation Reserves	Increases by average 3% mainly due to cost recovery (water/electricity/maintenance fees) and rounding.	8
Facility Hire	Increases by CPI and rounding.	14

Decreases

Kerang Exercise Pool	Mandatory life guard removed from group bookings.	9
Facility Hire	Local community groups receive 20% discount for public hall hire rates (single use).	14

No Changes

Children Services	Most of Family Day Care fees not changed except parent administration levy changed from weekly to hourly.	5
Library	Reviewed but no changes.	5
Swimming Pools	Reviewed but no changes.	9
Local Laws	Most of charges no change, minor notes changes and few of them increase by rounding.	11
Miscellaneous Fees and Charges	Reviewed but no changes including Mystic Park Cemetery/ FOI/Quambatook Caravan Park charges.	16
Roads work (permits and minor work)	Reviewed but no changes.	13
Gateway to Gannawarra	Reviewed but no changes.	15

Additional New Fees and Charges**Page****Recreation**

Hire of Recreation Reserve at Cohuna and Leitchville for more than one consecutive day by application. 8

Kerang Exercise Pool

An additional \$30 lifeguard fee per hour applies for group bookings that cannot supply their own qualified lifeguard. per hour \$ 30.00 9

Warra Waders Swim School 1/2 hour \$ 10.00 10

12 Visit Pass

Adult 1/2 hour \$ 55.00 10

1 hour \$ 75.00 10

Pensioner 1/2 hour \$ 35.00 10

1 hour \$ 50.00 10

These fees have been advertised and used for at least the past two years but have not been in the fees and charges schedule.

Mystic Park Cemetery

Grave digging Discretionary \$ 550.00 16

This fee is currently being charged however has not been listed in the fees and charges schedule previously. This fee covers contractor to dig and fill the grave and Council staff labour to peg out and supervision.

Removal of Old Fees and Charges

Community Care Service Respite Program \$5.60 -27.10 N/A
Program no longer offered

Long Day Care Weekly and Half Day Fees \$387.00 N/A
Removal of these fees will have minimal impact to families currently enrolled. Industry benchmarking supports the removal of these fee types.

Cohuna, Koondrook and Leitchville 3 year old kindergarten - 2.5 hours week \$575.00 N/A
This fee no longer used as all children access 3 hour session

Outside School Care Cohuna Standard fee 1 July - 31 December \$27.00 N/A
Service no longer operating

Planning Certificates \$21.30 N/A
Council no longer issues planning certificates. The Minister for Planning has this responsibility.

Subdivision Fees Per Lot \$20.00 N/A
This is no longer relevant.

Building Domestic Alterations Extensions and Alterations -Up to 4999 \$487.00 N/A
Delete as there are limited works that would cost less than \$5000



Proposed
Fees & Charges
2019/2020

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GANNAWARRA SHIRE COUNCIL					
SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
ENVIRONMENTAL HEALTH SERVICES					
FOOD ACT REGISTRATION FEES					
Class 1 Food Premises - Requiring External Food Safety Audits			Discretionary	No	\$ 343.00
Class 2 Food Premises - Requiring Council Food Safety Audits (5 or less employed (including proprietor and his/her family)			Discretionary	No	\$ 318.00
Class 2A Temporary Premises (Markets, Shows, Field Days, Exhibitions and like events)			Discretionary	No	\$ 90.00
Class 3 Food Premises Inc. Food Vehicles - 5 or less employed			Discretionary	No	\$ 191.00
Class 3A Temporary Premises (Markets, Shows, Field Days, Exhibitions and like events)			Discretionary	No	\$ 49.00
More than 5 employed, an additional fee per employee			Discretionary	No	\$ 39.00
Maximum Fee			Discretionary	No	\$ 3,162.00
School Canteens (operated by voluntary organisation)			Discretionary	No	\$ 191.00
Community Groups			Discretionary	No	
Food Act – Transfer of Registration (% of annual fee)			Discretionary	No	\$ 224.00
Food Act - Registration of new Premise or Vehicle (establishment fee additional to registration fee) – (% of annual fee)			Discretionary	No	\$ 224.00
Statutory Food Samples			Discretionary	No	
Non-compliant food samples	Per Re-Test		Discretionary	No	\$ 217.00
Annual statutory inspection plus statutory on follow-up inspection			Discretionary	No	
Inspection Fee for non-compliant food premises	Per Inspection		Discretionary	No	\$ 217.00
Requested inspection and Report			Discretionary	No	\$ 217.00
PUBLIC HEALTH AND WELLBEING ACT: REGISTRATION FEES					
Public Health and Wellbeing Act: Premises					
Prescribed Accommodation premises – per year			Discretionary	No	\$ 282.00
Health Act – Transfer of Registration (pro-rata % of annual fee)			Discretionary	No	\$ 214.00
Health Act – Registration of new Premise or Vehicle (pro-rata % of annual fee)			Discretionary	No	\$ 214.00
Health premises - low risk activities - hair and beauty therapy or beauty therapy only (per operator)			Discretionary	No	\$ 90.00
Health premises - hairdressing only - one off fee (per operator)			Discretionary	No	\$ 90.00
Health premises - low risk activities - maximum fee			Discretionary	No	\$ 282.00
Health premises - high risk activities - skin penetration, tattooing, ear piercing, electrolysis			Discretionary	No	\$ 282.00
Inspection fee - non-compliant health premises			Discretionary	No	\$ 217.00
Requested inspection and report			Discretionary	No	\$ 217.00
Swimming pools - includes annual requirement for inspection and microbiological analysis			Discretionary	No	
Public Health Requests					
Water analysis - portable and non-portable (Including rainwater tanks)			Discretionary	No	\$ 217.00
ENVIRONMENT PROTECTION ACT REGISTRATION FEES					
Septic Tank Fees					
Application to install or alter a septic tank system			Discretionary	No	\$ 320.00
Minor alteration to existing system			Discretionary	No	\$ 217.00
Amend or reissue permit			Discretionary	No	\$ 57.00
Extension of permit (12 Months)			Discretionary	No	\$ 57.00
IMMUNISATIONS					
Influenza Vaccine			Discretionary	No	\$ 25.00
Hepatitis B - Adult			Discretionary	No	\$ 25.00
Hepatitis B - Paediatric			Discretionary	No	\$ 15.00
Hepatitis A - Adult			Discretionary	No	\$ 72.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
Hepatitis A - Paediatric			Discretionary	No	\$ 53.00
Twinrix (Hepatitis A & B) - Adult			Discretionary	No	\$ 87.00
Twinrix (Hepatitis A & B) - Paediatric			Discretionary	No	\$ 59.00
Boostrix			Discretionary	No	\$ 50.00
Chicken Pox			Discretionary	No	\$ 69.00
Pneumococcal			Discretionary	No	\$ 56.00
Gardasil			Discretionary	No	\$ 222.00
Menactra			Discretionary	No	\$ 100.00
I Pol			Discretionary	No	\$ 53.00
COMMUNITY SERVICES					
NDIS - National Disability Insurance Scheme					
Fees and charges as per 2018 NDIS Price Guide - Victoria			Discretionary	No	As per guide
Community Care Services (Rates per hour – maximum set by Government)					
Home Care Level 1 - Full Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 10.55
Home Care Level 2 - Part Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 15.75
Home Care Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP		Discretionary	No	\$ 34.05
Personal Care Level 1 - Full Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 10.55
Personal Care Level 2 - Part Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 16.75
Personal Care Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP		Discretionary	No	\$ 40.20
Respite Care Level 1 - Full Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 11.55
Respite Care Level 2 - Part Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 16.75
Respite Care Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP		Discretionary	No	\$ 40.20
Social Support - Group	Fee is activity related		Discretionary	No	\$ 10.00
Social Support - Individual - Full Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 10.55
Social Support - Individual - Part Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 16.75
Social Support - Individual - Self Funded	Income Assessed: Refer to CHSP		Discretionary	No	\$ 40.20
Property Maintenance Level 1 - Full Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 12.55
Property Maintenance Level 2 - Part Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 18.35
Property Maintenance Level 3 - Self Funded Retiree	Income Assessed: Refer to CHSP		Discretionary	No	\$ 51.30
Transport Expenses - Fixed Fee (within townships)	Income Assessed: Refer to CHSP		Discretionary	No	\$ 5.00
Transport Expenses - Intrashire	Income Assessed: Refer to CHSP		Discretionary	No	\$ 0.87
Sleepover - Active (per hour) - Full Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 10.55
Sleepover - Active (per hour) - Part Pensioner	Income Assessed: Refer to CHSP		Discretionary	No	\$ 16.75
Sleepover - Active (per hour) - Self Funded	Income Assessed: Refer to CHSP		Discretionary	No	\$ 40.20
Sleepover - Inactive	Income Assessed: Refer to CHSP		Discretionary	No	\$ 115.95
Food Services (Per meal)					
Meals on Wheels – 3 Courses	Includes Frozen meals		Discretionary	No	\$ 11.55
Meals on Wheels – 2 Courses	Includes Frozen meals		Discretionary	No	\$ 10.55
Meals on Wheels – 1 Courses	Includes Frozen meals		Discretionary	No	\$ 9.40
Social Meal 3 Courses			Discretionary	No	\$ 11.55
Social Meal 2 Courses			Discretionary	No	\$ 10.00
Sandwiches			Discretionary	No	\$ 4.15

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
Brokered Services (Rates per hour)					
Assessment / Case Management			Discretionary	Yes	\$ 102.15
Home Care 1	Mon – Fri Hrs: 7.30am – 7.30pm		Discretionary	Yes	\$ 49.10
Home Care 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm)		Discretionary	Yes	\$ 72.50
Home Care 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) incl. Public Holiday		Discretionary	Yes	\$ 98.20
Personal Care 1	Mon – Fri Hrs: 7.30am – 7.30pm		Discretionary	Yes	\$ 53.05
Personal Care 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm), or 8 10 hrs consecutive care		Discretionary	Yes	\$ 79.65
Personal Care 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) and Public Holiday or More than 10 hours consecutive care		Discretionary	Yes	\$ 106.15
Respite Care 1	Mon – Fri Hrs: 7.30am – 7.30pm		Discretionary	Yes	\$ 53.05
Respite Care 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm), or 8 10 hrs consecutive care		Discretionary	Yes	\$ 79.65
Respite Care 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) and Public Holiday or More than 10 hours consecutive care		Discretionary	Yes	\$ 106.15
Social Support - Individual 1	Mon – Fri Hrs: 7.30am – 7.30pm		Discretionary	Yes	\$ 53.05
Social Support - Individual 2	Mon – Fri Hrs: 7.30pm – 9.30pm (inc Sat 7.30am to 12pm), or 8 10 hrs consecutive care		Discretionary	Yes	\$ 79.65
Social Support - Individual 3	Mon – Fri Hrs: 9.30pm – 7.30am (Sat 12pm to Mon 7.30am) and Public Holiday or More than 10 hours consecutive care		Discretionary	Yes	\$ 106.15
Sleepover - Active (per hour)	10pm - 6.30am		Discretionary	Yes	\$ 106.15
Sleepover - Inactive	10pm-6.30am		Discretionary	Yes	\$ 115.95
Property Maintenance			Discretionary	Yes	\$ 69.10
Meals on Wheels – 3 Courses	Includes Frozen meals		Discretionary	Yes	\$ 13.35
Meals on Wheels – 2 Courses	Includes Frozen meals		Discretionary	Yes	\$ 11.75
Meals on Wheels - 1 Course			Discretionary	Yes	\$ 10.60
Meals on Wheels - Sandwich			Discretionary	Yes	\$ 4.80
Community Social Meal	Centre Based Meals		Discretionary	Yes	\$ 10.00
Transport Expenses - Fixed Fee (within townships) (one way trip)			Discretionary	Yes	\$ 5.00
Travel Expense	per kilometre		Discretionary	Yes	\$ 1.50

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
Gannawarra Non Emergency Transport Service Client Contributions (All one way transport bookings calculated as "return" services)								
Transport Contributions								
Minimum Charge			Discretionary	Yes	\$			45.00
Transport under 100km from place of residence		per kilometre	Discretionary	Yes	\$			0.25
Transport over 100km from place of residence		per kilometre	Discretionary	Yes	\$			0.27
Business Client Charges		per kilometre	Discretionary	Yes	\$			0.80
CHILDREN SERVICES								
Long Day Care (Calendar Year)								
Full Day (per day) - 1 July to 31 December 2019	8.00am to 6.00pm		Discretionary	No	\$			88.40
Full Day (per day) - 1 January to 30 June 2020	8.00am to 6.00pm		Discretionary	No	\$			95.00
Half Day (per session) - 1 July to 31 December 2018	8.00am to 1.00pm or 1.00pm to 6.00pm		Discretionary	No	\$			50.00
Casual (per hour) - 1 July to 31 December 2019	Minimum 2 Hours		Discretionary	No	\$			12.68
Casual (per hour) - 1 January to 30 June 2020	Minimum 2 Hours		Discretionary	No	\$			13.20
Kindergarten Fees - Kerang (Calendar Year)								
4 year old kindergarten - 1 July to 31 December 2019	Per week		Discretionary	No	\$			41.40
4 year old kindergarten - 1 January to 30 June 2020	Per week		Discretionary	No	\$			43.10
Cohuna, Koondrook and Leitchville (Calendar Year)								
4 year old kindergarten - 1 July to 31 December 2019	Per year		Discretionary	No	\$			954.00
4 year old kindergarten - 1 January to 30 June 2020	Per year		Discretionary	No	\$			1,050.00
3 year old kindergarten - 3 hours week - 1 July to 31 December 2019	Per year		Discretionary	No	\$			676.00
3 year old kindergarten - 3 hours week - 1 January to 30 June 2020	Per year		Discretionary	No	\$			720.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
Family Day Care								
Parent Administration Levy		Per child per hour	Discretionary	No	\$			0.65
Carer Support Levy		Pro rata per week	Discretionary	No	\$			7.50
Standard fee		8.00am to 6.00pm (range between)	Discretionary	No				\$5.50 - \$10.00
Standard fee		Non-Core hours (range between)	Discretionary	No				\$6.75 - \$13.25
After School Care		8.00am to 6.00pm (range between)	Discretionary	No				\$5.50 - \$13.25
After School Care		Non-Core hours (range between)	Discretionary	No				\$6.75 - \$13.25
Before School Care		8.00am to 6.00pm (range between)	Discretionary	No				\$6.50 - \$9.50
Before School Care		Non-Core hours (range between)	Discretionary	No				\$6.75 - \$13.25
Public Holiday		8.00am to 6.00pm (range between)	Discretionary	No				\$8.00 - \$19.00
Public Holiday		Non-Core hours (range between)	Discretionary	No				\$8.00 - \$19.00
Toy Library Fees								
Annual Standard Membership			Discretionary	Yes	\$			15.00
Annual Group Membership			Discretionary	Yes	\$			35.00
LIBRARY								
Overdue Items		Per item per day - Adult	Discretionary	Yes	\$			0.60
Replacement Books			Discretionary	Yes				Cost
Replace Cards			Discretionary	Yes	\$			2.00
Library Bags			Discretionary	Yes	\$			3.50
Photocopies/Print outs		A4/A3 One Side	Discretionary	Yes	\$			0.50
		A4/A3 Double Side	Discretionary	Yes	\$			0.80
Photocopies – own paper		Per Side	Discretionary	Yes	\$			0.30
Photocopies/Printouts Colour		Per Side	Discretionary	Yes	\$			1.00
Faxing – Sending		Per Page	Discretionary	Yes	\$			1.00
Faxing –Receiving		Per Page	Discretionary	Yes	\$			0.50
Laminating			Discretionary	Yes	\$			1.00
Old Books (depending on condition)			Discretionary	Yes				0.20-\$2.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
Sir John Gorton Library Meeting Room								
Commercial/Casual Hirers (Charges capped at 5 Hours)					Per hour	Discretionary	Yes	\$ 20.00
PLANNING FEES AND CHARGES								
Statutory Planning Fees								
Use of Land Planning Permit						Statutory	No	\$ 1,286.10
Dwelling Planning Permit < \$10,000						Statutory	No	\$ 195.10
Dwelling Planning Permit > \$10,001 - \$100,000						Statutory	No	\$ 614.10
Dwelling Planning Permit > \$100,001 - \$500,000						Statutory	No	\$ 1,257.20
Dwelling Planning Permit > \$500,001 - \$1,000,000						Statutory	No	\$ 1,358.30
Dwelling Planning Permit > \$1,000,001 - \$2,000,000						Statutory	No	\$ 1,459.50
VicSmart Application < \$10,000						Statutory	No	\$ 195.10
VicSmart Application > \$10,001						Statutory	No	\$ 419.10
VicSmart Application to subdivide land						Statutory	No	\$ 195.10
Development of Land < \$100,000						Statutory	No	\$ 1,119.90
Development of Land > \$100,001 - \$1,000,000						Statutory	No	\$ 1,510.00
Development of Land > \$1,000,001 - \$5,000,000						Statutory	No	\$ 3,330.70
Development of Land > \$5,000,001 - \$15,000,000						Statutory	No	\$ 8,489.40
Development of Land > \$15,000,001 - \$50,000,000						Statutory	No	\$ 25,034.60
Development of Land > \$50,000,001						Statutory	No	\$ 56,268.30
To Subdivide existing Building						Statutory	No	\$ 1,286.10
To Subdivide Land into 2 lots						Statutory	No	\$ 1,286.10
Boundary Realignment						Statutory	No	\$ 1,286.10
To Subdivide Land						Statutory	No	\$ 1,286.10
Create, vary or remove restriction or create, vary or remove an easement						Statutory	No	\$ 1,286.10
Extension of time, secondary consent						Discretionary	No	\$ 120.00
Strategic Planning Fees								
Amendment to a planning Scheme						Statutory	No	\$ 2,976.70
Considering Submissions and referral to Planning Panel (up to 10 submissions)						Statutory	No	\$ 14,753.50
Considering Submissions and referral to Planning Panel (11 to 20 submissions)						Statutory	No	\$ 29,478.00
Considering Submissions and referral to Planning Panel (> 20 submissions)						Statutory	No	\$ 39,405.20
Adopting an Amendment						Statutory	No	\$ 469.60
Approval of an Amendment						Statutory	No	\$ 469.60
Planning Certificates								
Certificate of Compliance						Statutory	No	\$ 317.90
Satisfaction Certificate						Statutory	No	\$ 317.90
Subdivision Fees								
Certification of a plan of subdivision						Statutory	No	\$ 170.50
Plan Examination Fee						Discretionary	No	0.75% value of works
Supervision Fee						Discretionary	No	2.5% value of works

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
BUILDING FEES AND CHARGES								
Domestic								
New Dwellings or works	Up to \$19,999	Discretionary	Yes	\$				648.00
New Dwellings or works	\$20,000 to \$49,999	Discretionary	Yes	\$				709.00
New Dwellings or works	\$50,000 to \$99,999	Discretionary	Yes	\$				900.00
New Dwellings or works	\$100,000 to \$149,999	Discretionary	Yes	\$				1,200.00
New Dwellings or works	\$150,000 to \$199,999	Discretionary	Yes	\$				1,300.00
New Dwellings or works	\$200,000 to \$249,999	Discretionary	Yes	\$				1,380.00
New Dwellings or works	\$250,000 to \$299,999	Discretionary	Yes	\$				1,500.00
New Dwellings or works	\$300,000 to \$349,999	Discretionary	Yes	\$				1,600.00
New Dwellings or works	\$350,000 to \$399,999	Discretionary	Yes	\$				1,700.00
New Dwellings or works	\$400,000 to \$449,999	Discretionary	Yes	\$				1,800.00
New Dwellings or works	Above \$450,000	Discretionary	Yes					Cost / 250
Multi unit developments	Up to 4 units	Discretionary	Yes	\$				2,500.00
Lodgement Fee	Applies for works over a value of \$5,000	Statutory	Yes	\$				118.90
Building Levy	Applies to cost of works over a value of \$10,000	Statutory	No					0.128%
Commercial Building Works								
Contract amount	Up to \$30,000	Discretionary	Yes	\$				550.00
Contract amount	\$30,000 - \$100,000	Discretionary	Yes					\$ value x 1.3% + \$130.00
Contract amount	\$100,000 - \$500,000	Discretionary	Yes					\$ value x 0.33% + \$1,100.00
Contract amount	\$500,000 - \$2,000,000	Discretionary	Yes					\$ value x 0.2% + \$1250.00
Contract amount	Over \$2,000,000	Discretionary	Yes					\$ value x 0.25% + \$1000.00
Submissions for modifications to building regulations	Per hour	Discretionary	Yes	\$				160.00
Special performance based assessments	per hour	Discretionary	Yes	\$				160.00
Minor Building Works								
Garages, Carports/Sheds		Discretionary	Yes					\$350 + \$1.50 per sq metre charge on floor space + GST
Swimming Pools		Discretionary	Yes	\$				800.00
Dwelling Reblock / restumping		Discretionary	Yes	\$				850.00
Dwelling Reclads		Discretionary	Yes	\$				500.00
Miscellaneous Building permit fee		Discretionary	Yes	\$				500.00
Swimming Pool Barriers		Discretionary	Yes	\$				500.00
Sitting of places of public entertainment		Discretionary	Yes	\$				500.00
Variation to approved plans		Discretionary	Yes	\$				137.00
Renew expired building permit		Discretionary	Yes	\$				250.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
Extensions			Discretionary	Yes	\$ 137.00
Variations			Discretionary	No	\$ 275.00
Bond can be in form of Bank Guarantee (Bond can be refunded up to 40% or \$2,000 on satisfactory completion of exterior).			Statutory	No	< sum equal to cost of works or \$5,001
House Relocation					
Inspection and report fee prior to relocation			Discretionary	Yes	\$ 320.00
Demolition Permit					
Single story Class 1 Building more than 6.0m from the street alignment			Discretionary	Yes	\$ 400.00
Single storey Class 1 Building more than 6.0m from street alignment, and is more than 6.0m high			Discretionary	Yes	\$ 450.00
Any Class 1 or 10 building containing more than 1 storey	Per Storey		Discretionary	Yes	\$ 400.00
Any other building (commercial or industrial)	Per Storey		Discretionary	Yes	\$ 550.00
Building Certificates					
Property Information (Building Certificates)			Statutory	No	\$ 46.10
Information on stormwater (Legal Point of Discharge)			Statutory	No	\$ 141.20
Consent and Report					
Council			Statutory	No	\$ 283.15
Protection for works			Statutory	No	\$ 287.55
Council - Demolition			Statutory	No	\$ 83.10
Land Information Certificate			Statutory	No	\$ 26.30
RECREATION					
RECREATION RESERVES - COHUNA & LEITCHVILLE					
Football Clubs					
Cohuna Kangas			Discretionary	Yes	\$ 5,200.00
Leitchville			Discretionary	Yes	\$ 3,450.00
Cricket Clubs					
Cohuna - per year			Discretionary	Yes	\$ 640.00
Leitchville - per year			Discretionary	Yes	\$ 640.00
Miscellaneous					
Cohuna A. P. & H. Society - per year			Discretionary	Yes	\$ 1,750.00
Cohuna Little Athletics Club - per year			Discretionary	Yes	\$ 640.00
School Groups & RSL			Discretionary	Yes	No Charge
Casual - per day			Discretionary	Yes	\$ 320.00
Casual - per hour (min 3 hours hire)			Discretionary	Yes	\$ 65.00
Casual - more than one consecutive day	Price on application		Discretionary	Yes	POA
Oval Hire - refundable deposit	No alcohol		Discretionary	No	\$ 260.00
	Alcohol		Discretionary	No	\$ 570.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
MUNICIPAL RESERVES					
Municipal Reserve					
Use of Municipal Reserve (Inc Parks & Gardens) - Schools & RSL			Discretionary	Yes	\$ -
Use of Municipal Reserve (Inc Parks, Gardens & Wharf)	Permit Fee		Discretionary	Yes	\$ 85.00
SWIMMING POOLS					
Kerang/Cohuna Swimming Pool					
Seasons Tickets: Family Season Pass (L'ville, Cohuna and Kerang)	Family		Discretionary	Yes	\$ 180.00
Seasons Tickets:	Adults		Discretionary	Yes	\$ 95.00
	Persons under 18 years		Discretionary	Yes	\$ 65.00
	Pensioners - Family		Discretionary	Yes	\$ 70.00
	Pensioners - Adult		Discretionary	Yes	\$ 45.00
Admission:	Adults		Discretionary	Yes	\$ 4.50
	Persons under 18 years		Discretionary	Yes	\$ 3.50
	Full Time Student		Discretionary	Yes	\$ 3.50
	Children with School		Discretionary	Yes	\$ 2.50
	Children under 3 years		Discretionary	Yes	\$ -
	Non-Swimming Patrons		Discretionary	Yes	\$ 1.50
	Family Day Pass		Discretionary	Yes	\$ 15.00
	Community Groups/Schools/Event hire		Discretionary	Yes	By Negotiation
Ten Visit Pass Entry:	Family		Discretionary	Yes	\$ 100.00
	Adult		Discretionary	Yes	\$ 35.00
	Under 18/student		Discretionary	Yes	\$ 26.00
	Pensioners - Adult		Discretionary	Yes	\$ 22.00
Hire of Inflatable Pool Equipment:	2 day hire charge		Discretionary	Yes	\$ 1,000.00
Kerang Exercise Pool					
Pensioners	Per Hour		Discretionary	Yes	\$ 5.00
	1/2 Hour		Discretionary	Yes	\$ 3.50
Adult (Non Pensioners)	Per Hour		Discretionary	Yes	\$ 7.50
	1/2 Hour		Discretionary	Yes	\$ 5.50
Claims Attendance	Per Hour		Discretionary	Yes	\$ 10.00
	1/2 Hour		Discretionary	Yes	\$ 7.50
Children (5-15)	Per Hour		Discretionary	Yes	\$ 2.50
	1/2 Hour		Discretionary	Yes	\$ 1.50
Children under 5			Discretionary	Yes	\$ -
Groups of max. 10 people	Per hour		Discretionary	Yes	\$ 40.00
Multiple group bookings	5 one hour sessions		Discretionary	Yes	\$ 180.00
An additional \$30 lifeguard fee per hour applies for group bookings that cannot supply their own qualified lifeguard.	per hour		Discretionary	Yes	\$ 30.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
Warra Waders Swim School	1/2 hour	Discretionary	Yes	\$	10.00
12 Visit Pass			Yes		
Adult (Non Pensioners)	1/2 hour		Yes	\$	55.00
	1 hour		Yes	\$	75.00
Pensioner	1/2 hour		Yes	\$	35.00
	1 hour		Yes	\$	50.00
Leitchville Swimming Pool (Administered by Section 86 Committee of Council)					
Family Season Pass (L'ville only)	Family	Discretionary		\$	120.00
Family Season Pass (L'ville, Cohuna and Kerang)	Family	Discretionary		\$	180.00
Single Season Pass	Adult	Discretionary		\$	45.00
Student Season Pass	Under 18/student	Discretionary		\$	40.00
Holiday Makers	Family	Discretionary		\$	50.00
Adult Admission	Adult	Discretionary		\$	4.00
Child Admission	Persons under 18 years	Discretionary		\$	3.00
RESIDENTIAL TENANCIES ACT REGISTRATION FEES					
Site not exceeding 25 (17 fee units)		Statutory	No	\$	245.65
Site exceeding 25 but not exceeding 50 (34 fee units)		Statutory	No	\$	491.30
Site exceeding 50 but not exceeding 100 (68 fee units)		Statutory	No	\$	982.60
Site exceeding 100 but not exceeding 150 (103 fee units)		Statutory	No	\$	1,488.35
Site exceeding 150 but not exceeding 200 (137 fee units)		Statutory	No	\$	1,979.65
Site exceeding 200 but not exceeding 250 (171 fee units)		Statutory	No	\$	2,470.95
Site exceeding 250 but not exceeding 300 (205 fee units)		Statutory	No	\$	2,962.25
Transfer of Caravan Park (5 fee units)		Statutory	No	\$	72.25

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
LOCAL LAWS					
DOMESTIC ANIMAL ACT					
Dog Registration					
Maximum fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 1—Dogs	Unsterilised dog Declared dangerous dog Declared menacing dog Declared restricted breed dog	Statutory	No		114.00 + State Gov't Levy (SGL) 11/4/2018 - 10/4/2019 117.00 + State Gov't Levy 11/4/2019 - 10/4/2020
Reduced fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 1—Dogs	Desexed dog Dog over 10 years old Dogs kept for working stock Registered domestic animal business Obedience trained dog with approved organisation Dogs registered with applicable organisation / owner is current member	Statutory	No		38.00 + State Gov't Levy 11/4/2018 - 10/4/2019 39.00 + State Gov't Levy 11/4/2019 - 10/4/2020
Eligible concession card holder	Discount does not include SGL	Statutory	No		50% discount
New registration paid after 10 October each year	Discount does not include SGL	Discretionary	No		50% discount
Replacement Tag		Discretionary	Yes	\$	4.50
Late Payment Fee		Discretionary	No	\$	39.00
Cat Registration					
Maximum fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 2 - Cats	Unsterilised cat	Statutory	No		114.00 + State Gov't Levy 11/4/2018 - 10/4/2019 117.00 + State Gov't Levy 11/4/2019 - 10/4/2020
Reduced fee as per Domestic Animals Act 1994 Schedule 1 – Registration fees Part 2 - Cats	Desexed cat Cat over 10 years old Registered domestic animal business	Statutory	No		38.00 + State Gov't Levy 11/4/2018 - 10/4/2019 39.00 + State Gov't Levy 11/4/2019 - 10/4/2020
Eligible concession card holder	Discount does not include SGL	Statutory	No		50% discount
New registration paid after 10 October each year	Discount does not include SGL	Discretionary	No		50% discount
Replacement Tag		Discretionary	Yes	\$	4.50
Late Payment Fee		Discretionary	No	\$	39.00
Administration - Domestic Animals Registration					
Transfer of currently registered domestic animal from another Victorian Shire	Per animal	Discretionary	Yes	\$	4.50
Administration fee for refund of animal registration	Per refund	Discretionary	Yes	\$	10.00
Pro-rata reduction (quarterly) for refund of animal registration - state Gov't Levy non refundable	Pro-rata quarterly	Discretionary	Yes		As Calculated
Printing cost for the provision of registered domestic animals register	Per document	Discretionary	Yes	\$	5.50

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
Pound Fees - Domestic Animal Act								
Release Fee		Dogs and Cats 1st Offence	Discretionary	Yes	\$			50.00
		Dogs and Cats 2nd offence	Discretionary	Yes	\$			100.00
		Dogs and Cats 3rd offence	Discretionary	Yes	\$			200.00
Sustenance Fee (per day)			Discretionary	Yes	\$			24.00
Domestic Animal Business								
Domestic Animal Business		Permit Fee plus SGL (SGL increases with CPI each year)	Discretionary	Yes				600.00 + State Gov't Levy
Administration - Local Law Permits								
Release fee for animal impounded under Local Laws		Per animal	Discretionary	Yes	\$			60.00
Release fee for item impounded under Local Laws		Per item	Discretionary	Yes	\$			60.00
Release fee for impounded vehicle			Discretionary	No				\$200.00 + towing costs
Printing cost for the provision of Local Laws document			Discretionary	Yes	\$			10.00
Amendments to permits		All permits	Discretionary	Yes	\$			35.00
Late Payment Fee		Additional fee payable on late renewal of permit	Discretionary	No				50% of permit
Local Law - Application and Permit Fees								
Bulk rubbish containers		Permit Fee (per container)	Discretionary	Yes	\$			55.00
Fodder on road		Refer to local law guidelines	Discretionary	Yes	\$			220.00
Footpath Trading - Consumption of Alcohol		Permit Fee (in conjunction with Footpath Trading permit)	Discretionary	No	\$			55.00
Footpath Trading / Permit fee - per advertising sign		Permit Fee (in conjunction with Footpath Trading permit)	Discretionary	No	\$			55.00
Footpath Trading / Permit fee - per display of goods		Permit Fee (in conjunction with Footpath Trading permit)	Discretionary	No	\$			55.00
Footpath Trading / Permit fee - per 1x table and 4x chairs		Permit Fee (in conjunction with Footpath Trading permit)	Discretionary	No	\$			55.00
Consumption of Alcohol		Permit Fee (commercial business only)	Discretionary	No	\$			55.00
House to House trading		Permit Fee	Discretionary	No	\$			220.00
Keeping of Animals		Permit Fee	Discretionary	Yes	\$			110.00
Livestock on Roads - Droving		Permit Fee	Discretionary	No				\$215.00 + \$1000.00 Bond
Livestock on Roads - Grazing		Permit fee	Discretionary	Yes	\$			220.00
Municipal reserve - waterways		Application & permit fee - events held on Council controlled waterways	Statutory	Yes	\$			400.00
Roadside trading		Permit fee	Discretionary	Yes	\$			220.00
		Site fee	Discretionary	Yes				\$120.00 per month
Shipping containers		Permit Fee (per container)	Discretionary	Yes	\$			110.00
Temporary Road Closure - Community Group		Advertising	Discretionary	Yes				Advertising cost

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019		Note	Statutory/ Discretionary	Incl. GST	2019/2020
	Temporary Road Closure - Commercial event	All cost associated with the event. Charged through private works, sundry debtor process.	Discretionary	Yes	Advertising cost
	All other Local Law permits not listed above	Permit Fee	Discretionary	Yes	\$ 110.00
Council Controlled Parking					
	* For Offence Codes 701 To 714, A Municipal Council May By Council Resolution Fix a Penalty Of Up To 0.5 Penalty Unit For That Offence.		Statutory		
	Parking offences under Road Safety Road Rules 2009 (Offence codes 701-714) (0.5 of a Penalty Unit)		Statutory	No	0.5 of a Penalty Unit
LIVESTOCK					
Pound Fees - Stock					
	Impounding / administration	Hourly rate	Discretionary	Yes	As per EBA Rate plus \$ ____ per km
	Transport		Discretionary	Yes	Cost + 10%
	NLIS tags	if required	Discretionary	Yes	\$ 40.00
	Advertisement in Newspaper	as required under Impounding of Livestock Act 1994	Discretionary	Yes	Cost + 10%
	Sustenance Fee		Discretionary	Yes	Cost of hay per day
	Release Fee	Livestock (cattle & horses)	Discretionary	Yes	\$100.00 1st animal & \$15.00 each other animal
	Release Fee	Livestock - any animal listed under the Impounding of Livestock Act 1994 (other than cattle and horses)	Discretionary	Yes	\$60.00 1st animal & \$15.00 each other animal
	Accommodation Paddock (per day)	Sheep, Lambs & Goats	Discretionary	Yes	\$ 3.00
	Accommodation Paddock (per day)	Cattle, Bulls & Horses	Discretionary	Yes	\$ 4.00
Road Opening Permits					
	Security Deposit - works not within the carriageway	\$210.00 per sq/m	Discretionary	No	210.00 per sq/m
	Security Deposit - works in the carriageway (Under 4m2)		Discretionary	No	
	Security Deposit - works in the carriageway (Over 4m2)	\$840 Min + \$210 per m2 over 4m2	Discretionary	No	\$840 Min + \$210 per m2 over 4m2
	Asset Protection Permit	Application fee per site	Discretionary	Yes	\$ 90.00
	Security deposit	minimum security deposit	Discretionary	No	\$ 200.00
Consent for works within the Road Reserve					
Municipal Road with speed limit <50km/h					
	Minor works conducted by a person referred to in regulation 10(2) that are traffic impact works				
	Minor works not on the roadway, shoulder or pathway (6 units)		Statutory	No	\$ 85.30
	Minor works on the roadway, shoulder or pathway (9.3 units)		Statutory	No	\$ 132.20
	Works (other than minor works conducted by a person referred to in regulation 10(2) that are traffic impact works)				
	Works not on the roadway, shoulder or pathway (6 units)		Statutory	No	\$ 85.30
	Works on the roadway, shoulder or pathway (23.5 units)		Statutory	No	\$ 334.20
Municipal road with speed limit >50km/h					
	Minor works conducted by a person referred to in regulation 10(2) that are traffic impact works				
	Minor works not on the roadway, shoulder or pathway (6 units)		Statutory	No	\$ 85.30
	Minor works on the roadway, shoulder or pathway (9.3 units)		Statutory	No	\$ 132.20

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
Works (other than minor works conducted by a person referred to in regulation 10(2) that are traffic impact works)								
Works not on the roadway, shoulder or pathway (23.5 units)						Statutory	No	\$ 334.20
Works on the roadway, shoulder or pathway (43.1 units)						Statutory	No	\$ 612.90
Kerang Weighbridge								
0 - 10 tonne net weight						Discretionary	Yes	\$ 19.00
10 - 20 tonne net weight						Discretionary	Yes	\$ 23.00
20 - 30 tonne net weight						Discretionary	Yes	\$ 29.00
30 + tonne net weight						Discretionary	Yes	\$ 36.00
FACILITY HIRE								
Public Halls								
Cohuna and Kerang Halls								
Whole Hall					Day (to 5:00pm)	Discretionary	Yes	\$ 175.00
					Night (5:00pm - 2.30am)	Discretionary	Yes	\$ 235.00
					Day & Night	Discretionary	Yes	\$ 310.00
					Day time hourly rate - maximum 3 hours	Discretionary	Yes	\$ 40.00
					Night time hourly rate - maximum 3 hours	Discretionary	Yes	\$ 40.00
Main Hall Only					Day (to 5:00pm)	Discretionary	Yes	\$ 120.00
					Night (5:00pm - 2.30am)	Discretionary	Yes	\$ 145.00
					Day and Night	Discretionary	Yes	\$ 230.00
					Hourly rate maximum 3 hours	Discretionary	Yes	\$ 30.00
Supper Room & Kitchen					Day (to 5:00pm)	Discretionary	Yes	\$ 125.00
					Night (6:30pm - 2.30am)	Discretionary	Yes	\$ 160.00
					Day and Night	Discretionary	Yes	\$ 235.00
					Hourly rate maximum 3 hours	Discretionary	Yes	\$ 32.00
Cohuna Council Chamber/Community Meeting Room								
3 Hours - except for Non Profit Community Groups						Discretionary	Yes	\$ 27.00
More than 3 hours - except for Non Profit Community Groups						Discretionary	Yes	\$ 110.00
Set up cost of Chambers						Discretionary	Yes	\$ 50.00
Kerang Memorial Hall								
Function Room					Hourly rate maximum 3 hours	Discretionary	Yes	\$ 30.00
					Day (to 5:00pm)	Discretionary	Yes	\$ 120.00
					Night (5.00pm-2.30am)	Discretionary	Yes	\$ 145.00
					Day and Night	Discretionary	Yes	\$ 230.00
Kerang, Koondrook and Cohuna Senior Citizens Rooms					Day (to 5:00pm)	Discretionary	Yes	\$ 110.00
					Night (6:30pm - 2.30am)	Discretionary	Yes	\$ 150.00
					Hourly rate maximum 3 hours	Discretionary	Yes	\$ 25.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
Special Fees								
		Cohuna RSL ANZAC Service	Discretionary	Yes				
		Kerang RSL ANZAC Service	Discretionary	Yes				
		Service Clubs	Discretionary	Yes				
		Schools (per day to max 5 days \$300)	Discretionary	Yes	\$			100.00
		Trestle Hire per trestle - Other venues	Discretionary	Yes	\$			10.00
		Plastic Chair Hire	Discretionary	Yes	\$			2.00
		Community Groups - single booking of public halls hire, applies 80% above fees (20% Discounts are for the hire rate only, bond amounts remain as listed)	Discretionary	Yes				Discounts 20%
		Community Groups - block of 5 booking to be used in 12 months of making initial booking	Discretionary	Yes	\$			330.00
		Removal of carpet squares in Kerang Hall, including replacement of carpet after event.	Discretionary	Yes	\$			300.00
Bonds								
	Bond	Refundable Deposit - no alcohol	Discretionary	No	\$			240.00
		Refundable Deposit - alcohol to be consumed	Discretionary	No	\$			550.00
		Setting up chairs (per hour minimum booking)	Discretionary	No	\$			75.00
Rural Halls (Dingwall, Gannawarra, Koroop, Lake Charm, Murrabit & Myall) (Administered by Section 86 Committee of Council)								
	Rural Halls (Dingwall, Gannawarra, Koroop, Lake Charm, Murrabit & Myall)	Hire range	Discretionary					\$15.00 - \$100.00
Gateway to Gannawarra								
	Bike Hire	2 hours	Discretionary	Yes	\$			15.00
		4 hours	Discretionary	Yes	\$			20.00
		All day (Return by 4.30pm)	Discretionary	Yes	\$			25.00
		Overnight hire (Return by 9.30am)	Discretionary	Yes	\$			30.00
		2 day hire (Return by 4.30pm)	Discretionary	Yes	\$			45.00
		Security Deposit (Refundable)	Discretionary	No	\$			50.00
	Fishing Rod Hire (per rod)	All day (Return by 4.30pm)	Discretionary	Yes	\$			15.00
		Overnight hire (Return by 9.30am)	Discretionary	Yes	\$			20.00
		2 day hire (Return by 4.30pm)	Discretionary	Yes	\$			25.00
		Security Deposit (Refundable)	Discretionary	No	\$			20.00
Quambatook Housing								
	One Bedroom Flat/Week (Determined by Department of Housing Guidelines)		Discretionary	No	\$			60.00
	Two Bedroom Flat/Week (Determined by Department of Housing Guidelines)		Discretionary	No	\$			80.00

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
WASTE MANAGEMENT								
Transfer Stations - Kerang, Cohuna, Quambatook, & Lalbert								
Mulch (for sale)	Per m3		Discretionary	Yes	\$			6.00
Domestic Waste to be Disposed of in Garbage Skip								
120lt Mobile Garbage Bin			Discretionary	Yes	\$			7.00
240lt Mobile Garbage Bin			Discretionary	Yes	\$			11.00
Domestic Waste delivered by any other means	Per m3		Discretionary	Yes	\$			31.00
Commercial Waste to be Disposed of in Garbage Skip:	Per m3		Discretionary	Yes	\$			49.50
Commercial Cardboard - Placed in Recycling Skip	Per m3		Discretionary	Yes	\$			10.00
Uncontaminated Recyclable Materials								
Domestic Glass, Cans, Plastic Bottles, Paper & Cardboard			Discretionary	Yes	\$			-
Green Waste			Discretionary	Yes	\$			6.50
Green Waste - non for profit groups			Discretionary	Yes	\$			5.00
Contaminated recyclables & garden waste	Per m3		Discretionary	Yes	\$			30.50
Car Bodies	Per Car		Discretionary	Yes	\$			36.00
Timber	Per m3		Discretionary	Yes	\$			9.00
White Goods	Per m3		Discretionary	Yes	\$			15.50
Vehicle Batteries	Per Battery		Discretionary	Yes	\$			8.20
TV, Laptop, Computer Screen	Per Screen		Discretionary	Yes	\$			25.00
Ewaste cable or battery operated equipment	Per item		Discretionary	Yes	\$			-
Mattress	Per Mattress		Discretionary	Yes	\$			28.00
Landfill								
Domestic Waste	per Tonne		Stat/Disc	Yes	\$			118.00
Domestic Waste/High Volume Low Weight	Minimum 1.5hrs labour		Stat/Disc	Yes				Labour
Prescribed Waste (Low Level contaminated soil class C)	per Tonne		Stat/Disc	Yes	\$			180.00
Asbestos Waste	per Tonne		Stat/Disc	Yes	\$			155.00
Industrial Waste/Building Rubble	per Tonne		Stat/Disc	Yes	\$			155.00
Denyer Pit								
Concrete	per Tonne		Discretionary	Yes	\$			60.00
MISCELLANEOUS FEES AND CHARGES								
Mystic Park Cemetery Trust (For full range of fees please refer to Mystic Park Schedule of Fees provided by the Department of Health)								
Administrative Fees Misc.	Interment fee		Statutory	Yes	\$			65.00
Right of interment bodily remains at need	1st		Statutory	Yes	\$			165.00
Right of interment cremated remains at need	25 years		Statutory	Yes	\$			100.00
Search for cemetery records			Statutory	Yes	\$			20.00
Grave digging			Discretionary		\$			550.00
Freedom of Information								
Application Fee			Statutory	No	\$			28.90
Access Costs	Search time per hour or part thereof		Statutory	No	\$			21.70

SCHEDULE OF FEES AND CHARGES 2019/2020 effective 1 July 2019					Note	Statutory/ Discretionary	Incl. GST	2019/2020
Property owner on behalf of								
Supervision charges (approx. per 1/4 hour)			Discretionary	No		\$		5.30
Photocopying Charges - 4A Black & White per page			Discretionary	No		\$		0.20
Providing access other than photocopying			Discretionary	No				Reasonable Cost
Listening or viewing a tape			Discretionary	No				Supervision
Making a written transcript out of tape			Discretionary	No				Reasonable Cost
Prepare and collate information			Discretionary	Yes				\$20.00 per hour
Print/Copy			Discretionary	Yes		\$		0.20
Postage			Discretionary	Yes				At cost
Making a written transcript out of tape			Discretionary	Yes				At cost
Quambatook Caravan Park (Administered by Section 86 Committee of Council)								
Powered site per person per night– Easter			Discretionary			\$		20.00
Unpowered site per person per night– Easter			Discretionary			\$		15.00
Bunkhouse/Cabin up to six people- Easter			Discretionary			\$		130.00
Powered site per double per night– off peak			Discretionary			\$		25.00
Unpowered site per double per night – off peak			Discretionary			\$		20.00
Cabin and Bunkhouse - off peak			Discretionary			\$		60.00

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8.5 MALLEE REGIONAL ECONOMIC GROWTH STRATEGY**Author:** Tom O'Reilly, CEO**Authoriser:** Tom O'Reilly, CEO**Attachments:** 1 Mallee Regional Economic Growth Strategy (under separate cover) ➡**RECOMMENDATION****That Council**

- 1. Note the Mallee Regional Economic Growth Strategy**
- 2. Endorse the Mallee Regional Economic Growth Strategy as a strategy designed to assist in focussing action and advocacy efforts on activities that will support the Mallee's economy.**

EXECUTIVE SUMMARY

The Mallee Regional Economic Growth Strategy has been jointly prepared by the Loddon Mallee Regional Development Australia (RDA) Committee and the Mallee Regional Partnership. It is one of two Regional Economic Growth Strategies (Mallee and Loddon Campaspe) covering the Loddon Mallee region.

The purpose of the Mallee Regional Economic Growth Strategy is to focus actions towards those activities that will provide the greatest benefit to the region's economy. The document could also provide a platform for coordinated regional advocacy.

BACKGROUND

The Strategy is a successor to the Loddon Mallee Regional Strategic Plan 2015-18 that was prepared by the Loddon Mallee RDA. In comparison to its predecessor, the Regional Economic Growth Strategy has a tighter economic focus.

This new Strategy has been prepared using inputs from several workshops held across the region and the two Regional Partnership Assemblies held in 2018. The Strategy was authored by REMPLAN and is underpinned by a technical document prepared in August, 2018.

POLICY CONTEXT

Council Plan 2017-2021: Good Governance and a Healthy Organisation

DISCUSSION

Whilst it is proposed that this Strategy is owned by the region, Loddon Mallee RDA are seeking Councils endorsement of the Strategy along with the endorsement of all other LGA's in the region as well as other core economic focused regional bodies.

The Regional Economic Growth Strategy has a 10-year planning horizon. Once the Strategy is endorsed, work will commence on an implementation plan and production of an Investment Prospectus that will highlight those shovel-ready investments that need to be made to realise the vision within the Strategy. The Loddon Mallee RDA will further seek input in the development of this Investment Prospectus.

Like earlier Regional Strategic Plans, it is envisaged that this Regional Economic Growth Strategy could be used by all the region's stakeholders to demonstrate where a proposed investment is

aligned with regional priorities. The Strategy will also be used by the Loddon Mallee RDA and Regional Partnership Committees to focus their efforts.

CONSULTATION

Consultation for the development of this Strategy was undertaken by REMPLAN under direction from the Loddon Mallee RDA Committee and Mallee Regional Partnerships.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter

CONCLUSION

The Mallee Regional Economic Growth Strategy is designed to assist in focussing action and advocacy efforts on activities that will benefit the economy of the Mallee and is presented to Council for consideration and endorsement.

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS

12.1 DELEGATES REPORT - 20 FEBRUARY, 2019 TO 20 MARCH, 2019

Author: Mel Scott, Executive Assistant - Chief Executive Office

Authoriser: Tom O'Reilly, CEO

Attachments: Nil

EXECUTIVE SUMMARY

Delegate Reports from 20 February, 2018 to 20 March, 2019

Cr Lorraine Learmonth

21 February	Drought Forum- Swan Hill
22 February	Council Listening Post – Kerang
23 February	State Junior Urban Fire Brigade Championship Opening – Kerang
25 February	Meeting with Mark Gepp MP – Kerang
	For Farmers Sake Meeting – Cohuna
26 February	Water Meeting – Barham
28 February	Gannawarra Resilience Committee Meeting – Kerang
3 March	Bridge to Bridge – Cohuna
4 March	Council Listening Post – Lake Charm
	Mental Health Carers Support Group – Kerang
	Council Listening Post – Quambatook
	Council Listening Post – Lalbert
5 March	Council Listening Post – Macorna
	Community Lunch – Macorna
6 March	Murray River Group of Councils Dinner – Mildura
7 March	Murray River Group of Councils Mayor's & CEO's Meeting - Mildura
8 March	International Women's Day Breakfast – Kerang
12 March	Combined Progress Association Meeting - Kerang
13 March	Meeting Procedures Workshop – Kerang
14 March	Council Listening Post – Cohuna
15 March	Council Listening Post - Leitchville
16 March	Council Listening Post – Kerang
18 March	Cohuna Progress Association Meeting – Cohuna

Cr Sonia Wright

25 February	For Farmers Sake Meeting – Cohuna
6 March	Leitchville Progress Association Meeting – Leitchville
6 & 7 March	Civic and Citizenships Talk - the Role of Local Government – Cohuna
	Consolidated School Years 3 & 4 – Cohuna
	Leitchville Progress Association Meeting – Leitchville
8 March	International Women's Day Breakfast – Kerang
12 March	Combined Progress Association Meeting - Kerang
13 March	Central Victorian Greenhouse Alliance Board Meeting – Avoca
13 March	Meeting Procedures Workshop – Kerang

Cr Charlie Gillingham

25 February	VHM Mineral Sands Project Community Meeting – Lalbert
26 February	Kerang Lakes Community Development Meeting
4 March	Council Listening Post – Lake Charm
	Council Listening Post – Quambatook
	Council Listening Post – Lalbert
12 March	Combined Progress Association Meeting - Kerang
13 March	Meeting Procedures Workshop – Kerang

Cr Steve Tasker

12 March	Combined Progress Association Meeting - Kerang
13 March	Meeting Procedures Workshop – Kerang

Cr Brian Gibson

21 February	Rail Freight Alliance AGM – Melbourne
22 February	Council Listening Post – Kerang
23 February	State Junior Urban Fire Brigade Championship Opening – Kerang
28 February	Gannawarra Resilience Committee Meeting – Kerang
5 March	Council Listening Post – Macorna
13 March	Meeting Procedures Workshop – Kerang

Cr Jodie Basile

23 February	State Junior Urban Fire Brigade Championship Opening – Kerang
8 March	International Women’s Day Breakfast – Kerang
13 March	Meeting Procedures Workshop – Kerang
16 March	Council Listening Post – Kerang

Cr Mark Arians

23 February	Combined Progress Association Meeting – Talbot
24 February	State Junior Urban Fire Brigade Championships – Kerang
25 February	Kerang Historical Society AGM – Kerang
27 February	Kerang Progress Association Meeting – Kerang
12 March	Combined Progress Association Meeting - Kerang
14 March	Kerang Progress Association Meeting – Kerang

This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Ordinary Council Meeting (20 February)	✓	✓	✓	✓	✓	✓	✓
Council Briefing and Strategic Briefing (12 March)	✓	A	✓	✓	✓	✓	✓

A = Absent

13 CONFIDENTIAL ITEMS

Nil