



GANNAWARRA

Shire Council

Wednesday, 17 October, 2018

6.30pm

Council Chambers

Kerang

MINUTES

Ordinary Council Meeting

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**MINUTES OF GANNAWARRA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, KERANG
ON WEDNESDAY, 17 OCTOBER, 2018 AT 6.30PM**

PRESENT:	Cr Brian Gibson (Mayor)	Patchell Ward
	Cr Lorraine Learmonth (Deputy Mayor)	Yarran Ward
	Cr Steven Tasker	Murray Ward
	Cr Sonia Wright	Yarran Ward
	Cr Charlie Gillingham	Avoca Ward
	Cr Jodie Basile	Patchell Ward
	Cr Mark Arians	Patchell Ward

IN ATTENDANCE:	Tom O'Reilly	Chief Executive Officer
	Geoff Rollinson	Director Infrastructure and Development
	Lisa Clue	Acting Director Corporate Services
	Stacy Williams	Director Community Wellbeing
	Alissa Harrower	Acting Manager Governance

Gallery: 1

Media: 1

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Owners of the land and paid his respects to Elders both past and present.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Lorraine Learmonth

That the Minutes of the Ordinary Council Meeting held on 19 September, 2018 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Cr Charlie Gillingham declared an Indirect Interest in relation to Item 8.6.

Cr Jodie Basile declared an Indirect Interest in relation to Item 8.6.

6 QUESTION TIME

Nil

7 ASSEMBLY OF COUNCILLORS**7.1 ASSEMBLY OF COUNCILLORS 20 SEPTEMBER, 2018 TO 17 OCTOBER, 2018****EXECUTIVE SUMMARY**

To present to Council written records of Assembly of Councillors in accordance with section 80A of the *Local Government Act 1989*.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Lorraine Learmonth

- 1. That Council note the records of Assembly of Councillors from 20 September, 2018 to 17 October, 2018.**
- 2. That Council note the amended record of Assembly of Councillors for 28 August, 2018.**

CARRIED

Cr Gillingham requested an amendment to reflect the absence of Cr Sonia Wright at the 25 September, 2018 Assembly of Councillors.

8 BUSINESS REPORTS FOR DECISION

8.1 COUNCIL POLICY REVIEW

EXECUTIVE SUMMARY

Council Officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices. This report addresses the following policies which have recently been reviewed:

- Policy No. 003 – Risk Management
- Policy No. 068 – Dogs and Cats – Designated Areas
- Policy No. 074 – Information Privacy and Health Records

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Charlie Gillingham

That Council endorse the following reviewed policies:

- **Policy No. 003 – Risk Management**
- **Policy No. 068 – Dogs and Cats – Designated Areas**
- **Policy No. 074 – Information Privacy and Health Records**

CARRIED

8.2 LOCAL LAW REVIEW

EXECUTIVE SUMMARY

Council's current Meeting Procedure Local Law was adopted by Council in June, 2011. Since this time, there have been a number of amendments to the Act that have necessitated its review.

A draft Governance Local Law 2018 has been prepared incorporating by reference a Meetings Procedure and Procedure for the Election of Mayor.

This report seeks Council approval to commence the process of making a new Local Law to replace Local Law No. 7 (2011) Processes of Local Government (Meetings and Common Seal).

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Mark Arians

That Council:

- 1. Commence the statutory process for the making of a Local Law and endorse the draft Governance Local Law 2018, including documents incorporated by reference, as a proposed Local Law for public exhibition and submissions under section 223 of the *Local Government Act 1989*;**
- 2. Give public notice of the exhibition of the draft Governance Local Law 2018, including documents incorporated by reference, and invite public submissions under section 223 of the *Local Government Act 1989*;**
- 3. Receives a further report following the public exhibition period.**

CARRIED

8.3 G15-2018 SAMPSONS BRIDGE REPLACEMENT

EXECUTIVE SUMMARY

To seek approval from Council to appoint Murray Constructions Pty Ltd as the successful tenderer for contract G15-2018 for the replacement of Sampsons Bridge on the Kerang-Leitchville Road.

A copy of the tender evaluation has previously been provided to the Councillors.

RESOLUTION

Moved: Cr Jodie Basile

Seconded: Cr Steven Tasker

That Council award the tender G15-2018 for the replacement of Sampsons Bridge to Murray Constructions Pty Ltd for the lump sum, not subject to rise and fall, for the amount of \$668,800 incl. GST.

CARRIED

8.4 HEAVY PLANT REPLACEMENT CONTRACT VP114616 - PURCHASE**EXECUTIVE SUMMARY**

Tenders were called for the supply and delivery of one Road Grader for the purpose of road maintenance, construction and sundry debtor works. This will also enable Council staff to comply with Council's Road Management Plan and the Council Plan 2017 - 2021. Five potential suppliers were invited to submit tenders, however three did not respond. Consequently only two tenders were received for evaluation.

A copy of the tender evaluation has previously been provided to the Councillors.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

That Council award contract VP114616 to Hitachi Construction Equipment for the supply and delivery of a John Deere Road Grader for the lump sum payment not subject to rise and fall for the amount of \$407,000 (GST inclusive).

CARRIED

8.5 G17-2018 - THREE YEAR RESEAL PROGRAM**EXECUTIVE SUMMARY**

To seek approval from Council to appoint Primal Surfacing Pty Ltd as the successful tenderer for the schedule of rates contract G17-2018 for the Three Year Reseal Program.

A copy of the tender evaluation has previously been provided to the Councillors.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Charlie Gillingham

That Council award contract G17-2018 – Three Year Reseal Program to Primal Surfacing Pty Ltd for a three year contract period at the tendered schedule of rates subject to rise and fall with works carried out annually to the limit specified within Council's Capital Works Budget.

CARRIED

Cr Charlie Gillingham and Cr Jodie Basile declared Indirect Interests in relation to Item 8.6 and left the Council Chambers at 6:49pm.

8.6 2018/2019 COMMUNITY GRANTS PROGRAM**EXECUTIVE SUMMARY**

The 2018/2019 Council Community Grants program closed for applications on 3 September, 2018.

A total of 16 applications were assessed for the Community Support category and seven for the Events category.

Council officers have undertaken an assessment of the applications submitted. This assessment has included the eligibility criteria set by Council within the grant guidelines, weighting of eligible projects against the application requirements and how projects align with Council's 2017-2021 Council Plan, Community Profiles and other strategies.

The purpose of this report is to advise Council of applications received in the 2018/2019 Community Grants Program and seek approval of applications totalling \$65,682 in the Community Support category and \$16,725 in the Events category.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Sonia Wright

That Council approve applications to 2018/19 Council Community Grants Program, totalling \$65,682 in the Community Support category and \$16,725 in the Events category.

CARRIED

Cr Charlie Gillingham and Cr Jodie Basile returned to the Council Chambers at 6:52pm.

8.7 2017/2018 ANNUAL REPORT - RECIEVE AND NOTE**EXECUTIVE SUMMARY**

The Gannawarra Shire Council 2017/2018 Annual Report has been completed. The Independent Auditor's Reports for both the 2017/2018 Financial Statements and 2017/2018 Performance Statement were received on 20 September, 2018. A copy of the report was submitted to the Minister for Local Government on 26 September, 2018. The report meets the requirements of the *Local Government Act 1989* and public notice has been given in accordance with the Act that the report will be received by Council at this meeting.

RESOLUTION

Moved: Cr Jodie Basile

Seconded: Cr Sonia Wright

That Council:

- 1. Receive the 2017/2018 Annual Report and note that it was submitted to the Local Government Minister prior to 30 September 2018**
- 2. Make the 2017/2018 Annual Report publically available and provide a copy to the State Library of Victoria**

CARRIED

8.8 PETITION - VICTORIA SQUARE GUM TREE**EXECUTIVE SUMMARY**

A petition relating to the Victoria Square, Kerang gum tree and containing 121 names, has been received by Council.

Local Law No. 7 (2011) requires that a petition presented to Council must lay on the table until the next Ordinary meeting of the Council and no motion, other than to receive the petition may be accepted by the Chairperson, unless the Council agrees to deal with it earlier.

This report seeks a resolution of Council to receive the petition so that it may be referred to Officers for preparation of a report to the November Ordinary Council meeting.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Mark Arians

That Council receive the petition relating to the gum tree in Victoria Square, Kerang.

CARRIED

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

Nil

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS**12.1 DELEGATES REPORT - 20 SEPTEMBER, 2018 TO 17 OCTOBER, 2018**Cr Brian Gibson

20 September	St Joseph's Gannawarra Golden Shoe Trophy Launch
21 September	Kerang Primary School Gannawarra Golden Shoe Trophy Launch
27 September	McCann Crescent Park Opening – Kerang
5 October	Regional Roads Victoria Regional Engagement Stakeholder Roadshow – Northern Region – Kerang
9 October	Mental Health Week Community Walk – Kerang
	Citizenship Ceremony – Kerang
11 October	GRIP Student Leadership Program Follow up Meeting - Kerang

Cr Jodie Basile

27 September	McCann Crescent Park Opening – Kerang
13 October	Head to Head Mental Health Meeting – Kerang

Cr Steve Tasker

26 September	Murrabit Cross Community Planning Group Meeting – Murrabit
9 October	Koondrook Development Committee Meeting – Koondrook
10 October	GRIP Student Leadership Program Follow up Meeting - Murrabit

Cr Lorraine Learmonth

21 September	The Judge – Gannawarra Refugee Group
4 October	Gannawarra Arts Meeting – Kerang
8 October	Cohuna Recreation Reserve Meeting
9 October	Citizenship Ceremony – Kerang
10 October	Leitchville Progress Association Meeting
15 October	Seniors Week Day Trip – Boort
16 October	Murray Tourism Annual Meeting - Echuca

Cr Sonia Wright

8 October	Cohuna Progress – Recreation Reserve Meeting – Cohuna
12 October	Loddon Murray Community Program Lunch – Cohuna
15 October	Cohuna Progress Association Meeting - Cohuna

This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Council Strategic Briefing (25 September)	✓	✓	✓	✓	✓	✓	A
Council Briefing (8 October)	✓	✓	A	✓	✓	✓	✓
Ordinary Council Meeting (19 September)	✓	✓	✓	✓	✓	✓	✓

A = Apology

13 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 7:00pm.

The Minutes of this Meeting were confirmed at the Ordinary Meeting of the Gannawarra Shire Council held on 21 November 2018.

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Cr Brian Gibson - MAYOR

CHAIRPERSON