



Wednesday, 18 April 2018

6:30pm

Council Chambers

Kerang

MINUTES

Ordinary Council Meeting

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**MINUTES OF GANNAWARRA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, KERANG
ON WEDNESDAY, 18 APRIL 2018 AT 6:30PM**

PRESENT: Cr Brian Gibson, Cr Lorraine Learmonth, Cr Steven Tasker, Cr Sonia Wright, Cr Charlie Gillingham, Cr Jodie Basile, Cr Mark Arians

IN ATTENDANCE: Tom O'Reilly – Chief Executive Officer, Geoff Rollinson – Director Infrastructure and Development, Stacy Williams – Director Community Wellbeing, Richard Morrison – Director Corporate Services, Lisa Clue – Manager Governance, Sid Hutchinson – Manager Finance, Peter Bergman – Manager Planning and Regulatory Services

Gallery: 1

Media: 1

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the land and paid his respects to elders both past and present.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

That the minutes of the Ordinary Council Meeting held on 21 March 2018 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Cr Charlie Gillingham declared indirect interest in relation to Item 8.1

Cr Lorraine Learmonth declared an indirect interest in relation to Item 8.1

6 QUESTION TIME

No questions were received from the Gallery.

7 ASSEMBLY OF COUNCILLORS

7.1 ASSEMBLY OF COUNCILLORS 22 MARCH, 2018 TO 18 APRIL, 2018

EXECUTIVE SUMMARY

To present to Council written records of Assembly of Councillors in accordance with section 80A of the *Local Government Act 1989*.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Lorraine Learmonth

That Council notes the records of Assembly of Councillors from 22 March, 2018 to 18 April, 2018.

CARRIED

At 6:32 pm, Cr Charlie Gillingham and Cr Lorraine Learmonth left the meeting.

8 BUSINESS REPORTS FOR DECISION

8.1 2017/2018 COMMUNITY GRANTS PROGRAM - ROUND 2

EXECUTIVE SUMMARY

In November 2017, Council adopted a revised framework for the Community Grants program to align with the 2017-2021 Council Plan and Community Profiles. The revised guidelines included moving to an online SmartyGrants system and adopting two grant categories – Community Support and Events.

Round 2 of the 2017/2018 Council Community Grants program closed for applications on 13 March 2018.

A total of 19 applications were submitted for the Community Support category and six applications for the Events category. Following an initial assessment a number of applications were withdrawn by applicants. A total of 16 applications were assessed for the Community Support category and five for the Events category.

Council officers have undertaken an assessment of the applications submitted. This assessment has included the eligibility criteria set by Council within the grant guidelines, weighting of eligible projects against the application requirements and how projects align with Council's 2017-2021 Council Plan, Community Profiles and other strategies.

The purpose of this report is to advise Council of applications received for Round 2 of the 2017/2018 Community Grants Program and seek approval of applications totalling \$55,651 in the Community Support category and \$17,400 in the Events category.

Organisation	Category	Amount
Cohuna Golf Bowling Club	Community Support	\$3,500
Golden Rivers Artists Inc	Community Support	\$4,700
Kerang Lawn Tennis Club	Community Support	\$5,000
Murrabit Football Netball Club	Community Support	\$2,813
Macorna Football Netball Club	Community Support	\$3,480
VFF Farm Tree and Landcare Association Inc Lake Charm	Community Support	\$5,000
Murrabit Public Hall	Community Support	\$538
Mallee Eagles Football Netball Club - Lalbert	Community Support	\$2,500
Northern District Dance Association – Kerang	Community Support	\$5,000
Cohuna Kangas Football Netball Club	Community Support	\$4,000
Cohuna Lawn Tennis Club	Community Support	\$5,000
Cohuna Men's Shed (Cohuna Neighbourhood House)	Community Support	\$5,000
Lake Charm Mystic Park Seniors Club Inc	Community Support	\$1,200
Quambatook Historical Centre Inc	Community Support	\$1,420
Tragowel Progress Association Inc	Community Support	\$3,500
Quambatook Memorial Hall Inc	Community Support	\$3,000
	TOTAL	\$55,651

Organisation	Category	Amount
Kerang Urban Fire Brigade	Event	\$5,000
Cohuna & District Progress Association	Event	\$4,400
Northern District Dance Association Inc	Event	\$2,000
Quambatook Community Development Association	Event	\$5,000
Dingwall Community Hall	Event	\$1,000
	TOTAL	\$17,400

RESOLUTION

Moved: Cr Sonia Wright

Seconded: Cr Mark Arians

That Council approve applications to Round 2 of Council's Community Grants program, totalling \$55,651 in the Community Support category and \$17,400 in the Events category.

CARRIED

At 6:34 pm, Cr Charlie Gillingham and Cr Lorraine Learmonth returned to the meeting.

8.2 APPLICATION FOR PLANNING PERMIT P17.010 - NOTICE OF DECISION TO APPROVE

EXECUTIVE SUMMARY

This report is being presented to Council to determine a planning application for the development of three single storey dwellings and a reduction in the car spaces required at 6 Croton Street, Kerang.

The application was advertised to surrounding property owners and occupiers and two objections were received.

The proposal is considered to be appropriate for the site and consistent with the provisions of the Gannawarra Planning Scheme.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Charlie Gillingham

That Council approve Planning Application P17.010 for the development of three dwellings and a reduction in the car spaces required and issue a Notice of Decision to Grant a Planning Permit at 6 Croton Street, Kerang subject to the following conditions:

1. Amended Plans Required

Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and then will form part of the permit. The plans must be drawn to scale with dimensions. The plans must generally be in accordance with the plans submitted with the application but modified to show:

- a) A schedule of external building materials and colour finishes of all external cladding.
- b) A landscape plan drawn to a professional standard that provides for but is not limited to:
 - The areas set aside for landscaping
 - Details of surface finishes of pathways and driveways
 - A planting schedule of proposed trees, shrubs and groundcovers including botanical names, common names, sizes at maturity and quantities of each plant; and
 - All species shown on the landscape plan must be indigenous native vegetation.

2. General Requirement

The layout of the site and the size of the proposed buildings and works as detailed with the application and as shown on the endorsed plans must not be altered or modified without the prior written consent of the Responsible Authority.

3. Vehicle Crossing

The vehicular entrances to the subject land from the road must be constructed at a location and of a size and standard satisfactory to the Responsible Authority prior to the initial occupancy of the dwellings.

The expected standard of construction will reflect the requirements of the current version of Council's Infrastructure Design Manual.

4. Stormwater

All stormwater runoff from the proposed development hereby permitted must be conveyed to the legal point of discharge to the satisfaction of the Responsible Authority. All costs incurred must be borne by the developer.

Note: The stormwater pit is located on the corner of Croton and Marne Streets. An extension of the pipe to the pit will be required and the developer will be required to contribute to the costs from the pit to the property boundary.

5. Noise Attenuation

The dwellings must be constructed so as to comply with any noise attenuation measures required by Section 3 of Australian Standard AS 2021-2015, Acoustics – Aircraft Noise Intrusion – Building Siting and Construction, issued by Standards Australia Limited.

Note: In Section 3 of Australian Standard AS 2021-2015, Table 3.3 refers to both building types and activities within those buildings. Each building type listed has its ordinary meaning and should not be interpreted as defined in this scheme.

6. Landscaping

The landscaping works must be completed in accordance with the endorsed plan within six months of the dwellings being completed and then maintained to the satisfaction of the Responsible Authority.

7. Screening and Fencing

Prior to the initial occupancy of the development, all required privacy screening devices and fencing shown on the endorsed plans must be completed to the satisfaction of the Responsible Authority.

8. Direct Light

External lighting must be provided with suitable baffles and located so that no direct light is emitted outside the site to the satisfaction of the Responsible Authority to prevent adverse effect on adjoining land.

9. Permit Expiry

This permit will expire if one of the following circumstances applies:

- a) The development is not started within two years of the date of this permit; and
- b) The development is not completed within four years of the date of this permit.

In accordance with Section 69 of the *Planning and Environment Act 1987*, an extension may be submitted to the Responsible Authority for an extension to the times referred to in this condition.

NOTE 1: A BUILDING PERMIT MUST BE OBTAINED PRIOR TO COMMENCING ANY BUILDING WORKS.

NOTE 2: ALL BUILDING WORKS MUST COMPLY WITH THE VICTORIAN BUILDING REGULATIONS.

NOTE 3: ANY WORKS REQUIRED WITHIN THE ROAD RESERVE MUST BE IN ACCORDANCE WITH COUNCIL'S "ROAD OPENING HANDBOOK". ANY NEW VEHICLE CROSSING OR ALTERATION TO AN EXISTING CROSSING MUST BE IN ACCORDANCE WITH COUNCIL'S "ROAD OPENING HANDBOOK". A "ROAD OPENING PERMIT" MUST BE OBTAINED PRIOR TO ANY WORKS BEING UNDERTAKEN WITHIN THE ROAD RESERVE.

NOTE 4: PRIOR TO CONSTRUCTION WORKS COMMENCING ON THE SUBJECT LAND AN ASSET PROTECTION PERMIT MUST BE OBTAINED FROM COUNCIL.

CARRIED

8.3 COUNCIL POLICY REVIEW

EXECUTIVE SUMMARY

Council officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices. This report addresses the following policies which have recently been reviewed:

- Policy No. 035 – Community Activities on Footpaths
- Policy No. 058 – Bus Routes - Certificates
- Policy No. 129 - Diversity

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Mark Arians

That Council endorse the following policies:

- **Policy No. 035 – Community Activities on Footpaths**
- **Policy No. 058 – Bus Routes - Certificates**
- **Policy No. 129 - Diversity**

CARRIED

8.4 AUDIT COMMITTEE - 14 MARCH 2018 MEEETING**EXECUTIVE SUMMARY**

The Gannawarra Shire Council Audit Committee Charter requires the Director Corporate Services to provide a report of each meeting to the next Ordinary Meeting of Council, including an explanation of any specific recommendations and key outcomes.

This report relates to the Audit Committee meeting held on Wednesday, 14 March 2018.

This report also seeks Council adoption of the reviewed Audit Committee Charter.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Sonia Wright

That Council:

1. **Note the recommendations and outcomes of the Audit Committee meeting held on Wednesday 14 March 2018**
2. **Adopt the reviewed Audit Committee Charter as presented.**

CARRIED

8.5 FEES AND CHARGES 2018/2019**EXECUTIVE SUMMARY**

Each year Council reviews the level of user fees and charges that are applied across Gannawarra Shire Council services, with a view to achieving a balance between affordability, encouraging greater usage, cost recovery and raising sufficient revenue to support service delivery.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Lorraine Learmonth

That Council:

1. **Adopt the Schedule of Fees and Charges 2018/19 effective from 1 July 2018.**
2. **Publish the Schedule of Fees and Charges 2018/19 on Council's website.**
3. **Attach the Schedule of Fees and Charges 2018/19 as Appendix A in the Council's 2018/19 Budget.**

CARRIED

8.6 PROPOSED ANNUAL BUDGET 2018/19

EXECUTIVE SUMMARY

The Budget has been prepared in accordance with the requirements of the Local Government Act 1989. The Budget seeks to achieve the actions and activities set out in the Council Plan by balancing the demand for services and infrastructure with the community's capacity to pay.

The proposed increase in rate revenue for the 2018/19 financial year is 2.25% in line with the order by the Minister for Local Government under the Fair Go Rates System.

Continued capital investment in infrastructure assets (\$11.066m) primarily for renewal works (\$7.102m) features in the budget. This includes roads (\$2.354m); footpaths and walking tracks (\$185,000); drainage (\$781,000); recreational, leisure and community facilities (\$3.273m); parks, open space and streetscapes (\$200,000); and waste management (\$445,000).

The Budget also achieves an underlying operating result of \$795,000 surplus. Underlying operating result is an important measure of Councils financial sustainability and reflects the work being undertaken to improve efficiency and promote long term future growth in the Gannawarra.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Steven Tasker

That Council:

1. **Accept that the Proposed Annual Budget 2018/19, as presented be the Proposed Budget prepared by Council for the purposes of the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.**
2. **Authorise the Chief Executive Officer or delegate, to give public notice of the preparation of the Proposed Annual Budget 2018/19 in accordance with Section 129 of the *Local Government Act 1989*, noting the dates for public notice are from Wednesday 25 April, 2018 to Friday 25 May, 2018.**
3. **Invites and accepts submissions up to Friday 25 May 2018 on any proposal contained in the Proposed Annual Budget 2018/19 in accordance with Section 129(2) of the *Local Government Act 1989* and that if requested in writing, submissions will be considered, in accordance with Section 223 of the *Local Government Act 1989*, at a Special Council Meeting to be held on Tuesday 12 June, 2018 (if required) at 1.00pm in the Council Chambers, 47 Victoria Street, Kerang.**
4. **Agree that subject to changes to the Proposed Annual Budget 2018/19 after consideration of all submissions, the Proposed Annual Budget 2018/19 will be presented for adoption as Council's Annual Budget 2018/19, in accordance with Section 130(1) of the *Local Government Act 1989*, at the Ordinary Council Meeting to be held on Wednesday 27 June, 2018 at 6.30 pm in the Council Chambers, 47 Victoria Street, Kerang.**

CARRIED

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

Nil

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS**12.1 DELEGATES REPORT - 22 MARCH, 2018 TO 18 APRIL, 2018**Cr Brian Gibson

05 Apr	Gannawarra Municipal Emergency Management Planning Committee
10 Apr	Australian Citizenship Ceremony - Kerang
11 Apr	Rural Councils Victoria Forum - Melbourne
12 Apr	Rural & Regional Mayors Group Meeting – Bendigo
	3SH Radio Interview
13 Apr	Meeting local VAC Group Member, veterans assistance

Cr Mark Arians

28 Mar	Kerang Progress Association Meeting
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Cr Jodie Basile

10 Apr	Australian Citizenship Ceremony - Kerang
11 Apr	Rural Councils Victoria Forum - Melbourne

Cr Charlie Gillingham

31 Mar	Kerang Art Show
	Quambatook Tractor Pull

Cr Lorraine Learmonth

22 Mar	CVAF – Day Conference – Moama
30 Mar	Kerang Art Show Guest and Judge
03 Apr	Leitchville Progress Association Meeting
06 Apr	LMWRRG Board Meeting – Melbourne
10 Apr	Australian Citizenship Ceremony – Kerang
11 Apr	Rural Councils Victoria Forum – Melbourne
13 Apr	All My Love Production - Murrabit
16 Apr	Cohuna & District Progress Association Meeting

Cr Steve Tasker

31 Mar	Quambatook Tractor Pull
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Cr Sonia Wright

23 Mar	CVGA Special Meeting
27 Mar	Cohuna Progress Waterfront Development Meeting
10 Apr	Cohuna Waterfront Development community consultation
16 Apr	Cohuna & District Progress Association Meeting

This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Council Strategic Briefing (26 March)	✓	✓	✓	✓	✓	✓	✓
Council Briefing (9 April)	✓	✓	✓	✓	✓	✓	A
Ordinary Council Meeting (18 April)	✓	✓	✓	✓	✓	✓	✓

LoA = Leave of Absence

A = Apology

13 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 6.47pm.

The Minutes of this meeting were confirmed at the Ordinary Meeting of the Gannawarra Shire Council held on 16 May 2018.

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Cr Brian Gibson - Mayor

CHAIRPERSON