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| **GSC LOGO as of August 2016** | | | | | | | | | | **APPLICATION FOR A BUILDING PERMIT**  **BUILDING ACT 1993**  **BUILDING INTERIM REGULATIONS 2017**  **Regulation 301** Form 1 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| To: Gannawarra Shire Council Building Surveyor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **APPLICANT** (to whom the permit will be issued) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Owner  Agent of owner | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | (name) | | | | | | | | | | | | | | | | | | | | | | | | | |
| Postal address | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | Postcode | | | |  | | |
| Address for giving or serving documents: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Address | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | Postcode | | | |  | | |
| Contact person | | | | | | | |  | | | | | | | | | | | | | | | | | | Phone | | | |  | | | | | | |
| Email | | | | | | | |  | | | | | | | | | | | | | | | | | | Mobile | | | |  | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **OWNERSHIP DETAILS** (only if agent of owner listed above) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Postal address | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | Postcode | | | |  | | |
| Phone / mobile | | | | |  | | | | | | | | | | | | | Email | | |  | | | | | | | | | | | | | | | |
| **Yes  No** | | | | | Is the applicant is a lessee or licensee of Crown land to which this application applies? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Yes  No** | | | | | Is a lessee of the building, of which parts are leased by different persons, responsible for the alterations to a part of the building leased by that lessee? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **PROPERTY DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street number | | | | | | |  | | | | | | | Street / Road | | | | | |  | | | | | | | | | | | | | | | | |
| City / Suburb / Town | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | Postcode | | | |  | | |
| Lot/s |  | | | | | | | | LP / PS | | |  | | | | | Section | | | | | |  | | | | Volume | |  | | | Folio | | |  | |
| Crown allotment | | | | | |  | | | | | | | Parish | | |  | | | | | | | | | County | | | | |  | | | | | | |
| Municipality | | |  | | | | | | | | | | | | | | | | Allotment area (new dwellings only) | | | | | | | | | | | |  | | | | | m2 |
| Land owned by | | | | Private Public authority Local Govt. State Govt. Commonwealth Govt. (Crown) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **BUILDER** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Builder’s name | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Postal address | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | Postcode | | |  | | | |
| Phone / mobile | | | |  | | | | | | | | | | | | | | Email | | | |  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **BUILDING PRACTITIONERS 1 AND / OR ARCHITECTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a) to be engaged in the building work 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | |  | | | | | | | | | | | | | Category/Class | | | | | | | | |  | | | | Registration # | | | |  | | | | |
| Name | |  | | | | | | | | | | | | | Category/Class | | | | | | | | |  | | | | Registration # | | | |  | | | | |
| ⮚ If a registered domestic builder carrying out domestic building work attach details of the required insurance.  b) who were engaged to prepare documents forming part of the application for this permit 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | |  | | | | | | | | | | | | | Category/Class | | | | | | | | |  | | | | Registration # | | | |  | | | | |
| Name | |  | | | | | | | | | | | | | Category/Class | | | | | | | | |  | | | | Registration # | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **OWNER BUILDER 5 (if applicable)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Yes  No** | | | | I intend to carry out the work as an owner builder | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **NATURE OF BUILDING WORK** (Tick if applicable or give other description) | | | | | | | | | | | | | | | | | |
|  | Construction of a new building | | | | | | |  | Alterations to an existing building | | | | | | | | |
|  | Demolition of a building | | | | | | |  | Removal of a building | | | | | | | | |
|  | Extension to an existing building | | | | | | |  | Change of use of an existing building | | | | | | | | |
|  | Re-erection of a building | | | | | | |  | Other | |  | | | | | | |
| Proposed use of building 4 | | | |  | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **COST OF BUILDING WORK** | | | | | | | | | | | | | | | | | |
| **Yes  No** | | Is there a contract for the building work? | | | | | | | | | | | | | | | |
| If yes, state the contract price | | | | | | | | | | | | | | | | $ | |
| If no, state the estimated cost of the work (including labour and materials) | | | | | | | | | | | | | | | | $ | |
| **Attach details of the method of estimating the cost of works if no contract applies** | | | | | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | | | |
| **STAGE OF BUILDING WORK** | | | | | | | | | | | | | | | | | |
| **Yes  No** | | Is this application for a stage of work? | | | | | | | | | | | | | | | |
| If yes, what is the extent and cost **for this stage**? | | | | | | | Extent |  | | | | | | Cost | | $ | |
|  | | | | | | | | | | | | | | | | | |
| **Signature of owner or agent** | | | | | ✍ | | | | | | | **Date** | | |  | | |
|  | | | | | | | | | | | | | | | | | |
| Gannawarra Shire Council collects and holds personal information for the purpose of carrying out its functions under the Local Government Act 1989 and facilitating the operation of other Acts of Parliament. Council will take all reasonable steps to protect all personal information from misuse, loss or from unauthorised access, modification or disclosure. Council may disclose this information to Government, Regulatory Authorities and Council contractors or where there is a legislated requirement. Otherwise, information held will only be disclosed or amended upon receipt of written instructions from the client or from parties authorised to act on their behalf. Please note that everyone has the right to access their own personal information subject to some exceptions permitted by law. | | | | | | | | | | | | | | | | | |
| **Please return application and documentation to Gannawarra Shire Council:**  • Patchell Plaza, 47 Victoria Street Kerang or 23-25 King Edward Street Cohuna  • PO Box 287 Kerang VIC 3579 • [council@gannawarra.vic.gov.au](mailto:council@gannawarra.vic.gov.au)  Queries - please phone Building Surveyor on 03 5450 9333 or visit Council’s website [www.gannawarra.vic.gov.au](http://www.gannawarra.vic.gov.au) | | | | | | | | | | | | | | | | | |
| **Notes**  **Note 1** Building practitioner means:  (a) building surveyor; or  (b) a building inspector; or  (c) a quantity surveyor; or  (d) an engineer engaged in the building industry; or  (e) a draftsperson who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or  (f) a builder including a domestic builder; or  (g) a person who erects or supervises the erection of prescribed temporary structures; or  (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.  **but does not include -**  (i) an architect; or  (j) a person (other than a domestic builder) who does not carry on the business of building.  **Note 2** Include building practitioners with continuing involvement in the **building** work  **Note 3** Include only building practitioners with no further involvement in the building work  **Note 4** The use of the building may also be subject to additional requirements under other legislation such as the ***Liquor Control Reform Act 1998*** and the ***Dangerous Goods Act 1985***  **Note 5** If an owner-builder there are restrictions on the sale of the building under section 137B of the ***Building Act 1993***. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic insurance providers. | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Building permit fee | | | $ | | | Building Lodgement fee | | | | $ | | | Other | | | | $ |
| GST | | | $ | | | Building Levy (Commission) | | | | $ | | | TOTAL | | | | $ |

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| **GSC LOGO as of August 2016** | | | | |
|  | | | | |
| **AGENT AUTHORITY (pursuant to Section 248 of the *Building Act 1993*)**  **APPLICANT DECLARATION** | | | | |
| I |  | | | |
|  | (name) | | | |
| being the owner of the following property: | | | | |
|  | | | | |
| (address and details of property) | | | | |
| hereby authorise the applicant to act as my agent for the purpose of making any application (including building permit and occupancy permit applications), appeal or referral under the *Building Act 1993* in respect of the proposed building work. | | | | |
| **Signature** | | ✍ | **Date** |  |

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| **GSC LOGO as of August 2016** | | | | |
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| **APPOINTMENT RELEVANT BUILDING SURVEYOR DOMESTIC WORK (pursuant to Section 78 of the *Building Act 1993*)**  Please note: This section is **not** to be completed by the registered builder engaged in the building work | | | | |
| I |  | | | |
|  | (name) | | | |
| being the owner of the following property: | | | | |
|  | | | | |
| (address and details of property) | | | | |
| hereby appoint **Andrew Pope**, under section 78 of the *Building Act 1993* to act as the Relevant Building Surveyor and to carry out all the functions set out in Section 76 of the *Building Act 1993* in respect of that building or building work. I further advise that in accordance with section 78(2) of the *Building Act 1993* that no other Building Surveyor has been appointed for this project in respect of the following proposed building works. I confirm that I am not a builder engaged to carry out building works for the project listed above. | | | | |
| **Signature** | | ✍ | **Date** |  |