



**GANNAWARRA**  
SHIRE COUNCIL

Regulation 15  
**Residential Tenancies Act 1997**  
**NOTICE OF TRANSFER OF OWNERSHIP OF A CARAVAN PARK**

To Gannawarra Shire Council:

I .....  
*[name of registered caravan park owner]*

of .....  
*[address],*

the holder of a certificate of registration of

.....  
*[name of caravan park]*

situated at

.....  
*[address of caravan park]*

provide notice that ownership of .....  
*[name of caravan park]*

Has been transferred to:

Name of new caravan park owner: .....

Address of new caravan park owner: .....

.....

Signature of applicant: .....

Date: .....

\*A Schedule of Works applies to this Registration

\* Delete if not applicable.

(See overleaf for further information)

### **15 Notice of transfer of ownership**

- (1) A notice of transfer of ownership of a caravan park must be lodged with the council.
- (2) The notice of transfer must be—
  - (a) in the form of Form 3 in Schedule 1; and
  - (b) accompanied by—
    - (i) the current certificate of registration;and
    - (ii) the transfer fee of 5 fee units.
- (3) A caravan park owner who has transferred ownership of the caravan park must ensure that a copy of the notice of transfer is displayed in a prominent position at the caravan park office or other place determined by the council for 30 days after the date on which the notice is lodged with the council.  
Penalty: 10 penalty units.

### **16 Transfer of registration**

- (1) On receiving a notice of transfer of ownership under regulation 15, a council must grant the transfer of registration to the new caravan park owner if the caravan park is currently registered.
- (2) If a transfer of registration is granted, the council must issue a certificate of transfer of registration in the form of Form 4 in Schedule 1.
- (3) The caravan park owner to whom registration has been transferred must ensure that a copy of the certificate of transfer of registration is displayed in a prominent position at the caravan park office or other place determined by the council for 30 days after the date on which the owner receives the certificate.  
Penalty: 10 penalty units.
- (4) If a transfer of registration is granted, the schedule of works (if any) entered into by a local council and the former caravan park owner in respect of the caravan park is taken to apply to the new caravan park owner.