



GANNAWARRA

Shire Council

Wednesday, 21 February 2018

6.30pm

Council Chambers

Kerang

AGENDA

Ordinary Council Meeting

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	Nil	

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to take this time to acknowledge the Traditional Custodians of the land, and pay my respect to elders both past and present

2 OPENING DECLARATION

We, the Councillors of the Shire of Gannawarra, declare that we will undertake the duties of the office of Councillor, in the best interests of our community, and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 20 December 2017

5 DECLARATION OF CONFLICT OF INTEREST

The Local Government Amendment (Councillor Conduct and Other Matters) Act 2008.

A Councillor, member of a special committee, or member of Council staff has a conflict of interest in a matter if he or she has a *direct interest* or an *indirect interest* in that matter.

A person has a direct interest in a matter if there is a likelihood that the benefits, obligations, opportunities or circumstances of the person would be directly altered if the matter is decided in a particular way. This includes where there is a likelihood that the person will receive a direct benefit or loss that can be measured in financial terms or that the residential amenity of the person will be directly affected if the matter is decided in a particular way.

A person has an indirect interest in a matter if the person has:

- a close association in the matter because a family member, a relative or a member of their household has a direct or indirect interest in the matter
- an indirect financial interest in the matter
- a conflicting duty – although there are circumstances where a person does not have a indirect interest because of a conflicting duty
- received an ‘applicable gift’
- become an interested party in the matter by initiating civil proceedings or becoming a party to civil proceedings in relation to the matter.

Disclosure of conflict of interest

If a Councillor or member of a special committee has a conflict of interest in a matter which is to be or is likely to be considered at a meeting of the Council or special committee, the Councillor or member must:

- if he or she will be present at the meeting, make a full disclosure of that interest by advising of the class and nature of the interest to either –
- the Council or special committee immediately before the matter is considered at the meeting, *or*

- in writing to the Chief Executive Officer (CEO). Where the disclosure is made to the CEO in writing, the Councillor or member need only disclose the class of interest to the meeting, immediately before the matter is considered.
- if he or she will not be present at the meeting, make a full disclosure to the CEO or Chairperson of the meeting, in writing, of the class and nature of the interest. If a Chairperson is given a written disclosure, he or she must give the written disclosure to the CEO.
- The CEO must keep written disclosures in a secure place for 3 years after the date the Councillor or member of the special committee who made the disclosure ceases to be a Councillor or member, and destroy the written disclosure when the 3 year period expires.
- While the matter is being considered or any vote taken, the Councillor or member of a special committee with the conflict of interest must leave the room and notify the Mayor or Chairperson of the special committee he or she is doing so. The Mayor or Chairperson must notify the Councillor or member that he or she may return to the room after consideration of the matter and all votes have been cast.
- A CEO or Chairperson of a special committee must record in the minutes of the meeting the declaration of the conflict of interest, the class of the interest and, if the Councillor or member has disclosed the nature of the interest to the meeting, the nature of the interest.
- A failure by a Councillor or member to comply with section 79 of the Act may result in a penalty of up to 100 penalty units and disqualification under section 29(2) of the Act.

6 QUESTION TIME

Question Time at Council meetings enables an opportunity for members of the public in the gallery to address questions to the Council of the Shire of Gannawarra.

QUESTIONS FROM THE GALLERY

- All questions are to be directed to the Chair.
- Members of the public may ask questions from the gallery and should provide their name (and organisation if relevant) at the beginning of their questions.
- There is a maximum number of 3 questions of up to 2 minutes each.
- Chair will respond or refer to Councillor or CEO.
- Sometimes a Councillor/officer may indicate that they require further time to research an answer. In this case, the answer will be provided in writing generally within 10 days.
- Where a question cannot be answered on the spot, the person is asked to write out their questions on a form provided to enable an accurate response to be prepared.
- Questions will be answered at the meeting, or later in writing, unless the Chairperson has determined that the relevant question relates to:
 - Personal matters
 - The personal hardship of any resident or ratepayers
 - Industrial matters
 - Contractual matters
 - Proposed developments
 - Legal advice
 - Matters affecting the security of council property
 - An issue outside the Gannawarra Shire Council core business
 - Or any other matter which the Council considers would prejudice it or any person

- A matter which may disadvantage the Council or any other person
 - Is defamatory, indecent, abusive or objectionable in language or substance
 - Is repetitive of a question already answered (whether at the same or an earlier meeting)
 - Is asked to embarrass an officer or another Councillor
-
- No debate or discussion of questions or answers shall be permitted and all questions and answers shall be as brief as possible.

7 ASSEMBLY OF COUNCILLORS

7.1 ASSEMBLY OF COUNCILLORS DECEMBER 21, 2017 TO FEBRUARY 21, 2018

Author: Tom O'Reilly, CEO

Authoriser: Tom O'Reilly, CEO

Attachments: 1 Assembly of Councillors Record Form - 22 January 2018
2 Assembly of Councillors Record Form - 12 February 2018

RECOMMENDATION

That Council notes the records of Assembly of Councillors from 21 December, 2017 to 21 February, 2018.

EXECUTIVE SUMMARY

To present to Council written records of Assembly of Councillors in accordance with section 80A of the *Local Government Act 1989*.

DECLARATIONS OF CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

COUNCIL PLAN

Council Plan 2017-2021: Good Governance and a Healthy Organisation.

BACKGROUND INFORMATION

In accordance with Section 80A of the *Local Government Act 1989* a written record of assembly of councillors must be reported at an ordinary Council meeting and minuted as soon as practicable.

The record must include:

1. The names of all councillors and members of council staff attending
2. The matters considered
3. Any conflict of interest disclosures made by a councillor attending
4. Whether a councillor who has disclosed a conflict of interest left the assembly.

CONSULTATION

Consultation with councillors and staff has occurred to ensure the accuracy of the Assemblies of Councillors records.

CONCLUSION

To ensure compliance with Section 76A of the *Local Government Act 1989* it is recommended that Council note the Assemblies of Councillors records as outlined in this report.



Assembly of Councillors Record Form

Date:	Monday, 22 January 2018
Time:	5:30pm – 7.30pm
Location:	Council Chambers, Kerang
In Attendance: (Councillors)	Cr Brian Gibson, Cr Mark Arians, Cr Jodie Basile, Cr Lorraine Learmonth, Cr Steve Tasker, Cr Sonia Wright, Cr Charlie Gillingham
Apologies	Nil
In Attendance: (Officers)	Tom O'Reilly, Geoff Rollinson, Stacy Williams, Lisa Clue, Brent Heitbaum, Jo Haw, Roger Griffiths
Matters Discussed:	Capital Works Cohuna Aquatics
Conflict of Interest Disclosures (Councillors)	Nil
Conflict of Interest Disclosures (Officers)	Nil
Completed By:	Tom O'Reilly – Chief Executive Officer



Assembly of Councillors Record Form

Date:	Monday, 12 February 2018
Time:	9:00am – 4.00pm
Location:	Council Chambers, Kerang
In Attendance: (Councillors)	Cr Brian Gibson, Cr Mark Arians, Cr Jodie Basile, Cr Lorraine Learmonth, Cr Steve Tasker*, Cr Sonia Wright, Cr Charlie Gillingham
Apologies	Nil
In Attendance: (Officers)	Tom O’Reilly, Geoff Rollinson, Stacy Williams, Lisa Clue, Jo Haw, Alissa Harrower, Peter Bergman, Brent Heitbaum, Brendan Dickson
Matters Discussed:	<p>Presentations</p> <ul style="list-style-type: none"> • Current Planning Reforms – Robert Rorke – Loddon Mallee Regional Planning Services • Environmental Water Plan - NCCMA Brad Drust, Louissa Rogers and GMWater Dale McGraw <p>Plan of subdivision Quarterly Financial Report Council Plan 2017-2021 Update Customer Service Charter Incoming e-waste ban Planning permit activity report Review of Local Law No. 7 Advocacy Strategy Proposed Scheduled Fees and Charges 2018/19 Draft 2018/19 Capital Works Program Proposed 2018/19 Operating Budget Rates</p>
Conflict of Interest Disclosures (Councillors)	Nil
Conflict of Interest Disclosures (Officers)	Nil
Completed By:	Tom O’Reilly – Chief Executive Officer

- Cr Steve Tasker arrived at 1pm

8 BUSINESS REPORTS FOR DECISION

8.1 PLAN OF SUBDIVISION - STREET NAME

Author: Jo Haw, Manager Projects and Property

Authoriser: Geoff Rollinson, Director Infrastructure and Development

Attachments: 1 Proposed location for Sherwood Drive

RECOMMENDATION

That Council adopt the name 'Sherwood Drive' for the street in the new Plan of Subdivision 807519J for an estate adjacent to Ninth Street Kerang.

EXECUTIVE SUMMARY

At the October 2017 meeting, Council agreed to adopt SHERWOOD DRIVE as the name for a street in a new plan of subdivision off Ninth Street, Kerang provided that there was no public objection received. As there was no public objection received, Council can now choose to formally adopt the name and make recommendation to the Office of Geographic Names (OGN) to continue the process of registration and gazettal.

BACKGROUND

Under the *Geographic Places Names Act 1998*, Council is a naming authority for any public or private road, feature or locality within Victoria for the purposes of naming, renaming, changing boundary alignments or street numbering and must adhere to the *Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities 2016* guidelines.

In accordance with the guidelines, Council commenced a 28 day community consultation period with advertisements on Council's website and the Gannawarra News between 14 November and 15 December 2017, which provided an opportunity for community objections or submissions. No objections or submissions were received.

POLICY CONTEXT

Council Plan 2017-21: Sustainable natural and built environment

DISCUSSION

Public safety is paramount and the competent registration of place, feature and road names is imperative to ensure that emergency services can locate addresses immediately. Council has the responsibility to ensure that the naming process is carried out efficiently and in a timely manner. Also, the development of this housing estate is assisting in the business and residential potential of Kerang and lodgement of the Plan of Subdivision 807519J cannot be completed until the naming of the street is finalised.

CONSULTATION

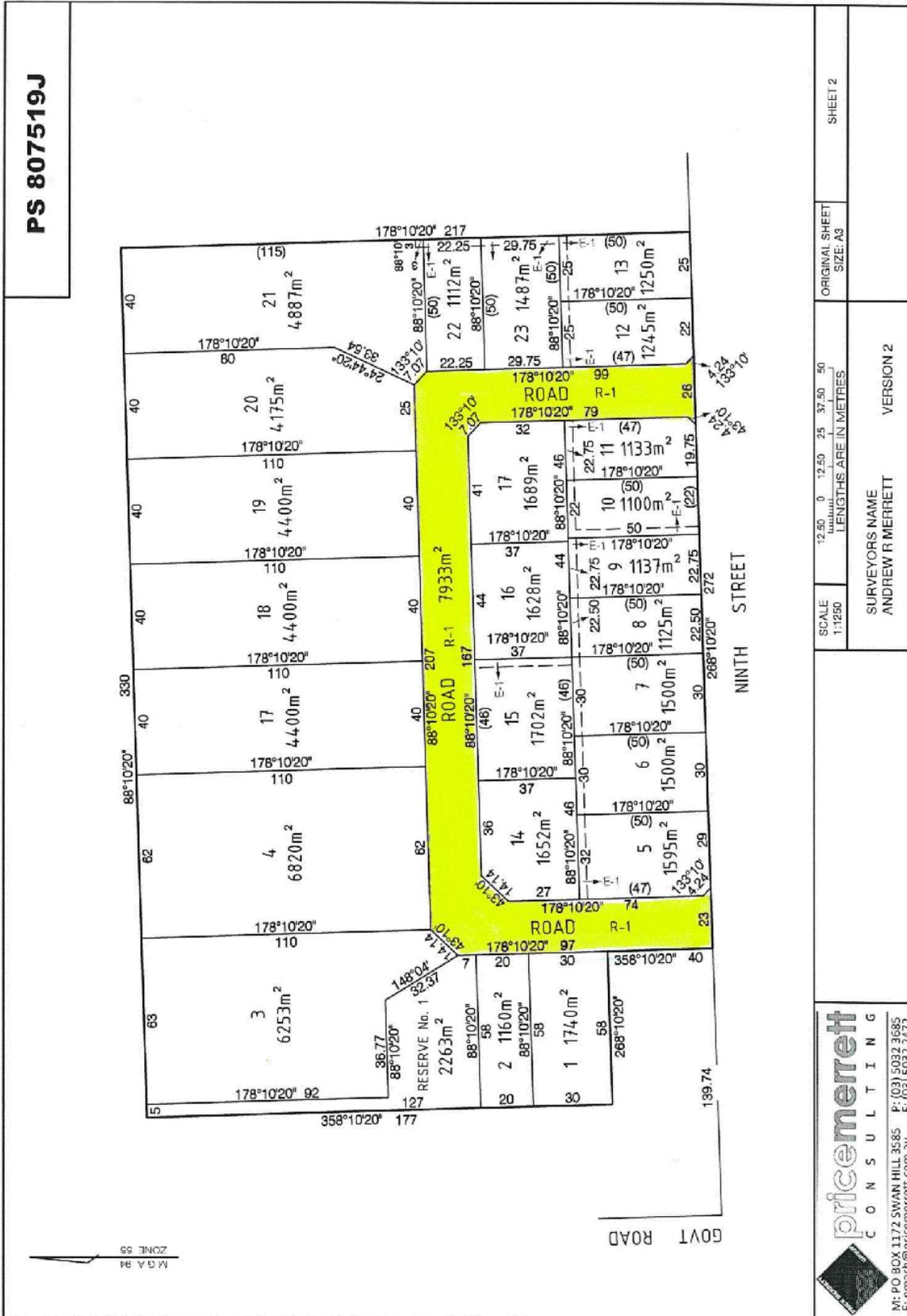
Advertising of the street naming process, after Council approved the use of the name 'Sherwood Drive' was carried out in the Gannawarra News and on Council's website between 14 November and 15 December 2017.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The name 'Sherwood Drive' has been agreed to by Council and advertised for community comment in accordance with OGN guidelines. Given that there were no objections to the proposed name, Council can now adopt the name and make recommendation to the OGN for approval, registration and gazettal to ensure that the naming process can continue to finalisation in a timely manner.



8.2 QUARTERLY FINANCIAL REPORT - QUARTER ENDING 31 DECEMBER 2017**Author:** Sid Hutchinson, Manager Finance**Authoriser:** Lisa Clue, Acting Director Corporate Services**Attachments:** 1 Financial Report for the Quarter Ending 31 December 2017**RECOMMENDATION****That Council receive the report outlining the 2017/2018 quarterly budget review as at 31 December 2017****EXECUTIVE SUMMARY**

At 31 December 2017 Council is showing a year to date underlying surplus of \$6.5 million which is higher than budget by \$650k. Operating income has a favourable year to date variance of \$775k and expenditure an unfavourable variance of \$125k for the same period.

The forecasted year end result shows an increase in income of \$579k and an offsetting increase in expenditure of \$565k giving a net change of \$14k. It is anticipated that the budgeted underlying deficit of \$902k will be reduced by \$14k to give an anticipated underlying deficit of \$888k.

There are a number of reasons for this change and these are detailed in the 'Summary of Adjustments' in the attachment. The 'Summary of Adjustments' details the changes between the forecast to 30 June 2018 and the approved budget. A significant change in User Fees is due to additional chargeable works being undertaken for the supply and delivery of gravel (\$500k; costs associated with these works are shown as an increase in the cost of Operational Materials and Services (\$305k).

Council's Capital Works program is progressing as scheduled. The capital budget for 2017/2018 is \$9.8 million which includes budgeted new works and budgeted carried forward works. At the end of December an amount of \$2.6 million had been spent on budgeted works with an additional amount of \$2.0 million on order and awaiting delivery, giving a total spend of \$4.6 million for the first half of the financial year.

BACKGROUND

Council undertakes a review of the current year budget as at 30 September, 31 December and 31 March each year to ensure that the forecast results as at 30 June are achievable. To keep Council better informed, the current year budget is reviewed on a quarterly basis. The review takes the format of previous quarterly reports with an emphasis being placed on permanent budget adjustments.

Budgets and forecasts are required to be regularly reviewed to ensure that the basis for the estimate is reasonable and takes into account all variables. This review has been comprehensive and will assist staff in the preparation of the forthcoming budget. Every effort is made to continually improve the degree of precision in estimating the scheduling of work and the timing of activities. This is straightforward in some areas and not in others; hence a degree of uncertainty will always be present both in scheduled works and activities and in emergency or unplanned activities.

POLICY CONTEXT

Council Plan 2017-2021: Good Governance and a Healthy Organisation

DISCUSSION

The table below highlights the key changes identified as a result of the comprehensive quarterly budget review between the 2017/2018 adopted Budget and the operating result for the period ended 31 December 2017:

	Budget \$'000	Actual \$'000	Variance \$'000	
Operating Income YTD	17,983	18,758	775	Favourable
Operating Expenditure YTD	12,127	12,252	125	Unfavourable
Underlying Surplus (Deficit) YTD	5,856	6,506	650	Favourable
Surplus (Deficit) YTD	5,864	6,512	648	Favourable

An analysis of Capital works has been included in the detailed report for information purposes.

CONSULTATION

Council Officers with responsibility for line budgets. The December quarterly financial report will be presented at the next Meeting of Council's Internal Audit Committee.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

Council is showing an overall positive result for the first half of the financial year and forecasts a full year underlying deficit lower than budgeted. During the remainder of the year officers will endeavour to identify further savings in order to improve Council's financial position.

Financial Report for
the Half Year Ending
31 December 2017



GANNAWARRA
Shire Council

Comprehensive Income Statement
For the period 1 July to 31 December 2017

	Note	Budget to 31 December 2017 \$	Actual to 31 December 2017 \$	Variance to 31 December 2017 \$	Budget to 30 June 2018 \$	Forecast to 30 June 2018 \$	Variance to 30 June 2018	
Income								
Rates and charges	1	12,182,944	12,219,990	37,046	12,182,944	12,219,990	37,046	—
Statutory fees and fines	2	152,326	160,200	7,874	398,911	398,911	-	—
User fees	3	1,019,224	1,677,611	658,387	2,318,246	2,547,219	228,973	—
Grants operating	4	3,725,622	3,662,707	(62,915)	8,681,254	8,748,093	66,839	—
Contributions and donations	5	9,780	9,053	(727)	425,693	440,693	15,000	—
Reimbursements	6	622,642	777,499	154,857	977,998	1,249,025	271,027	—
Net gain/(loss) on sale of assets	7	102,964	91,159	(11,805)	245,991	205,991	(40,000)	—
Interest earned	8	40,969	37,193	(3,776)	162,438	162,438	-	—
Other income	9	126,510	122,521	(3,989)	256,328	256,328	-	—
Total income		17,982,981	18,757,933	774,952	25,649,803	26,228,688	578,886	—
Expenses								
Employee costs (incl super & w/cover)	10	5,612,439	5,481,144	131,295	11,063,249	11,063,249	-	—
Operational materials and services	11	3,486,421	3,828,379	(341,958)	9,423,609	9,988,986	(565,377)	—
Bad and doubtful debts	12	-	51	(51)	-	-	-	—
Borrowing costs	13	13,134	13,134	(0)	46,613	46,613	-	—
Depreciation	14	2,798,916	2,794,465	4,451	5,597,817	5,597,817	-	—
Other expenses	15	216,044	134,529	81,515	420,220	420,220	-	—
Total expenses		12,126,954	12,251,703	(124,749)	26,551,508	27,116,885	(565,377)	—
Underlying surplus/(deficit)		5,856,027	6,506,230	650,203	(901,705)	(888,197)	13,509	—
Grants capital and major projects	16	7,700	5,984	(1,716)	1,384,700	1,384,700	-	—
Surplus/(deficit) for the year		5,863,727	6,512,214	648,487	482,995	496,503	13,509	—

Favourable greater than 10%
 Constant between plus or minus 10%
 Unfavourable less than 10%

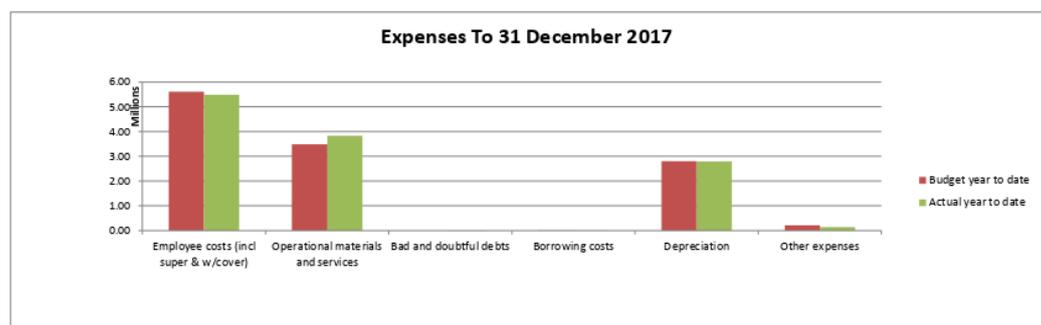
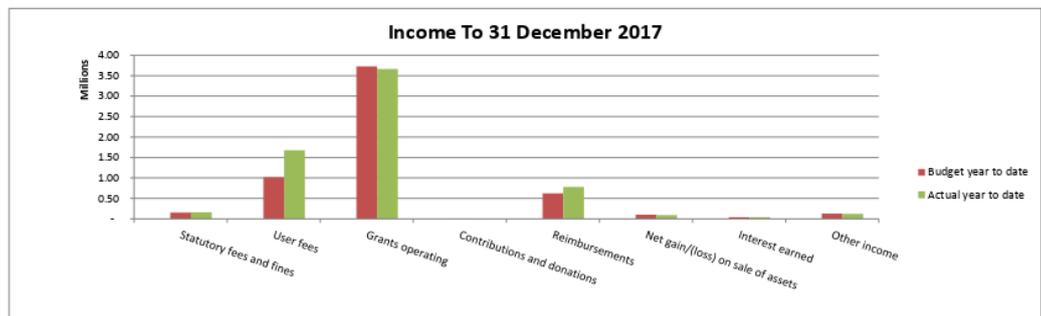
Overall Result

At 31 December 2017 Council is showing an underlying surplus of \$6,506,230 this is more than the budgeted surplus for the same period by \$650,203. Income has a favourable variance of \$774,952 and expenditure has an unfavourable variance of \$124,749. At the end of December a number of permanent and timing budget variations have been accounted for. Forecast deficit of \$888,197 represents a favourable year-end financial position of \$13,509 compared to budget.

Summary of Adjustments: December 2017

Note	Income	Amount of Variation
1 Rates and charges		
	Additional revenue raised due to supplementary valuations	37,046
2 Statutory fees and fines	No material variations	Nil
3 User fees		
	Chargeable works undertaken by Council in excess of budgeted amount	500,000
	Due to changes in childcare funding there has been a shift from user charges to reimbursements	(271,027)
4 Grants - Operating		
	Funding received to prepare Council's disability action plan	13,240
	Funding received to relocate Leitchville library to Rural Transaction Centre	13,600
	Additional funding received for roadside weeds & pests program	40,000
5 Contributions and donations		
	Swan Hill Rural City Council, contribution to L2P Learner Drivers with a disability program	5,000
	Local contribution for Quambatook Changerooms project	10,000
6 Reimbursements	Due to changes in childcare funding there has been a shift from user charges to reimbursements	271,027
7 Sale of assets		
	Proceeds for sale of Sleepy Lane property received in previous financial year	(180,000)
	Cost of sale of Sleepy Lane property expensed in previous financial year (Cost of Asset)	140,000
8 Interest earned	No material variations	-
9 Other income	No material variations	-
Total Income Adjustments		578,886

		Amount of Variation
Expenses		
10	Employee Direct Costs No additional labour costs	-
11	Operational Materials and services Expenditure in relation to Additional funding received for roadside weeds & pests program. (40,000) Increase in recruitment expenses due to recent changes in employment. (20,000) Wired into the Warra project completed - no allowance had been made in 2017/2018. (1,562) Supply and carting of gravel for the additional chargeable works undertaken by Council. (305,000) Expenditure in relation to additional contribution received for L2P program and underspend of grant 2016/2017 (10,100) Cost to move Leitchville library to Rural Transaction Centre - Funded by grant and reduction in capital expenditure on book supplies. (23,600) Additional funding received in June 2017 for Walk to School Program not yet expended (7,600) Additional expenditure for the Disability Self Help program to match the funding received in 2016/2017 (3,775) Increase in contractor payments to cover the absence of Council's building surveyor while on sick leave (6,000) Quambatook changerooms at a total cost of \$139,000 is being funded by \$39,000 from sport and recreation budget and funding of \$90,000 received in 2016/2017 and an additional amount of \$10,000 from local contribution to be received in 2017/2018. (100,000) Expenditure HACC-minor capital funding/received 2016/2017 not yet expended (14,500) Expenditure to undertaken Council's disability action plan (33,240)	(565,377)
12	Bad and doubtful debts No material variations	-
13	Borrowing costs No material variations	-
14	Depreciation No material variations	-
15	Other expenses No material variations	-
Total Expense Adjustment		(565,377)
16	Grants capital and major projects No material variations	-
Total Favourable Variation - Budget to Forecast		13,509



**Balance Sheet
As at 31 December 2017**

	Budget To 30 June 2018	Year to Date	Forecast To 30 June 2018
	\$	\$	\$
Assets			
Current assets			
Cash and cash equivalents	4,168,000	780,318	3,566,712
Trade and other receivables	1,150,000	10,305,136	1,150,000
Financial assets	3,211,000	7,122,760	3,211,000
Inventories	400,000	308,449	400,000
Non-current assets classified as held for sale	575,000	665,901	575,000
Other assets	185,000	-	185,000
Total current assets	9,689,000	19,182,563	9,087,712
Non-current assets			
Property, infrastructure, plant and equipment	191,206,000	187,236,099	191,820,796
Total non-current assets	191,206,000	187,236,099	191,820,796
Total assets	200,895,000	206,418,662	200,908,508
Liabilities			
Current liabilities			
Trade and other payables	1,096,000	1,546,350	1,096,000
Trust funds and deposits	139,000	124,173	139,000
Provisions	2,367,000	2,658,528	2,367,000
Interest-bearing loans and borrowings	101,000	48,715	101,000
Total current liabilities	3,703,000	4,377,767	3,703,000
Non-current liabilities			
Provisions	1,281,000	1,116,329	1,281,000
Interest-bearing loans and borrowings	565,000	665,635	565,000
Total non-current liabilities	1,846,000	1,781,964	1,846,000
Total liabilities	5,549,000	6,159,731	5,549,000
Net Assets	195,346,000	200,258,931	195,359,508
Equity			
Accumulated surplus	77,921,000	82,833,713	77,934,508
Reserves	117,425,000	117,425,218	117,425,000
Total Equity	195,346,000	200,258,931	195,359,508

Summary:

Any material changes in actuals within the comprehensive income statement or the capital works schedule have an effect on the balance sheet. As there have been minimal changes in actual expenditure to 31 December 2017 there are minimal changes in the balance sheet.

Current Assets:

The movement in cash and cash equivalents reflects the change in the level of anticipated expenditure in the comprehensive income statement and the capital schedule.

The amount shown in financial assets represent amounts that have been invested. Depending on the immediate requirements of Council investments are frequently moved from financial assets to cash and cash equivalents.

Trade and other receivables includes an amount for rate debtors. It is anticipated that as rate instalments and rate final payments are received the level of debtor reduces.

Non-current Assets:

Any shift in the schedule of capital works is reflected in the amount shown as property, infrastructure, plant and equipment.

Equity:

Changes in the surplus or deficit from the comprehensive income statement are reflected in the accumulated surplus.

Capital Works Half Year Ended 31 December 2017

Project	Actuals plus Hard Commitments	Adopted Budget	Variation to adopted budget	Forecast - Total Project Cost
Land Improvements				
Bendigo Road irrigation	326	110,000	-	110,000
Town entry signage	3,395	25,000	-	25,000
Wellington Street tree avenue extension	-	46,000	-	46,000
Promotional infrastructure	15,530	50,000	-	50,000
Planter boxes and BBQ surrounds	-	10,000	-	10,000
Southern levee acquisition	1,906	80,000	-	80,000
Building improvements				
Patchell Plaza roof	-	35,000	-	35,000
Patchell Plaza heating, ventilation & airconditioning	-	25,000	-	25,000
Leitchville pre-school upgrade	-	195,000	-	195,000
Bulk solar installations	90,789	120,000	-	120,000
Plant, Machinery and Equipment				
Light plant and equipment replacement	306,476	430,000	-	430,000
Heavy plant replacement	770,265	895,000	-	895,000
Computers and Telecommunications				
Information technology replacement program	103,937	220,000	-	220,000
Desert OH & S software	49,946	50,000	-	50,000
Library Books				
Books purchases	47,031	93,000	(10,000)	83,000
Roads				
Sealed road rehabilitation	-	-	-	-
Roads Rehabilitation Program R2R	169,981	1,000,000	-	1,000,000
Bitumen road reseals	839,860	835,000	4,860	839,860
Gravel re-sheeting program	407,514	1,010,000	-	1,010,000
Road management	2,700	200,000	-	200,000
Local Roads to Market	47,174	125,000	-	125,000
Fire access roads	23,686	23,000	686	23,686
Total Footpaths and Cycleways				
Footpath replacement program	4,797	100,000	-	100,000
Footpath Shadforth Street extension	-	27,000	-	27,000
Kerb replacement program	-	150,000	-	150,000
Tracks and trails	-	50,000	-	50,000
Drainage				
Drainage renewal Quambatook	-	30,000	-	30,000
Quambatook township flood mitigation	32,115	500,000	-	500,000
Koondrook stormwater drainage	-	60,000	-	60,000
Recreational, Leisure and Community Facilities				
Swimming pool renewal program	94,792	125,000	-	125,000
McCann Crescent playground	-	26,000	-	26,000
Sport, recreation and leisure program	10,354	250,000	-	250,000
Koondrook Nature Based Tourism Hub	29,700	1,200,000	-	1,200,000

Capital Works Half Year Ended 31 December 2017

Project	Actuals plus Hard Commitments	Adopted Budget	Variation to adopted budget	Forecast - Total Project Cost
Waste Management				
Old Kerang landfill capping	-	120,000	-	120,000
Transfer station upgrade	7,042	72,000	-	72,000
Cell 3 completion - Denyers	115,161	120,000	-	120,000
Parks, Open Space and Streetscapes				
Atkinson Park toilets forecourt	11,550	12,000	-	12,000
Apex Park Cohuna toilets	10,710	180,000	-	180,000
Lakes and waterways master plan preparation	-	70,000	-	70,000
Kerang Lakes foreshore development	4,850	30,000	-	30,000
Quambatook River Street Precinct	(92)	-	(92)	(92)
Other Infrastructure				
Cohuna Caravan Park hydrants (stage 3 of 4)	58,859	75,000	(16,141)	58,859
Koondrook Caravan Park stage 2 (Roads and drainage)	6,950	350,000	-	350,000
Carry Over Projects				
Heavy plant replacement	110,002	300,000	(190,000)	110,002
Business systems software	54,309	50,000	4,309	54,309
Cobden Street Quambatook	89,111	-	89,628	89,111
Vine Street Pump	15,340	-	15,340	15,340
Boating Safety Upgrades	47,399	-	47,399	47,399
Cohuna Recreation Reserve female facilities	16,113	10,000	6,113	16,113
Kerang Swimming Pool Irrigation Upgrade	3,181	-	3,181	3,181
Kerang CBD streetscape	1,010,030	350,000	660,030	1,010,030
	4,612,788	9,834,000	615,313	10,448,796

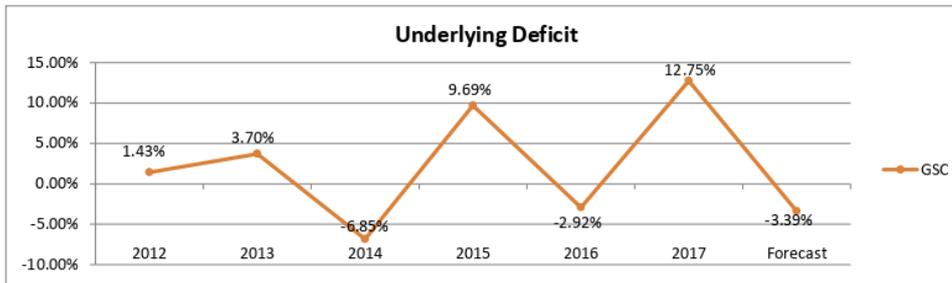
Overall Result

Council's Capital Works program is progressing as scheduled. The capital budget for 2017/2018 is \$9.834m - this includes budgeted new works and budgeted carried forward works. At the end of December an amount of \$4.613 million had been spent.

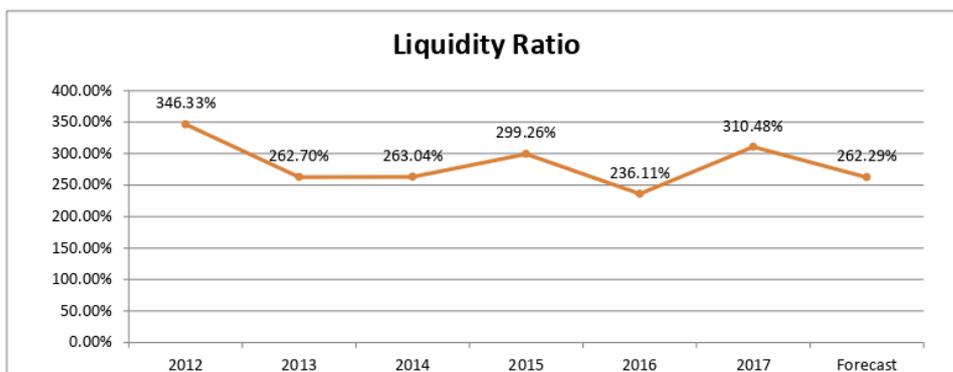
Capital variations to Budget - Carry over projects		
Heavy Plant - An amount of \$300,000 had been carried over into the plant replacement program from 2016/2017 for the replacement of the patching truck. By 30 June 2017 Council had incurred costs of \$190,000 leaving the amount to be carried of \$110,000. The amount of \$190,000 cannot be used to offset other expenditure in 2017/2018 as this cost was recognised in 2016/2017.	(190,000)	
Cobden Street Quambatook, Vine Street Pump and Boating Safety Upgrades - Projects that were anticipated to be completed in 2016/2017 but carried over to 2017/2018. Each project was fully funded in the 2016/2017 budget, as they were not completed by 30 June 2017 the amount expended for each project was reported as works in progress for year end purposes.	152,367	
Kerang CBD streetscape - The CBD streetscape is a State funded program that has crossed over two financial years. The funding agreement included funding of \$500k, Council contribution \$350k and in-kind contribution of \$65k giving a project cost of \$915k. It had been anticipated that by 30 June 2017 substantial works would have been completed. The amount allowed in the budget for 2017/2018 included the balance to complete the project. As the commencement of the project was delayed minimal expenditure occurred in 2016/2017 with the majority of the project to be completed in 2017/2018.	660,030	
Other - Other minor adjustments totalling	13,603	636,000

Financial Ratios

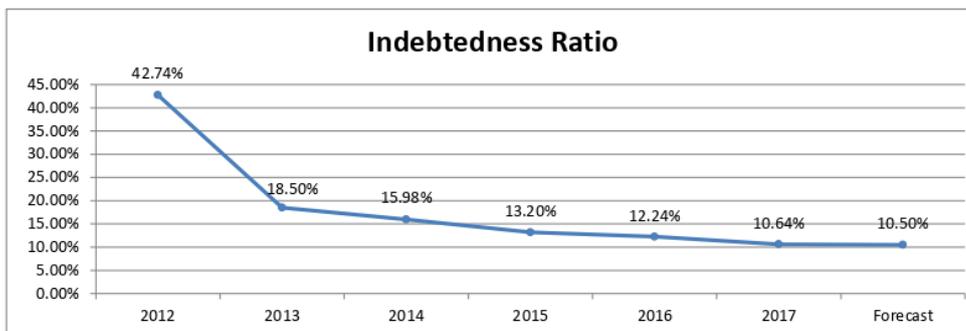
Financial Sustainability:



Underlying surplus(deficit): An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The underlying deficit removes Non-Recurrent Capital grants from the surplus and reflects Council's ability to fund its operating expenditure out of all other operating income. A shift in the level of operating grants leads to a material change in the underlying deficit.



Liquidity ratio: Measures the level of Council's current assets to meet its current liabilities. A ratio higher than 100% indicates current assets being greater than current liabilities.



Indebtedness Ratio: Measures Council's non-current liabilities as a percentage of Council own source income.

8.3 COHUNA RECREATION RESERVE LIGHTING UPGRADE PROJECT**Author:** Jo Haw, Manager Projects and Property**Authoriser:** Geoff Rollinson, Director Infrastructure and Development**Attachments:** Nil**RECOMMENDATION**

That Council approve the awarding of the contract for the Cohuna Recreation Reserve Lighting Upgrade Project to Steven Orr Electrical Pty Ltd for the lump sum payment not subject to rise and fall for the amount of \$306,350 ex GST.

EXECUTIVE SUMMARY

As the Committee of Management of the Cohuna Recreation Reserve, Council called for tenders to upgrade the lighting on both the main football oval and the netball court adjacent to the Gunbower Creek within the Cohuna Recreation Reserve, to align with current Australian Standards for competition.

The tender period closed on 9 February 2018 and two tenders were received. A comprehensive evaluation process was conducted, which included a representative of the Cohuna Kangas Football Netball Club invited onto the evaluation panel.

A copy of the tender evaluation has previously been provided to the Councillors.

BACKGROUND

The Cohuna Kangas Football Netball Club has recognised for some time that improvement works were needed to enhance the usability of this precinct. A successful funding application to upgrade the lighting on both the football oval and netball courts would benefit a range of community groups in Cohuna as well as accommodating visiting teams for playing night matches.

Council was approached to contribute to the project in conjunction with Sport and Recreation Victoria (SRV) and the Cohuna Kangas Football and Netball Club.

The project scope includes upgrading the main football oval lights and poles to 150 lux and the netball court lighting and poles to 200 lux to meet current Australian Standards for competition play.

The project will be fully managed by Gannawarra Shire Council and the funding breakdown includes:

Contribution	Funding Amount
Gannawarra Shire Council	\$150,000
Sport and Recreation Victoria	\$100,000
Cohuna Kangas Football Netball Club	\$75,000

POLICY CONTEXT

Council Plan 2017-2021: Strong Healthy Communities – Provide a range of opportunities that promote active and healthy lifestyles and social connectedness.

DISCUSSION

Tenders were called for provision of the upgrade of lighting at the Cohuna Recreation Reserve.

The evaluation criteria and weighting contained in the contract conditions were as follows:

Criteria	Weight %
Capability of Tenderer and nominated sub-contractors resources, technical and financial capabilities to successfully complete the contract	20
Price - Financial cost to Council	35
Tenderer's experience on similar projects and standing, experience and skill within the industry	20
Tenderer's and nominated sub-contractor's OH&S record and procedures and ability to minimise Council's insurance risks	15
Tenderer's and nominated sub-contractor's operational base including assessment of business, staff location, materials purchasing and sub-contractor locations.	10

At the close of the tender period the following tenders were received:-

Tenderer	Weighted Score	Tendered Cost (ex GST)
Tenderer A – Steven Orr Electrical Pty Ltd.	7.21	\$306,350
Tenderer B	6.39	\$366,200

The evaluation criteria and weighting contained in the conditions of tender supplied to all tenders has been calculated and assessed by a Council Evaluation Panel.

CONSULTATION

Consultation to assess the tenders has been conducted between Council officers and a representative of the Cohuna Kangas Football Netball Club.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act, the Officer preparing this report declares no conflict of interest in regards to this matter

CONCLUSION

Council officers sought tenders for the provision of upgraded lighting at the Cohuna Recreation Reserve. Council staff have evaluated the tenders received and have determined that the tender received by Steven Orr Electrical Pty Ltd has met the specific criteria outlined in the tender documents, and comes within Council's allocated budget. While both tenders are conforming tenders, the preferred tender has a higher local benefit and comes within the available budget.

Therefore, it is recommended Council approve the awarding of the contract for the Cohuna Recreation Reserve Lighting Upgrade Project to Steven Orr Electrical Pty Ltd for the lump sum payment not subject to rise and fall for the amount of \$306,350 ex GST.

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS

12.1 DELEGATES REPORT - 21 DECEMBER, 2017 TO 21 FEBRUARY, 2018

Author: Allison Peace, Administration Assistant - Chief Executive Office

Authoriser: Tom O'Reilly, CEO

Attachments: Nil

EXECUTIVE SUMMARY

Delegate Reports from 21 December, 2017 to 21 February, 2018

Cr Brian Gibson

24 Jan	Gannawarra Shire Australia Day Awards Civic Ceremony – Kerang
25 Jan	Australia Day Ambassador Dinner
26 Jan	Australia Day Community Celebrations - Koondrook
30 Jan	Dinner with hosts of Morning Rush Radio Show - Koondrook
31 Jan	Morning Rush Radio Broadcast at Koondrook Wharf
02 Feb	Loddon Campaspe Councils Meeting – Echuca
06 Feb	MAV Local Government Review Consultation - Bendigo
07 Feb	Kerang Businesses and Ward Councillors Meeting
15 Feb	ACE Radio Interview
16 Feb	School Captain Pin Presentation – Kerang Primary School
	Commonwealth Games Queen’s Baton Relay – Murrabit
	Commonwealth Games Queen’s Baton Relay – Kerang
	LMCLP Dinner – Newbridge

Cr Mark Arians

25 Jan	Australia Day Ambassador Dinner
26 Jan	Australia Day Community Celebration - Kerang
07 Feb	Kerang Businesses and Ward Councillors Meeting

Cr Jodie Basile

24 Jan	Gannawarra Shire Australia Day Awards Civic Ceremony - Kerang
25 Jan	Australia Day Ambassador Dinner
26 Jan	Australia Day Community Celebration - Murrabit
07 Feb	Kerang Businesses and Ward Councillors Meeting
16 Feb	Commonwealth Games Queen's Baton Relay – Murrabit
	Commonwealth Games Queen's Baton Relay – Kerang
	LMCLP Dinner – Newbridge

Cr Charlie Gillingham

23 Jan	Kerang Lakes Community Development Meeting
24 Jan	Gannawarra Shire Australia Day Awards Civic Ceremony – Kerang
25 Jan	Australia Day Ambassador Dinner
26 Jan	Australia Day Community Celebration – Lalbert
05 Feb	Lalbert Community Meeting
16 Feb	Commonwealth Games Queen's Baton Relay – Murrabit

Cr Lorraine Learmonth

24 Jan	Gannawarra Shire Australia Day Awards Civic Ceremony – Kerang
25 Jan	Australia Day Ambassador Dinner
26 Jan	Australia Day Community Celebration – Quambatook
	Australia Day Women's Luncheon - Cohuna
	Australia Day Community Celebration – Leitchville
02 Feb	LMWRRG Board Meeting – Melbourne
	Twelfth Night play – Koondrook
04 Feb	CCLLEN Meeting – Echuca
07 Feb	Leitchville Progress Association Meeting
	Horfield Solar Farm Community Consultation – Leitchville
08 Feb	Senior Advisory Group Meeting – Murrabit
14 Feb	Elders Meeting – Kerang
15 Feb	MAV Arts & Culture Meeting – Melbourne
16 Feb	Commonwealth Games Queen's Baton Relay – Murrabit
	Commonwealth Games Queen's Baton Relay – Kerang
	LMCLP Dinner – Newbridge
19 Feb	Cohuna & District Progress Association Meeting

Cr Steve Tasker

25 Jan	Australia Day Ambassador Dinner
26 Jan	Gannawarra Shire Australia Day Awards Civic Ceremony – Barham
30 Jan	Dinner with hosts of Morning Rush Radio Show - Koondrook
31 Jan	Morning Rush Radio Broadcast at Koondrook Wharf
08 Feb	Koondrook Development Committee Meeting
16 Feb	Commonwealth Games Queen's Baton Relay – Murrabit

Cr Sonia Wright

23 Jan	CVGA Finance and Audit Committee Meeting
24 Jan	Gannawarra Shire Australia Day Awards Civic Ceremony – Kerang
25 Jan	Australia Day Ambassador Dinner
26 Jan	Australia Day Community Celebration – Cohuna
07 Feb	Leitchville Progress Association Meeting
	Horfield Solar Farm Community Consultation – Leitchville
19 Feb	Cohuna & District Progress Association Meeting

This table represents attendances at Council meetings and briefings:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Council Strategic Briefing (22 January)	✓	✓	✓	✓	✓	✓	✓
Council Briefing (12 February)	✓	✓	✓	✓	✓	✓	✓
Ordinary Council Meeting (21 February)	✓	✓	✓	✓	✓	✓	✓

LoA = Leave of Absence

A = Apology

13 CONFIDENTIAL ITEMS

Nil