



**GANNAWARRA**  
*Shire Council*

**Wednesday, 16 August 2017**

**7:00pm**

**Kerang Council Chambers**

**MINUTES**

**Ordinary Council Meeting**

**Order Of Business**

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**MINUTES OF GANNAWARRA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE KERANG COUNCIL CHAMBERS,  
ON WEDNESDAY, 16 AUGUST 2017 AT 7:00PM**

**PRESENT:** Cr Brian Gibson, Cr Lorraine Learmonth, Cr Mark Arians, Cr Steven Tasker, Cr Sonia Wright, Cr Charlie Gillingham

**IN ATTENDANCE:** Eric Braslis – Chief Executive Officer, Tom O’Reilly – Director Corporate Services, Geoff Rollinson – Director Infrastructure and Development, Mandy Hutchinson – Director Community Wellbeing, Lisa Clue – Manager Governance, Peter Bergman – Manager Planning and Regulatory Services

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged the Traditional Custodians of the land and paid his respects to Elders both past and present.

**2 OPENING DECLARATION**

The Deputy Mayor read the Opening Declaration.

**3 APOLOGIES AND LEAVE OF ABSENCE**

Apology - Cr Jodie Basile

Leave of Absence - Nil

**4 CONFIRMATION OF MINUTES**

**RESOLUTION**

Moved: Cr Mark Arians

Seconded: Cr Charlie Gillingham

That the minutes of the Ordinary Council Meeting held on 19 July 2017 be confirmed.

**CARRIED**

**5 DECLARATION OF CONFLICT OF INTEREST**

Nil

**6 QUESTION TIME**

Nil

## **7 ASSEMBLY OF COUNCILLORS**

### **7.1 ASSEMBLY OF COUNCILLORS JULY 20 2017 TO AUGUST 16 2017**

#### **EXECUTIVE SUMMARY**

To present to Council written records of Assembly of Councillors in accordance with section 80A of the *Local Government Act 1989*.

#### **RESOLUTION**

Moved: Cr Mark Arians

Seconded: Cr Lorraine Learmonth

**That Council notes the records of Assembly of Councillors from 20 July, 2017 to 16 August, 2017.**

**CARRIED**

## **8 BUSINESS REPORTS FOR DECISION**

### **8.1 REVISED GANNAWARRA HEAT HEALTH PLAN - ADOPTION**

#### **EXECUTIVE SUMMARY**

The Emergency Management Act 1986 (Vic) requires a municipal council to have arrangements in place to prevent, respond to and recover from any emergencies that could occur in the municipality.

In Victoria, natural events like heatwaves constitute an emergency under the Emergency Management Act 1986 with the Department of Health and Human Services having the overall responsibility for the coordination of heat health activities in Victoria.

The Heat Health Plan for Victoria outlines a coordinated approach to the prevention, preparation and management of extreme heat with a focus on health and community service providers and local and state government.

The Gannawarra Heat Health Plan is a sub-plan of the Gannawarra Municipal Emergency Management Plan and provides a framework for Council to meet its emergency management and other legislative obligations and ensure that a plan is in place to support the community during extreme heat events and heatwaves.

#### **RESOLUTION**

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

**That Council adopt the 2017 Gannawarra Heat Health Plan.**

**CARRIED**

## **8.2 AMENDMENT TO THE SCHEDULE OF FEES AND CHARGES- GANNAWARRA CHILDREN'S SERVICES**

### **EXECUTIVE SUMMARY**

As our Children's Services run on a calendar year basis, each August officers review the fees to ensure compliance with the National Competition Policy and market rates across the region. This year officers recommend an increase of 4% to all long day care fees and a 6% increase to kindergarten fees.

### **RESOLUTION**

Moved: Cr Sonia Wright

Seconded: Cr Steven Tasker

#### **That Council:**

- 1. Adopt the amendment to the Schedule of Fees and Charges to reflect a proposed 4% increase in long day care and 6% increase in kindergarten fees from 1 January 2018.**
- 2. Notify all Children's Services clients of the fee increase.**

**CARRIED**

### 8.3 APPLICATION FOR PLANNING PERMIT P17.020 - NOTICE OF DECISION TO APPROVE

#### EXECUTIVE SUMMARY

This report is being presented to Council to determine a planning application for the use and development of land for a renewable energy facility (solar farm, 110,000 solar panels) and associated vegetation removal at 62 Collins Road, Kerang. The application was advertised to surrounding property owners and occupiers and one written objection was received. The cost of development is \$45,000,000.

The proposal is considered to be appropriate for the site and consistent with the provisions of the Gannawarra Planning Scheme. The application has therefore been recommended for approval by Council Officers.

#### RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Sonia Wright

**That Council approve Planning Application P17.020 for the use and development of a renewable energy facility (solar farm) and associated vegetation removal and issue a Notice of Decision to Grant a Permit subject to the following conditions:**

1. **Amended Plans Required**

Before the building works commence amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans and information submitted with the application but modified to include:

- Elevation plans showing all buildings, solar panels and supporting structures
- Landscaping plans and planting schedule as required by condition 2
- Environmental Management Plan as required by condition 3
- Details of proposed signage on the site

2. **Landscape Plan Required**

Prior to the building works commencing, a landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The landscaping plan must consist of indigenous trees and shrubs to ensure an effective visual screen to the satisfaction of the Responsible Authority.

A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, sizes at maturity, and quantities of each plant must be included.

3. **Environmental Management Plan**

Prior to the building works commencing, an Environmental Management Plan for the management and operation of the use and development must be submitted to and approved by the Responsible Authority. Three copies must be provided. When approved, the plan will be endorsed and will then form part of the permit. The Environmental

**Management Plan must address the following:**

- Site maintenance and weed and pest management
- Construction management
- Soil and stormwater management
- Fire management
- Traffic management
- Procedures to ensure that no significant adverse environmental impacts occur as a result of the use and development
- Decommissioning of the facility

The Environmental Management Plan must be reviewed annually by the facility operator and any consequential changes to the plan must be submitted to and approved by the Responsible Authority.

The use must be conducted in accordance with the endorsed Environmental Management Plan at all times.

**4. General Requirement**

Use and development of the site for the proposed Renewable Energy Facility as detailed within the application and shown on the endorsed plan must not be altered or modified unless to comply with conditions of this permit without the written consent of the Responsible Authority.

**5. Permit Expiry**

- a) The use and development must be commenced within 3 years of the date of this permit and completed within 5 years of commencement.
- b) An application to the Responsible Authority to extend the periods referred to must be received by the time of expiry or within three months afterwards.

**6. Amenity**

The use and development must be conducted so that it has minimum impact on the amenity of the area by reason of:

- the transportation of materials, goods and commodities to and from the premises
- the appearance of any building, works or materials
- the emission of noise, vibration, dust, wastewater, waste products or reflected light

In the event of any such nuisance in the opinion of the Responsible Authority occurring, additional suitable procedures for suppression must be developed and implemented to the satisfaction of the Responsible Authority.

**7. Minimising Glare**

The proposed solar panels must be non-reflective to the satisfaction of the Responsible Authority.

**8. Control of Light Spill**

All external lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.

**9. Generation of Dust**

The applicant must ensure that dust suppression is undertaken in the form of constant water spraying or other natural based proprietary dust suppressant to ensure that dust caused by works within the site does not cause a nuisance to surrounding properties to the satisfaction of the Responsible Authority.

**10. No Mud on Roads**

Appropriate measures must be implemented throughout the construction stage of the development and during operation of the facility, to rectify and/or minimise mud, crushed rock or other debris being carried onto public roads or footpaths from the subject land to the satisfaction of the Responsible Authority.

**11. Vehicle Crossing**

Any new or otherwise vehicular entrances to the subject land from the road shall be constructed at a location and of a size and standard satisfactory to the Responsible Authority. Consent for 'Works Within the Road Reserve' must be obtained from Council prior to carrying out any vehicle crossing works. All disused or redundant vehicle crossings must be removed and reinstated to the satisfaction of the Responsible Authority.

**12. Damage to Roads**

Any damage to Council or Roads Corporation assets (i.e. roads, table drains etc.) shall be repaired at the cost of the applicant to the satisfaction of the Responsible Authority.

**13. Drainage**

The drainage discharge from the site shall not exceed current discharge unless otherwise approved by the Responsible Authority. No effluent, sediment or polluted water of any type will be allowed to enter the drainage system. No additional drainage points through the Township levee will be permitted.

**14. Levee Buffer**

A minimum four (4) metre buffer strip from the toe of the Township levee must be protected and no structures, besides fencing, are permitted within this buffer.

**15. Completion of Landscaping**

Before the use/occupation of the development starts or by such later date as approved by the Responsible Authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the Responsible Authority.

**16. Landscaping Maintenance**

The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority. Any dead, diseased or damaged plants are to be replaced within twelve months.

**17. Decommissioned Facility**

Within 2 years of the plant being decommissioned, all infrastructure on the site must be removed and the site restored to its original condition to the satisfaction of the Responsible Authority unless otherwise agreed in writing by the Responsible Authority.

**18. Kerang Aerodrome**

The structures must not impact on the Kerang Aerodrome's Obstacle Limitation Surfaces and must not produce significant adverse glare or glint impact on aircraft within the vicinity of the Kerang Aerodrome.

**19. Environmental Health Officer**

The proposed site office will require a septic tank system, capable of retaining all wastewater within the boundaries of the property in a hygienic manner. The system must be installed in accordance with the requirements of the Australian Standard AS/NZ 1547:2000 On-site domestic wastewater management and EPA Publication 891.2 Code of Practice – Onsite Wastewater Management.



**20. Goulburn Murray Water**

- a) No buildings are to be constructed within 30 metres of the Loddon River and Goulburn Murray Water's open channels and drains, or within the Rural Flood Overlay (RFO) and Land Subject to Inundation Overlay.
- b) All solar panels must be setback at least five metres from Goulburn Murray Water's easements, freehold, or reserve boundary.
- c) Prior to the commencement of works, the applicant must submit an Environmental Management Plan for approval by Goulburn Murray Water.
- d) Prior to the commencement of works, the applicant must submit a Stormwater Management Plan for approval by Goulburn Murray Water.
- e) All construction and ongoing activities must be in accordance with sediment control principles outlined in 'Construction Techniques for Sediment Pollution Control' (EPA, 1991).

**Notes:**

- Application must be made to Goulburn Murray Water prior to construction of any dams on the subject land. A licence must be obtained where surface or groundwater supplies are taken and used for commercial irrigation purposes or if a dam is to be constructed on a waterway as defined under the *Water Act 1989*. For further information, the applicant should contact Goulburn Murray Water Diversion Operations on 1800 013 357.
- The subject property is located within an area of Cultural Heritage Sensitivity. Should the activity associated with proposed development require a Cultural Heritage Management Plan (CHMP), planning permits, licences and work authorities cannot be issued unless a CHMP has been approved for the activity.

**21. Powercor**

The permit holder shall:-

- Provide an electricity supply to all properties within the development in accordance with Powercor's requirements and standards, including the extension, augmentation or re-arrangement of any existing electricity supply system, as required by Powercor (A payment to cover the cost of such work may be required).
- Where buildings or other installations exist on the land and are connected to the electricity supply, they shall be brought into compliance with the Service and Installation Rules issued by the Victorian Electricity Supply Industry. The permit holder shall arrange compliance through a Registered Electrical Contractor.
- Any buildings must comply with the clearances required by the Electricity Safety (Installations) Regulations.
- Any construction work must comply with Energy Safe Victoria's "No Go Zone" rules.
- Set aside on the property for the use of Powercor Australia Ltd a lease(s) of the site(s) and for easements for associated powerlines, cables and access ways where an electric substation (e.g. indoor) is required to service the development.  
Such a lease shall be for a period of 30 years at a nominal rental with a right to extend the lease for a further 30 years. Powercor Australia Ltd will register such leases on the title by way of a caveat.
- Provide easements satisfactory to Powercor Australia Ltd, where easements have not been otherwise provided, for all existing Powercor Australia Ltd electric lines on the land and for any new powerlines required to service the development and adjoining land, save for lines located, or to be located, on public roads set out on the plan. These easements shall show on the plan an easement(s) in favour of "Powercor Australia Ltd" for "Power Line" pursuant to Section 88 of the *Electricity Industry Act 2000*.

- Obtain for the use of Powercor Australia Ltd any other easement external to the development required to service the development.
- Adjust the position of any existing easement(s) for powerlines to accord with the position of the line(s) as determined by survey.

## **22. North Central Catchment Management Authority**

All buildings and works must be set back a minimum of 4 metres from the toe of the levee bank.

### **Notes:**

*Information available at North Central CMA indicates that the location described above is not subject to flooding from any designated waterway based on a flood level that has a probability of occurrence of 1% in any one year. It would be in your best interest to contact the relevant Local Council regarding the impact of overland flows associated with the local drainage system.*

*North Central CMA advises that the township of Kerang is protected by an earthen levee from flood events up to and including the 1% AEP flood event (with additional freeboard). This levee was designed and constructed to a high standard and is currently owned and maintained by the Gannawarra Shire Council. Therefore, in the event of a 1% AEP flood event, North Central CMA advises that no portion of the property would be subject to inundation from any designated waterway.*

## **23. Country Fire Authority**

### **a) Access**

Access into and around the site for the fire appliances including a perimeter road shall be provided. Roads shall be of all weather construction, have a minimum load capacity of 15 tonnes and curves shall have a minimum inner radius of 10m. The minimum trafficable width of the roadways shall be 6m or 4m width if passing bays are provided.

### **b) Vegetation Management**

A perimeter vegetation buffer zone between the boundary fence and the solar arrays of 10m where vegetation will be managed for minimal fuel.

Vegetation shall be modified and managed in accordance with the following requirements:

- Grass must be short cropped and maintained during the declared fire danger period.
- All leaves and vegetation debris must be removed at regular intervals during the declared fire danger period.

### **c) Vegetation Management**

Vegetation in and around the solar arrays and transformers shall be maintained in minimal fuel condition (i.e. grass not more than 150mm in height) during the declared fire danger period.

### **d) Water Supply**

Fire water tanks to be provided strategically around the site including one tank located at the O and M facility. For the above site we recommend a minimum of 4 tanks.

Water tanks shall be constructed of steel or concrete.

Water tanks shall be a minimum of 22,500 litres and have CFA approved fittings. The suction fitting shall be a 100mm Storz connection.

Each tank shall be clearly signed FIRE WATER and shall have a water level indicator.

### **e) Buildings**

If there are any buildings on site suitable portable fire extinguishers shall be provided.

### **f) On-site and Remote Shut-off**

The project shall have on-site and remote capability to shut off the solar farm if a fire or fault occurs. The operation of these devices shall be by the site management.

**g) Signage at the Site Entry**

Suitable warning signage and site contact details to be provided at the main entry for emergency services personnel.

**h) Emergency Management Plan**

An EMP is to be developed for the site covering a range of hazards including on site fire/explosion and bushfire (grassfire) in the vicinity.

**24. VicRoads**

**a) Direct vehicular access from the subject land to the Murray Valley Highway must not be permitted.**

**b) Before the commencement of any works and before the engagement of any haulage contractors, a Traffic Impact Assessment Report (TIAR) and a detailed Traffic Management Plan prepared by a VicRoads pre-qualified contractor to the satisfaction of VicRoads and the Gannawarra Shire Council in its capacity as road authority under the *Road Management Act 2004* for local (public) roads used to transport material to/from and within the vicinity of the solar energy facility.**

**c) All works shall be undertaken at no cost to VicRoads.**

**Notes:**

- *The proponent is responsible for any damage caused to construction vehicles or other vehicles in the event that the safe and usable quality of any public road and associated infrastructure is degraded or compromised as a result of the development, and that VicRoads or the Gannawarra Shire Council will not accept liability for any such damage.*
- *No work must be commenced in, on, under or over the road reserve without having first obtaining all necessary approval under the Road Management Act 2004, the Road Safety Act 1986, and any other relevant acts or regulations created under those Acts.*
- *The provision of a security bond may be required prior to the commencement of works equal to the estimated costs of the rehabilitation/replacement of any infrastructure identified as being at risk to the satisfaction of VicRoads and the Gannawarra Shire Council.*

**25. Department of Environment, Land, Water and Planning**

***Environmental Management Plan***

**a) Before on-ground works commence, an environmental management plan for the construction and operation of the solar farm which is to the satisfaction of the Department of Environment, Land, Water and Planning, must be submitted to and approved by the responsible authority. When approved, the plan is to be endorsed and will then form part of the permit. The use and development must be conducted in accordance with the endorsed plan. The environmental management plan is to include but is not limited to:**

- i. Overview of construction methods including management zones and construction zones, site preparation, access, construction activities, schedule and timing of works, and contractor briefing**
- ii. Management Structure and Roles including an environmental audit process**
- iii. Environmental considerations; management of and/or mitigation of impacts on:**
  - surface water pollution
  - erosion and sediment
  - terrestrial ecology
  - visual impacts

- waste management
- hazardous materials
- environmental incidents and emergencies
- fire hazards

iv. Summary of further plans to be developed.

***Notification of permit conditions***

b) Before works start, the permit holder must advise all persons undertaking the vegetation removal/works on site of all relevant conditions of this permit.

***Protection of vegetation to be retained***

c) Before works start, a protection fence must be erected around all native vegetation to be retained within 15 metres of the works area. This fence must be erected at a minimum of:

- i. 12 times the diameter of the tree trunk at 130 cm above ground level (to a maximum distance of 15 metres) but no less than 2 metres from the base of the trunk, and
- ii. 2 metres from remnant patches of native vegetation.

d) The protection fence must be constructed of star pickets and paraweb or similar, to the satisfaction of the Department of Environment, Land, Water and Planning. The protection fence must remain in place at least until all works are completed to the satisfaction of the department. Except with the written consent of the department, none of the following may occur within this area:

- iii. vehicular or pedestrian access, trenching or soil excavation
- iv. storage or dumping of tools, equipment or waste
- v. construction of entry and exit pits for underground services.

***Native vegetation offsets***

e) In order to offset the removal of 1.769 hectares of native vegetation, including 11 scattered trees and 0.996 hectares of remnant patch, approved as part of this permit, the applicant must provide a native vegetation offset that meets the following requirements, and is in accordance with the *Permitted clearing of native vegetation – Biodiversity assessment guidelines* and the *Native vegetation gain scoring manual*:

The offset must:

- contribute gain of 0.233 general biodiversity equivalence units;
- be located within the North Central Catchment Management Authority boundary or Gannawarra Shire Council municipal district; and
- have a strategic biodiversity score of at least 0.297.

***Offset evidence***

f) Before any native vegetation is removed, evidence that an offset has been secured must be provided to the satisfaction of the responsible authority. This offset must meet the offset requirements set out in this permit and be in accordance with the requirements of the *Permitted clearing of native vegetation – Biodiversity assessment guidelines* and the *Native vegetation gain scoring manual*. Offset evidence can be either:

- i. a credit register extract from the Native Vegetation Credit Register; or
- ii. a security agreement, to the required standard, for the offset site or sites, including a 10 year offset management plan to the satisfaction of the Department of Environment, Land, Water and Planning and approved by the Responsible Authority. Every year, for ten years, after the responsible authority has approved the offset management plan, the applicant must provide notification of the management actions undertaken towards implementing the offset management plan, to the department. An offset site condition statement, including photographs must be included in this notification.

**Notes:**

- The adjoining Crown land is not to be used for access, storage of materials or rubbish. Any private use of Crown land requires consent and/or licensing from the Department of Environment, Land, Water and Planning.
- Works or other activities on public land (including road reserves), which may impact on protected plants, will require a Protected Flora Licence or Permit under the *Flora and Fauna Guarantee Act 1988* (FFG). All native vegetation likely to be impacted should be checked against the Protected Flora List (DELWP 2016) to determine whether FFG approvals are required. Protected Flora Permits can be obtained from the department's regional office.
- To assist applicants in meeting their permit condition requirements, the '*Meeting permit conditions – third party offsets*' (2015) fact sheet and the '*First party general offset kit (ver1.1)*' are available. Please visit <https://www.environment.vic.gov.au/native-vegetation/native-vegetation>.

**26. EPA Victoria**

- a) Nuisance dust must not be discharged beyond the boundaries of the premises.
- b) The applicant must limit the scale of or cease operations which emit dust if insufficient dust suppression measures (eg Water) are available.
- c) Construction and post-construction activities must be in accordance with EPA Publication 275 "Construction Techniques for Sediment Pollution Control 1991" or as amended.
- d) Noise emitted for the premises must not exceed the recommended levels as set out in Noise from Industry in Regional Victoria (NIRV; EPA Publication 1411, 2011) or as amended.
- e) All industrial waste generated during construction must be managed in accordance with EPA's Industrial Waste Resource Guidelines 2009.
- f) Construction and post-construction activities must be in accordance with EPA Publication 275 Construction Techniques for Sediment Pollution Control 1991 or as amended.

**NOTE 1:** A BUILDING PERMIT MUST BE OBTAINED PRIOR TO COMMENCING WORKS.

**NOTE 2:** THE CIVIL AVIATION SAFETY AUTHORITY (CASA) ADVISED THAT THE PROPONENT SHOULD BE MADE AWARE THAT ANY APPROVAL DOES NOT MITIGATE ANY COMPLAINTS MADE IN THE FUTURE FOR GLARE AND GLINT, AND THAT THESE WOULD BE REFERRED TO CASA FOR ASSESSMENT PER MANUAL OF STANDARDS PART 139, SUB PART 9.21.2 LEGISLATIVE BACKGROUND.

**9.21.2.1 THE CIVIL AVIATION SAFETY AUTHORITY (CASA) HAS THE POWER THROUGH REGULATION 94 OF THE CIVIL AVIATION REGULATIONS 1988 (CAR 1988), TO REQUIRE LIGHTS WHICH MAY CAUSE CONFUSION, DISTRACTION OR GLARE TO PILOTS IN THE AIR TO BE EXTINGUISHED OR MODIFIED.**

**NOTE 3: ABORIGINAL CULTURAL HERITAGE**  
**WORKS MUST CEASE IMMEDIATELY UPON THE DISCOVERY OF ANY ABORIGINAL CULTURAL MATERIAL, AND ABORIGINAL AFFAIRS VICTORIA MUST BE NOTIFIED IMMEDIATELY OF ANY SUCH DISCOVERY AT GPO BOX 2392V, MELBOURNE 3001 OR ON (TELEPHONE) 1300 551 380.**

**PLEASE NOTE THAT UNDER THE ABORIGINAL HERITAGE ACT 2006 ANY WORKS INVOLVING HIGH IMPACT**

**ACTIVITIES LOCATED WITHIN 200 METRES OF A CULTURALLY SENSITIVE AREA WILL REQUIRE THE DEVELOPMENT OF A CULTURAL HERITAGE MANAGEMENT PLAN. FOR MORE INFORMATION REGARDING THE KIND OF ACTIVITIES THAT TRIGGER A CULTURAL HERITAGE MANAGEMENT PLAN PLEASE REFER TO THE ABORIGINAL HERITAGE REGULATIONS 2007 OR FOLLOW THE WEB LINK TO [HTTP://WWW.AAV.NRMS.NET.AU/AAVQUESTION1.ASPX](http://www.aav.nrms.net.au/AAVQUESTION1.ASPX).**

**IF ANY SUSPECTED HUMAN REMAINS ARE FOUND, WORK IN THE AREA MUST CEASE AND THE VICTORIA POLICE AND THE STATE CORONER'S OFFICER MUST BE INFORMED OF THE DISCOVERY WITHOUT DELAY. THE STATE CORONER'S OFFICE CAN BE CONTACTED AT ANY TIME ON TELEPHONE (03) 9684 4444.**

**IF THERE ARE REASONABLE GROUNDS TO SUSPECT THAT THE REMAINS ARE ABORIGINAL, THE DISCOVERY SHOULD ALSO BE REPORTED TO ABORIGINAL AFFAIRS VICTORIA ON (TELEPHONE) 1300 88 544 OR (03) 9208 3287 AND THE PROVISIONS OF DIVISION 2 OF PART 2 OF THE ABORIGINAL HERITAGE ACT 2006 WILL APPLY.**

**OFFICERS OF ABORIGINAL AFFAIRS VICTORIA SHALL BE PERMITTED ACCESS TO THE SITE AT ANY REASONABLE TIME, FOR THE PURPOSE OF MONITORING ADHERENCE TO CONDITIONS ABOVE.**

**ALL ABORIGINAL CULTURAL HERITAGE, THAT IS, ABORIGINAL PLACES, ABORIGINAL OBJECTS AND ABORIGINAL HUMAN REMAINS, IS PROTECTED UNDER THE STATE ABORIGINAL HERITAGE ACT 2006. IT IS AN OFFENCE TO DO AN ACT THAT WILL HARM ABORIGINAL CULTURAL HERITAGE OR IS LIKELY TO HARM ABORIGINAL CULTURAL HERITAGE.**

**NOTE 4: ANY WORKS REQUIRED WITHIN THE ROAD RESERVE MUST BE IN ACCORDANCE WITH COUNCIL'S "ROAD OPENING HANDBOOK". ANY NEW VEHICLE CROSSING OR ALTERATION TO EXISTING CROSSINGS MUST BE IN ACCORDANCE WITH COUNCIL'S "ROAD OPENING HANDBOOK". A "ROAD OPENING PERMIT" MUST BE OBTAINED PRIOR TO ANY WORKS BEING UNDERTAKEN WITHIN THE ROAD RESERVE.**

**CARRIED**

## 8.4 COUNCIL POLICY REVIEW

### EXECUTIVE SUMMARY

Council officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices. This report addresses the following policies which have recently been reviewed:

- Policy No. 025 – Outstanding Debt
- Policy No. 034 – Rate Relief

### RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Mark Arians

That Council endorse the following reviewed policies:

- **Policy No. 025 – Outstanding Debt**
- **Policy No. 034 – Rate Relief**

**CARRIED**

## 9 INFORMATION REPORTS

Nil

## 10 URGENT ITEMS

Nil

## 11 NOTICES OF MOTION

Nil

## 12 DELEGATES REPORTS

### 12.1 DELEGATES REPORT - THURSDAY 20 JULY TO WEDNESDAY 16 AUGUST, 2017

#### Cr Brian Gibson

25 July	Meeting Cohuna Aerodrome – Cohuna
	Meeting Kerang Lakes Development Group – Lake Charm
27 July	Meeting – RFMS Steering Committee – Huntly
28-30 July	Councillor Development Weekend – Torquay
31 July	Workshop – NW Victoria Solar Resources - Melbourne
02 Aug	MyWarra Launch – Kerang
12 Aug	Opening Cohuna Kangas Female Change rooms – Cohuna

Cr Mark Arians

24 July Meeting – Refugee Support Group - Kerang  
26 July Meeting – Kerang Progress Association  
01 Aug Meeting – New Year’s Eve Committee – Kerang

Cr Jodie Basile

28-30 July Councillor Development Weekend - Torquay  
02 Aug Early Years Board Meeting - Cohuna  
MyWarra Launch – Kerang  
10 Aug Golden River Artists Rotational Opening Night - Kerang  
12 Aug Opening Cohuna Kangas Female Change rooms – Cohuna

Cr Charlie Gillingham

21 July Legendairy Capital Promotion - Cohuna  
25 July Meeting – Kerang Lakes Development Group – Lake Charm

Cr Lorraine Learmonth

20 July Arts Salon Meeting – Cohuna  
21 July Legendairy Capital Promotion - Cohuna  
27 July Forum Intensifying Agribusiness - Bendigo  
28-30 July Councillor Development Weekend – Torquay  
01 Aug Meeting – ARTS – Kerang  
Meeting – Cohuna Seniors AGM – Cohuna  
04 Aug Meeting – LMWRRG – Bendigo  
02 Aug Mywarra Launch – Kerang  
03 Aug Meeting Leitchville Progress Association AGM  
09 Aug Meeting – Elders Group – Kerang  
10 Aug Meeting – Senior Advisory Group – Kerang  
11 Aug Meeting – Barook Seniors AGM – Koondrook  
12 Aug Opening Cohuna Kangas Female Change rooms – Cohuna  
Lola Montez – Cohuna  
14 Aug Meeting – Cohuna Memorial Hall Users Group - Cohuna

Cr Steve Tasker

28-30 July Councillor Development Weekend – Torquay  
08 Aug Meeting – Koondrook Development Meeting - Koondrook  
11 Aug Meeting – Barook Seniors AGM – Koondrook

Cr Sonia Wright

28-30 July Councillor Development Weekend – Torquay  
02 Aug MyWarra Launch - Kerang  
12 Aug Lola Montez - Cohuna



This table represents attendances by two or more Councillors at the following Council functions:

Function Attended	Councillor (✓)					
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker
Council Strategic Briefing Meeting (24 July)	✓	✓	✓	✓	✓	✓
Council Briefing Meeting (07 August)	✓	✓	✓	✓	✓	✓
Ordinary Council Meeting (16 August)	✓	✓	✓	✓	✓	✓

LoA = Leave of Absence

A = Apology

**13 CONFIDENTIAL ITEMS**

Nil

The Mayor made a presentation to Mandy Hutchinson, Director Community Wellbeing on behalf of the Councillors. The Mayor and each of the councillors thanked Mandy for her 8 years of service.

**The Meeting closed at 7.28pm.**

**The minutes of this meeting were confirmed at the Ordinary Meeting of the Gannawarra Shire Council held on 20 September 2017.**

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**Cr Brian Gibson - Mayor**  
**CHAIRPERSON**