



GANNAWARRA
Shire Council

Wednesday, 19 April 2017

7:00pm

Cohuna Community Meeting Room

MINUTES

Ordinary Council Meeting

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**MINUTES OF GANNAWARRA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COHUNA COMMUNITY MEETING ROOM,
ON WEDNESDAY, 19 APRIL 2017 AT 7:00PM**

PRESENT: Cr Brian Gibson, Cr Lorraine Learmonth, Cr Mark Arians, Cr Steven Tasker, Cr Jodie Basile, Cr Sonia Wright, Cr Charlie Gillingham

IN ATTENDANCE: Eric Braslis – Chief Executive Officer, Geoff Rollinson – Director Infrastructure and Development, Tom O’Reilly – Director Corporate Services, Mandy Hutchinson – Director Community Wellbeing, Lisa Clue – Manager Governance, Katrina Thorne – Community Engagement Officer and Sid Hutchinson – Manager Finance

Gallery: 3

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1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the land and paid his respect to elders both past and present.

2 OPENING DECLARATION

The Deputy Mayor read the Opening Declaration.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Charlie Gillingham

That the minutes of the Ordinary Council Meeting held on 15 March 2017 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Nil

6 QUESTION TIME

Nil

7 ASSEMBLY OF COUNCILLORS

7.1 ASSEMBLY OF COUNCILLORS MARCH 15 TO APRIL 19 2017

EXECUTIVE SUMMARY

To present to Council the Assembly of Councillors Record Forms – Wednesday 15 March 2017, Thursday 23 March 2017, Monday 27 March 2017 and Tuesday 11 April 2017, Kerang Council Chambers.

RESOLUTION

Moved: Cr Jodie Basile

Seconded: Cr Charlie Gillingham

That Council notes the records of Assembly of Councillors from Wednesday 15 March, 2017 to Wednesday 19 April, 2017.

CARRIED

8 BUSINESS REPORTS FOR DECISION

8.1 2016/2017 COMMUNITY GRANTS PROGRAM - ROUND 2

EXECUTIVE SUMMARY

To advise Council of applications received for Round 2 of the 2016/2017 Community Grants Program and seek endorsement of the recommendations for the following projects.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Jodie Basile

That Council agree that Item 8.1 be deferred until the next meeting of the Council scheduled to be held on 17 May 2017.

CARRIED

8.2 DRAFT COUNCIL PLAN 2017-21 - ENDORSE FOR COMMUNITY EXHIBITION

EXECUTIVE SUMMARY

Council is required to prepare and approve a four year Council Plan by 30 June 2017. This report provides Council with the opportunity to consider the draft Council Plan 2017-2021 prior to its release for public exhibition.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Sonia Wright

That Council;

- 1. Endorse the draft Council Plan 2017-2021 for exhibition.**
- 2. Invite submissions by public notice in accordance with Sections 125 and 223 of the *Local Government Act 1989*.**

CARRIED

8.3 FEES AND CHARGES 2017/18

EXECUTIVE SUMMARY

Each year Council reviews the level of user fees and charges that are applied across Gannawarra Shire Council for services, with a view to achieving a balance between affordability, encouraging greater usage, cost recovery and raising sufficient revenue to support the delivery of services.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Jodie Basile

That Council:

- 1. Adopt the Schedule of Fees and Charges 2017/18 effective from 1 July 2017.**
- 2. Publish the Schedule of Fees and Charges 2017/18 on Council's website.**
- 3. Attach the Schedule of Fees and Charges 2017/18 as Appendix A in the Council's 2017/18 Budget.**

CARRIED

8.4 PROPOSED ANNUAL BUDGET 2017/18

EXECUTIVE SUMMARY

In order to ensure the best use of limited resources, to provide effective local government services to the community and to ensure the responsible financial management of those resources, Council is required under the *Local Government Act 1989* to prepare a budget annually. Before adopting the Budget, Council must give public notice of its intention to adopt the Budget and invite public submissions. Members of the public may make written submissions within the public notice period and, if they so desire, request to be heard in support of their submission. The Council must allow a person to be heard and must take submissions into consideration when adopting the Budget.

RESOLUTION

Moved: Cr Mark Arians

Seconded: Cr Sonia Wright

That Council:

- 1. Accept that the Proposed Annual Budget 2017/18, as presented be the Proposed Budget prepared by Council for the purposes of the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.**
- 2. Authorise the Chief Executive Officer or delegate, to give public notice of the preparation of the Proposed Annual Budget 2017/18 in accordance with Section 129 of the *Local Government Act 1989*, noting the dates for public notice are from Friday 21 April, 2017 to Monday 29 May, 2017.**
- 3. Invites and accepts submissions up to Monday 29 May 2017 on any proposal contained in the Proposed Annual Budget 2017/18 in accordance with Section 129(2) of the *Local Government Act 1989* and that if requested in writing, submissions will be considered, in accordance with Section 223 of the *Local Government Act 1989*, at a Special Council Meeting to be held on Tuesday 13 June, 2016 (if required) at 1.00pm in the Council Chambers, 47 Victoria Street, Kerang.**
- 4. Agree that subject to changes to the Proposed Annual Budget 2017/18 after consideration of all submissions, the Proposed Annual Budget 2017/18 will be presented for adoption as Council's Annual Budget 2017/18, in accordance with Section 130(1) of the *Local Government Act 1989*, at the Ordinary Council Meeting to be held on Wednesday 28 June, 2016 at 7.00pm in the Council Chambers, 47 Victoria Street, Kerang.**

CARRIED

8.5 AUDIT COMMITTEE - MEMBERSHIP APPOINTMENT AND REMUNERATION

EXECUTIVE SUMMARY

To seek Council's formal appointment for the vacant Independent Member position on the Audit Committee and set the annual sitting fees for each Independent Member in accord with the Audit Committee Charter.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Jodie Basile

That Council:

- 1. Appoint John Campbell to the vacant position of Independent Member of Gannawarra Shire Council's Audit Committee with his term expiring on 17 April 2020.**
- 2. Set the annual sitting fee at \$1,700 for the Chair and \$1,200 for the other Independent Members.**

CARRIED

8.6 HEAVY PLANT REPLACEMENT - TENDER VP70839

EXECUTIVE SUMMARY

Tenders were called for the supply and delivery of two (2) motor tractors for the purpose of undertaking construction and maintenance of Council's road network with five tenders received.

A copy of the tender evaluation has been previously been provided to all Councillors.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Mark Arians

That Council award contract VP70839 to AGCO AU LTD (Jakab Motors Cohuna) for the Supply and Delivery of two Massey Ferguson 7715 Dyna 6 tractors for the lump sum payment not subject to rise and fall at the amount of \$285,073.80 (GST Inclusive).

CARRIED

8.7 AUDIT COMMITTEE - 7 MARCH 2017 MEETING**EXECUTIVE SUMMARY**

To present to Council an outline of the outcomes from the Audit Committee Meeting held on Tuesday 7 March 2017.

RESOLUTION

Moved: Cr Charlie Gillingham

Seconded: Cr Jodie Basile

That Council note the recommendations and outcomes of the Audit Committee meeting held on Tuesday 7 March 2017.

CARRIED

8.8 COUNCIL POLICIES**EXECUTIVE SUMMARY**

Council Officers undertake regular reviews of Council policies to ensure they are up to date and reflective of current practices. Council Policy No. 036 has been reviewed and its content identified as of an operational nature.

RESOLUTION

Moved: Cr Lorraine Learmonth

Seconded: Cr Sonia Wright

That Council repeal Policy No. 036 – Council Controlled Recreation Reserves.

CARRIED

8.9 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT 2017 - MAYORAL ATTENDANCE**EXECUTIVE SUMMARY**

Seek approval for Councillor Gibson to attend the 2017 National General Assembly (NGA) of Local Government in Canberra from Sunday 18 to Wednesday 21 June, and request a written report following participation of the event in accordance with the requirements of the Gannawarra Shire Council Councillor Allowances and Support Policy No. 092.

RESOLUTION

Moved: Cr Jodie Basile

Seconded: Cr Mark Arians

That Council;

- 1. Approve Councillor Gibson's attendance the 2017 National General Assembly (NGA) of Local Government in Canberra from Sunday 18 to Wednesday 21 June.**
- 2. Receive a report from Councillor Gibson on the activities and any outcomes achieved from participation at this event, at a Council meeting following the event.**

CARRIED

8.10 DELEGATION UPDATE - COUNCIL TO MEMBERS OF COUNCIL STAFF

EXECUTIVE SUMMARY

Gannawarra Shire Council has functions and duties which it must perform and powers which it may exercise, pursuant to the *Local Government Act 1989* ('the Act') as well as a range of other Acts. Section 98 of the Act allows for a Council to delegate certain powers, duties or functions to members of its staff rather than having all functions and duties dealt with by Council resolution.

Whilst Council delegations are regularly reviewed to reflect changes in legislation and regulations and changes to Council's organisational structure, the Act specifies that they must be reviewed within twelve months after a general election.

RESOLUTION

Moved: Cr Steven Tasker

Seconded: Cr Charlie Gillingham

That Council:

1. In the exercise of powers conferred by section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached instrument of delegation to members of Council staff, resolve that;
 - (i) There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in the instrument, subject to the conditions and limitations specified in that instrument.
 - (ii) The instrument comes into force immediately the common seal of Council is affixed to the instrument.
 - (iii) On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.
 - (iv) The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

CARRIED

9 INFORMATION REPORTS

Nil

10 URGENT ITEMS

Nil

11 NOTICES OF MOTION

Nil

12 DELEGATES REPORTS**12.1 DELEGATES REPORT - THURSDAY 16 MARCH TO WEDNESDAY 19 APRIL**Cr Brian Gibson

16-17 Mar	Conference – National Public Sector Managers and Leaders - Melbourne
18 Mar	75 th Anniversary of the Flying Boat Base – Lake Boga
20 Mar	Meeting – Cohuna & District Progress Association
21 Mar	Meeting with CEO
22 Mar	Workshop – Managing Councillor Conduct - Melbourne
23 Mar	Filming – WIN News – Wells Bridge
24 Mar	Meeting – Council Plan Catchup
28 Mar	Meeting – Cohuna Airport Users Group
29 Mar	Meeting with CEO
31 Mar	Meeting and tour – Depot at Kerang
01 Apr	Attend and Officiate Carpe Diem Play- Kerang
02 Mar	MRGC Meeting – Swan Hill
03 Mar	Meeting – Lalbert Community
04 Apr	Meeting with CEO
05 Mar	Open Forum - Kerang
	Presentation – Winner swimming colouring competition - Cohuna
	Meeting – Leitchville Progress Association
06 Apr	Interview – 3SH Radio
	Meeting – Acconia Solar Farm – Public Information Session -Kerang
07 Apr	Photo shoot – Koondrook Caravan Park
	Filming – Council Plan Clip
10 Apr	Meeting – Loddon Campaspe Councils – Kerang
11 Apr	Meeting with CEO
	Meeting with The Hon Peter Walsh MP
	Conduct Ceremony – Citizenship – Kerang
	Meeting – Koondrook Development Committee
12 Apr	Opening – New EPA Office – Bendigo
13 Apr	Interview – 3SH Radio
	Meeting – Greenswicht Public Information Session – Kerang
14 Apr	Attend Rotary Club – Art Exhibition
15 Apr	Attend Kerang Easter Races
	Attend Quambatook Tractor Pull

Cr Mark Arians

22 Mar	Presentation – Stolen Generation
	Meeting - Kerang Progress Association
31 Mar	Meeting and tour – Depot at Kerang
06 Apr	Meeting – Acconia Solar Farm – Public Information Session –Kerang
11 Apr	Ceremony – Citizenship – Kerang

Cr Jodie Basile

- 22 Mar Presentation – Stolen Generation
Meeting – Kerang Progress Association
- 06 Apr Meeting – Acconia Solar Farm – Public Information Session -Kerang
- 11 Apr Ceremony – Citizenship – Kerang
- 13 Apr Meeting – Greenswitch Public Information Session – Kerang

Cr Charlie Gillingham

- 16 Mar Opening – Wandella Netball Courts
- 22 Mar Meeting – Victorian Skills Commissioner – Swan Hill
- 26 Mar Celebration – Lake Charm Hall 125 years
- 11 Apr Ceremony – Citizenship – Kerang

Cr Lorraine Learmonth

- 17 Mar Meeting – LMWRRG Networking Lunch – Bendigo
- 20 Mar Meeting – Cohuna & District Progress Association
- 22 Mar Presentation – Stolen Generation - Kerang
- 23 Mar Meeting – Sustainable Buildings –unlocking local leadership - Melbourne
- 24 Mar Meeting – Women on Farms - Harrow
- 28 Mar Presentation - Leitchville Primary School
Meeting – Cohuna Airport Users Group
- 31 Mar Meeting and tour – Depot at Kerang
- 05 Apr Meeting – Leitchville Progress Association
- 11 Apr Ceremony – Citizenship – Kerang
- 06 Apr Meeting – Acconia Solar Farm – Public Information Session -Kerang
- 12 Apr Meeting – NCCMA Gunbower Island Reference Group
Meeting – Kerang Elders Group
- 13 Apr Meeting – Greenswitch Public Information Session – Kerang
- 14 Apr Attend Rotary Club – Art Exhibition - Kerang
- 15 Apr Attend Quambatook Tractor Pull

Cr Steve Tasker

- 20 Mar Meeting – Koondrook Wharf Operational Guidelines
- 31 Mar Meeting and tour – Depot at Kerang
- 07 Apr Photo shoot – Koondrook Caravan Park
- 11 Apr Meeting – Koondrook Development Committee
- 15 Apr Attend Quambatook Tractor Pull

Cr Sonia Wright

- 16 Mar Meeting – GSC planning with local residents
- 20 Mar Meeting – Cohuna & District Progress Association
- 24 Mar Attend Harmony Day Celebration – Cohuna
Attend Neighbourhood House new resident’s dinner - Cohuna
- 28 Mar Meeting – Cohuna Airport Users Group
- 31 Mar Meeting and tour – Depot at Kerang
- 06 Apr Meeting – Cohuna Lions Club
- 11 Apr Ceremony – Citizenship – Kerang
Meeting – Murray Sound Investors - Cohuna
- 15 Apr Attend Kerang Easter Races
Attend Quambatook Tractor Pull

This table represents attendances by two or more Councillors at the following Council functions:

Function Attended	Councillor (✓)						
	Gibson	Arians	Basile	Gillingham	Learmonth	Tasker	Wright
Presentation of draft Council Plan 2017/2021 (23 Mar)	✓	✓	✓		✓	✓	✓
Council Strategic Briefing Meeting (27 Mar)		✓	✓	✓	✓	✓	✓
Council Briefing Meeting (11 Apr)	✓	✓	✓	✓	✓	✓	✓
Ordinary Council Meeting (19 Mar)	✓	✓	✓	✓	✓	✓	✓

13 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 7.54 pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Gannawarra Shire Council held on 17 May 2017.

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CHAIRPERSON